



Houston City Council  
**Housing and Community Affairs Committee**

**Tiffany D. Thomas (Chair) David Robinson (Vice Chair)**

Karla Cisneros - Mike Knox – Martha Castex-Tatum

Michael Kubosh – Tarsha Jackson -

Carolyn Evans-Shabazz

Notice of Joint City Council Committee Meeting  
Tuesday, September 21, 2021, 10:00 AM

Due to health and safety concerns related to COVID-19, this meeting will offer the option to participate by videoconference or in-person. The location for the committee meeting will be City Hall Council Chamber, 901 Bagby, 2nd Floor, Houston, Texas 77002. The meeting will be open to the public but restrictions regarding masks, allowable room capacity, and seating arrangements may be in place.

The Chair, as presiding officer of Committee, will be physically present in chamber. In accordance with the provisions of Section 551.127 of the Texas Government Code applicable to a governmental body that extends into three or more counties, all other committee members have the option to participate in-person or virtually via Microsoft Teams.

Type this link into your browser: <https://tinyurl.com/HCASeptember>  
or visit <https://www.houstontx.gov/council/committees/housing.html>.

Presentation handouts will also be available at <https://www.houstontx.gov/council/committees/housing.html>.

Public comment will be allowed via videoconference and in-person. To sign up for Public Comment, complete the form at <https://www.houstontx.gov/council/committees/speakers-hca.html> by 5 p.m. on Monday, September 20, 2021. Only those who sign up in advance will be able to provide public comments during the meeting. Please indicate whether you will speak virtually or will be attending in person so that appropriate attendance instructions can be provided. Public speakers who are virtual will receive a specific link that will allow them to be able to speak during the public comment portion of the meeting at their designated time to speak.

---

**Microsoft Teams Live Meeting**

**I. Call to Order/Welcome**

**II. Public Services**

- a. The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing the acceptance of a Third Amendment to the Contract between the City of Houston (City) and the Texas Department of Housing and Community Affairs (TDHCA) for the Texas Emergency Rental Assistance Program (TERAP). (All Districts)
- b. HCDD recommends Council approval of an Ordinance authorizing an Extension to the Contract between the City and the TDHCA. The Extension time will allow the City to continue to utilize its Homeless Housing and Services Program (HHSP) funds to address homelessness in Houston. (All Districts)
- c. HCDD recommends Council approval of an Ordinance authorizing an Extension to the Contract between the City and the TDHCA. This Extension will allow the City to continue to utilize its Homeless Housing and Services Program (HHSP) funds to address youth homelessness. (All Districts)
- d. HCDD recommends Council approval of an Ordinance authorizing the City to enter into a contract with the TDHCA for an award of Homeless Housing Services Program (HHSP) funds. The resolution further

authorizes the HCDD Director to represent the City on behalf of the HHSP award and have signature authority to execute the Contract between the City and TDHCA for HHSP funds. (All Districts)

- e. HCDD recommends Council approval of an Ordinance authorizing a First Amendment to the Agreement between the City and The Montrose Center, to provide up to an additional \$269,992.22 in CDBG-DR17 funds for the administration and operation of a recovery support program to approximately 250 low-to-moderate income individuals who were directly or indirectly affected by Hurricane Harvey. (All Districts)
  - f. HCDD recommends Council approval of an Ordinance authorizing a Second Amendment to the Agreement between the City and the Association for the Advancement of Mexican Americans (AAMA), to provide up to an additional \$145,677.40 in Housing Opportunities for Persons with AIDS (HOPWA) funding to provide supportive services to approximately 85 HOPWA eligible households. (All Districts)
- Tom McCasland, Director
  - Melody Barr, Deputy Assistant Director

### **III. Public Facilities**

- a. HCDD recommends Council approval of a Contract between the City and The Coalition for the Homeless of Houston/ Harris County (Coalition) to provide up to \$3,000,000.00 in Emergency Solutions Grants under the Cares Act (ESG-CV) funds for the renovation of a 27,200 SF temporary emergency shelter for the homeless located at 2903 Jensen Drive. (District B)
- Tom McCasland, Director
  - Ana Martinez, Deputy Assistant Director

### **IV. Director's Comments**

- Tom McCasland, Director

### **V. Solid Waste Department Budget Amendment Review**

- a. SWD will review and provide an update on the actions taken and feasibility for following amendments.
    - i. Amendment 5.07: Composting Pilot Program | Sponsor: Council Member Sallie Alcorn
    - ii. Amendment 6.13: On-Call Collections Contractor | Sponsor: CM Amy Peck
    - iii. Amendments 6.14 & 6.15: Messaging/Text Apps | Sponsors: CMs Amy Peck / Tarsha Jackson
    - iv. Amendment 7.01: Neighborhood Depositories | Sponsor: Council Member Tarsha Jackson
    - v. Amendment 8.01: Multi-Family Recycling | Sponsor: Council Member Kamin
    - vi. Amendment 14.04: Developer Fee | Sponsor: CM Robert Gallegos
    - vii. Amendment 14.05: One-Time Setup Fee | Sponsor: CM Robert Gallegos
    - viii. Amendment 14.06: Management District Partnership | Sponsor: CM Robert Gallegos
    - ix. Amendment 14.07: Tree/Junk Waste Study | Sponsor: CM Robert Gallegos
    - x. Amendment 16.02: Driver Signing Bonus | Sponsor: Council Member Martha Castex-Tatum
    - xi. Amendment 16.05: Tagging & Enforcement | Sponsor: CM Martha Castex-Tatum
- Carolyn Wright, Director

**Public Comments will proceed after each section.**

Adjourn



## CITY OF HOUSTON – CITY COUNCIL

Meeting Date: 9/22/2021

District ALL

Item Creation Date: 9/1/2021

HCD21-114

Texas Department of Housing and Community Affairs

Texas Emergency Rental Assistance Program Grant

Agenda Item: II.a.

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing the acceptance of a Third Amendment to the Contract between the City of Houston (City) and the Texas Department of Housing and Community Affairs (TDHCA) for the Texas Emergency Rental Assistance Program (TERAP).

The Third Amendment incorporates revisions to Exhibit A, the Contract Benchmarks, and revisions to Section 4, “Deobligation of Funds”, extending the date to November 30, 2021. There will be no adjustments to the funding on this contract.

TERAP provides rental assistance funds to income-eligible households impacted by COVID-19 to help them stay housed during the pandemic and help them recover economically from the impact of the pandemic. This program is federally funded by the U.S. Department of Housing and Urban Development to prevent, prepare for, or respond to the impacts of COVID-19.

No fiscal note is required for grant items. This item was reviewed by the Housing and Community Affairs Committee on September 21, 2021.

---

Tom McCasland, Director

### **Prior Council Action:**

2/10/2021 (O) 2021-109; 5/26/2021 (O) 2021-433

### **Contact Information:**

Roxanne Lawson,  
(832) 394-6307



**CITY OF HOUSTON – CITY COUNCIL**

Meeting Date: 9/22/2021

District All

Item Creation Date: 9/2/2021

HCD21-118

Texas Department of Housing and Community Affairs  
Homeless Housing Services Program Grant  
Agenda Item: II.b.

**Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a First Amendment to the Contract between the City of Houston (City) and the Texas Department of Housing and Community Affairs (TDHCA). The amendment will extend the term of the Contract through December 31, 2021 so that the City can continue to utilize its Homeless Housing and Services Program (HHSP) funds to address homelessness in Houston.

The general allocation must be used by the City on activities eliminating and/or preventing homelessness. Specifically, allowable activities include construction, development, or procurement of housing for homeless persons; rehabilitation of structures targeted to serving homeless persons or persons at-risk of homelessness; provision of direct services and case management to homeless persons or persons at-risk of homelessness; or other homelessness-related activities as approved by the TDHCA.

HHSP was established by the 81st Texas Legislature through an appropriations rider and codified during the 82nd Texas legislative session. Through HHSP, the state provides funding to the nine largest cities in Texas in support of services to homeless individuals and families. Cities currently served through HHSP include Arlington, Austin, Corpus Christi, Dallas, El Paso, Fort Worth, Houston, Plano and San Antonio.

No Fiscal Note is required on grant items. This item was reviewed by the Housing and Community Affairs Committee on September 21, 2021.

---

Tom McCasland, Director

**Prior Council Action:**

5/27/20 (O) 2020-450; 9/30/20 (O) 2020-823

**Contact Information:**

Roxanne Lawson  
(832) 394-6307



**CITY OF HOUSTON – CITY COUNCIL**

Meeting Date: 9/22/2021

District All

Item Creation Date: 9/2/2021

HCD21-117

Texas Department of Housing and Community Affairs  
Homeless Housing Services Program Grant – Youth Set-Aside  
Agenda Item: II.c.

**Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a First Amendment to the Contract between the City of Houston (City) and the Texas Department of Housing and Community Affairs (TDHCA). The Amendment will extend the term of the Contract through December 31, 2021 so that the City can continue to utilize its Homeless Housing and Services Program (HHSP) funds to address youth homelessness.

The youth set-aside must be used by the City on activities eliminating and/or preventing homelessness in youth-headed households. Specifically allowable activities include essential services, street outreach and transitional living for persons experiencing homelessness in youth-headed households; provision of direct services and case management to persons experiencing homelessness in youth-headed households; or other homelessness-related activities as approved by the TDHCA.

HHSP was established by the 81st Texas Legislature through an appropriations rider and codified during the 82nd Texas legislative session. Through HHSP, the state provides funding to the nine largest cities in Texas in support of services to homeless individuals and families. Cities currently served through HHSP include Arlington, Austin, Corpus Christi, Dallas, El Paso, Fort Worth, Houston, Plano and San Antonio.

No Fiscal Note is required on grant items. This item was reviewed by the Housing and Community Affairs Committee on September 21, 2021.

---

Tom McCasland, Director

**Prior Council Action:**

5/27/20 (O) 2020-450; 9/30/20 (O) 2020-824

**Contact Information:**

Roxanne Lawson  
(832) 394-6307



**CITY OF HOUSTON – CITY COUNCIL**

Meeting Date: 9/29/2021

District All

Item Creation Date: 9/2/2021

HCD21-113

Texas Department of Housing and Community Affairs

Homeless Housing Services Program Grant

Agenda Item: II.d.

**Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance that authorizes the City of Houston (City) to enter into a contract with the Texas Department of Housing and Community Affairs (TDHCA) for a \$1,666,505 award of Homeless Housing Services Program (HHSP) funds. This Ordinance further authorizes the Director of Housing and Community Development to represent the City on behalf of the HHSP award and have signature authority to execute the contract between the City and TDHCA for HHSP funds.

Per the TDHCA, the City's proposed 2022 HHSP award amount for general allocation is \$1,267,767.00, with an additional set-aside funding amount of \$398,738.00 to address youth homelessness.

The general allocation must be used by the City on activities eliminating and/or preventing homelessness. Specifically, allowable activities include construction, development, or procurement of housing for homeless persons; rehabilitation of structures targeted to serving homeless persons or persons at-risk of homelessness; provision of direct services and case management to homeless persons or persons at-risk of homelessness; or other homelessness-related activities as approved by the TDHCA.

HHSP was established by the 81st Texas Legislature through an appropriations rider and codified during the 82nd Texas legislative session. Through HHSP, the state provides funding to the nine largest cities in Texas in support of services to homeless individuals and families. Cities currently served through HHSP include Arlington, Austin, Corpus Christi, Dallas, El Paso, Fort Worth, Houston, Plano and San Antonio.

This item is a procedural, administrative matter required by the State of Texas for the City to receive the funds awarded. An Ordinance allocating the accepted HHSP funds for use by local nonprofit organizations will be presented to Council for consideration on a future date.

No Fiscal Note is required on grant items. This item was reviewed by the Housing and Community Affairs Committee on September 21, 2021.

---

Tom McCasland, Director

**Contact Information:**

Roxanne Lawson

(832) 394-6307



**CITY OF HOUSTON – CITY COUNCIL**

Meeting Date: 10/12/2021

District: ALL

Item Creation Date: 7/30/2021

HCD21-103

The Montrose Center: Harvey Public Services

Agenda Item: II.e.

**Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a First Amendment to the Agreement between the City of Houston (City) and The Montrose Center, providing an additional \$269,992.22 in Community Development Block Grant - Disaster Recovery 2017 (CDBG-DR17) funds for the administration and operation of a recovery support program to approximately 250 low-to-moderate income individuals affected by Hurricane Harvey. Services will include case management, job training, education and more.

<b>Category</b>	<b>Contract Amount</b>	<b>Percentage</b>
Program Services	\$241,618.89	89.49%
Program Administration	\$28,373.33	10.51%
<b>Total</b>	<b>\$269,992.22</b>	<b>100%</b>

The initial term of this Agreement was April 1, 2020 - March 31, 2021, with a one-year administrative extension approved on May 6, 2021, to extend the Agreement through March 31, 2022. This First Amendment will fund the extension period. As of June 2021, Montrose Center has expended approximately 87% of their funds and achieved 77% of their client service goal. There were no findings on the annual compliance monitoring. The Montrose Center has received funding from the City since 2012.

Service goals and outreach efforts were hampered due to the impacts of COVID-19 and social distancing requirements. Potential clients faced technology barriers, limiting their ability to enroll in job training and education classes. To ensure the success of the program going forward, The Montrose Center will provide additional technology support to assist with virtual meetings and online classes.

No Fiscal Note is required on grant items. This item was reviewed by the Housing and Community Affairs Committee on September 21, 2021.

---

Tom McCasland, Director

**Prior Council Action:**

04/01/2020 (O) 2020-0257

**Amount of Funding**

\$269,992.22 Federal State Local – Pass Through (5030)

**Contact Information:**

Roxanne Lawson, (832) 394-6307



**CITY OF HOUSTON – CITY COUNCIL**

Meeting Date: 10/6/2021

District ALL

Item Creation Date: 8/26/2021

HCD21-111

Association for the Advancement of Mexican Americans (AAMA)

Public Services

Agenda Item: II.f.

**Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Second Amendment to the Agreement between the City of Houston (City) and the Association for the Advancement of Mexican Americans (AAMA), providing an additional \$145,677.40 in Housing Opportunities for Persons with AIDS (HOPWA) funding for supportive services to approximately 85 HOPWA eligible households.

Supportive services include case management, HIV education, primary and mental healthcare, life skills training, education and employment assistance, housing information and referral assistance, legal assistance, assistance in gaining access to government benefits and nutritional services.

<b>Category</b>	<b>Amount</b>	<b>Percentage</b>
Program Services	\$136,102.40	93.43%
Program Administration	\$9,575.00	6.57%
<b>Total</b>	<b>\$145,677.40</b>	<b>100%</b>

AAMA has received HOPWA funding through the City since 2014. HCDD conducted a Notice of Funding Award for HOPWA contracts in fiscal year 2019, with the a one-year renewal option. AAMA was one of the agencies selected. As of July 2021, AAMA has expended 71% of their funds and achieved 100% of the client service goal with no findings on the annual compliance monitoring.

The initial Agreement term was from May 1, 2019 through April 30, 2020. The First Amendment extended the Agreement to April 30, 2021 and was administratively extended to October 31, 2021. This Second Amendment will extend and fund the Contract through April 30, 2022.

No Fiscal Note is required on grant items. The Housing and Community Affairs Committee reviewed this item on September 21, 2021.

---

Tom McCasland, Director

**Prior Council Action:**

4-17-19 (O) 2019-177; 4-15-20 (O) 2020-0431

**Amount of Funding:**

\$145,677.40 Federal Government – Grant Funded (5000)

**Contact Information:**

Roxanne Lawson, 832-394-6307





**CITY OF HOUSTON – CITY COUNCIL**

Meeting Date: 9/7/2021

District B

Item Creation Date: 9/3/2021

HCD21-115

Navigation Center

Agenda Item: III.a.

**Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Contract between the City of Houston (City) and The Coalition for the Homeless of Houston / Harris County (Coalition) providing up to \$3,000,000.00 in Emergency Solutions Grant funding under the Cares Act (ESG-CV) for the renovation of a 27,200 SF facility located at 2903 Jensen Drive.

This temporary emergency shelter will be utilized to prevent, prepare for, and respond to coronavirus (COVID), among individuals and families who are homeless and to support additional homeless assistance. Services to be provided at the shelter will include intense case management, meals, emergency bridge beds to reduce the risk of exposure to COVID and avoid/slow the spread of disease.

The City and the Coalition will execute a renovation, operations and management agreement to lease the facility to the Coalition to manage renovations. Building improvements at the site will include updates to the mechanical, electrical, and plumbing systems and build-out of the interior. Upon completion of renovations, the Coalition will operate and manage the Navigation Center to mitigate the impacts created by COVID.

The Navigation Center will be a coed, secular, free and low barrier ADA Accessible facility to provide up to 200 emergency bridge beds for homeless individuals who have been assessed and are awaiting housing. The shelter will provide housing navigation services designed to rapidly rehouse at-risk individuals experiencing homelessness to safe and stable, non-congregate, permanent housing, transportation, one-on-one case management, social services, meal services, housing assistance and onsite security for clients staying overnight.

The Coalition for the Homeless serves as lead agency to The Way Home CoC and under its leadership, has led the Houston region in decreasing homelessness. Since 2012, the number of people experiencing unsheltered chronic homelessness has decreased by 63% and in that same time, The Way Home CoC has housed more than 23,000+ people in permanent housing programs with an average 86% success rate in preventing a return to homelessness.

<b>Sources:</b>	<b>Amount:</b>	<b>Uses:</b>	<b>Amount:</b>
COH HCDD – ESG-CV	\$3,000,000.00	Hard Cost	\$4,455,970.00
COH Insurance	\$974,837.00	Soft Cost	\$ 1,468,867.00
GHCF-United Arab Emirates	\$1,950,000.00		
<b>Total</b>	<b>\$5,924,837.00</b>	<b>Total</b>	<b>\$5,924,837.00</b>

The total project budget is \$5,924,837.00. Insurance proceeds will contribute \$974,837.00 along with a donation of \$1,950,000.00 from the Greater Houston Community Foundation (GHCF) – United Arab Emirates.

No Fiscal Note is required on grant items. This item was reviewed by the Housing and Community Affairs Committee on September 21, 2021.

---

Tom McCasland, Director

**Amount of Funding**

\$3,000,000 – Emergency Solutions Grant under the Cares Act (ESG-CV) - (5000)

**Contact Information:**

Roxanne Lawson  
(832) 394-6307