



CITY OF HOUSTON

Housing & Community Development Department

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Date: June 25, 2024

Subject: Letter of Clarification (2) for 2024 Single Family Stella Link Development Project (NOFA) – N060724

To all prospective Applicants:

This Letter of Clarification is issued for the following reason:

- To add the Stella Link Noise Assessment Design Plan to the Supplemental Documents located at <https://houstontx.gov/housing/funding.html#nofa>.
- To add the Stella Link Preliminary Community Design document to the Supplemental Documents located at <https://houstontx.gov/housing/funding.html#nofa>.
- To add the Stella Link Proposed Timeline to the Supplemental Documents located at <https://houstontx.gov/housing/funding.html#nofa>.
- To provide responses to the questions received from prospective Applicants prior to the deadline to submit questions:

	Question	Answer
1.	How long does it take to get Office of Business Opportunity (OBO) certified?	Due to the high volume of certification-applications, the average processing period for local applications is (5-6) months.
2.	When does the certification have to be complete to meet the regulations?	<p>If the project is subject to an MWSBE goal, it is imperative that the Owner/General Contractor verify that all certified MWSBEs are currently certified prior to submitting the MWSBE Participation Plan.</p> <p>For further information on the eligibility of firms applying for M/W/SBE, PDBE, DBE, and/or ACDBE certification. contact OBO certification team via email at obocertification@houstontx.gov or via telephone at 832.393.0600 (Option 1) should you have any questions.</p>
3.	Is it required that the developer be OBO-certified?	No, but the MWSBE goals apply to all subcontractors, as stated on page 13 and 14 of the NOFA.

4.	Will the deadline be extended?	The application deadline will not be extended. The applicant is not required to provide a full drawn-up set of construction plans; rather, we request that the applicant provide a preliminary design to demonstrate how many lots the property can accommodate, as well as detention requirements, and that any home plans be conceptual with a possible floor plan layout.
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This Letter of Clarification will be considered part of the solicitation referenced on the first page of this document.

It is the applicant's responsibility to ensure that it has obtained all such letter(s). By applying for this project, Applicants shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their applications.

Thank you,

Linsi Broom
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Finance
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