



Driving Policies and Post-Crash Procedures - HPD

Public Safety Committee
Government Operations Committee

February 10, 2026

Captain Donna Crawford
Vehicular Crimes Division

Governing Rules and Regulations

Texas Department of
Transportation

City of Houston
Administrative Procedure
2-2 Motor Vehicle Use

Houston Police General
Orders

Motor Vehicle Incidents

Any city vehicle or privately owned vehicle operated by a driver on city business that experiences:

A collision with another vehicle

A collision with a person, property, or object

A vehicle tipping or turning over

A collision resulting in personal injury

A collision resulting in damage to public/ private property



Incidents must be reported to a supervisor immediately

Investigative Responsibility

- The Houston Police Department investigates all City Vehicle crashes within the Crash Investigation Area
 - Vehicular Crimes Division
 - Houston Police Department
 - Houston Fire Department
 - All departments when the crash involves death or bodily injury
 - Patrol Divisions
 - All other City Vehicle crashes
 - Outside Agencies
 - Crashes occurring outside Houston City Limits or 30 miles from Headquarters



Crash Categories

- Major – Any reportable injury
- Minor – No injuries reported, regardless of damage cost to vehicles
- Damage to Shop
 - No injuries reported
 - Less than \$1,000 apparent damage
 - Collision with a vehicle or person without apparent injury or damage with consent of the involved citizen(s)
- Door dings, cracked windshield from minor road debris, etcetera, are not considered crashes



Command Center is notified of a City Vehicle Crash



On-duty supervisor reports to the scene



Vehicular Crimes Division responds and investigates the incident



A Crash Report (TxDot CR-4) is completed for each city vehicle crash.



Per Texas Transportation Code 550.0062, crashes resulting in less than \$1000 in damage with no injuries reported are not reported to TxDot.

HPD Crash Investigations

- An administrative Crash Packet is generated for all HPD vehicle crashes, regardless of fault
 - Crash report
 - Vehicular Crimes Division Employee Collision History
 - Employee's Driver's License status
 - At-Fault Crash Rating Worksheet (if applicable)

HPD Administrative Crash Investigation

HPD Administrative Crash Investigation

Not at fault crashes

- Reviewed by the Crash Review Board
- Reviewed by the Division Commander
- Filed in the employee's personnel file

At-fault crashes

- Conducted as a Class II(A) Internal Affairs Division investigation
 - Typically completed by the employee's assigned division
 - Major incidents, such as SBI/ Death are investigated by IAD

HPD Administrative Crash Investigation – At Fault Crash

Employee submits a statement

Division supervisor makes a recommendation regarding fault/ discipline

Supervisory review through Command level

Employee is advised of recommendations

Crash Review Board - Review and disposition recommendation

Chief of Police or Designee determines Final Disposition

Driver Qualifications and Disqualification

- Employees shall be disqualified from driving a City vehicle if they:
 - Do not have a current valid Texas driver license
 - Have been convicted of a felony involving the use of a motor vehicle
 - Have been convicted of any combination of 3 moving violations or at-fault crashes within 36 months prior to review



Motor Vehicle Incident/ Disqualification Reviews

Neither the City nor the Department is required to accommodate an employee restricted from driving on city business

AP 2-2 Allows each department director to appoint a Motor Vehicle Incident/Disqualification Review Panel

Reviews employee appeal requests to determine whether the employee should be disqualified from driving