

HPD Auto Dealers Detail
November 2013

Heavy Duty PATSA

Background

- The Heavy Duty towing industry serving the City of Houston approached HPD requesting an Agreement similar to the existing Police Authorized Tow Service Agreement (PATSA).
- HPD worked in collaboration with the industry as well as the HPD and City Legal Departments to develop the Agreement.

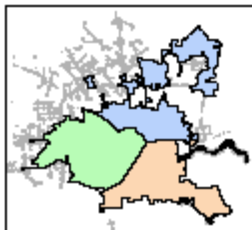
Purpose

- The Agreement serves to ensure all Heavy Duty towing professionals within the City of Houston are held to a high level of safety, equipment and education standards.
- Oversight responsibility provided by the Auto Dealers Detail.

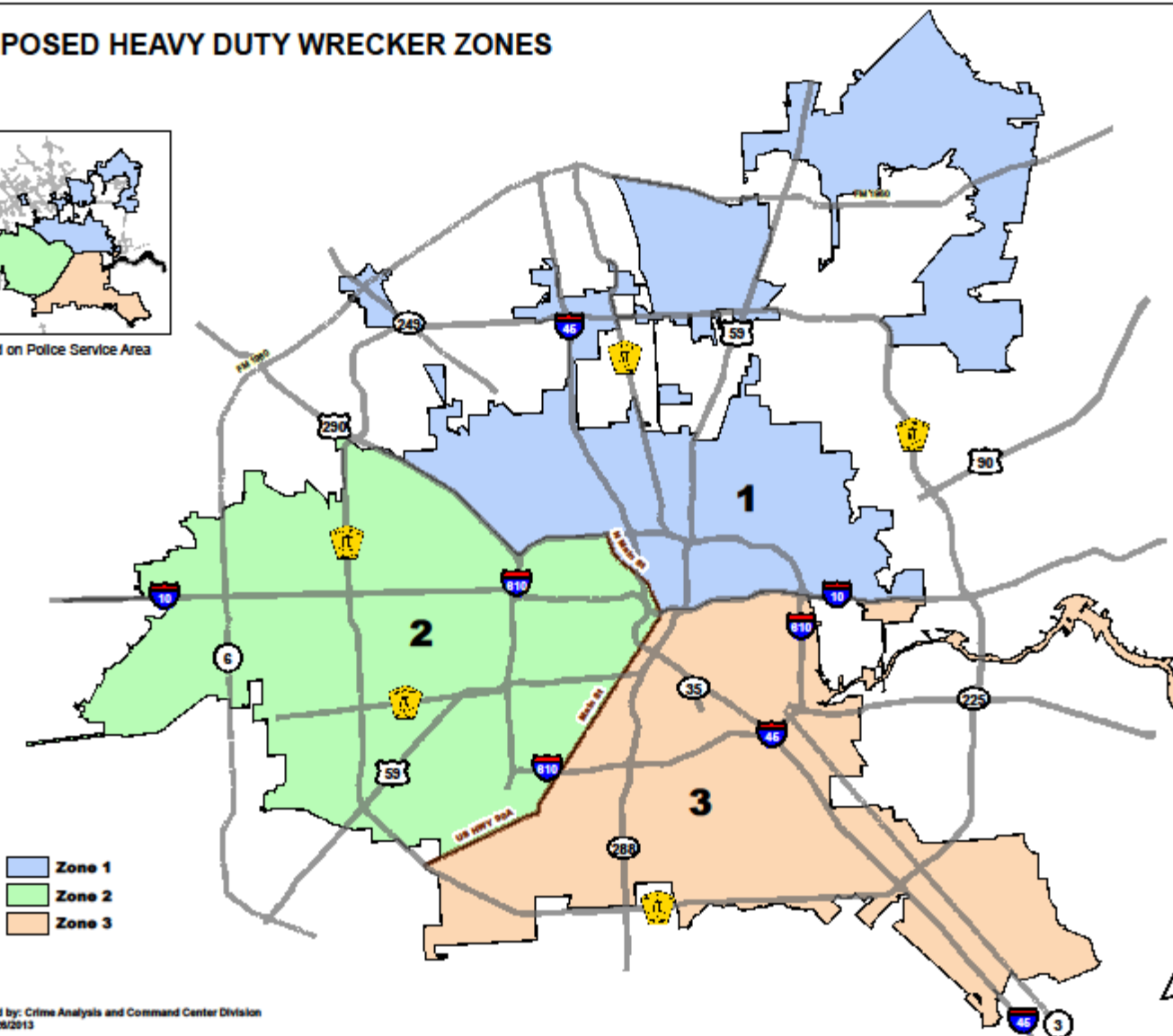
2.01 Rotation Schedule/Payment

- Each company will be assigned a zone and provide all non-consent heavy duty towing services in that zone for 24 consecutive hours on a rotating basis.
- Must accept two of the four major credit cards.

PROPOSED HEAVY DUTY WRECKER ZONES



Based on Police Service Area



2.04 Heavy Duty defined

- Heavy Duty wrecker is defined as an extendable boom, tandem axle wrecker with a minimum boom manufacturer rating of 30 tons. Each wrecker shall have two 30,000 pounds manufacturers rated winches.
- Truck will have a light bar that conforms to state law

- Must provide motorist a Bill of Rights

Tow Fee

\$243.50 per hour, 2-hour minimum – The heavy duty tow rates are set by State and Local laws on an annual basis. The two-hour minimum starts at time of dispatch.

Scene Clean-up

There are no regulated fees regarding recovery scene clean-up. The heavy duty tow company should provide you with a detailed bill listing the equipment, labor and time utilized to clean the scene. Additional fees based on hazardous materials may apply.

Tow Location

You have the right to have the vehicle removed to a City of Houston Approved Police Storage Lot or a destination of your choice.

Complaints

May be directed to the Houston Police Department, Auto Dealers Detail at hpd.AutoDealers@HoustonPolice.org. If you need to speak with an Auto Dealers Officer, you may call 832-394-4869

3.05 Dispute Resolution

- Auto Dealers resolves disputes related to right to tow
- May be suspended up to five (5) rotation days
- Appeal to Automotive Board – Final Decision
- Decision held until Automotive Board hearing
- No fill-in during suspension
- After 2nd violation, violations may be considered grounds for termination (via procedures in 3.04)

6.08 Drug Testing Policy

- Operator shall comply with the requirements and procedures set forth in the Mayor's Policy on Drug Detection and Deterrence.

6.10 Requirements

- Valid Texas commercial driver's license
- Drug test can be delivered in person or via email from drug testing vendor directly to HPD Auto Dealers
- Email address:
hpd.autodealers@houstonpolice.org

6.23 Communication

- Per Federal law (49 CFR 391.11) all CDL holders are required to be able to read and speak the English language sufficiently to converse with the general public.

Exhibit A - Experience

- Annual 90 day enrollment period
- Equipment requirements outlined in Section C.
- Must continuously own or lease the equipment.
- Equipment must be available for immediate use
- Leased equipment must be in Operator's name and covered by Operator's insurance.
- Equipment must be located within 35 miles of 901 Bagby.

Exhibit A - Equipment

- Equipment requirements agreed upon by stakeholders (Section C).
- Level 3 reflective vest, shirt or reflective jacket
- Closed toe shoes
- Vest or shirt with company name
- Trucks and equipment will be inspected by the Auto Dealers Detail.

Exhibit A – Training

- Minimum of 16 hours of continuing education, including hands on training within the first 12 months of Agreement
- Continuing education must be repeated once every 5 years.

Exhibit A – Heavy Duty Response

- Shall respond within 45 minutes
- If unable to cover rotation assignment, Operator shall notify Auto Dealers as well as the heavy duty dispatcher before the start of the rotation

Questions?

- Lieutenant Dana Hitzman – 832-394-4810
- Sergeant Matt Clark – 832-394-4816
- Sergeant Mike Provost – 832-394-4811