

# 2022 ANNUAL ACTION PLAN

**CITY OF HOUSTON**

SYLVESTER TURNER, MAYOR

**HOUSING AND COMMUNITY DEVELOPMENT  
DEPARTMENT**

KEITH W. BYNAM, DIRECTOR

July 1, 2022-June 30, 2023



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**HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT**

**KEITH W. BYNAM, DIRECTOR**

**JULY 2022**

THIS DOCUMENT IS SUBJECT TO CHANGE PENDING HUD APPROVAL.



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# Executive Summary

## ES-05 Executive Summary – 24 CRF 91.200(C), 91.220(B)

### 1. Introduction

**Overview.** The 2022 Annual Action Plan (Plan) is the third plan of the 2020-2024 Consolidated Plan (Con Plan). The City of Houston’s (City) Housing and Community Department (HCDD) submits the Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD), which serves as the application to receive formula funding from HUD. This federal funding includes the Community Development Block Grant (CDBG), the HOME Investment Partnerships Grant (HOME), the Housing Opportunities for Persons with AIDS Grant (HOPWA), and Emergency Solutions Grants (ESG) that will be used to fund programs to benefit income-eligible residents during City’s Fiscal Year (FY) 2023/HCDD’s Program Year (PY) 2022 (July 1, 2022 – June 30, 2023). In the Annual Action Plan, HCDD provides a concise summary of specific actions that will take place during the program year to address the priority needs and goals identified in the Con Plan.

According to HUD, the primary objectives of the entitlement funds are to increase the availability/accessibility, affordability, and sustainability of decent housing, suitable living environments, and economic opportunity for low- and moderate-income Houstonians. As in the past several approved Con Plans, the 2020-2024 Con Plan funding priorities are divided into four categories designed to benefit low- and moderate-income Houstonians

- Affordable housing
- Supportive services
- Public improvements and infrastructure
- Economic development

The objectives of the 2020-2024 Con Plan are to

- Improve housing opportunities by creating and preserving decent, safe affordable rental and homeowner housing
- Expand sustainable homeownership opportunities for low- and moderate-income families
- Meet the needs of persons with HIV/AIDS and their families through the provision of housing, health, and support services
- Reduce homelessness by assisting individuals and families to stabilize in permanent housing after experiencing a housing crisis or homelessness by providing appropriate housing and supportive service solutions
- Enhance quality of life for residents by ensuring access to appropriate services
- Strengthen neighborhoods by investing in infrastructure, enforcement of safety codes, and public facilities that maximize impact by providing access to services
- Create and maintain healthy and safe environments and homes by removing health and safety hazards from homes
- Enhance the City’s economic stability and prosperity by increasing opportunities for job readiness and investing in economic growth to increase the number of jobs or goods and services available
- Promote and ensure fair access to housing for all residents

Priorities and objectives from the 2020-2024 Con Plan align directly with HCDD’s vision to create a city where everyone has a safe home they can afford in a community where they can thrive.

For each year of the Con Plan, the City is required to prepare an Annual Action Plan to inform residents and HUD of the City’s intended actions during that particular year. At the end of each program year, the City must prepare a Consolidated Annual Performance and Evaluation Report (CAPER) to provide



information to HUD and residents about that year's accomplishments towards achieving the goals and objectives identified for that year.

## 2. Summarize the objectives and outcomes identified in the Plan

**Annual Objectives.** The Plan identifies programs and activities that will be used to meet HCDD's goals. As required by HUD, each activity is linked to one of three federal program objectives: 1) decent housing, 2) suitable living environment, or 3) economic development. Each objective is matched with one of three outcomes: 1) availability/accessibility, 2) affordability, or 3) sustainability. The annual activities that will enable HCDD to achieve these objectives and outcomes in PY 2022 are listed below.

### Decent Housing

Facilitate making decent housing more available, accessible, affordable, and sustainable for low- and moderate-income residents through

- Acquisition, rehabilitation, and new construction of multifamily properties
- Downpayment and closing cost assistance to increase low- and moderate-income persons' access to homeownership
- Single family home repair and development to preserve existing and expand new housing stock
- Lead-based paint testing and abatement activities
- Services to HIV/AIDS populations
- Homelessness prevention and rapid re-housing
- Rental assistance

### Suitable Living Environment

Make suitable living environments more available, accessible, affordable, and sustainable for low- and moderate-income residents through

- Building/rehabilitating neighborhood facilities
- Code enforcement
- Juvenile, youth, and childcare programs
- Supportive and transitional housing
- Support services for populations with special needs (e.g., elderly, persons with disabilities)
- Services for the homeless
- Health care education and services

### Economic Development/Opportunities

Increase access to economic opportunity for low- and moderate-income communities through

- Expansion of business products based on community need
- Business development services
- Job training and employment services for low- and moderate-income persons

## 3. Evaluation of past performance

**Past Performance.** During the first year of the current five year consolidated planning period (July 1, 2020 to June 30, 2024), HCDD achieved many of its annual goals set for the period of July 1, 2020 to June 30, 2021 and made progress toward the five year goals. The following table outlines the five year goals and the first year accomplishments toward those goals. Accomplishments for the second year of the 2020-2024 Consolidated Plan will be in the 2021 CAPER, available in the Fall of 2022.



**Table 1 – 2020-2024 Consolidated Plan Goals and Accomplishments**

Goal	Category	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete
Preserve and Expand Supply of Affordable Housing	Affordable Housing	Rental Units Constructed	Household Housing Unit	214	0	0%
		Rental Units Rehabilitated	Household Housing Unit	30	98	326.7%
		Homeowner Housing Rehabilitated	Household Housing Unit	178	33	18.5%
Expand Homeownership Opportunities	Affordable Housing	Homeowner Units Constructed	Households Assisted	38	0	0.00%
Provide Assistance to Persons Affected by HIV/AIDS	Affordable Housing (Non-Homeless Special Needs)	Tenant-Based Rental Assistance / Rapid Re-housing	Households Assisted	2,375	388	16.3%
		HIV/AIDS Housing Operations	Household Housing Unit	1,500	233	15.5%
		Other (Supportive Services)	Other	13,000	3,666	28.2%
Reduce Homelessness	Homeless	Tenant-Based Rental Assistance / Rapid Re-housing	Households Assisted	1,425	2,166	152.0%
		Homelessness Prevention	Persons Assisted	375	312	83.2%
		Public Service Activities Other Than Low/Moderate Income Housing Benefit	Persons Assisted	41,945	6,821	16.3%
Enhance Quality of Life through the Provision of Public Services	Non-Housing Community Development	Public Service Activities Other Than Low/Moderate Income Housing Benefit	Persons Assisted	92,660	15,471	16.7%
Revitalize Communities	Non-Housing Community Development	Public Facility or Infrastructure Activities	Other	5	1	20.0%
Promote Health and Safety	Non-Housing Community Development	Housing Code Enforcement/Foreclosed Property Care	Household Housing Units	160,000	31,207	19.5%
		Other (Lead-Based Paint)	Household Housing Units	250	0	0.00%
Foster Community Economic Development	Non-Housing Community Development	Jobs Created / Retained	Jobs	481	71	14.8%
		Businesses Assisted	Businesses Assisted	5	2	40.0%
Promote Fair Housing	Non-Housing Community Development	Other	Other	250,000	648,524	259.4%

NOTE: Accomplishments as in 2020 CAPER





**Table 2 – 2020 Accomplishments for CV Funding**

Goal	Category	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete
Provide Assistance to Persons Affected by HIV/AIDS	Affordable Housing (Non-Homeless Special Needs)	Tenant-Based Rental Assistance / Rapid Re-housing	Households Assisted	100	17	17.0%
		Other (Supportive Services)	Other	550	334	60.7%
Reduce Homelessness	Homeless	Tenant-Based Rental Assistance / Rapid Re-housing	Households Assisted	1,770	1,984*	734.8%
		Homelessness Prevention	Persons Assisted	690	0	0.0%
		Street Outreach	Persons Assisted	30	0	0.0%
		Emergency Shelter	Person Assisted	1,300	532	40.9%
Enhance Quality of Life through the Provision of Public Services	Non-Housing Community Development	Public Service Activities Other Than Low/Moderate Income Housing Benefit	Persons Assisted	900	2,340	260.0%
Revitalize Communities	Non-Housing Community Development	Public Facility or Infrastructure Activities Housing Code Enforcement / Foreclosed Property Care	Other	1	0	0%
NOTE: Accomplishments as in 2020 CAPER (* a portion of this accomplishment is reported in Table 1 under the goal indicator "Reduce Homeless: Tenant-Based Rental Assistance / Rapid Re-housing".						



#### 4. Summary of Citizen Participation Process and consultation process

In the development of the 2022 Annual Action Plan, the Housing and Community Development Department (HCDD) planned an extensive citizen participation and stakeholder consultation process.

HCDD worked with a number of City departments, the Houston Housing Authority, Harris County, the Coalition for the Homeless, and many non-profit organizations and community stakeholders to ensure that the planning process was both comprehensive and inclusive. HCDD solicited information from other City departments, the private sector, non-profits, neighborhood-based organizations, and residents regarding existing conditions and strategies for addressing current needs.

HCDD recognizes that Houston residents are the center of, and partners in, the development and execution of these Plans. Opportunities for resident input were provided throughout the planning process through

- Publications and Postings
- Public Hearings/Open Houses
- Online Comment Forms
- Written and Electronic Comments
- Housing Advocates Collective Meetings

#### 5. Summary of public comments

HCDD has a variety of ways that staff members engage with the community members, organizations, and advocates regarding housing and community development activities, including accepting community feedback for the Annual Action Plan. For the 2022 Annual Action Plan, HCDD held two virtual public hearings in the Fall of 2021 and two virtual public hearings in the Spring of 2022. From March 11 to April 10, 2022, there was a 30-day public comment period for the Draft 2022 Annual Action Plan.

HCDD received input about the 2022 Annual Action several ways. Residents and stakeholders could submit a comment through an online survey, email, postal mail, voicemail or by speaking at one of the virtual public hearings. A summary of resident and stakeholders comments, including comments from the Fall and Spring Public Hearings, along with a summary of HCDD's responses, is in *Appendix 5* of this document titled *Public Hearing Summaries*. Several commenters made comments at the public hearings and spoke about concerns regarding the increase of supportive services and economic opportunities within their communities, reducing affordability periods for program participants to help build generational wealth, outcome metrics used for code enforcement, building better communication networks with residents, and assistance to preserve the historical Freedman's Town. A summary of comments received through email and HCDD are included in *Appendix 7: Written Comments and Responses*, and a summary of the online survey comments with HCDD's responses are included in *Appendix 8: Online Survey Comments and Responses*.

#### 6. Summary of comments or views not accepted and the reasons for not accepting them

HCDD considered all comments and views and did not send any responses specifically rejecting comments received.

#### 7. Summary

During the next year, HCDD will build upon past experience, monitor community needs, and improve on new strategies striving to meet the goals set in this Plan. HCDD will continue to focus on using data-driven approaches and utilize various resident and stakeholder participation techniques to validate the needs and priorities set in the Consolidated Plan. Over the past few years, many Houstonians were impacted by the COVID-19 pandemic. During the 2022 Program Year, HCDD will continue to support Houstonians that were impacted by the pandemic through programs to prevent, prepare for, and respond to the Coronavirus. HCDD continues to make strides in addressing the community's needs and the Consolidated Plan priorities through community involvement, evaluating past performance, and responding to past experience with improved efficiency.





## PR-05 Lead & Responsible Agencies – 92.200(B)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

**Table 3 – Responsible Agencies**

Agency Role	Name	Department/Agency
LEAD AGENCY	HOUSTON	HCDD

### Narrative

The City of Houston Housing and Community Development Department (HCDD) serves as the lead agency responsible for administering the programs covered by this 2022 Annual Action Plan, which include

- Community Development Block Grant (CDBG)
- HOME Investment Partnerships Program (HOME)
- Housing Opportunities for Persons with AIDS (HOPWA)
- Emergency Solutions Grants Program (ESG)

### Consolidated Plan Public Contact Information

For comments regarding the 2022 Annual Action Plan, please contact the City of Houston Housing and Community Development Department (HCDD) at (832) 394-5209 or submit your comments to

Kris Robinson  
 Planning and Grants Management Division  
 City of Houston, Housing and Community Development Department  
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 (832) 394-5209



## AP-10 Consultation – 91.100,91.200(B), 91.215(L)

### 1. Introduction

The City of Houston (City) recognizes that partnerships with public and private entities are vital to the provision of effective assistance to the Houston community. Each strategy prioritized by the City is only accomplished through effective collaborations with community partners. These partners provide the expertise needed to ensure quality service provision, housing development, and neighborhood revitalization efforts.

In preparation for the 2022 Annual Action Plan, HCDD performed outreach to both residents and other stakeholders. These stakeholders included people who work with low- and moderate-income persons, persons with special needs, persons of protected classes, and those who live in low- and moderate-income areas.

Coordination and consultation with public and private agencies are important to the City when developing the Annual Action Plan. HCDD will continue to work with a number of City departments, the Houston Housing Authority, major non-profit organizations, and other stakeholders, to ensure that the planning process is both comprehensive and inclusive. HCDD obtains information from stakeholders and residents regarding existing conditions and strategies for addressing current needs.

HCDD strives to coordinate with private industry, businesses, developers, and social service agencies for housing and community development programs. For instance, in PY 2022, HCDD will continue to work with the Houston Business Development, Inc. (HBDI), the Houston Redevelopment Authority (HRA), and Community Development Financial Institutions (CDFIs) to enhance businesses that create or retain jobs and expand services offered in low- and moderate-income areas.

In PY 2022, HCDD plans to sustain this meaningful input to strengthen programming during the consolidated planning process. HCDD will

- Continue to reach out to and consult with organizations listed in the table titled “Agencies, groups, organizations who participated” in this section of the Plan
- Seek new opportunities for collaboration and consultation to find innovative approaches to addressing pressing community issues and fair housing impediments, including COVID-19 impacts
- Participate in the process and advance community strategies to end chronic homelessness in Houston
- Host Housing Advocates Collective meetings open to any nonprofit staff member working in or advocate interested in housing or disaster recovery to increase collaboration between the public and nonprofit sectors
- Host monthly Lunch & Learns about HCDD programs and activities that benefit Houston residents where residents and stakeholders can learn more information, ask questions, and provide feedback about these initiatives.
- Host weekly Office Hours to assist residents with questions, updates, and complaints

### Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Houston strives to partner with public and private agencies to ensure funding priorities are in line with current community development goals. HCDD is involved in many community collaborations with an aim to enhance coordination between housing and service providers to better serve the community.

HCDD continues to lead a community-wide effort to create deeply subsidized affordable homes that are linked to mainstream and social supports, including primary and behavioral health care and housing in partnership with the City’s Health Department, Harris County Community Services Department, Houston Housing Authority, Harris County Housing Authority, Houston Community Land Trust, Houston Community



Land Bank, Houston Housing Finance Corporation, and the Coalition for the Homeless of Houston/Harris County.

HCDD will continue to seek opportunities to strategize with a variety of groups to address short-term and long-term community needs. In addition, HCDD staff will meet with community groups and agencies throughout the year to solicit input regarding HCDD programs and to plan future activities.

In addition, HCDD will continue stakeholder engagements such as those listed in the following table “Agencies, groups, organizations who participated.” HCDD will also host public and private housing providers with private and government service agencies at periodic meetings.

### Describe the coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

HCDD continues to work closely with the Continuum of Care (CoC) and the CoC Lead Agency, the Coalition for the Homeless of Houston/Harris County (Coalition). The City of Houston holds a voting seat on the CoC Steering Committee. The CoC completed a new strategic plan in 2021, which outlined new goals such as strengthening crisis response addressing racial equity, but the plan also retains the CoC’s historical focus to end chronic and veteran homelessness, including family and youth homelessness. HCDD and the Special Assistant to the Mayor for Homeless Initiatives, a full-time dedicated staff positions charged with developing strategies in coordination with local partners to end chronic homelessness in Houston, have taken a lead role in the regional planning efforts.

HCDD and the Mayor’s Office for Homeless Initiatives continue to lead the collaborative effort to develop permanent supportive housing for the chronically homeless, continuing to provide supportive services and using the coordinated access system to systematically identify and prioritize the most vulnerable chronically homeless persons for placement into permanent supportive housing. By standardizing assessment processes, the City of Houston can work quicker and more efficiently to end homelessness by appropriately addressing the needs of person who is in need of assistance.

HCDD has also partnered with the CoC and Harris County to leverage \$65 million in federal grant resources through the Community COVID Housing Program (CCHP). CCHP was designed to provide assistance to 5,000 families and individuals experiencing homelessness to help limit the spread of COVID-19. CCHP provides permanent supportive housing, rapid re-housing, and diversion services. Although this program has already exceeded its goal by assisting 7,700 people as of March 2022, this program is expected to continue during PY 2022.

In addition to addressing chronic homelessness, HCDD has actively participated in planning efforts to standardize and target homelessness prevention and rapid re-housing services. This has included updating program standards and common system outcomes, in partnership with Harris and Fort Bend Counties, the City of Pasadena, as well as the Texas Department of Housing and Community Affairs.

### Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The five local jurisdictions that comprise the CoC, including the City of Houston, Harris County, Montgomery County, Fort Bend County, City of Pasadena, and the Coalition for the Homeless of Houston/Harris County (Coalition) continue to meet regarding implementation of ESG changes associated with the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act. These meetings are referred to as the ESG Funders Workgroup, a group within the CoC structure which ensures that all members of the CoC are targeting funding toward continuum-wide goals. This group assists in updating and maintaining standards for both the provision of assistance and performance. These continuum-wide performance measures are used to evaluate performance and determine resource allocations based on data from HMIS.





Agencies receiving funding from HCDD must receive verification of participation in this system as a threshold requirement for funding. In the CAPER, HCDD will evaluate and include information from HMIS about the outcome of projects and activities assisted with ESG funds.

The strategy developed in the Houston area for ESG homelessness prevention funds prioritizes people who are at-risk of homelessness and who have experienced homelessness in the past. The CoC has developed a prioritization tool for homelessness prevention subrecipients of ESG funds. Families and persons in domestic violence situations are prioritized as those most at-risk of becoming homeless and in need of homelessness prevention assistance to achieve housing stability. The City of Houston, Harris County, Fort Bend County, and the Coalition for the Homeless of Houston/Harris County, coordinated ESG homelessness prevention and rapid re-housing strategies through the CoC.

During PY 2022, HCDD will prioritize ESG Emergency Shelter with entitlement funds. However, HCDD will also prioritize diversion intervention, permanent supportive housing, and rapid re-housing through other funding sources. While emergency shelter activities will target those who are literally homeless, permanent supportive housing will target families and individuals experiencing chronic homelessness. Those that are at are first time homeless, have few recent episodes of homelessness, are part of a family that is homeless, and are fleeing/attempting to flee domestic violence will be prioritized for rapid-rehousing, and diversion intervention services will assist those that have active eviction filings in the court system.

HCDD plans to continue funding the Coalition in support of the operation and administration of HMIS. In addition, HCDD works with the Coalition and the CoC to ensure that policies and procedures are aligned with HUD requirements. As HCDD continues to develop its strategy for addressing funding priorities under the HEARTH Act, all work has been and continues to be done in coordination with the Coalition for the Homeless, the CoC - including its committees and workgroups, and other adjacent jurisdictions. Partners are actively working to align and braid resources across the jurisdictions in support of a single, standardized rapid re-housing and prevention model, with the ultimate goal of leveraging substantial private investment in the coming years to substantially increase the number of homeless families to be served.

## 2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

**Table 4 – Agencies, groups, organizations who participated**

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the agency/group/organization consulted? What are the anticipated outcomes of the consultation or areas for improved coordination?
Avenue CDC	Housing	Housing Strategy Community Development Strategy Anti-Poverty Strategy	HCDD consulted with Avenue CDC on addressing community and housing needs for LMI families through various types of community developments.





Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the agency/group/organization consulted? What are the anticipated outcomes of the consultation or areas for improved coordination?
Alliance for Multicultural Community Services (Alliance)	Housing Services – Housing Services – Children Services – Persons with Disabilities Services – Health Services – Education Service – Fair Housing Planning Organization Regional organization	Community Development Strategy Other – Fair Housing Strategy	The Alliance participated as an outreach organization for the 2021 Fair Housing & Hurricane Season Preparedness/ Resilience Outreach program and attended a focus group about the program. They encouraged HCDD to provide additional funding for fair housing outreach, expand outreach through radio/tv ads, foreign language media, and community events, and collaborate with community organizations
Bridging the Digital Divide Houston	Services - Narrowing the Digital Divide	Other: Digital Inclusion Strategy	HCDD staff consulted with Bridging the Digital Divide Houston through a virtual interview to understand the digital needs of LMI Houstonians and what priorities should be considered for improving internet access and infrastructure for LMI areas.
City of Houston – Houston Health Department	Services – Children Services – Elderly Persons Services – Persons with Disabilities Services – Persons with HIV/AIDS Services – Victims of Domestic Violence Services – homeless Services – Health Other government – Local	Lead-based Paint Strategy Non-Homeless Special Needs Community Development Strategy	HHD provides HCDD with lead-based paint program information and data for use in development of the Plan, as needed.
City of Houston – Mayor’s Office of Complete Communities	Other government – Local	Housing Strategy Community Development Strategy	HCDD consulted the Mayor’s Office of Complete Communities to determine community needs and potential neighborhood improvements.





Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the agency/group/organization consulted? What are the anticipated outcomes of the consultation or areas for improved coordination?
City of Houston – Mayor's Office of Homeless Initiatives	Other government – Local	Homelessness Strategy	HCDD consulted with the Mayor's Office of Homeless Initiatives to determine priorities for addressing needs of persons experiencing homelessness.
City of Houston – Mayor's Office of Resilience and Sustainability	Agency – Managing Flood Prone Areas Other government - Local	Other: Disaster Recovery Strategy	HCDD regularly consults with the Office of Recovery to develop and implement activities related to removing homes from flood prone areas, improving drainage, disaster recovery, and emergency management.
City of Houston - Houston Public Libraries	Other government – Local	Community Development Strategy	HCDD consulted with HPL to determine funding needs for providing technological and education opportunities to LMI areas. HCDD plans to continue partnering with HPL to improve neighborhoods through public services.
City of Houston – Houston Public Works	Agency – Managing Flood Prone Areas Agency – Management of Public Land or Water Resources Other government - Local	Other: Disaster Recovery Strategy	HCDD regularly consults with the Office of Recovery to develop and implement projects related to removing homes from flood prone areas, improving drainage, and disaster recovery. HCDD and HPW are partnering on several drainage infrastructure projects funded with CDBG-DR that will improve drainage in low- and moderate-income areas and several housing buyout projects to protect low- and moderate-income residents from future flooding disasters.





Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the agency/group/organization consulted? What are the anticipated outcomes of the consultation or areas for improved coordination?
City of Houston – Mayor’s Office of Innovation	Other government - Local Services - Narrowing the Digital Divide	Other: Digital Inclusion Strategy	The City is working with other municipalities, ISPs, and local non-profit partners to deliver affordable or free internet, improving data and mapping, building digital inclusion coalitions, and exploring funding opportunities to support these initiatives. The Mayor’s Office of Innovation is also currently forming a comprehensive digital inclusion strategy that builds upon its Covid-19 response efforts and existing programs.
City of Houston – Office of Emergency Management	Agency – Emergency Management Other government - Local	Other: Disaster Recovery Strategy	HCDD meets with the Office of Emergency Management regularly to discuss the development of upcoming emergency management planning document updates.  HCDD also coordinates and partners with OEM to promote outreach regarding fair housing and disaster preparedness in low-income areas and among vulnerable residents.
City of Houston – Parks and Recreation Department	Services – Children Services – Education Other government – Local	Anti-poverty Strategy	HCDD consulted with HPARD to determine the demand for youth programs. HCDD plans to continue partnering with HPARD to serve youth.  HCDD also consults with HPARD to determine the funding needs for the renovation or creation of neighborhood parks.





Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the agency/group/organization consulted? What are the anticipated outcomes of the consultation or areas for improved coordination?
City of Houston – Planning and Development Department	Other government – Local	Housing Strategy Community Development Strategy	HCDD consulted with PDD to determine what public facilities or neighborhood improvement projects may be considered a priority project. HCDD will continue to work with PDD to help determine priority projects.
Coalition for the Homeless of Houston/Harris County	Services – homeless Regional organization Planning organization	Housing Strategy Community Development Strategy Homelessness Strategy Homelessness Needs – Chronically homeless Homelessness Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth	Coalition staff was consulted regarding the Homeless sections of the Plan. The Coalition manages the HMIS system in which HCDD subrecipients report accomplishments for ESG and HOPWA activities. Data from HMIS is used to evaluate program performance.
Fifth Ward CDC	Housing Services – Housing Services – Education Service – Fair Housing Planning Organization	Community Development Strategy Other – Fair Housing Strategy	The Fifth Ward CDC participated as an outreach organization for the 2021 Fair Housing & Hurricane Season Preparedness/Resilience Outreach Program and attended a focus group about the program. They encouraged HCDD to provide more funding for fair housing outreach, increase collaboration between program participants through a roundtable, and continue programs that allow creativity in outreach methods.





Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the agency/group/organization consulted? What are the anticipated outcomes of the consultation or areas for improved coordination?
Harris County	Housing Services-homeless Regional organization Planning organization	Housing Strategy Homelessness Strategy Homelessness Needs – Chronically homeless Homelessness Needs – Families with children Homelessness Needs – Veterans Homelessness Needs – Unaccompanied youth Services – Housing	Harris County was consulted on homeless initiatives for new federal funding sources like HOME-ARP, TERAP, and ERA 1 & 2. As a result of these consultations, HCDD, Harris County, and the Coalition have made great strides in developing and implementing the Community COVID Housing Program and the Houston-Harris County Rental Assistance Program. HCDD will continue consult and collaborate with Harris County through these initiatives.
Julia C. Hester House, Inc.	Services - Narrowing the Digital Divide	Other: Digital Inclusion Strategy	Hester House has launched its Technology and Innovation Access Campaign which will assist low-income households with internet access. Many households lack the resources and technical education to stay connected to and improve employment opportunities. HCDD consulted with Hester House to learn about needs of low-income households.
Housing Advocates Collective	Housing Planning Organization	Housing Strategy Community Development Strategy Anti-Poverty Strategy	HCDD staff meets with a group of community advocates to discuss community concerns regarding housing and community development.





Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the agency/group/organization consulted? What are the anticipated outcomes of the consultation or areas for improved coordination?
Houston Area HIV Services Ryan White Planning Council	Services – Persons with HIV/AIDS	Non-Homeless Special Needs HOPWA Strategy	HCDD staff meets periodically with the Ryan White Planning Council to share research and strategize ways to improve the quality of life for those affected by HIV/AIDS. HCDD staff serves on the Council and also serves as a co-chair of the Priorities and Allocations Committee. This information is utilized when determining needs of and services for the HIV/AIDS community.
Houston Community Land Trust	Services – Housing	Housing Strategy	HCDD consulted the CLT about developing and selling affordable homes and creating different pathways to homeownership. HCDD will continue to partner with the CLT to provide homeownership opportunities.
Houston Housing Authority (HHA)	Other government – Local Other: Public Housing Authority	Public Housing Needs Homelessness Strategy	HCDD consulted with HHA staff regarding the Public Housing sections of the Plan. HHA serves on the CoC. HCDD and HHA will continue to meet regularly to discuss current projects and plan for potential future projects and initiatives to address homeless needs.
Houston Housing Collaborative	Housing Planning organization	Housing Strategy Community Development Strategy Anti-Poverty Strategy	HCDD consulted with the Houston Housing Collaborative to identify needs and to understand what affordability strategies may be helpful for multifamily and single family construction and rehabilitation.





Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the agency/group/organization consulted? What are the anticipated outcomes of the consultation or areas for improved coordination?
Houston Land Bank	Services – Housing	Housing Strategy	HCDD consulted the HLB about affordable land acquisition as a component of the Single Family Home Development program. HCDD will continue to partner with HLB to obtain affordable land options.
Information Technology Disaster Resource Center	Services - Narrowing the Digital Divide	Other: Digital Inclusion Strategy	ITDRC is a nationwide non-profit that helps to connect communities during crises or disasters. ITDRC has partnered with the City of Houston to provide free community wi-fi installations in low-income areas.
Neighborhood Recovery CDC	Housing Planning Organization Services – Housing Services – Children Services – Education Service – Fair Housing Planning Organization	Community Development Strategy Other – Fair Housing Strategy	Neighborhood Recovery CDC participated as an outreach organization for the 2021 Fair Housing & Hurricane Season Preparedness/Resilience Outreach program and attended a focus group about the program. They encouraged HCDD to provide more funding for fair housing outreach, streamline the award process, and encourage collaboration between program participants.
Texas Department of Housing and Community Affairs (TDHCA)	Other government – Local	Housing Strategy Community Development Strategy Anti-Poverty Strategy	HCDD consulted with TDHCA about its allocation process for Tax Credits on new multifamily developments. HCDD plans to continue to consult with TDHCA to improve its process, as needed.





Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the agency/group/organization consulted? What are the anticipated outcomes of the consultation or areas for improved coordination?
Way Home Funders	Regional organization Other: Partnership with Public/Private Organizations	Homelessness Strategy	To address homeless needs identified in the Consolidated Plan, HCDD has consulted with Funders Together, a public/private funding group that has participated in homeless planning efforts and has agreed to strategically invest resources to leverage public investment and help meet the CoC's goals.
YMCA	Services – Housing Services – Children Services – Elderly Persons Services – Persons with Disabilities Services – Health Services – Education Service – Fair Housing Planning Organization Regional organization	Community Development Strategy Other – Fair Housing Strategy	The YMCA participated as an outreach organization for the 2021 Fair Housing & Hurricane Season Preparedness/ Resilience Outreach program attended a focus group about the program. They encouraged HCDD to continue this program, streamline award and invoicing processes, and provide additional funding.

### Identify any Agency Types not consulted and provide rationale for not consulting

HCDD contacted many organizations through various outreach techniques including meetings and e-mails to solicit input and participation in the planning process. HCDD believes that all critical agency types were consulted during the participation and consultation process and has not intentionally failed to consult with any particular agency.

### Other local/regional/state/federal planning efforts considered when preparing the Plan

**Table 5 – Other local / regional / federal planning efforts**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Coalition for the Homeless of Houston / Harris County	The CoC's priorities and its Strategic Plan to End Homelessness directly correspond to HCDD's Strategic Plan goals related to homeless populations.
Continuum of Care's Priorities and Program Standards	Coalition for the Homeless of Houston / Harris County	The CoC's priorities and standards directly overlap with HCDD's Strategic Plan and are used by the City of Houston when developing standards for its ESG funding.





Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Livable Centers	Houston-Galveston Area Council	The Livable Centers Plans have been conducted in various areas of the City of Houston. Some areas overlap with HCDD's Areas for Community Reinvestment. The objectives of these Plans, including improving quality of life, overlap with HCDD's Strategic Plan's public facilities strategy.
Annual Plan	Houston Housing Authority	HHA's PHA plan provides details about agency operations and programs, including participants for the upcoming year. Both HHA and HCDD aim to help very low-income households secure housing.
Harris County Consolidated Plan	Harris County	HCDD's Consolidated Plan has many of the same goals as Harris County's Consolidated Plan including addressing homelessness and improving the quality of life of underserved and low- and moderate-income communities.
City of Houston's Capital Improvement Plan (CIP)	City of Houston Finance Department	Both the CIP and the Consolidated Plan address infrastructure needs in Houston.
2020 Analysis of Impediments to Fair Housing Choice (AI)	City of Houston Housing and Community Development Department	Both plans use housing and demographic data, as well as resident and stakeholder outreach, to determine city housing needs and barriers. The overall goal for the AI is to eliminate housing discrimination, and HCDD works hard to align all of its Con Plan goals with the AI.
Complete Communities	City of Houston Planning and Development Department	The City of Houston's Planning Department is working with ten neighborhoods that have been historically under-resourced to accomplish goals and priority projects and implement strategies that are transferable to other communities across the entire city. Providing access to quality services and amenities to improve underserved neighborhoods are goals that are part of both Complete Communities and the Consolidated Plan.
Local Housing Needs Assessment	City of Houston Housing and Community Development Department	The Local Housing Needs Assessment identified the full impact of Hurricane Harvey and what unmet needs were not addressed, as well as the gap in funding to restore Houston.
Resilient Houston	City of Houston Mayor's Office of Resilience	Resilient Houston is a framework for collective action and links existing efforts with new ones that will work collectively to protect Houston against future disaster from hurricanes and flooding to extreme heat waves and chronic stresses such as aging infrastructure, poor air quality, and climate change.
Climate Action Plan	City of Houston Office of Sustainability	The Climate Action Plan provides evidenced-based measures to reduce greenhouse gas emissions and preventative measures to address the negative outcomes of climate change. The plan will demonstrate how the City will adapt and improve its resilience to climate hazards that impact the city today as well as risks that may increase in the coming years.





Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
HOME-ARP Allocation Plan	City of Houston Housing and Community Development Department	<p>HCDD has applied for HOME funds under the American Rescue Plan, as known as HOME-ARP, which provide homelessness assistance and supportive services through several eligible activities to qualified populations that include</p> <ul style="list-style-type: none"> <li>● Sheltered and unsheltered homeless populations</li> <li>● Those currently housed populations at risk of homelessness</li> <li>● Those fleeing or attempting to flee domestic violence or human trafficking</li> <li>● Other families requiring services or housing assistance or to prevent homelessness</li> <li>● Those at greatest risk of housing instability or in unstable housing situations</li> </ul>
HHD Strategic Plan 2018-2022	City of Houston Health Department	<p>HHD's strategic plan gives the department's framework for promoting and protecting the health and social well-being of Houstonians and the environment in which they live. This includes several priorities such as chronic diseases, human services, and access to care. HCDD partners with HHD to provide programs that align with these priorities like the Lead-Based Paint program, Chronic Disease Prevention Program, Community-based Mental Health Program, HIV/AIDS Education Program, and Elderly Service Program, among other programs.</p>

## Narrative

HCDD continues to work closely with local, state, and federal government agencies, as well as nonprofit and for profit organizations to receive feedback for and support partnership for implementation of the Consolidated Plan. This includes discussing topics that influence affordable homes and community development, including broadband service and accessibility, emergency management, and land management related to flood prone areas, water resources, and public land. The following information catalogs some of the initiatives that the City of Houston is undertaking to improve Houston.

### Bridging the Digital Divide

Internet access has become crucial to obtaining services and opportunities, but many families do not have computer or internet access to connect with these resources. In 2020, approximately 74,683 households did not have access to computer, and 139,683 households did not have access internet in the Houston Area.<sup>1</sup> Even when households have internet access, the internet may not be adequate broadband internet that meets the Federal Communications Commission (FCC) standards, a minimum of 25 Mbps download and 3 Mbps upload.<sup>2</sup> Many of these households are usually in marginalized communities and creates technological barriers to accessing education and employment opportunities, amongst other critical resources.

Since the COVID-19 pandemic, the digital divide has become more apparent because most services and opportunities transitioned to virtual spaces and families did not have the resources to access them. For example when the Houston Independent School District (HISD) transitioned to online schooling during the pandemic, HISD conducted the COVID-19 Response Parent Survey. The survey indicated that about 52.1% of HISD families needed technology to participate in school and 34.8% did not have adequate internet.

<sup>1</sup>2020: ACS 5- year Estimates, U.S. Census Bureau (Retrieved April 27, 2022) <https://data.census.gov/cedsci/table?q=computer&q=1600000US4835000&tid=ACSST5Y2020.S2801>

<sup>2</sup> 2015 Broadband Progress Report, Federal Communications Commission (February 4, 2015) <https://www.fcc.gov/reports-research/reports/broadband-progress-reports/2015-broadband-progress-report>.



The City of Houston has taken measures to close that digital divide through several initiatives

- Providing affordable or free internet
- Improving data and mapping
- Building digital inclusion coalitions
- Exploring funding opportunities to support these initiatives

Over the past several years, the City of Houston's Mayor's Office of Innovation has also been working to improve employment opportunities and educational outcomes, and since the COVID-19 pandemic, the City has focused efforts on establishing many partnerships and implemented initiatives dedicated to improving digital inclusion. Some of the City's most notable partnerships include AT&T, Comcast, Bridging the Digital Divide Houston, and Information Technology Disaster Resource Center (ITDRC).

The City has used U.S. Treasury CARES Act funding and other funding sources to provide affordable and free digital access by establishing lift zones for community and providing free hotspots and laptops to households. Through the Mayor's Health Equity Response (H.E.R.) Task Force has partnered with Comcast to deliver Internet Essentials through internet vouchers to over 5,000 low- to moderate-income households that are over 65, living with a disability, have a child less than 5 years old, or have 16-24 year old persons who are not currently enrolled in school or participating in the workforce. The Mayor's Office of Innovation is also currently forming a comprehensive digital inclusion strategy that builds upon its Covid-19 response efforts and existing programs.<sup>3</sup> The City also hopes to build public/private partnerships that will provide free/low-cost internet to 3 target areas before expanding citywide.

## Resilience

HCDD has been working with the City of Houston Office of Emergency Management (OEM) to update the City's emergency planning documents, including the Hazard Mitigation Plan, using CDBG DR-17 funding, and to improve outreach for low-income and vulnerable communities through HCDD's Fair Housing and Hurricane Preparedness Outreach Grant.

HCDD is also working with the Mayor's Office of Resilience and Sustainability to create Resilience Hubs through a citywide Lily Pads Plan. This plan will help Houstonians respond to and recover from Harvey and prepare for future disruptions and disasters, such as hurricanes and floods and other climate disasters by creating Lily Pads. A Lily Pad can also serve as locations where communities access additional resources that improve health and safety and provide additional preparedness opportunities between emergencies.

HCDD has also partnered with the City of Houston's Public Works Department (HPW) on several initiatives. First, the Buy-In/Buy-Out Plan will facilitate various options for Houstonians to move out of floodways or floodplains. The Stormwater Master Plan will develop a comprehensive 2-D dynamic hydrologic and hydraulic model of the City's flood mitigation and stormwater drainage infrastructure. Collaborations will also include modernizing the City's building code to current standards and improve resiliency in Houston.

The City of Houston's Planning and Development Department is developing Neighborhood Resilience Plans to create three Resilience Districts: Northeast, Independence Heights, and Hobby Airport Area. These pilot Resilience Districts are intended to reduce the damaging effects of climate related events and equip communities with the tools needed to bounce back from disasters and continually thrive.

## Institutional Partners

Many people who are reentering society from institutional care facilities face housing related-challenges that can send these individuals into homeless when they exit systems or institutions of care. Some of the most prevalent challenges include limited access to housing and unaffordable/unattainable housing options available for these population This is especially true for individuals who were formerly incarcerated, and housing for the reentering population is often in high-crime and under-resourced areas.

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<sup>3</sup> <https://www.fusecorps.org/locations/houston-tx/#18622>





Populations who are exiting systems or institutions of care need structured efforts to prevent them from becoming chronically homeless. These populations need access to critical resources upon release that will improve long-term sustainability like support for transitional and stabilized housing, supportive services, behavioral health and medical care, and workforce development. Broader structural reforms that increase inclusivity and address the drivers of homelessness will help to improve long-term sustainability.

Individuals who are reentering society tend to experience a disproportionate amount of homelessness because of the disruption in family dynamics that often occurs when an individual is sent prison, and even when family ties remain intact, so many formerly incarcerated families cannot live with family members who live in rental units because of restrictions on tenants with criminal history. These individuals also find it difficult to return to their family homes or other areas where they may committed offense onegative influences.

HCDD works with funds programs that partner with housing providers that work to lessen the impacts of homelessness amongst populations that leave institutional systems or care facilities. These programs also provide support services and for these individuals to help stabilize them and their families.

### **Other Partners**

HCDD consulted with the Texas Housing Group to gather and provide strategic input for activities. The Texas Housing Group is an informal group of housing and community development agencies sponsored by the Texas Association of Community Development Corporations (CDC) that meets monthly to discuss and collaborate on regional initiatives.

HCDD continues to work closely with other governments in the metropolitan area, the state, and the federal government to receive feedback for and implement the Consolidated Plan. HCDD works closely with HHA and Harris County to align funding objectives, especially objectives addressing homelessness. In addition, HCDD continues to participate in numerous conferences with the Texas Department of Housing and Community Affairs (TDHCA) to align HCDD's objectives of ending chronic homelessness through developing permanent supportive housing with those of TDHCA. HCDD also continues to work closely with HUD officials at the local office. With the COVID-19 pandemic, HCDD continues to build and leverage partnerships with local non-profits and government agencies to prevent the spread and ameliorate the impacts of the coronavirus.



## AP-12 Participation – 91.105, 91.200(C)

### Summary of citizen participation process/Efforts made to broaden citizen participation

HCDD recognizes that Houston residents are the center of, and partners in, the development and execution of the 2022 Annual Action Plan. The Citizen Participation Plan (CPP) establishes a means by which residents, public agencies, and other interested parties can actively participate in the development of consolidated planning documents, including the Annual Action Plan.

Using the CPP as a guide, HCDD seeks community involvement and provides residents with opportunities to become involved in the development of the Annual Action Plan. As input and comments are received, appropriate HCDD staff reviews and uses this information to ascertain the community needs and inform allocation priorities and programming goals. Opportunities for public input are provided during the entire planning process, from the development of the Annual Action Plan to the review of the draft document, through

- Publications and postings
- Public hearings
- Online comment forms
- Written and electronic comments
- Housing Advocates Collective Meeting

HCDD publicizes two phases of the Plan's development to gather public comment. Promotional material for the fall open houses, such as public notices and flyers, were published in English and in Spanish to broaden the knowledge about the planning process available to various groups including persons with limited English proficiency. Posters and other meeting materials were also available in other languages upon request. To develop the 2022 Annual Action Plan, HCDD conducted two public hearings to gather input in drafting the plan and two public hearings to solicit comments about the draft Plan. A full summary of the comments received during the public hearings can be viewed in Appendix 5: Public Hearing Summaries, along with a summary of HCDD's responses. Written comments that are received and HCDD's responses will, likewise, be included in Appendix 7: Written Comments.

In addition to the public hearings, HCDD staff has instituted several avenues that are regularly available where questions and feedback on programs and activities is not only welcomed, but also encouraged. For over a year, HCDD staff has hosted the Housing Advocates Collective meetings. These open meetings are held for community stakeholders to learn about HCDD's initiatives, to get updates on programs, and to give input on how to improve services and processes for residents. HCDD staff also holds monthly Lunch and Learns where HCDD staff provides information about HCDD initiatives to residents and stakeholders. To further efforts in citizen the HCDD staff also hosts weekly Virtual Community Office Hours where residents can connect with program representatives one-on-one to ask questions, give status updates for program applicants or participants, and express concerns.

Efforts to Broaden Citizen Participation. HCDD implemented a broad outreach campaign to promote public participation in the development of the 2022 Annual Action Plan. There was concerted effort to reach out to diverse populations including outreach to minorities, non-English speaking persons, persons with disabilities, and special needs populations. With the COVID-19 pandemic, community outreach efforts were limited to predominately virtual communication. The following is a summary of these efforts.

- The public hearings were held virtually on several platforms like Microsoft Teams, HTV broadcast, and Facebook Live to reach broader audience.
- Flyers for the public hearings and the draft Plan were posted on local news station community calendars, as well as HCDD's Facebook, Twitter, and Instagram pages.
- Advertised meetings with a summary of the draft plan in community newspapers, including La Voz de Houston and also in the Houston Chronicle, a newspaper of general circulation.



- The public hearings were also promoted among community and advocacy groups like the Housing Advocates Collective, the Super Neighborhood Alliance, the Houston Autism/IDD Roundtable, and over 150 other organizations.
- Provided a Spanish interpreter for Spanish speakers with limited English proficiency and provided real-time captioning for persons who are deaf or have a hearing loss during the public hearings. Other accommodations were available upon request.



## Citizen Participation Outreach

**Table 6 – Citizen Participation Outreach**

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
Newspaper Ad	Minorities Non-English Speaking – Specify other language: Spanish	HCDD published a public notice in the <i>Houston Chronicle</i> on September 3, 2021 announcing the draft 2020 CAPER was available for public comment from September 3, 2021 to September 18, 2021.	No public comments were received.	N/A	<a href="http://www.houstontx.gov/housing/public_legal_notices.html">http://www.houstontx.gov/housing/public_legal_notices.html</a>
	Non-targeted/broad community	HCDD also published this public notice in <i>La Voz de Houston</i> (in Spanish) on September 8, 2021 and in the Viet Moi News (in Vietnamese) on September 8, 2021.			
Newspaper Ad	Minorities Non-English Speaking – Specify other language: Spanish	A notice of the fall public hearings was published on October 20, 2021 in the <i>Houston Chronicle</i> , and another notice was published on November 4, 2021 in the <i>Houston Chronicle</i> , which announced the public hearings and draft HOME-ARP Allocation Plan that was available for comment from November 4, 2021 to November 19, 2021.	No public comments were received.	N/A	<a href="http://www.houstontx.gov/housing/public_legal_notices.html">http://www.houstontx.gov/housing/public_legal_notices.html</a>
	Non-targeted/broad community	Advertisements also appeared in Spanish in <i>La Voz de Houston</i> on October 27 and November 10, 2021. HCDD also published this public notice in Viet Moi on November 10, 2021.			
Internet Outreach	Non-targeted/broad community	On November 3, 2021, information about the fall public hearings was first posted on local news stations' community calendars like ABC and CW.	No public comments were received.	N/A	N/A





Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
Internet Outreach	Non-targeted/broad community	On October 20 and November 1, 4, 5, 8, and 10, 2021, a Constant Contact email announcing the fall public hearings was also sent to emails that are part of City of Houston's HCDD database, which includes residents and community and partner organizations.	No public comments were received.	N/A	N/A
HCDD Housing Advocates Meeting	Non-targeted/broad community	On October 21, 2021, HCDD held a Housing Advocates Collective Meeting to get input on the development of the Annual Action Plan.	No public comments were Received during the event. However, one comment was received in writing following that event  The written comment and response letter can be found in <i>Appendix 7: Written Comments and Responses</i> .	N/A	N/A
Internet Outreach	Non-targeted/broad community	On October 27 and 29, 2021 and November 2 and 8, 2021, information about the fall public hearings was presented on the HCDD Instagram page.	No public comments were received.	N/A	N/A





Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
Public Hearing	Non-targeted/broad community	<p>HCDD held two fall public hearings for 2022 Annual Action Plan. The hearings were held virtually on November 4 and 10, 2021 through Microsoft Teams.</p> <p>Approximately 134 people attended the public hearings through Microsoft Teams. The meeting was also available to view through Facebook (HCDD and HTV pages) and to listen via telephone.</p> <p>HCDD gave a presentation about current programs and an overview of entitlement funds, held a public hearing, and hosted breakout groups. Attendees indicated their priorities for housing and community development programs through a group exercise. They developed a mock budget that was translated into a bar graph which gave a visual representation of priorities. After the breakout activity, each HCDD group facilitator gave a report on the groups program and funding priorities</p>	<p>10 comments were received.</p> <p>There were several comments made during the public hearings, and a summary of those comments and responses are included in <i>Appendix 6: Public Hearing Summaries</i>.</p>	All comment were accepted.	<a href="https://houstontx.gov/housing/public-hearing/">https://houstontx.gov/housing/public-hearing/</a>
HCDD Housing Advocates Meeting	Non-targeted/broad community	On March 17, 2022, HCDD held a Housing Advocates Collective Meeting to get input on the development of the Annual Action Plan.	No public comments were received.	N/A	N/A
Internet Outreach	Non-targeted/broad community	On March 3, 2022, a Constant Contacts email announcing the fall public hearings was also sent to emails that are part of City of Houston's HCDD database which includes residents and community organizations.	No public comments were received.	N/A	N/A





Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
Public Hearing	Non-targeted/broad community	<p>HCDD held two spring public hearings for the Draft 2022 Annual Action Plan. The hearings were held virtually on March 31 and April 6, 2022, through Microsoft Teams.</p> <p>Approximately 146 people attended the public hearings through Microsoft Teams.</p>	<p>12 comments were received</p> <p>A summary of comments and responses will be included in <i>Appendix 6: Public Hearing Summaries</i>.</p>	All comments were accepted.	<a href="https://houstontx.gov/housing/public-hearing/">https://houstontx.gov/housing/public-hearing/</a>
Houston Housing Collaborative Meeting	Non-targeted/broad community	<p>On March 10, 2022, HCDD promoted the spring public hearings to the Houston Housing Collaborative. This meeting included over 30 organizations that help meeting housing and community development needs in Houston.</p>	No comments were received	N/A	N/A
Newspaper Ad	<p>Minorities</p> <p>Non-English Speaking – Specify other language: Spanish</p> <p>Non-targeted/broad community</p>	<p>A notice of the two spring public hearings was published on March 11, 2022 in the <i>Houston Chronicle</i> and will also appeared in Spanish in <i>La Voz de Houston</i>.</p>	<p>14 public comments were received.</p> <p>A summary of comments and responses will be included in <i>Appendix 7: Written Comments and Responses</i>.</p>	All comments were accepted.	<a href="http://www.houstontx.gov/housing/public_legal_notices.html">http://www.houstontx.gov/housing/public_legal_notices.html</a>
HCDD Housing Advocates Meeting	Non-targeted/broad community	<p>On March 17, 2022, HCDD held a Housing Advocates Collective Meeting to get input on the development of the Annual Action Plan.</p>	No public comments were received.	N/A	N/A



# Expected Resources

## AP-15 Expected Resources

The City of Houston uses multiple resources to carry out activities that benefit low- and moderate-income residents. The City of Houston receives entitlement funding of CDBG, HOME, HOPWA, and ESG. HCDD administers the entitlement funding on behalf of the City of Houston. In addition to entitlement grant funds, HCDD receives state and local funding to address community needs as illustrated in the Expected Resources – Priority Table. Many City departments also receive funding that addresses needs listed in the Consolidated Plan, and HCDD works with these departments to leverage entitlement grant funds when possible.

**Table 7 – Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public – federal	Acquisition Administration and Planning Economic Development Housing Public Improvements Public Services	24,233,673	122,943	0	24,356,616	49,000,000	CDBG funds finance housing, public facilities and improvements, public services, and economic development assistance activities. CDBG funds are combined with many public and private funds to create a greater impact in neighborhoods. When notices of funding availability are conducted, proposals that use CDBG funding to leverage other funding are preferred. CDBG funded activities conducted by other City departments use CDBG funding as match for other public funding or combine CDBG funds with federal, local, or private funding to implement programming.
HOME	public – federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	11,699,487	158,393	0	11,857,880	20,000,000	HOME promotes public/private partnerships as a vehicle for expanding the stock of affordable housing. HOME funds are leveraged with private and public funding sources to support homebuyer and multifamily rental development activities. HCDD's CHDO assistance are leveraged with the homebuyer's private mortgage and equity. The Multifamily Housing Program's activities are funded through a request for proposal process in which greater preference is given to proposals that have other sources of equity and financing.



Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOPWA	public – federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	11,668,320	0	0	11,668,320	20,000,000	Organizations applying for HOPWA funding are selected through a competitive request for proposal process, and sources of leverage include public funding, such as Ryan White or Shelter Plus Care, and private funding, such as in-kind resources, foundations, and resident rent payments.
ESG	public – federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	2,103,548	0	0	2,103,548	4,000,000	Organizations applying for ESG funding must provide a 1 to 1 match for the ESG funds they receive and are selected through a competitive request for proposal process.
CDBG-DR Hurricane Ike Round 2 (CDBG-DR2)	public – state	Homeowner rehab Multifamily rental rehab Multifamily rental new construction	0	0	34,420,000	34,420,000	0	CDBG-DR2 will be used to fund development of affordable single family and multifamily rental and repair single family homes to address homes damaged by Hurricane Ike.
CDBG-DR for the 2015 Flood Events (CDBGDR15)	public – federal	Homeowner rehab Housing Public Improvements Admin and Planning	0	0	64,711,997	64,711,997	0	CDBG-DR15 will be used to fund home repair, housing buyout, and infrastructure improvement to address damage from the 2015 flood events and to improve flooding resiliency in the future.
Homeless Housing Services Program (HHSP)	public – state	Financial Assistance Rapid re-housing (rental assistance) Rental Assistance Services	1,000,000	0	0	1,000,000	2,000,000	Organizations applying for HHSP funding are selected through a competitive request for proposal process. Funds are used for local homeless initiatives.
TIRZ Affordable Housing Set-Aside	public – local	Housing	18,000,000	0	\$19,557,259	37,557,259	25,000,000	TIRZ Affordable Housing Set-Aside funds are local funds and are often leveraged with federal funding to create a greater impact for low- and moderate-income persons and communities. Housing developments are selected through a competitive request for proposal process.
CDBG-DR for the 2016 Flood Events (CDBGDR16)	public – state	Homeowner rehab Housing Public Improvements Admin and Planning	0	0	7,400,000	7,400,000	0	CDBG-DR16 will be used to address damage from the 2016 flood events and to improve flooding resiliency in the future through a buyout program.





Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG-DR for the 2017 Flood Events (CDBGDR17)	public – state	Homeowner rehab Homebuyer assistance Multifamily rental new construction Multifamily rental rehab new construction for ownership Housing Acquisition Administration and Planning Economic Development Public Services	0	0	412,476,663	412,476,663	0	CDBG-DR17 will be used to address impact to housing from Hurricane Harvey through recovery programs such as Homeowner Assistance, Single Family Development, Multifamily Rental, Small Rental, Homebuyer Assistance, Buyout, Public Services, and Economic Revitalization.
CDBG-Mitigation (CDBG-MIT)	public – federal/state	Infrastructure Improvement	0	0	61,675,209	61,675,209	0	CDBG-MIT funds will be used to address increased needs for drainage to decrease impacts of future flooding.
CDBG-CV	public – federal	Administration and Planning Housing Public Services	0	0	29,266,674	29,266,674	0	CDBG-CV funds will be used to prevent and reduce impacts of COVID-19 through rental assistance and supportive services.
HOPWA-CV	public – federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	0	0	60,732	60,732	0	HOPWA-CV funds will be used to prevent and reduce impacts of COVID-19 through rental assistance, homeless prevention, and shelters.
ESG-CV	public – federal	Street Outreach Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	0	0	14,609,665	14,609,665	0	ESG-CV funds will be used to prevent and reduce impacts of COVID-19 through homeless prevention and shelters.
Emergency Rental Assistance Program 1	public – federal	Rental Assistance	0	0	1,770,612	1,770,612	0	U.S. Treasury funds will be used to provide rental assistance to families that have been economically impacted by COVID-19 through the 2021 Consolidated Appropriations Act.
Emergency Rental Assistance Program 2	public – federal	Rental Assistance	0	0	12,748,499	12,748,499	0	U.S. Treasury funds will be used to provide rental assistance to families that have been economically impacted by COVID-19 through the American Rescue Plan Act of 2021.
TIRZ Bond	public – local	New Construction Homebuyer Assistance	0	0	96,275,961	96,275,961	0	TIRZ bond funds are local funds that will be used to create a greater impact for low- and moderate-income persons and communities.





Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME-ARP	public – federal	Conversion and rehab for transitional housing Public Services Rental Assistance Services Planning and Administration	0	0	35,519,583	35,519,583	0	HOME-ARP funds will be used to help families and individuals who are homeless or at risk of homelessness and reduce housing instability through several eligible activities.



## Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

HCDD will use a combination of public and private funding to carry out affordable housing activities during the period covered by this Plan. Through the Multifamily Housing Program, for-profit and non-profit developers partner with HCDD to build or rehabilitate affordable housing. Developers must use HCDD funding to fill financing gaps. Other development funding must be obtained through additional private and public sources, which may include the following

- Local Tax Incentives and Funding
  - Tax Abatement Ordinance
  - Tax Increment Reinvestment Zones (TIRZ) and TIRZ Affordable Housing Set-Aside
  - Homeless and Housing Bonds
- Federal and State Tax Incentives
- State Funded Bond Programs
- Private Sources

HCDD has been awarded several special grants and will be expending these funds during the next program year to address housing needs in the community, which include CDBG- DR2, CDBG-DR15, CDBG-DR16, CDBG-DR17, CDBG-MIT, CDBG-CV, HOPWA-CV, Emergency Rental Assistance Program, TERAP, and Homeless Housing Services Program (HHSP). HCDD will continue to research additional funding sources to promote and fund community development activities.

Non-housing community development activities also leverage HCDD federal funds to execute the activities identified in the Plan. Public service agencies utilizing CDBG, HOPWA, and ESG funds must provide some level of match. Other City departments funded with entitlement grants leverage these dollars with other resources. For example, HHD leverages CDBG funding with other funding sources for several programs like the Chronic Disease Prevention and the Community Re-Entry Network.

**HOME Matching Funds.** The City, as a fiscally distressed participating jurisdiction in the HOME Program, must match 12.5 cents for each dollar of HOME funds spent on affordable housing. The match must come from state or local, non-federal sources, and constitutes a permanent contribution to the HOME Program. Since July 2005, the City requires multifamily applicants to help generate this match. Rules regarding what can be counted as a match under the HOME Program are very specific; therefore, HCDD strictly adheres to and maintains compliance with 24 CFR 92.

The HOME match obligation may be met with any of the following sources

- Cash or cash equivalents from a non-federal source
- Value of waived taxes, fees, or charges associated with HOME projects
- Value of donated land or real property
- Cost of infrastructure improvements associated with HOME projects
- Value of donated materials, equipment, labor, and professional services

The match requirement for the City has been met with cash contributions from its Homeless and Housing Bond Fund and Tax Increment Reinvestment Zone (TIRZ) Affordable Housing Set-Aside funds, private donations from endowments and non-cash contributions including donated or reduced cost land. As reported in the 2020 CAPER, the excess HOME match carried over to the next federal fiscal year was \$31,919,139.86. Information regarding the match will be updated in the 2021 CAPER, which will be submitted to HUD in September 2022.

**ESG Match.** The ESG matching requirement is a one to one match and will be satisfied with CDBG funding from HCDD and both “in-kind” and private funding from subrecipients.



## If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Although there are no parcels of City-owned land or property that will be used to address the needs with entitlement funding, HCDD's Large Tract Development program will utilize City-owned land to develop sites for large-scale single family home developments. These large tract developments will increase the City's affordable housing stock and provide homeownership opportunities for low- and moderate-income (LMI) households.

HCDD will also partner with Houston Land Bank (HLB) to carry out affordable home development, which is a need identified in the Consolidated Plan. The HLB is governed by a 13-member board appointed by the Mayor, City Council, Harris County, and the Houston Independent School District. HLB performs acquisition, assemblage, management, marketing, and disposition of properties that have been acquired by taxing authorities through foreclosure of delinquent ad valorem taxes. HCDD continues to explore ways to partner with other organizations to identify property for affordable home development.

## Discussion

While HCDD is responsible for the provision of services to low- and moderate-income Houstonians using the entitlement funds and one-time grants, HCDD cannot achieve these goals alone. There are many other organizations that carry out the strategies listed in this Plan using other federal, local, and private funding sources. For instance, other City of Houston Departments provide services to low- and moderate-income residents by utilizing funding from various sources. While some projects or actions may include primarily public funds, public funds alone would also be insufficient to achieve the goals of this Plan and private funds from individuals, non-profit organizations, and private organizations are needed. HCDD continues to work with other City Departments, local non-profit agencies, and various funding providers to develop coordinated strategies leveraging funding to assist low- and moderate-income persons and households.



## AP-20 Annual Goals and Objectives

**Table 8 – Goals Summary**

Goal Name	Years	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Preserve and expand the supply of affordable housing	2020-2024	Affordable Housing	Citywide	Assistance for homeowners Assistance for renters Assistance for homebuyers	CDBG: \$5,078,400 HOME: \$10,672,092	<b>Homeowner units rehabilitated:</b> 32 Household Housing Unit <b>Homeowner units constructed:</b> 10 Household Housing Unit <b>Rental units constructed:</b> 58 Household Housing Unit
Expand homeownership opportunities	2020-2024	Affordable Housing	Citywide	Assistance for homebuyers	CDBG: \$1,754,000	<b>Direct Financial Assistance to Homebuyers:</b> 50 Household Assisted
Provide assistance to persons affected by HIV/AIDS	2020-2024	Affordable Housing	Citywide	Assistance for renters Public service needs	HOPWA: \$11,668,320	<b>TBRA / Rapid Re-Housing:</b> 475 Households <b>HIV/AIDS Housing Operations:</b> 300 Households <b>Other:</b> 2,600 Households - Supportive services / Housing information and referral/Homeless Prevention
Reduce homelessness	2020-2024	Affordable Housing Non-Housing Community Development	Citywide	Assistance for renters Homeless Needs	ESG: \$2,103,947 CDBG: \$500,000	<b>TBRA / Rapid Re-Housing:</b> 285 Households Assisted <b>Homelessness Prevention:</b> 100 Persons Assisted <b>Public service activities other than Low/Moderate Income Housing Benefit:</b> 6,700 Persons Assisted
Enhance quality of life through the provision of public services	2020-2024	Non-Housing Community Development	Citywide	Public service needs	CDBG \$3,584,604	<b>Public service activities other than Low/Moderate Income Housing Benefit:</b> 12,465 Persons Assisted
Revitalize communities	2020-2024	Non-Housing Community Development	Areas for Community Reinvestment	Improvement of neighborhood facilities Neighborhood needs	CDBG: \$5,054,000	<b>Public facility or infrastructure Improvements:</b> 2 Infrastructures/Facilities Improved
Promote Health and Safety	2020-2024	Non-Housing Community Development	Citywide	Public service needs Health and safety	CDBG: \$2,787,620	<b>Housing Code Enforcement/Foreclosed Property Care:</b> 32,000 <b>Lead-Based Pain Removal:</b> 25 Units Abated/Remediated
Foster community economic development	2020-2024	Non-Housing Community Development	Community Revitalization Areas	Economic development needs	CDBG: \$726,669	<b>Business assisted:</b> 10 <b>Jobs created/retained:</b> 328
Promote fair housing	2020-2024	Non-Housing Community Development	Citywide	Fair housing needs	CDBG: \$150,000	<b>Other:</b> 50,000 Persons Reached with Fair Housing Information





## Goal Descriptions

	Goal Name	Goal Description
1	Preserve and expand the supply of affordable housing	The City will provide funding for several Programs that will include single family home repair and development activities, lead-based paint reduction activities, and new construction and rehabilitation of rental units. These activities will help to preserve and expand the supply of affordable housing in Houston.
2	Expand homeownership opportunities	The City will fund direct assistance for homebuyers to increase housing options for low- and moderate-income families.
3	Provide assistance to persons affected by HIV/AIDS	The City will provide funding for housing and services supporting persons who are affected by HIV/AIDS. This goal will also support the goal of reducing homelessness.
4	Reduce homelessness	The City will fund activities that will provide homeless prevention and rapid re-housing activities. It will also provide funding for various public service activities to support those in or at risk of becoming homeless.
5	Enhance quality of life	The City of Houston will provide funding for various public service activities that will expand or make these services more accessible to low and moderate-income or special needs persons.
6	Revitalize communities	The City will support activities that will enhance and preserve neighborhoods. Activities include code enforcement and public facility improvements.
7	Promote health and safety	The City will support activities related to promoting health and safety by removing environmental and health hazards. Activities include code enforcement activities, the removal of lead-based paints. This goal will support the City's efforts to revitalize communities.
8	Foster community economic development	The City will fund activities related to employment training, job creation, and business growth to help increase family's incomes and provide goods in services in low- and moderate-income areas.
9	Promote fair housing	The City will fund activities related to the promotion of fair housing through education, outreach, research, and other methods. Although CDBG administration funding will be used to carry out this goal, this goal will not correspond with a project in IDIS.

### Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)

During PY 2022, the City of Houston expects to provide affordable housing as defined by HOME 91.215(b) in the following way

- The Multifamily Housing Program will construct housing predominately for households with an income under 80% AMI. Most households served by the Multifamily Housing Program are likely to be below 60% AMI to comply with tax credit rules and preferences.
- The CHDO set-aside single family home development program will provide homeownership opportunities to families earning less than 80% AMI.

*More information about types of affordable housing that will be available in the next year is provided in section AP-55 Affordable Housing.*





# Projects

## AP-35 Projects – 91.220(D)

### Introduction

Projects have been selected for inclusion in this Plan based on 2020-2024 Consolidated Plan priorities and public input. Projects align directly with HCDD’s primary initiatives: Eliminate Chronic Homelessness, Revitalize Communities, Foster Community Economic Development and Enhance the Quality of Life. During PY 2022, HCDD will engage in community development activities through increasing the availability and quality of affordable housing, the delivery of public services, investment in neighborhood facilities, and economic development opportunities.

Request for proposals (RFPs) or notice of funding availability (NOFAs) will be conducted before and during the program year to choose locations and subrecipients for some projects.

These projects only represent those funded with federal entitlement grants for PY 2022 and do not signify all activities that will be carried out during the program year by HCDD. For instance, some activities, such as repair of single family homes or homebuyer assistance, may use TIRZ Affordable Housing Set-Aside or CDBG-DR funding.

**Table 9 – Project Information**

#	Project Name
1	Neighborhood Facilities and Improvements
2	Public Services
3	Home Repair
4	Homeownership Assistance
5	Code Enforcement
6	Economic Development
7	CDBG Administration
8	Multifamily Housing Program
9	Single Family Home Development
10	HOME Administration
11	ESG
12	2022-2025 CityofHouston TXH22F003 (CoH)
13	2022-2025 Sponsor Agencies TBD TXH22F003 (SpAgTBD)





## Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

HCDD has made allocations for PY 2022 based upon the priorities set in the 2020-2024 Consolidated Plan, citizen and community input, qualified responses to Request for Proposals and Notice of Funding Availability (NOFA), an analysis of prior years' budget and expenditures, and Mayoral and City Council direction. Other factors that contributed to targeting funds to specific activities include compliance with HUD entitlement grants' (CDBG, HOME, HOPWA, and ESG) rules and regulations and cohesion with disaster recovery and COVID funds so that community needs are met efficiently.

HCDD will continue to partner with the CoC and other organizations in the Houston area. Reducing homelessness is a priority for HCDD. It is expected in the next year that in the public services NOFA and the multifamily NOFA that one of the priorities that will be given to projects will include serving the homeless population, especially in a way that promotes permanent supportive housing.

HCDD strives to serve those most in need of assistance. The three main obstacles to meeting the needs of the underserved in Houston are the lack of resources, the lack of service or housing availability, and the lack of knowledge about programs. HCDD will work to leverage its resources with other agencies, assist families to grow their income and build assets, create and make available housing and service opportunities, and advertise available services in the community. More information about future actions to assist the underserved are included in the AP-85 Other Actions section of this Plan.



## AP-38 Project Summary

### Project Summary Information

**Table 10 – Project Summary**

#	Project Name	Target Area	Goals Supported	Needs Addressed	Funding
1	Neighborhood Facilities and Improvements	Citywide	Revitalize communities	Improvement of neighborhood facilities	CDBG: \$5,054,000
2	Public Services	Citywide	Reduce homelessness Enhance quality of life	Public service needs	CDBG: \$3,611,604
3	Home Repair	Citywide	Preserve and expand the supply of affordable housing	Assistance for homeowners	CDBG: \$5,078,400
4	Homeownership Assistance	Citywide	Preserve and expand the supply of affordable housing	Assistance for homeowners	CDBG: \$1,754,000
5	Code Enforcement	Areas for Community Reinvestment	Revitalize communities Promote Health and Safety	Neighborhood needs Revitalize communities Promote health and safety	CDBG: \$2,787,620
6	Economic Development	Citywide	Foster community economic development	Economic development needs	CDBG: \$726,669
7	CDBG Administration	Citywide	Preserve and expand the supply of affordable housing Expand homeownership opportunities Enhance quality of life Revitalize communities Foster community economic development	Assistance for homeowners Homeless needs Public service needs Improvement of neighborhood facilities Neighborhood needs Economic development needs	CDBG: \$4,871,323
8	Multifamily Housing Program	Citywide	Preserve and expand the supply of affordable housing	Assistance for renters	HOME \$8,693,410
9	Single Family Home Development	Citywide	Preserve and expand the supply of affordable housing	Assistance for homeowners	HOME: \$1,978,682
10	HOME Program Administration	Citywide	Preserve and expand the supply of affordable housing Expand homeownership opportunities	Assistance for renters Assistance for homebuyers	HOME \$1,185,788
11	ESG	Citywide	Reduce Homelessness	Homeless needs	ESG: \$2,103,947 CDBG: \$473,000
12	2022-2025 CityofHouston TXH22F003 (CoH)	Citywide	Provide assistance to persons affected by HIV/AIDS	Assistance for renters Assistance for homeowners Public service needs	HOPWA: \$350,049
13	2022-2025 Sponsor Agencies (TBD) TXH22F003 (SpAgTBD)	Citywide	Provide assistance to persons affected by HIV/AIDS	Assistance for renters Assistance for homeowners Public service needs	HOPWA: \$11,318,271



## Project Information

Project Title	Neighborhood Facilities and Improvements
<b>Project ID</b>	1
<b>Target Areas</b>	Citywide
<b>Annual Goals Supported</b>	Revitalize Communities
<b>Priority Need(s) Addressed</b>	Improvement of neighborhood facilities
<b>Expected Resources</b>	CDBG: \$5,054,000
<b>Description</b>	<p>This project includes rehabilitation and construction of neighborhood facilities, parks, and other improvements to facilities and infrastructure in low- and moderate-income areas or facilities serving populations primarily consisting of low- and moderate-income individuals or populations with special needs. Facilities may be publicly or privately owned and may include parks, medical facilities, and community centers.</p> <p>PY 2022 CDBG funds for neighborhood facilities will be awarded to City departments or nonprofit or for-profit organizations and are usually selected through a NOFA or application process prior or during the program year. The locations of activities will be determined after subrecipients are selected and prioritized. This funding includes activity delivery expenses. The total funding amount includes projected CDBG program income in the amount of \$77,738 to be expended on Neighborhood Facilities and Improvements. Proposed accomplishments for PY 2022 include the completion of 2 public facilities. The target date for expending these funds is June 30, 2024.</p>
<b>Target Date</b>	6/30/2024
<b>Estimate the number and types of families that will benefit from the proposed activities</b>	These activities are intended to serve thousands of people primarily living in low- and moderate-income areas or people with disabilities or other special needs.
<b>Location Description</b>	Various locations
<b>Planned Activities</b>	Eligible activities include rehabilitation and construction of various public facilities, including infrastructure.
<b>Goal Outcome Indicator</b>	2 Public facility or infrastructure activities other than low/moderate-income housing benefit





<b>Project Title</b>	<b>Public Services</b>
<b>Project ID</b>	2
<b>Target Areas</b>	Citywide
<b>Annual Goals Supported</b>	Enhance quality of life Reduce Homelessness
<b>Priority Need(s) Addressed</b>	Public service needs
<b>Expected Resources</b>	CDBG: \$3,611,604
<b>Description</b>	A NOFA is anticipated to be issued in spring/summer 2022 for public service projects, and private non-profit agencies will be selected soon thereafter. Projects from other City Departments will also be selected around the beginning of the Program Year. The locations of activities will be determined after subrecipients are selected. These public services will likely fund homeless services, job training, and other public service activities. These activities will primarily serve extremely low- and low-income families or people with special needs. Projected CDBG program income in the amount of \$20,617 is estimated to be used for public service activities. The target date for expending these funds is June 30, 2024.
<b>Target Date</b>	6/30/2024
<b>Estimate the number and types of families that will benefit from the proposed activities</b>	These activities will serve approximately 14,165 persons that are extremely low-income, low-income, and moderate-income.
<b>Location Description</b>	The locations of activities will be determined after subrecipients are selected.
<b>Planned Activities</b>	Eligible activities will be a variety of public service activities which may include employment training, services, elderly services, health services, and homeless services.
<b>Goal Outcome Indicator</b>	12,465 Persons assisted through public service activities other than low/moderate-income housing benefit to enhance quality of life through the provision of public services. 1,700 Persons assisted through public service activities other than low/moderate-income housing benefit to reduce homelessness.





<b>Project Title</b>	<b>Home Repair</b>
<b>Project ID</b>	3
<b>Target Areas</b>	Citywide
<b>Priority Need(s) Addressed</b>	Assistance for homeowners
<b>Annual Goals Supported</b>	Preserve and expand the supply of affordable housing
<b>Funding</b>	CDBG: \$5,078,400
<b>Description</b>	This project will support rehabilitation services for single family homes owned by low- and moderate-income persons and includes activity delivery costs.  The proposed target date for completing this activity will be June 30, 2024.
<b>Target Date</b>	6/30/2024
<b>Estimate the number and types of families that will benefit from the proposed activities</b>	Activities are proposed to benefit approximately 32 low- and moderate-income households, many of which will be in the lower income categories or include household members who have a disability or are under 18 years of age.
<b>Location Description</b>	Location of assistance will be determined through an application process.
<b>Planned Activities</b>	Planned activities may include providing home repair, activity delivery, and addressing lead-based paint hazards.
<b>Goal Outcome Indicator</b>	32 Homeowner Housing Units Rehabilitated





<b>Project Title</b>	<b>Homeownership Assistance</b>
<b>Project ID</b>	4
<b>Target Areas</b>	Citywide
<b>Priority Need(s) Addressed</b>	Assistance for homebuyers
<b>Annual Goals Supported</b>	Expand homeownership opportunities
<b>Funding</b>	CDBG: \$1,754,000
<b>Description</b>	HCDD improves the affordability of homeownership for low- and moderate-income residents by providing deferred, forgivable loans in the form of downpayment, closing cost, principle buy down, and other assistance. The expected activities include activity delivery. The proposed target date for completing this activity will be June 30, 2023.
<b>Target Date</b>	6/30/2023
<b>Estimate the number and types of families that will benefit from the proposed activities</b>	Activities are proposed to benefit 50 of low- and moderate-income households.
<b>Location Description</b>	Location of assistance will be determined through an application process.
<b>Planned Activities</b>	Planned activities include providing homebuyer assistance, closing costs, principle buy down, and other similar direct financial assistance.
<b>Goal Outcome Indicator</b>	50 Households Assisted: Direct Financial Assistance to Homebuyers





<b>Project Title</b>	<b>Code Enforcement</b>
<b>Project ID</b>	5
<b>Target Areas</b>	Areas for Community Reinvestment
<b>Priority Need(s) Addressed</b>	Neighborhood needs Health and Safety Needs
<b>Annual Goals Supported</b>	Revitalize Communities Promote Health and Safety
<b>Expected Resources</b>	CDBG: \$2,787,620
<b>Description</b>	<p>This project funds code enforcement activity including site visits conducted by the Department of Neighborhoods increasing the safety and security of low- and moderate-income neighborhoods. Using CDBG funding, code enforcement staff will evaluate and assess properties that may have violated the City's building codes and pose a threat to the health and safety of low- and moderate-income neighborhoods. During PY 2022, it is estimated City staff will perform 32,000 site visits in Community Reinvestment Areas. The target date for completing this activity is June 30, 2023.</p> <p>This project also funds title searches associated with the Department of Neighborhoods code enforcement activities to increase the safety and security of low- and moderate-income neighborhoods. This funding amount includes activity delivery expenses. The target date for completing this activity is June 30, 2023.</p>
<b>Target Date</b>	6/30/2023
<b>Estimate the number and types of families that will benefit from the proposed activities</b>	This activity will benefit tens of thousands of families living in low- and moderate-income areas.
<b>Location Description</b>	Location of these activities will mainly be in Areas for Community Reinvestment.
<b>Planned Activities</b>	These code enforcement activities include inspection of multiple types of property including housing units.
<b>Goal Outcome Indicator</b>	32,000 Housing code enforcement/Foreclosed property care





<b>Project Title</b>	<b>Economic Development</b>
<b>Project ID</b>	6
<b>Target Areas</b>	Citywide
<b>Priority Need(s) Addressed</b>	Economic development needs
<b>Annual Goals Supported</b>	Foster community economic development
<b>Expected Resources</b>	CDBG: \$726,669
<b>Description</b>	This project funds economic development activities that may include loans to businesses and job creation. Funding includes activity delivery expenses for economic development activities funded in prior years and from other funding sources such as Section 108 or EDI. Proposed accomplishment for PY 2022 will include the creation or retention of 10 jobs. The target date for expending these funds is by June 30, 2023.
<b>Target Date</b>	6/30/2023
<b>Estimate the number and types of families that will benefit from the proposed activities</b>	Activities are proposed benefit low- and moderate-income families through the creation or retention of 10 jobs during PY 2022.
<b>Location Description</b>	Subrecipients will be selected during the program year to carry out activities which will determine the location
<b>Planned Activities</b>	Funding will support project delivery of previously funded economic development activities including loans to businesses in support of job creation or retention or in support expanding services to low- and moderate-income persons or neighborhoods.
<b>Goal Outcome Indicator</b>	10 business assisted





<b>Project Title</b>	<b>CDBG Administration</b>
<b>Project ID</b>	7
<b>Target Areas</b>	Citywide
<b>Priority Need(s) Addressed</b>	<ul style="list-style-type: none"> <li>Assistance for renters</li> <li>Assistance for homeowners</li> <li>Assistance for homebuyers</li> <li>Homeless needs</li> <li>Public service needs</li> <li>Improvement of neighborhood facilities</li> <li>Addressing neighborhood needs</li> <li>Economic development needs</li> <li>Fair housing needs</li> </ul>
<b>Annual Goals Supported</b>	<ul style="list-style-type: none"> <li>Preserve and expand the supply of affordable housing</li> <li>Expand homeownership opportunities</li> <li>Reduce homelessness</li> <li>Enhance quality of life through the provision of public services</li> <li>Revitalize communities</li> <li>Promote health and safety</li> <li>Foster community economic development</li> <li>Promote fair housing</li> </ul>
<b>Expected Resources</b>	CDBG: \$4,871,323
<b>Description</b>	<p>This project will fund HCDD’s legal oversight, planning, compliance, and financial activities, which ensure proper use of CDBG funds. This includes funding for: the Coalition for the Homeless of Houston/Harris County to assist in planning the Point-In-Time Count and may include other activities, fair housing activities and staff costs, transfer to the City of Houston’s Finance Department, transfer to the City of Houston’s Legal Department and general planning activities and oversight of projects and organizations funded by CDBG. \$24,588 in CDBG program income is estimated to be used for planning and administration activities. This is an administration activity and will be located at 2100 Travis Street, 9<sup>th</sup> Floor, Houston, TX 77002. The target date for completing this activity is June 30, 2023.</p>
<b>Target Date</b>	6/30/2023
<b>Estimate the number and types of families that will benefit from the proposed activities</b>	This is an administrative activity.
<b>Location Description</b>	This administrative activity mainly will take place at 2100 Travis Street, 9 <sup>th</sup> Floor, Houston, TX 77002.
<b>Planned Activities</b>	This Project funds planning, administration, and oversight activities associated with and in support of the CDBG Program.
<b>Goal Outcome Indicator</b>	N/A





<b>Project Title</b>	<b>Multifamily Housing Program</b>
<b>Project ID</b>	8
<b>Target Areas</b>	Citywide
<b>Priority Need(s) Addressed</b>	Assistance for renters
<b>Annual Goals Supported</b>	Preserve and expand the supply of affordable housing
<b>Expected Resources</b>	HOME: \$8,693,410
<b>Description</b>	<p>HCDD's Multifamily Housing Program will expand access to and improve the quality of multifamily rental housing for low- and moderate-income residents through multifamily housing acquisition/rehabilitation and new construction projects. Relocation assistance to households will also be provided as required. It is estimated that 58 newly constructed affordable, City restricted rental homes will be completed during PY 2022.</p> <p>HCDD anticipates issuing NOFA in PY 2022 that prioritizes projects located close to high-frequency transit stops, well-rated schools, neighborhood amenities, such as a grocery store, pharmacy or library, and employment opportunities and other locational factors.</p> <p>Projected HOME program income in the amount of \$142,554 is estimated to be used for the Multifamily Housing Program. The estimated completion date for expending these funds is 2026.</p>
<b>Target Date</b>	12/31/2026
<b>Estimate the number and types of families that will benefit from the proposed activities</b>	These activities will serve hundreds of low- and moderate-income families. Activities will also serve special needs populations including homeless individuals and families, elderly, and persons with disabilities.
<b>Location Description</b>	The outcome of the NOFA will determine the locations of projects.
<b>Planned Activities</b>	Planned activities for the Multifamily Housing Program include acquisition/ rehabilitation, new construction, and relocation in support of creating and preserving affordable rental housing units.
<b>Goal Outcome Indicator</b>	58 Rental units constructed





<b>Project Title</b>	<b>Single Family Home Development</b>
<b>Project ID</b>	9
<b>Target Areas</b>	Citywide
<b>Priority Need(s) Addressed</b>	Assistance for homeowners
<b>Annual Goals Supported</b>	Preserve and expand the supply of affordable housing
<b>Expected Resources</b>	HOME: \$1,978,682
<b>Description</b>	This project will support the development of new single family home construction through HOME CHDO set-aside funds. It will support Community Housing Development Organizations (CHDOs) to develop affordable homes to be occupied by low- and moderate-income persons. The expected activities include activity delivery. The proposed target date for completing this activity will be June 30, 2024.
<b>Target Date</b>	6/30/2024
<b>Estimate the number and types of families that will benefit from the proposed activities</b>	Activities are proposed to benefit 10 low- and moderate-income households.
<b>Location Description</b>	Location of assistance will be determined by funded organization through a solicitation process.
<b>Planned Activities</b>	Planned activities may include providing rental assistance to low-income families.
<b>Goal Outcome Indicator</b>	10 Household Housing Units Added for Homeowner Housing





<b>Project Title</b>	<b>HOME Program Administration</b>
<b>Project ID</b>	10
<b>Target Areas</b>	Citywide
<b>Priority Need(s) Addressed</b>	Assistance for homebuyers
<b>Annual Goals Supported</b>	Preserve and expand the supply of affordable housing Expand homeownership opportunities
<b>Expected Resources</b>	HOME: \$1,185,788
<b>Description</b>	Planning and administration activities associated with and in support of the HOME Investment Partnerships Program. The allocation for planning and administration activities will be used to ensure compliance with HOME Program requirements. Projected HOME program income in the amount of \$15,839 is estimated to be used for planning and administration activities. This is an administration activity and will be located at 2100 Travis Street, 9 <sup>th</sup> Floor, Houston, TX 77002. The proposed target date for completing this activity will be June 30, 2023.
<b>Target Date</b>	6/30/2023
<b>Estimate the number and types of families that will benefit from the proposed activities</b>	This project funds planning and administration activities associated with and in support of the HOME Investment Partnerships Program.
<b>Location Description</b>	This planning and administrative activity mainly will take place at 2100 Travis Street, 9 <sup>th</sup> Floor, Houston, TX 77002.
<b>Planned Activities</b>	This project funds planning, administration, and oversight activities associated with and in support of the CDBG Program.
<b>Goal Outcome Indicator</b>	N/A





<b>Project Title</b>	<b>ESG</b>
<b>Project ID</b>	11
<b>Target Areas</b>	Citywide
<b>Priority Need(s) Addressed</b>	Homeless needs
<b>Annual Goals Supported</b>	Reduce Homelessness
<b>Expected Resources</b>	ESG: \$2,103,947 CDBG: \$473,000
	Emergency Solutions Grant (ESG) funds support nonprofit organizations that help homeless persons and persons at risk of becoming homeless by providing emergency shelter, housing relocation, and stabilization services.
	HCDD will allocate \$85,000 for HMIS, \$1,000,000 for Emergency Shelter, \$362,632 for Homeless Prevention, \$500,000 for Rapid Re-Housing to support and stabilize homeless persons or those at risk of becoming homeless, and \$157,916 for Administration. In addition, \$500,000 in CDBG matching funds will support ESG subrecipients' activities. HCDD will select subrecipients through an NOFA process by Spring of 2022. Selected subrecipients will be located throughout Houston area. The estimated number of primarily extremely low-income persons to be served through these activities is approximately 6,160.
<b>Description</b>	<p>Funds will be used to support the Homeless Management Information System (HMIS). The Coalition of the Homeless of Houston/Harris County (Coalition) administers the HMIS in the Houston region. This funding will support organizations using the HMIS to increase efficiency and effectiveness of serving homeless individuals. The estimated number of individuals' records maintained via HMIS during PY 2022 is 4,000. HMIS and the agencies utilizing the database serve a majority of individuals that are extremely low-income. HMIS is administered at the Coalition for the Homeless Houston/Harris County located at 2000 Crawford Street, Ste. 700 Houston, TX 77002.</p> <p>Funds will also be used to support HCDD staff responsible for oversight of nonprofit subrecipients providing ESG funded services. This is an administration activity and will be located at 2100 Travis Street, 9<sup>th</sup> Floor, Houston, TX 77002. The target date for completing these activities is June 30, 2024.</p>
<b>Target Date</b>	6/30/2024
<b>Estimate the number and types of families that will benefit from the proposed activities</b>	Activities will assist thousands of extremely low-income persons and families.
<b>Location Description</b>	HCDD will select subrecipients through a NOFA process in 2022. Selected subrecipients will be located throughout Houston.
<b>Planned Activities</b>	The eligible activities include Emergency Shelter, Homeless Prevention, Rapid Re-Housing, HMIS, and administration in the ESG Program.
<b>Goal Outcome Indicator</b>	85 Tenant-based rental assistance/Rapid re-housing 75 Homelessness prevention 1,000 Homeless person overnight shelter 4,000 Other – HMIS records maintained 1,000 Other – Persons assisted with ESG match





<b>Project Title</b>	<b>2022-2025 CityofHouston TXH21F003 (CoH)</b>
<b>Project ID</b>	12
<b>Target Areas</b>	Citywide
<b>Priority Need(s) Addressed</b>	Assistance for renters Assistance for homeowners Public service needs
<b>Annual Goals Supported</b>	Provide assistance to persons affected by HIV/AIDS
<b>Expected Resources</b>	HOPWA: \$350,049
<b>Description</b>	Grantee administration is funding for HCDD administration and oversight of the HOPWA project sponsors. This is an administration activity and will be located at 2100 Travis Street, 9 <sup>th</sup> Floor, Houston, TX 77002. The target date for completing these activities is June 30, 2025.
<b>Target Date</b>	6/30/2025
<b>Estimate the number and types of families that will benefit from the proposed activities</b>	The eligible activity is administration in the HOPWA Program.
<b>Location Description</b>	Funding will support activities located in the Houston Eligible Metropolitan Statistical Area (EMSA).
<b>Planned Activities</b>	The eligible activity is administration for the HOPWA Program.
<b>Goal Outcome Indicator</b>	N/A





<b>Project Title</b>	<b>2022-2025 Sponsor Agencies TBD TXH21F003 (SpAgTBD)</b>
<b>Project ID</b>	13
<b>Target Areas</b>	Citywide
<b>Priority Need(s) Addressed</b>	Assistance for renters Assistance for homeowners Public service needs
<b>Annual Goals Supported</b>	Provide assistance to persons affected by HIV/AIDS
<b>Expected Resources</b>	HOPWA: \$11,318,271  Funding for organizations and City departments that administer programs and projects that prevent homelessness and increase access to decent, affordable housing to those affected by HIV/AIDS.  HCDD will allocate \$1,073,485 for operating costs, \$2683,717 for supportive services, \$5,145,729 for project or tenant based rental assistance, \$1,598,559 for short term rent, mortgage and utility subsidies, \$70,009 for resource identification and/or technical assistance, and \$746,772 for sponsor administration.
<b>Description</b>	HCDD will issue an RFP at the end of PY 2022 or beginning of PY 2022 to contract with several nonprofit agencies to administer services for up to two years. These activities are expected to serve 3,280 persons who have or are affected by HIV/AIDS. Services will be located in the Houston Eligible Metropolitan Statistical Area (EMSA). The target date for completing these activities is June 30, 2025.  As contracts are funded, IDIS projects will be created to replace this project and its funding.
<b>Target Date</b>	6/30/2025
<b>Estimate the number and types of families that will benefit from the proposed activities</b>	These activities will serve at least 3,280 persons who are affected by a disability, HIV/AIDS.
<b>Location Description</b>	Services will be located in the Houston Eligible Metropolitan Statistical Area (EMSA).
<b>Planned Activities</b>	Planned activities include operating costs, supportive services, project or tenant based rental assistance, short-term rent, mortgage and utility assistance, and sponsor administration.
<b>Goal Outcome Indicator</b>	380 Households - Tenant-based rental assistance/Rapid re-housing 300 Households - HIV/AIDS housing operations 2,600 Other – Households – STRMU/Supportive services / Housing information and referral/Homeless prevention





## AP-50 Geographic Distribution – 91.220(F)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Maps in the Appendix illustrate the known locations of proposed federally funded projects and activities for PY 2022 relative to designated low- and moderate-income areas. Locations of the remaining PY 2022 projects and activities will be determined in detail after solicitation processes are completed and all subrecipients are identified.

Each year, HCDD staff analyzes indicators to create the Areas for Community Reinvestment to provide data-driven recommendations for projects and activities that will foster investment in select geographic areas (Super Neighborhoods) that demonstrate the most need. Nine demographic and income characteristics of Houston’s eighty-eight Super Neighborhoods were considered in the analysis while developing the Areas for Community Reinvestment

- Low to Moderate Income (LMI) population (ACS 5-Year 2011-2015)
- Dangerous Building Violations
- HCDD Investments (Commercial Investments)
- Area median income as a percentage of city-wide median income
- Area median housing value as a percentage of city-wide median housing value
- Total loss from hurricane Harvey as a percentage of city-wide
- Illegal dumping activities.
- Heavy trash pickup activities.
- Demolition permits

Other target areas include Complete Communities. In 2017, Mayor Sylvester Turner announced an initiative called Complete Communities. This City initiative was set to improve neighborhoods by working closely with residents to select and implement various strategies. The ten selected neighborhoods are historically under-resourced, have some level of community capacity, and have diverse populations and development patterns that will result in a variety of interventions that could scale up to become citywide.

The ten Complete Communities are a group of neighborhoods that represent a diversity of conditions and challenges. HCDD will prioritize public facility and multifamily housing in Complete Communities through the RFP/NOFA/application process.

**Table 11 – Geographic Distribution**

Target Area
Areas for Community Reinvestment
Acres Home
Alief-Westwood
Fort Bend Houston
Gulfton
Kashmere Gardens
Magnolia Park-Manchester
Near Northside
Second Ward
Sunnyside
Third Ward

### Rationale for the priorities for allocating investments geographically

The goal of the target areas is to take the limited funding HCDD receives and leverage it with private investment within these areas. Establishing specific areas allows HCDD to analyze indicators that best help





to provide data-driven recommendations for projects and activities that will foster investment in selected geographic areas that demonstrate need and opportunity.

The intent is to ultimately arrest decline and bring about positive outcomes in historically underserved communities as well as to boost the enhancement of areas of opportunity while maintaining housing affordability. These target areas may be applied to activities funded by HOME, CDBG, and the Section 108 Loan Guarantee Program. When reviewing projects for funding, HCDD staff may give special consideration to projects that fall within the boundaries of the Areas for Community Reinvestment or Complete Communities or leverage additional funding, such as State Housing Tax Credits. Funding for code enforcement activities will be geographically targeted to only Areas for Community Reinvestment. Other entitlement funds, mostly related to economic development, public facility improvements, and some housing activities will be prioritized in the target areas because these neighborhoods are most in need of public facility and economic development improvements, but some projects may also be funded in other areas of the City because of the great need in neighborhoods throughout the City.

## Discussion

The Planning and Development Department and the Mayor's Office for Complete Communities have performed and continue extensive outreach in each of the Complete Communities to civic leaders and residents, which includes small group meetings and local events as well as large public meetings. In consultation with the public, the city staff developed neighborhood-specific actions plans for each of the ten neighborhoods. Projects in these action plans will be implemented with the help of various partners and funding sources.

# Affordable Housing

## AP-55 Affordable Housing - 91.220(G)

### Introduction

HCDD employs a variety of approaches to maintaining, creating, and improving the quality of affordable housing in Houston. In PY 2022, HCDD will administer the following programs to preserve and increase access to affordable housing

- Multifamily Housing Program – new construction and rehabilitation
- Single Family Programs – development, repair, and homebuyer assistance
- CHDO – supporting community organizations to develop affordable housing
- HOPWA – TBRA and STRMU Assistance
- ESG – housing relocation and rapid re-housing

Estimated annual goals for affordable housing and descriptions of activities for each program are included in the following tables.

Homeless	185
Non-Homeless	175
Special-Needs	1,275
<b>Total</b>	<b>1,635</b>

Rental Assistance	1,460
The Production of New Units	68
Rehab of Existing Units	57
Acquisition of Existing Units	50
<b>Total</b>	<b>1,635</b>

### Discussion

Affordable homes continue to be among HCDD’s highest priorities. HCDD continues to build capacity and increase efficiency to best serve residents through the CDBG funded Home Repair Program and the Homebuyer Assistance Program. The Home Repair Program is working towards restructuring the program and partnering with nonprofit organizations in order to increase market competition and improve housing affordability.

Using HOME funds, HCDD will work with CHDOs to develop new affordable single family homes under the Single Family Development Program. This program may issue a new NOFA that is designed to develop new affordable homes, increase the types of affordable homes available for purchase, leverage resources in conjunction with other funding sources, and establish new partnerships with outside groups and organizations. HCDD also intends to continue focusing on multifamily housing resources to provide housing for low- and moderate-income families and permanent supportive housing for the homeless, specifically to address chronic and veteran homelessness.

Hurricane Harvey and other recent disaster events have greatly increased the need for affordable homes in Houston. In the past few years, CDBG-DR funding for Hurricane Ike and Hurricane Harvey and the 2015





and 2016 flood events has significantly increased the resources available to assist low- and moderate-income families in the City of Houston. HCDD continues to build capacity, remain flexible, and increase efficiency to best serve residents. To address a variety of home rehabilitation needs in PY 2022, HCDD will continue to use Tax Increment Reinvestment Zone (TIRZ) Affordable Housing Set-Aside, CDBG-DR-15 and CDBG-DR17 funding for single family home rehabilitation activities. In PY 2022, HCDD will utilize CDBG and CDBG-DR17 funds for homebuyer assistance activities. HCDD will utilize all funding sources and continue to expand and build capacity within other organizations to expand the supply of affordable homes.

In 2020, HCDD received CDBG-CV, ESG-CV, and HOPWA-CV funding to prevent, prepare for, and reduce the impacts of the coronavirus. With this funding, HCDD will continue to fund activities such as providing rental assistance, preventing homelessness, rendering public services, and maintaining facilities that provide shelter. In early 2021, HCDD received U.S. Treasury funds and additional CDBG-CV funding to assist families that have been economically impacted by COVID-19 through activities like rental assistance, and additional funding was received in 2022 from the U.S. Treasury through reallocated Emergency Rental Assistance Program funds. HCDD will continue to provide these programs to help stabilize adversely impacted families during PY 2022.



## AP-60 Public Housing - 91.200(H)

### Introduction

The Houston Housing Authority (HHA) provides affordable homes and services to more than 58,000 low-income Houstonians including over 18,000 families housed through our Housing Choice Voucher Programs Department. HHA and its affiliates own and operate 25 housing communities with more than 5,500 homes for families, elderly, persons with disabilities, and other residents. HHA also administers one of the nation's largest Veterans Affairs Supportive Housing (VASH) programs, exclusively serving homeless veterans. HHA's mission is to improve lives by providing quality, affordable options and promoting education and economic self-sufficiency.

Through development and acquisition, from 2018 to 2021, HHA increased the number of homes in its portfolio to 9,908, and 5,541 of these homes are affordable housing units. During HHA's FY 2022 (January 2022 – December 2022), HHA plans to create or preserve 1,916 affordable homes. Of the 1,691 newly constructed units, 314 will be committed to Project-Based Vouchers (PBV).

As a Public Housing Authority, HHA prepares an Annual PHA Plan with additional, extensive details on the agency's plans and strategies for the coming year. The Annual PHA Plan also includes a description of how HHA leverages all available and appropriate funding/financing tools and strategies, including Low Income Housing Tax Credits (LIHTC), Mixed Finance Development, Rental Assistance Demonstration (RAD) conversions, Public Facilities Corporation (PFC) designation related development, Project Based Vouchers (PBV), MTW funding, Community Development Block Grant, FEMA and other sources. Below are HHA's 2022 estimated financial resources that will be used to provide and expand quality affordable housing to eligible households.

**Houston Housing Authority  
2022 Estimated Financial Resources**

Source	Estimated Amount
Housing Choice Voucher Program	\$ 169,493,676
Mainstream Voucher Program	\$ 1,834,264
Mod Rehab Voucher Program	\$ 2,731,661
Continuum of Care Program	\$ 2,753,527
Emergency Housing Voucher Program	\$ 7,630,956
Section 8 New Construction	\$ 1,189,363
Public Housing Operations Including RAD	\$ 28,026,890
Capital Fund Program	\$ 7,329,317
Resident Service Grants	\$ 614,734
Central Office	\$ 6,563,746
Business Activity	\$ 27,798,878
Real Estate Component Units	\$ 22,948,820
State and Local Grants	\$ 1,188,553
<b>TOTAL</b>	<b>\$ 280,104,385</b>

HHA's FY 2022 Annual PHA Plan is published, and a copy of the Annual PHA Plan is available for viewing and download on HHA's website at [www.housingforhouston.com](http://www.housingforhouston.com).

### Actions planned during the next year to address the needs to public housing

The following is adapted from HHA's 2022 Annual PHA Plan and provides a summary of HHA's planned actions to address the needs of public housing as well as other voucher program and development-related activities. Activities may change over the course of the year in response to development timetables, availability of funding, new opportunities and other factors.

#### Housing Development and Preservation

In FY 2022, HHA will continue development and preservation initiative to revitalize and/or preserve





affordability of the existing housing portfolio and to expand the availability of affordable homes throughout the city. HHA will also collaborate with and may designate additional qualified development partners and sites selected in accordance with HHA Board-approved procedures and will continue to evaluate and pursue where feasible the acquisition or development of ACC (Annual Contributions Contract) public housing units (Faircloth) as part of the overall development initiative.

Development projects in the planning or development phases undertaken by HHA and/or its development partners include:

- HHA will continue to Phase II of Independence Heights and will construct over 300 new units.
- HHA will construct approximately 31 ACC public housing units located on a site in the Fifth Ward near the intersection of Lyons and Worms, referred to as Kelly II.
- HHA will construct up to 925 units in multiple phases of which 229 units will be placed under PBV contract at 800 Middle Street funded with disposition proceeds of Clayton Homes. The PBV units will provide replacement housing for displaced Clayton Homes residents.
- HHA will construct approximately 435 mixed-income units at Jensen Street, of which 51% will be affordable to low- and moderate-income households and 85 will be placed under PBV contract, funded by Clayton Homes disposition proceeds. The PBV units will provide replacement housing for Clayton Homes residents, who will be given first preference for occupancy of the new units.
- HHA will rehabilitate 6000 Telephone Road, which includes approximately 200 homes in a (HUD Section 202) senior living facility with 9% Tax Credits.
- HHA will acquire 25 ACC public housing units at Mansions at Turkey Creek.

HHA has also received over \$19 Million in CDBG-Disaster Recovery grants funds from the Texas General Land Office (GLO) to develop tax credit and mixed-finance units using CDBG disaster recovery funds. HHA anticipates more disaster recovery money and intends to pursue a number of new mixed finance developments using CDBG-DR funds in FY 2022 and beyond. Sites at the intersection of Crosstimbers and North Main, a site on North Shepard at the intersection of Veterans Memorial near the METRO park and Ride, and replacement units on Lyons Avenue (Kelly II) are in planning stages for development with some public housing units.

As part of its mission to expand affordable housing, HHA is reviewing several opportunities to purchase land in opportunity areas including Census Tract 4312.02 and to acquire units at existing tax credit developments whereby 10-20% of units therein would be converted to ACC public housing units. HHA may commit public housing operating reserves, including but not limited to the proceeds from the disposition of public housing properties, with HUD approval, under the Operating Fund Financing Program for eligible mixed finance development transactions or Replacement Housing Fund.

### **Demolition/Disposition**

HHA plans to undertake the following Section 18 demolition/disposition of public housing units to replace or redevelop housing units in FY 2022.

#### **Related to TXDOT Highway Expansion**

- HHA will proceed with the HUD approved Section 18 disposition of the remaining portions of the Clayton Homes public housing development. PBV replacement housing is being developed at two high opportunity sites for which Clayton Homes residents will receive first preference.
- HHA plans to submit a Section 18 disposition application for a portion of Kelly Village (land and 50 units).

#### **FEMA Supported Redevelopments**

- HHA plans to submit a Section 18 demolition and disposition application in conjunction with the planned redevelopment of the entire Forest Green development.
- HHA plans to submit a Section 18 demolition application for a portion of the Irvinton site (10 units) and the redevelopment on an alternate site – Forest Green.

#### Other Demolitions/Dispositions

- HHA also plans to submit a Section 18 disposition application for two small parcels of land at Allen Parkway Village.

#### Rental Assistance Demonstration Program

In FY 2022, HHA will continue expanding initiatives to ensure the long-term preservation of affordable housing by converting public housing developments to project-based assistance pursuant to HUD's Rental Assistance Demonstration (RAD) program. Through RAD conversion, HHA has the opportunity to access additional private and/or other capital resources if needed to revitalize, redevelop and/or address capital needs while ensuring that residents' right to return to the converted projects and other resident rights are protected.

HHA will continue to administer Housing Assistance Payments at RAD converted properties owned by HHA or its affiliates. HHA has received RAD CHAPs (Commitment to Enter into a Housing Assistance Payments) award letters for four (4) public housing developments and will pursue transitioning these properties to the RAD program

- Sweetwater Point Apartments: 234-unit mixed-income community
- Heatherbrook Apartments: 123-unit mixed-income community
- Allen Parkway Village: 278-unit rehabilitation project with a 4% Tax Credit
- Historic Oaks of Allen Parkway Village: 222-unit substantial rehabilitation project with a 4% Tax Credit

In planning and implementing RAD conversions, HHA remains committed to ensuring that residents of each converting project are kept fully informed and that resident notifications, relocation and all other processes impacting existing residents are conducted in accordance with RAD program requirements. HHA may also apply for additional RAD conversions for other public housing developments during FY 2022.

#### Project-Based Vouchers Program

HHA also operates a Project-Based Voucher (PBV) program in accordance with HUD regulations and HHA policies as defined in the HCV Administrative Plan. In FY 2022, HHA intends to issue competitive PBV Request for Proposals and, subject to HHA Board of Commissioners approval, to award PBV Housing Assistance Payments (HAP) contracts to qualified developments that expand housing opportunities including permanent supportive housing, housing for transition-age youth, and housing in high opportunity areas.

However, consistent with the Administrative Plan and as allowed under PIH Notice 2017-21, HHA may attach PBVs to projects in which HHA has an ownership interest or has control of, without following a competitive process in cases where HHA is engaged in an initiative to improve, develop, or replace a public housing property or site. Two RAD conversions, the Jensen Street and Middle Street developments, referenced in the section above, fall into this category.

#### Choice Neighborhoods

HHA, with the City of Houston as Co-Applicant, was awarded an FY 2020 Choice Neighborhoods Planning grant to develop a Transformation Plan for Cuney Homes and the Third Ward neighborhood. This highly competitive grant program provides an opportunity to develop a Transformation Plan. Planning activities will continue throughout FY 2022, and upon completion of the Transformation Plan, HHA may elect to apply for a Choice Neighborhoods Implementation grant.

In FY 2022, HHA also anticipates applying for a Choice Neighborhoods Planning Grant for Kelly Village (located in Houston's historic Fifth Ward) or other eligible public housing developments.

#### Other Programs and Initiatives

HHA's existing public housing portfolio needs continuous investment, and there is a backlog of unfunded capital needs. The planned redevelopment and RAD conversion activities referenced above are intended



to address some of these needs and ensure the long-term preservation of affordable housing. Other initiatives – such as PBV waivers – will also help improve program efficiency, streamline administration, and support the expansion of affordable housing opportunities.

During PY 2022, HHA will also provide tenant-based assistance through the Housing Choice Voucher Program to low-income families, seniors, and persons with disabilities. While tenants pay about 30% of their annual income on rent, HHA utilizes Small Area Fair Market Rents (SAFMRs) to establish payment standards for the tenant-based Housing Choice Voucher program to help offset the cost of housing.

Under the MTW program, HHA has the flexibility to waive certain provisions of the U.S. Housing Act of 1937 in accordance with HUD guidelines. Beginning in 2022, HHA anticipates implementing an alternative MTW rent evaluation program and also a series of other MTW waivers designed to increase housing choices, promote family economic self-sufficiency, and streamline program administration.

In addition to these activities, HHA will review all available HUD Capital Grant program funding opportunities, including, but not limited to, the Lead Based Paint Capital Fund Program, the Housing-related Hazard Capital Fund Program, Emergency Safety and Security Grant, and submit applications where feasible and appropriate in FY 2022.

### Actions to encourage public housing residents to become more involved in management and participate in homeownership

**Resident Involvement.** HHA employs various strategies to promote public housing resident involvement in HHA's policy development and strategic decision-making processes. HHA encourages residents to become involved through participation in Resident Councils. Staff from HHA's Client Services Department provide technical assistance to Resident Council members and help to ensure that third party oversight is in place for the annual election of officers. Each Resident Council meets on a regular basis to address general and property-specific issues, though these activities have been disrupted by the pandemic.

Resident Council officers meet as a group with HHA staff once or twice a year. These meetings provide an opportunity for resident leaders to hear updates on major issues taking place at HHA and within the affordable housing industry nationally. Time is allotted for resident leaders to raise issues or ask questions, which often become the basis for further dialogue. Discussions typically cover issues related to resident participation in governance, safety and security, community service requirements, summer programs, development plans, and job readiness. Also, residents and Resident Council officers actively participate in the PHA planning process to annually review and revise management process. During the last few years, these meetings have occurred via Zoom.

**Participation in Homeownership.** HHA staff work to promote the Family Self-Sufficiency (FSS) Program to public housing and voucher participants. The FSS Program allows participants to establish an interest-bearing escrow account during the five-year program which includes job training, employment counseling, case management services, household skill training, and homeownership counseling. Upon fulfillment of the program, families receive the funds in the escrow account, which may be used to purchase housing through the HCV Homeownership Program. In 2021, 26 Family Self-Sufficiency (FSS) participants graduated with an escrow amount over \$315,572. Seven became homeowners, and three received a college degree.

The HCV Homeownership Program is a federally funded program that allows families with an HCV to use the voucher as part of their monthly mortgage payment to purchase a home rather than rent. The HCV Homeownership Program is for first time homebuyers, a person who does not own a home, or has not owned a home during the past three years. The HCV Homeownership Program added 26 new families in 2021. The program is growing each year and has applications in the pipeline. HHA is working diligently with each of the applicants to meet the qualifications for the Homeownership Program and help them make a smooth transition from renting to homeownership. HHA's goal is to grow this program and help participants succeed and become self-sufficient. HHA is currently serving 88 families as of February 2021 in the HCV





Homeownership Program.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

HHA does not have a troubled designation; therefore, it is not necessary for HCDD to provide financial or other assistance to HHA to remove such a designation during the next year.

**Discussion**

During 2022, HHA will be committed to working with residents throughout Houston to provide safe, decent, and high-quality affordable housing options. As noted, HHA has established an ambitious program to preserve and expand affordable housing throughout the community through its public housing, voucher programs, and other affordable housing activities. HHA will maintain its efforts to involve public housing residents and HCV clients in the development and implementation of agency policies and initiatives. HHA will also continue to work with the City of Houston and other stakeholders to ensure equal access to housing and services by all citizens and to work aggressively to remove barriers to fair housing and equal opportunity. HHA will also remain committed to working with various stakeholders and partners to promote self-sufficiency and economic betterment for program participants.



## AP-65 Homeless and Other Special Needs Activities - 91.200(I)

### Introduction

The City of Houston works closely with the Coalition for the Homeless of Houston/Harris County (Coalition) and with other members of the Houston/Harris County Continuum of Care (CoC), known as The Way Home, to align priorities and funding to address the needs of residents experiencing or at risk of homelessness. The HCDD Interim Director serves on the CoC Steering Committee in an ex officio position to provide governance and oversight to CoC policies and procedures.

Completed in early 2021, *The Way Home's Community Plan to End Homelessness* is the CoC's strategic plan to prevent and end homelessness in the greater Houston area, which outlines the goals and strategies for through 2026.

#### **The Community Plan includes the following new goals**

- Address Racial Equity and Social Justice - Address historical inequities and build opportunities for justice among system partners and participants.
- Expand Affordable Housing - Connect people to permanent housing with appropriate services to help them maintain housing.
- Prevent Homelessness - Focus on preventing people from entering homelessness because of discharges from healthcare, child welfare, or criminal justice systems.
- Strengthen Crisis Response - Identify and engage people experiencing homelessness and connect them to low-barrier crisis housing while developing long-term housing strategies.
- Refine Engagement Strategies for People Living Unsheltered - Balance the need to maintain community access to and use of public spaces while recognizing that there is a critical gap in crisis housing that leaves insufficient alternative appropriate avenues for shelter.
- Build Strong Cross-System Partnerships - Strengthen connections with system partners necessary to accelerate housing placements and improve their sustainability.

The Community Plan also continues to build on the work of previous plans, with the following goals

#### **Retain Historical Focus by**

- Ending chronic homelessness
- Maintaining and ending Veteran homelessness
- Achieving effective end to family and youth homelessness

The Way Home Continuum of Care's (CoC) most recent Community Plan to End Homelessness details activities and goals for the coming years. The goals for the next year focus on ending chronic homelessness by continuing to utilize and expand Permanent Supportive Housing (PSH) programs. Additional activities include managing and expanding Rapid Re-housing (RRH) for singles and families, reviewing RRH outcomes, reviewing system-wide performance expectations, and developing a system-wide response to unsheltered homelessness and addressing racial equity and social justice. Major activities are outlined below.

#### **Continued oversight and creation of 490 units of Permanent Housing and other targeted affordable housing development linked to system-wide homeless prevention and diversion activities**

- Host a pipeline workgroup comprised of major funders to coordinate funding and guide new development and turnover of existing PSH units
- Prioritize public and private capital, operating, and service resources to support PSH development and targeted affordable housing development, including SRO or pay by day facilities and inclusion of restricted 30% AMI units in mainstream affordable housing development

- Increase capital investments for targeted affordable housing development in support of diversion and prevention activities, particularly for non-chronically homeless single individuals
- Increase public housing authority investments in affordability using Housing Choice Vouchers.

**Continued implementation of the integrated care service delivery model for PSH units in the pipeline**

- Nurture new partnerships between the Local Mental Health Authority, Federally Qualified Health Centers, Mental Healthcare Providers, Managed Care Organizations, and Homeless Service Providers
- Leverage federal resources into the pilot project with State Medicaid and Managed Care Organizations to fund supportive housing services and advocate for Texas State Legislative changes to the Medicaid system to better support people experiencing homelessness.
- Connect integrated care teams to new and existing PSH units as they become operational and financially support this expansion with City of Houston entitlement investment.

**Provide oversight for single coordinated intake, assessment, triage, and central referral system for all homeless housing interventions**

- Manage the Coordinated Access system including income triage, assessment, and referral.
- Make Coordinated Access available via a call center across the CoC.
- Connect the Coordinated Access system diversion and homeless prevention programs.

**Expand Rapid Re-housing (RRH)**

- Continue to leverage COVID-19 Communitywide Housing Program (CCHP) resources that combine federal, state, local resources, and philanthropic resources to create a single standardized RRH model across the CoC and ensure maintenance and scaling
- Continue to prioritize resources for RRH and linked diversion activities to build a safety net system for homeless and at-risk families

**Expand and Refine Income Initiatives**

- Nurture and manage relationships with Houston-Galveston Area Council and Workforce Solutions to ensure seamless and quality income services for people experiencing homelessness
- Monitor data and performance for workforce outcomes
- Include workforce Career Navigators in shelters to connect clients to SNAP, childcare, transportation, job training and employment.
- Work with Career and Recovery to improve direct referrals via HMIS for employment services
- Monitor data and performance for CCHP Income Support Programs (Career and Recovery)
- Increase SOAR system capacity to handle 350 referrals annually by adding 3-5 partners dedicated caseworkers
- Add SOAR navigators to connect people experiencing homelessness to medical care for SOAR application process
- Invest CCHP resources to expand income supports for people housed in RRH and Diversion.

**Implement performance expectations for the entire CoC**

- Apply performance standards to all programs operating in the CoC and use performance to determine future funding awards and possible reallocation or repurposing of existing resources in support of the CoC strategic plan



### **Address Racial Equity and Social Justice**

- Analyze the system data. Examine selected homeless response system policies, procedures, and related data to identify areas to improve equitable access and use of homelessness assistance and to serve as a template for further community-wide conversations.
- Evaluate. Conduct a formal racial equity evaluation of our community Coordinated Access System to ensure that the CoC's homeless response system is not perpetuating inequities through our methodology of prioritizing households for housing opportunities.
- Apply Racial Equity Theory of Change process to the Income Now Program.
- Include People with Lived Experience in a meaningful way. Ensure that people with lived experience are included at all levels of system planning conversations and have active and supported participation in positions of leadership

### **Refine Engagement Strategies for People Living Unsheltered**

- Continue to partner with our Local Mental Health Authority, the Harris Center for Mental Health and IDD as they operate the Respite, Rehab, and Reentry facility (also called 6160) and connect people experiencing homelessness to the appropriate housing intervention through Coordinated Access.
- In January 2022, the City of Houston approved the construction Housing Navigation Center that will be used as a COVID-19 Non-Congregate Housing Navigation Center. The navigation center will be an essential piece of the homeless response system - a place where unsheltered people can stay for a short time while their permanent housing arrangements are finalized, and they can access service to help them remain stably housed. This center will allow the homeless response system to decommission many more encampments and do so more quickly.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including (narrative for the following 1-4):

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

HCDD will continue to support organizations that assess the needs of the homeless to create a more robust social service system to address unmet needs. HCDD provides ESG, ESG-CV, CDBG, CDBG-CV, and HOME TBRA funding to social service organizations and Public Housing Authorities to assess and address the needs of people experiencing homelessness and will continue to support organizations to create a more robust social service system to address unmet needs for persons experiencing homelessness.

The Coalition collaborates with service agencies and with others in the public sector and in philanthropy to analyze existing system needs to identify and address funding gaps. The Homeless Point-In-Time (PIT) Count and the Community Needs Assessment, organized by the Coalition, annually assesses the Coalition's characteristics of the homeless population in and around Houston. This is important data used by the Coalition and its stakeholders to track the changing needs of the homeless. In PY 2022, HCDD will continue to financially support the Coalition's preparation for the 2023 PIT Count. Additionally, the CoC Steering Committee has two positions held by people with lived experience to obtain input from current and formerly homeless individuals and families.

In 2014, the CoC implemented a coordinated assessment system ensuring standardized assessment for any individuals experiencing homelessness at a variety of access points. This system functions to triage, assess, match and refer homeless individuals to the most appropriate service(s) and permanent housing option across the CoC. This is now the primary referral method for most homeless beds and functions as the sole referral source for PSH. This system expanded in 2016 and is optimizing access for both sheltered and unsheltered individuals experiencing homelessness seeking support across the city. Outreach workers are trained as assessors and navigators ensuring full access to individuals experiencing homelessness to all housing opportunities and services.





The coordinated assessment (CA) system now has the capability to refer all populations to RRH services and to our new intervention called Diversion. Diversion is a client-driven intervention designed to immediately address the needs of someone who has recently lost their housing and become homeless. The goal is to help the person or household find safe alternative housing immediately, rather than entering shelter or experiencing unsheltered homelessness and to ensure that the homelessness experience is as brief as possible.

In September 2021, the U.S. Department of Housing and Urban Development (HUD) selected the Houston, Pasadena, Conroe/Harris, Fort Bend, Montgomery Counties Continuum of Care, to participate in the Youth Homelessness Demonstration Program (YHDP). Upon receiving news that CoC would be awarded the \$10,077,535, the Coalition immediately began working with our community's youth with lived expertise, child welfare agencies, education, justice, local homeless service providers, and other community partners to create a comprehensive community plan to end and prevent youth homelessness.

This Coordinated Community Plan (CCP) will provide a strategic vision, framework and set of priorities for our community's broader efforts to ensure we end and prevent youth homelessness in our community. Through this plan, we intend to experiment, innovate, and remain flexible enough to adapt and learn over time. Recommendations in the CCP will inform how and what YHDP resources will fund. The CoC's CCP will only be made possible by the unwavering efforts and commitment of many individuals with lived experiences and the guidance and direction received from the Youth and Young Adults (YYA) participants throughout this process.

### Addressing the emergency shelter and transitional housing needs of homeless persons

HCDD continues to fund social service agencies providing emergency shelter for homeless individuals and families. Services will include case management, direct rent and/or utility assistance, and operations costs associated with overnight shelter. HCDD's ESG funding will address emergency shelter needs as discussed later in the section. As part of the planning process for community-wide coordination of ESG implementation and the restructuring of the CoC funding process, the CoC is collaborating with local ESG recipients to right-size the system of emergency shelter, transitional housing, and rapid re-housing ultimately shifting resources toward permanent housing options. This coupled with enhanced diversion and prevention resources will dramatically reduce demand for emergency shelter and ultimately allow the system to reach equilibrium and end homelessness.

### Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

HCDD is working towards the homelessness goal by providing supportive housing units, and HCDD's Multifamily Housing Program continues to encourage the creation of Permanent Supportive Housing (PSH) with a renewed goal of creating additional PSH units.

HCDD is also committed to blending federal, state, and local resources in partnership with Harris County and the CoC to fund rapid re-housing for individuals and families, families with children, veterans, and unaccompanied youth. Rapid re-housing assists households to rapidly return to permanent housing by offering short-term case management and financial assistance. This intervention has proven to be more than 85% effective in returning families to housing stabilization. A system mapping exercise performed under HUD technical assistance revealed that approximately 30% of Houston's homeless population will require rapid re-housing to stabilize.

The coordinated assessment system, described previously in this section, will act as the process for identifying people who are homeless and most in need of PSH or rapid re-housing, which include people



who are chronically homeless, individuals and families, families with children, veterans, persons fleeing domestic violence, and unaccompanied youth.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

HCDD will fund several agencies that deliver homelessness prevention and diversion assistance from various federal and state grants, providing

- Short-term subsidies to defray rent and utility arrearages for families that have received eviction or utility termination notices or are experiencing a hardship that may lead to homelessness
- Security deposits and first month's rent to permit homeless families to move into their own apartment
- Light case management services geared towards problem solving and rapid resolution for people receiving diversion services
- Mortgage payments
- Rapid resolution case management and/or mediation services

Preventing homelessness is a priority for the City and its partner, the Coalition. To prevent people from falling into homelessness, public systems for justice, anti-poverty, prevention, health (including behavioral health), child welfare and affordable housing must use data to identify how people are falling into homelessness and target prevention strategies and policies to address these areas. The Coalition assists Houston's homeless service providers, many of whom are CDBG and/or ESG subrecipients, to help individuals and families implement strategies that keep them stabilized and resolve their financial issues before being identified as "homeless."

As part of the planning process for community-wide coordination of ESG and CoC funding process implementation, the Coalition is collaborating with local ESG recipients. The Way Home CoC will continue to analyze mainstream system data to understand involvement of people experiencing homeless in public systems before they fell into homelessness. Then, the CoC can use that information to help those systems understand how they are contributing to homelessness and to advocate that they better plan for and engage people who are likely to fall into homelessness upon leaving.

The CoC continues to execute memorandum of understandings (MOUs) with mainstream and other homeless service providers on the behalf of the homelessness prevention system to help clients link to mainstream and homeless supportive services outside the ESG programs. The purpose of developing MOUs is to help clients easily access mainstream services that might have a cumbersome application process or lengthy waitlist. Mainstream services will include those listed in 24 CFR 576.400 (c), as well as those in the SOAR program, and locally funded programs to assist with increasing income and improving health.

The Coalition, along with local public funding jurisdictions and publicly funded institutions and systems of care that discharge people into homelessness, will create or modify discharge plans to prevent discharging into homelessness by

- Engage in discharge planning with mainstream system providers such as behavioral health, physical health, criminal justice, juvenile justice, and child welfare. Work with mainstream partners to identify appropriate housing opportunities for discharged people so that crisis housing and shelter are not used as a temporary housing placement strategy.
- Identifying local discharge plans or practices that are leading to homelessness



- Engaging each system and discussing data and alternatives
- Utilizing data to inform broader strategic planning processes

The CoC has several discharge policies to coordinate community-wide assistance to address youths aging out of foster care, persons exiting health care and mental health institutions, and persons discharged from correctional institutions. With the introduction of the coordinated placement system, these institutions are being invited to coordinate discharge planning activities to prevent homelessness. Protocols have been developed to connect with Harris County Jail and several emergency rooms and hospitals across the jurisdiction.

## Discussion

HCDD has established a contractual relationship with the Coalition to manage efforts related to addressing chronic and family homelessness. The City continues to support the Coalition's efforts by providing HCDD staff assistance and CDBG, ESG, HHSP, and Homeless and Housing Bond funding for

- Implementing and operating the Homeless Management Information System (HMIS)
- Developing and implementing a Strategic Plan to End Chronic Homelessness
- Planning and prevention
- Homeless Count and Survey
- TX-700 Continuum of Care (CoC) Collaborative Grant Application for Cities of Houston, Conroe, and Pasadena, and Harris, Montgomery and Fort Bend Counties
- Performance measurement of CoC funded programs and projects
- Managing Coordinated Access for the CoC system
- CoC Steering Committee and workgroups

The Coalition continues to administer HMIS for contributing homeless organizations within the CoC. Since its initial implementation in 2004, HMIS has grown to become the major repository of homeless assistance and homelessness prevention data in the community. An increasing number of federal and local funders now require HMIS participation, and its data is regularly used for various reports and analyses.

At the end of 2021, there were over 260 projects and over 1,000 individual users from 100 different organizations actively participating in the HMIS. The database consisted of about 325,000 unique client records. In addition to literally homeless individuals, a growing segment of HMIS clients now represents at-risk person receiving homelessness prevention and diversion services, including those funded by VA SSVF, ESG, ESG-CV, HOPWA, and other funding sources. Of the approximate 52,000 persons enrolled in any HMIS projects during 2021, there were 25,800 literally or formerly homeless individuals – a slight increase from 2020 that was largely caused by the operational changes due to the COVID-19 pandemic.

The Coordinated Access system continues to be a key component of the HMIS. All HUD-funded Permanent Supportive Housing and Rapid Re-Housing projects are required to accept new clients through Coordinated Access referrals. Between the Coordinated Access system's launch in early 2014 and the end of 2021, about 28,500 clients were assessed for housing, of which 5,700 were placed in PSH and 9,732 persons were placed in rapid re-housing. An additional 2,752 persons were assessed through homelessness diversion services.

In October 2020, the City of Houston, Harris County, and the Coalition for the Homeless have started a joint, \$65 million plan to house 5,000 people experiencing homelessness over the next two years to limit the spread of COVID-19. The Community-wide COVID-19 Housing Program (CCHP) exceeded that goal by the end of 2021 by permanently housing 6,900 people who were currently experiencing literal homelessness (e.g., living in shelters, encampments or on the streets) as well as those who may fall into homelessness as a result of the economic effects of the coronavirus.

HMIS software ClientTrack is provided by Eccovia Solutions, a privately held company. The Coalition's HMIS support team includes six staff members. As part of their daily activities, the support team continues to implement several proactive data quality measures and it monitors the HMIS to ensure completeness,



accuracy, and standardized the data collection processes. Support specialists work with the CoC agencies by offering ongoing training and technical assistance, both individually and in groups. Site visits to partners are conducted on an annual basis to confirm bed inventory for the homeless count as well as to provide data quality scoring for the NOFA application. The team also issues monthly newsletters and hosts quarterly HMIS forums with the provider community, to discuss recent activities, ongoing data quality issues, and future developments.





## AP-70 HOPWA Goals

One-year goals for the number of households to be provided housing through the use of HOPWA	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	800
Tenant-based rental assistance	475
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	245
Units provided in transitional and short-term housing facilities developed, leased, or operated with HOPWA funds	55
<b>Total</b>	<b>1,575</b>



## AP-75 Barriers to Affordable Housing - 91.220(J)

### Introduction

Nearly all of the following barriers, as discussed in the 2020-2024 Consolidated Plan, present the most integral challenges to the production and preservation of affordable housing. However, COVID-19 impacts over the past year have presented additional barriers to affordable housing, and these challenges are also cataloged below.

#### **Current market conditions**

Houston is experiencing a long-term trend of population growth, creating a rise in demand for housing. Also, COVID-19 has caused an increase in the rent and home sale prices. The amount of affordable housing stock continues to decrease compared to the growing demand for affordable homes. Many older units with affordable rents are being torn down in favor of redevelopment of higher-end housing, especially luxury rentals in high demand areas of the city.

Additionally, economic growth contributes to the increase in the land values, which impacts the cost of housing prices and housing affordability. Median home values and the cost of new construction and remodeling have also perpetually increased since 2015. As the market continues to expand, affordable land and existing housing units become scarcer, and new affordable housing becomes more costly to develop.

On the other hand, other circumstances like natural disasters can bring new challenges to housing affordability. With many natural disasters, including significant and repetitive flooding, occurring since 2015, Houston's housing stock has dwindled because some homes were deemed uninhabitable. This lessens the supply of marketable housing units, which subsequently augments the already increased demand for housing due to population growth. This dynamic shifts the market, amplifying the market barrier to affordable housing.

Due to inflation following the COVID-19 pandemic and other federal government economic-related initiatives, stabilized pricing for construction materials have not been actualized. The cost of construction continues to increase due to record-high lumber prices and reduced labor capacity due to COVID-19 restrictions. The increased price for lumber and other building products is caused by: (1) the reduced-supply precipitated by COVID-19 related supply chain disruptions delays and (2) by the increased demand for building materials to expand housing inventory. While tariffs on lumber foreign imports impact supply, sawmills continue to experience labor shortages and severe wildfires also impact supply domestically. The continued rise in prices not only impact building costs directly but also ultimately affects the affordability of new home developments and home repairs.

#### **Insufficient availability of current financial resources to address affordable housing needs**

There is a lack of available, accessible, and quality affordable housing in Houston. Residents and stakeholders agreed that the deficiency of affordable home options precluded people from obtaining housing and was the greatest barrier to finding and maintaining housing and was the greatest barrier to fair housing choice in Houston.

A number of Houston's households are low- and moderate-income and cost-burdened, which means that their ability to effectively address their housing needs may be severely impeded by financial resources. With the appreciation of housing prices, the gap between the availability of financial resources and median home prices has widened. For homes that were experiencing housing problems and repetitive flooding in the last five years, financial resources addressing housing concerns may be an even bigger challenge.

Because of government mandates for reduced-company operations intended to prevent the spread of COVID-19, many companies shut down or reduced staffing capacity, leaving many Houstonians without adequate income to pay for housing costs. While HCDD received federal funding to provide rental assistance to families adversely impacted by COVID-19, the need for rental assistance in Houston far outweighs the amount of funding received.

While HCDD works to leverage its resources, current funding sources do not accommodate all of the housing affordability needs of Houston residents. Without seeking innovative ways of satisfying unmet



needs through additional streams of funding, affordable housing programs like Home Repair Program or the Multifamily Housing Program would be more fiscally strained, imposing additional challenges in providing the same output-level of assistance. It is estimated that federal funding will likely stay relatively constant or decrease as it did during the last five years, which may limit future development without other sources of funding.

### **Deterioration of housing stock**

Houston's housing stock is aging so rehabilitating the older stock becomes more crucial to maintaining safety and affordability. The cost of repairing or rehabilitating existing stock can be financially cumbersome. Properties built before 1978 may have deferred maintenance issues or environmental hazards such as lead-based paint. Even as homes are improved, home values also increase, and subsequently, tax obligations increase. These tax obligations are in conjunction with to the regular cost of the home and the cost of the improvements.

Repetitive flooding has also played its role in the deterioration of Houston's housing stock. Homes previously vulnerable due to housing problems may experience exacerbated health and safety issues caused by natural disasters. Overall, rehabilitating or remediating older housing stock may be prohibitively expensive for homeowners or owners of rental properties, especially when coupled with a recent disaster events.

### **Regulation**

Municipal, State and Federal regulations may, in some instances, increase the cost of or the time to develop affordable housing. For instance, although some of HUD's regulations relating to noise, environmental, or site and neighborhood standards are needed to protect future affordable housing residents and existing neighborhoods, these are additional requirements that affordable housing developers must comply with, which developers in the private market do not. Some could view these additional regulations as reasons why developing affordable housing has barriers.

Preserving affordable housing can also become more expensive because of state regulations. For example, State of Texas regulates abatements under the Texas Asbestos Health Protection in Texas Administrative Code. This regulation states that two or more single family dwellings (or homes) within 660 feet of each other are a part of the same site if they are demolished or renovated by the same owner or operator. Although the demolitions are considered to be a part of the same site, State fee schedules charge separate fees for both homes even though the demolition is done by the same contractor and the debris from each home is transported simultaneously to the same landfill. This adds additional costs to the repair or reconstruction process, which ultimately affect the affordability of homes.

Conversely, the lack of regulations limits the ways in which the City could require decent, safe, affordable housing. One example of how the lack of regulation may affect quality affordable housing is through community residences, which is housing serving persons with disabilities. Other states have laws regulating community residences at a state-level. Because Texas does not, cities, including Houston, have enacted regulations to enforce standards of group homes, which are privately run semi-assisted housing for persons with disabilities and the elderly. This has put burden of enforcement of these units and the livelihood its residents onto cities.

Another example of the lack of regulation is Houston having no regulatory development tools to require a percentage of affordable units in new developments in designated neighborhoods. Instead of zoning, Houston's greatest tool to promote affordable housing is through the use of incentives. Even more, the lack of industrial and commercial zones may disrupt residential areas and present environmental hazards to nearby residents. Living near industrial areas can increase health hazards for residents, making living in these areas more costly.

### **Lack of communication between government and residents**

Effective communication between for residents and government entities remains a challenge. Community engagement revealed that one of the most noteworthy barriers is communication about current City programs, community resources, laws, rights, and educational/engagement opportunities. The City will





work towards developing long-lasting partnerships and opening more avenues of communication between residents, community leaders, and the City will also help to address other barriers.



Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The proposed actions to address barriers in PY 2022 are described in more detail below, and other actions to overcome impediments to fair housing are located in the Appendix and titled *Affirmatively Furthering Fair Housing*.

*Address housing market conditions that inhibit low- and moderate-income persons from obtaining decent housing*

- Increase affordable housing supply by funding rehabilitation and new construction of affordable rental housing
- Lower the cost for low- and moderate-income families to achieve homeownership by assisting with down-payment and closing cost assistance
- Continue home repair activities to lower the cost of home maintenance and improve housing stock
- Work with lending institutions to provide services for underserved populations
- Invest in alternative forms of homeownership, such as the Houston Community Land Trust
- Develop additional revenue streams of funding for affordable housing
- Utilize land in the Houston Land Bank to create new affordable homes
- Enhance HCDD's procedures to leverage resources and increase the production of new homes or rehabilitation of existing homes
- Diversify communities with mixed-use and mixed-income buildings to improve quality of life for residents and businesses
- Develop and maintain partnerships with Pre-Approved Grant Relationship Sponsorship organizations like the Houston Redevelopment Authority to provide funding for Single Family Home Development projects.
- Initiate program changes that increase the number of contractors for home repairs to improve service levels

*Invest in building code enforcement and lead hazard remediation to abate deterioration of housing stock*

- Provide lead hazard testing and/or remediation for households participating in the Home Repair Program
- Reduce lead-based paint hazards in low- and moderate-income housing units by partnering with HHD and providing matching funding for federal grants
- Engage in code enforcement activities carried out by the City's Department of Neighborhoods to address single family and multifamily property owners' code violations
- Improve partnerships and agreements with other City Departments to reinforce a collaborative and concerted effort to reduce health and safety hazards
- Improve housing stock for low- and moderate-income homeowners through the Home Repair Program
- Improve hazard assessment processes for monitoring the abatement of lead-based paint

*Strengthen inter/intragovernmental relationships to resolve regulatory issues*

- Inform and communicate with TDHCA requests for updates to the QAP
- Coordinate with local HUD officials and request waivers to certain HUD standards, as needed
- Continually improve HCDD's monitoring and compliance function to detect and address inconsistencies or conflicts among federal, state, and local grant and regulatory requirements
- Continue to provide technical assistance to nonprofit and for profit affordable housing developers and public service agencies regarding new or changing requirements
- Continue to refer fair housing complaints to substantially equivalent agencies and the regional HUD office which are equipped and trained to manage such complaints effectively and efficiently
- Improve partnerships with other City Departments and elected officials to identify policies or processes augmenting the barriers to affordable housing



- Enhance communication with other City Departments and elected officials to make a collaborative effort in creating strategies that will eliminate barriers

*Use education to encourage policy decisions and public support that positively impact affordable housing*

- Educate City officials and staff about fair housing issues to improve understanding of and the impact of municipal laws and regulations on affordable housing through presentations and meetings organized by HCDD staff
- Prepare information and materials about impediments impacting affordable housing for use in presentations and meetings organized by or with HCDD staff for stakeholders and community groups
- Engage housing stakeholders and staff on community engagement best practices to bolster community support of affordable housing issues
- Engage fair housing and affordable housing advocates to elevate affordable housing issues in the public
- Ensure that first-time homebuyers are educated about financial management and the responsibilities of homeowners

## Discussion

HCDD will continue to pursue innovative partnerships, identify additional funding sources, and engage in comprehensive planning efforts with regional entities to reduce and remove barriers to affordable housing and fair housing. In preparation of this Plan, HCDD undertook an extensive resident participation effort, and HCDD will continue to use partnerships to reach out to Houstonians.

HCDD will continue to pursue other funding to benefit residents, like the Wells Fargo Priority Market. Also, HCDD will continue to foster collaboration with financial institutions and housing and service providers to enhance existing strategies and implement new strategies to address affordable housing barriers.

The City of Houston is committed to improving communities by continuously performing research and analysis, collecting resident input, and exploring best practices to inform programs and activities and to remove barriers to affordable housing. The City continues to work with community partners to fund activities to provide and maintain affordable homes, while working to eliminate barriers that limit the creation or viability of affordable housing, even as the COVID-19 pandemic and its impact persists.



## AP-85 Other Actions

### Introduction

The following describes the planned actions or strategies that the City of Houston will pursue in the next year to

- Address underserved needs
- Foster and maintain affordable housing
- Evaluate and reduce lead-based paint hazards
- Reduce the number of poverty-level families
- Develop institutional structure
- Enhance coordination between public and private agencies

HCDD also found in our 5-year strategy and ongoing consultations, as described in AP-10, that many low- and moderate-income Houstonians are vulnerable because of their lack of access to internet and computer devices. The City of Houston has established the Mayor's Office of Innovation that will identify and innovate way to abridge the digital divide and improve economic and social outcomes for Houstonians.

Many Houstonians are also vulnerable to hazardous risks associated with increased disasters, whether they are naturally occurring or otherwise. The City of Houston will continue to implement activities and strategies that improve long-term recovery and resiliency. Some of those actions are also presented below.

### Actions planned to address obstacles to meeting underserved needs

The underserved are defined as LMI households that have a member that is elderly, is a child, has a disability, or has a quality of life-limiting medical condition. The underserved also include individuals experiencing homelessness or are victims of domestic violence. Characteristics of the underserved population may include fixed incomes, unemployment or underemployment, living in aging housing stock, language barriers, and physical limitations to access services.

In PY 2022, HCDD will strive to overcome the obstacles of the underserved by

#### *Leveraging its resources*

- HCDD will continue to implement programs through special grants and to support funding applications for various non-profit agencies. HCDD will continue partnering with housing and service organizations to create permanent supportive housing units for the homeless.
- HCDD staff will continue to research, apply for, and manage competitive and non-competitive grant opportunities to fund and enhance community development activities in Houston.
- HCDD will research ways in which funded activities can be paired with other funding sources or programs to lower costs for residents or make services more available.
- The request for proposals for public services, public facilities, and multifamily development may prioritize projects that leverage other funding sources with entitlement funds.
- HCDD will continue to seek partnerships with entities in the private sector, such as banks, realtors, builders, and non-profits to fund trainings and utilize volunteered resources.
- HCDD will leverage its entitlement and disaster recovery funds to fund Homebuyer Assistance Program activities.
- HCDD also explore ways to reduce externally contracted pre-construction services and increase in-house services or partner with other City Departments for such services as engineering or architecture.

#### *Assisting households increase their income and assets*

- HCDD will continue to fund public services including job training and other assistance programs, like childcare, to help individuals secure a job to increase their family income.
- HCDD's Compliance Division facilitates training and monitors routinely for contractual compliance to ensure that contractors are adhering to Section 3 guidelines to provide job training and employment and contract opportunities to low-income residents. This Division will



also enforce the Davis Bacon Act to ensure contractors and sub-contractors pay the prevailing wage rates to employees.

- The Homebuyer Assistance Program provides financial assistance to income eligible households that otherwise could not afford to sustain a home purchase due to limited savings.
- HCDD will continue to look for new ways to create job opportunities for low- and moderate-income persons through existing funding resources, like Section 108 and EDI funds.
- HCDD will continue to support subrecipients involved in local initiatives helping families improve money management and generate wealth, such the United Way’s THRIVE and the Alliance’s Houston Financial Empowerment Centers.

*Making housing and services available for the underserved*

- HCDD will prioritize housing and services to those in most need, including populations with special needs. Rapid re-housing activities using ESG funds will target homeless individuals and those who are victims of domestic violence.
- HCDD will continue to address the rental housing needs of the underserved and may give preference to developments for underserved populations in the selection process. Housing developments assisted with entitlement funds will continue to comply with Section 504 requirements to make housing available for persons with disabilities.

*Advertising available services to the underserved*

- HCDD will continue to develop translated materials to reach non-English speaking residents regarding available programming and general entitlement grant information and will continue to partner with community-based organizations to reach non-English speaking residents in a culturally appropriate manner regarding available housing resources.
- HCDD will continue to utilize various outreach methods and communication with residents living with disabilities to improve accessibility.
- HCDD will strive to hold public hearings in low-income neighborhoods and conduct meetings with agencies that serve special needs populations; however, HCDD will continue to hold virtual events and meetings during the COVID-19 pandemic based on current CDC and City of Houston policy recommendations and mandates.
- HCDD will also coordinate with existing public and private partners that serve LMI families to promote programs.

*Improving neighborhoods that are underserved*

- HCDD will revitalize communities by improving or developing community amenities – such as parks, libraries, community centers, health clinics, grocery stores etc.– and by enhancing infrastructure (e.g. streets, drainage, stormwater, etc.) to mitigate flood risks and improve safety.
- HCDD will improve retail access for underserved residents through initiatives like the Mercato Service Delivery Program, a grocery delivery service with about 40 participating grocery stores serving families in low- and moderate-income areas.
- HCDD will support small businesses and microenterprises through the Harvey Economic Development Program (HEDP) with loans and grants focusing on businesses that provide jobs and housing assistance to communities that are vulnerable to impacts of natural disasters.

**Actions planned to foster and maintain affordable housing**

As of February 2022, HCDD’s multifamily compliance portfolio includes 13,514 housing units in over 86 developments, and as a result of federal and local funding sources, 6,440 of these units are City of Houston income-restricted. Effective relationships with developers of affordable housing, potential buyers of at-risk housing, advocacy groups, lenders, community groups, and other stakeholders help to ensure that the number of restricted units is maintained.

The City will continue to lead an effort to develop permanent supportive housing to help end chronic, veterans, family, and youth homelessness in Houston. By providing analysis of homeless needs,





coordinating with other agencies, and funding this effort, the City will continue to encourage affordable housing development with supportive services. The City will continue to collaborate and partner with public and private housing developers, builders, and finance agencies to foster resilient, decent, safe, and affordable housing.

HCDD will also create new affordable housing opportunities in Houston. HCDD will continue to solicit and finance new affordable home developments that leverage available funds, maximizing their use, to not only create new affordable rental homes, but also to ensure the preservation of existing rental homes. Leveraging HCDD's funds is an integral component of the Multifamily Development Program, which generally provides up to 30% of gap funding for a multifamily project and requires developers to provide the remaining funds, and in PY 2022, two Multifamily projects – Temenos Place and Sunrise Lofts – will be completed. The City will have 49 income-restricted units through the development of Temenos Place, and 9 income-restricted rental units with Sunrise Lofts.

In PY 2022, HCDD staff will continue to reach out to developers who are nearing the end of the affordability period on their income-restricted units to offer various possibilities to increase or renew the properties' affordability period. HCDD will also preserve and expand the supply of affordable single family housing in PY 2022 through the rehabilitation of 32 single family homes and the construction of 10 new single family homes. Home repair staff has focused on increasing capacity and will release a procurement opportunity to expand the pool of contractors with non-profit. The Single Family Home Development program has provided technical assistance to CHDO developers and will continue to help these developer build capacity. This will increase the number CHDO developments and help more residents maintain the long-term affordability.

Hurricane Harvey has negatively impacted the supply of affordable housing in Houston and has created an urgent need for new homeowner housing development and rehabilitation of existing homes damaged by the recent flood events. In PY 2022, HCDD plans to continue to increase efficiencies in its homeownership activities and use local, federal and disaster recovery funds to develop and rehabilitate affordable homes. Through disaster recovery funding, HCDD also launched a new initiative called the Large Tract Development, which will provide financing for larger scale single-family developments that will create affordable homeownership opportunities.

### Actions planned to reduce lead-based paint hazards

In PY 2022, HCDD will expend CDBG funds for lead-based paint related programs through the High-Impact Neighborhood Lead-Based Paint Hazard Reduction Program managed by the Houston Health Department (HHD) and through home repair activities. A description of the activities follows.

**High-Impact Lead-Based Paint Hazard Reduction Program.** HCDD and HHD's Bureau of Community and Children's Environmental Health (BCCEH) work closely together to reduce lead hazards. Since 1996, HHD has received federal funding from the U.S. Department of Housing and Urban Development (HUD) to reduce lead-based paint hazards and establish Healthy Homes principles in low- and moderate-income housing units within the City of Houston. Previously, BCCEH's lead program was the Lead-Based Paint Hazard Control Program (LBPHC) funded by the Lead Hazard Reduction Demonstration (LHRD) Grant; however, its new lead program will be funded by federal grants, including the Lead-Based Paint Hazard Reduction (LHR) Grant.

Beginning in 2020, HHD will use HCDD's funding as match dollars in support of the LHR grant, targeting the removal of lead-based paint in 4 contiguous census tracts near in the Near Northside and Fifth Ward Super Neighborhoods. With the help of CDBG funds as match, BCCEH performs lead hazard reduction and remediation on approximately 25 homes annually. HCDD may continue to provide match funding to HHD lead-based paint initiative under this program during PY 2022. HHD will continue to seek additional funding to leverage its current resources for lead-based paint reduction.

**Home Repair Program Lead Activities.** Since HCDD staff does not presume that all homes built before 1978 have lead hazards for home repair activities, HCDD hires certified third-party contractors that conduct Hazard Assessments for lead-based paint, mold, and asbestos. The third-party contracts also monitor the



remediation and provide a clearance letter as a testament of the lead abatement. HCDD staff ensures that contractors are certified for lead hazard abatement and address lead hazard according to regulations and requirements. This ensures the delivery of home repair services are provided in a timely, efficient, and healthy manner.

## Actions planned to reduce the number of poverty-level families

HCDD provides many services intended to help reduce the number of persons in poverty. HCDD will carry the following strategies and actions over the next year to help families achieve financial stability.

### *Increasing income*

- Fund job training, childcare, and educational programs to increase a person's potential income.
- Work with businesses to increase the number of jobs available, especially higher waged jobs, for low- and moderate-income persons.

### *Building Financial Assets*

- Work with the City of Houston Controller's Office initiative BankOn Houston, to increase financial awareness, homebuyer counseling, and general financial literacy concerns. This initiative also partners with the Federal Deposit Insurance Corporation (FDIC), the Cities for Financial Empowerment Fund, the Federal Reserve, local banks and non-profit organizations that offer Houstonians the opportunity to open low-cost bank accounts that are free of excessive fees and requirements.
- Provide home repair assistance to households that do not currently have enough in savings to make necessary repairs.
- Create affordable multifamily homes through new construction and rehabilitation, which reduce the housing cost for LMI households and assist families in building savings.
- Provide workshops and community charrettes to new and existing homeowners that improve knowledge about building healthy credit and maintenance expectations, as well as succession/estate planning and tax liabilities for those who may pass way or become incapacitated.

### *Acquiring Real Property Assets*

- Create opportunities for LMI households to become homeowners by assisting CHDOs in single family home development through technical assistance, trainings, and workshops.
- Foster single family home development and ownership through the Houston Community Land Trust (HCLT). HCDD has partnered with HCLT for new single family home development where homebuyers below 80% AMI will be able to purchase homes at affordable prices. These homes will have long-term affordability and protect residents from being displaced through gentrification.

## Actions planned to develop institutional structure

Internally, HCDD is comprised of five major functions: Program Areas (Multifamily and Public Facilities; Single Family Housing; Economic Development; Disaster Recovery and Public Services), Financial Services and Administration, Planning and Grants Management, Compliance and Operations, and Policy and Communication Divisions. The current structure highlights HCDD's commitment to ensuring that all functions perform in a concerted manner to guarantee an efficient use of public and private resources with maximum output in the form of accomplishments. Underlying this effort is the recognized need to maintain a high level of coordination on projects involving other City departments and/or outside agencies.

HCDD will address gaps and improve institutional structure using the following strategies

- Reduce and/or alleviate any gaps in services and expedite the delivery of housing and community development improvements (primarily affordable housing) to eligible residents.
  - The Special Assistant to the Mayor for Homeless Initiatives will continue to lead planning efforts related to ending homelessness and homeless housing initiatives.
  - The Multifamily/Commercial program area is also expanding development initiatives through the Large Tract Development Program which will create new, affordable single-family developments on large tracts owned by the City

- It is also increasing capacity by hiring more staff to support these efforts.
- The Homebuyer Assistance Program expects to continue coordinating with HCDD's Harvey Homebuyer Assistance Program and to market the program in the community.
- The Harvey Economic Development Program (HEDP) continues to increase staff capacity and expanding the development, management, and marketing of small businesses and microenterprises.
- HCDD expects to improve Home Repair Program service-levels by introducing new non-profit contractors to the pool of approved contractors.
- The CHDO Single Family Home Development Program will continue to identify gaps in staff capacity and develop a marketing plan to reach targeted populations and improve homeownership outcomes.
- Use a high level of communication and project coordination among City departments and support the City's efforts to revitalize and/or stabilize low- and moderate-income neighborhoods.
  - HCDD partners with the Health, Library, Parks and Recreation, and Houston Public Works departments, as well as the Mayor's Office on a variety of community improvement projects in low- and moderate-income neighborhoods. HCDD will further refine ways to communicate regulations to other City departments which may include additional meetings and desk reviews.
  - HCDD will work to communicate reimbursement process for other City Departments with LOAs. Staff at HCDD will focus on relationship management and improved communication with City departments. Staff will also provide technical assistance to City departments.
  - HCDD will continue to automate the LOA process through standardizing document formats and signature fields, electronic submissions of reports and payments, and making processes paperless.
  - HCDD will work with Houston Public Works (HPW) to create and maintain plan analyst jobs specifically tasked with prioritizing permitting projects from the Single Family Home Repair and Single Family Home Development programs.
  - HCDD's Home Repair Program will continue to streamline its internal process by improving its application process and assessing its production workflow.
  - HCDD will also work other City Departments/Divisions like the General Services Department (GSD) to determine ways to partner through existing City efforts and the Strategic Procurement Division (SPD) to improve procurement processes.
- Work with and financially support various community housing development organizations (CHDOs) operating in low- and moderate-income neighborhoods to build affordable housing for the elderly, veterans, and other special needs populations.
  - HCDD will fund CHDO certified organizations to develop affordable single family homes.
  - HCDD will work to improve marketing to ensure program efficiency and compliance
- Use established partnerships to identify opportunities for joint ventures with agencies that have sources of funding to construct or operate affordable housing.
  - HCDD and HHA will continue to plan rehabilitation of housing units supported by HHA.
  - HCDD will build capacity with the Houston Land Bank and Houston Community Land Trust to provide for future options for affordable home development and preservation.
- Continue to cultivate strong working relationships with local financial institutions to ensure the availability of private funding for housing and other projects and low- and moderate- income homebuyers.
  - HCDD will work with finance agencies, including the Houston Housing Finance Corporation, to develop future housing finance opportunities and further economic development initiatives.
  - The Multifamily Division will continue to build relationships with financial institutions and lenders to be better informed on pricing and communicate about upcoming projects.
  - HCDD will continue to partner with realtors and banks, including those working with minorities and in low-income areas of the city, to advertise and promote HCDD's Homebuyer Assistance Program.



## Actions planned to enhance coordination between public and private housing and social service agencies

As the lead agency in the Annual Action Plan (Plan) development process, HCDD continues to share a common vision with its partners in the public and private housing and social service sectors. That vision promotes community development and the leveraging of resources to maximize program outcomes.

HCDD will continue to enhance coordination efforts between housing and social service agencies. Some of these efforts are described in the following section

- *Coalition for the Homeless Houston/Harris County.* HCDD funds HMIS, the primary data system maintained by the Coalition used to track information related to the region's homeless population. Such data informs efforts to address the needs of the chronically homeless in the region in cooperation with agencies across several counties. HCDD will support the Coalition's efforts to analyze HMIS data to enhance coordination between service providers and homeless housing providers, through the continued development of a coordinated access system. Recently added to the HMIS system is the HOPWA Program, which has helped to coordinate housing and services between homeless and HOPWA providers. In addition, HCDD financially supports the Coalition's administrative efforts including the coordination of the Point-In-Time Count each year, which serves as a basis for federal homeless funding allocations for the CoC.
- *Continuum of Care (CoC).* The CoC brings together local units of government, housing providers, and service providers to strategize and plan for future activities to address homelessness in the Houston area. As a member of the CoC Steering Committee, and various CoC workgroups, HCDD will continue the implementation of the integrated care service delivery model for permanent supportive housing units, by partnering with federally qualified health centers, mental healthcare providers, and homeless service providers.
- *Addressing Homelessness.* HCDD will work to enhance coordination between housing and service providers while leading the effort to implement strategies to end chronic and other forms of homelessness.
- *Economic Development.* HCDD will partner with agencies, like Ascend Houston, the Houston Redevelopment Authority, and Houston Business Development Inc. (HBDI), to create new opportunities for businesses to provide services in low-income neighborhoods. HCDD will continue to look for economic development opportunities that will best utilize Section 108 funding to create jobs and enhance businesses.
- *City Departments.* HCDD will continue to work with other Departments to implement actions that will affirmatively further fair housing. HCDD will also continue exploring ways to partner with other City Departments to streamline processes, align efforts, and leverage resources.
- *Addressing COVID-19.* HCDD will continue to use federal and state funding to prevent, prepare for, and reduce the impacts of COVID-19. With a direct allocation of funding from HUD, HCDD will continue to fund activities for rental assistance, shelter, and homelessness prevention and fund new initiatives to support an effective homeless system, like the development of a navigation center. HCDD will continue to leverage U.S. Treasury funding that was reallocated from other jurisdictions with Harris County's resources under a joint program to provide eviction diversion services to families who were economically impacted by COVID-19 and have active eviction cases filed in the court system.

The activities and partnerships with some of the aforementioned organizations span multiple counties (Harris, Fort Bend, Montgomery) and cities (Missouri City and the City of Pasadena). More details about the organizations consulted throughout the planning process are included in the Consultation section of this Plan.

## Discussion

The City of Houston is continuously refining its strategies to foster affordable housing, reduce lead-based paint hazards, reduce the number of families in poverty, develop institutional structure, and enhance coordination. By enhancing coordination and developing greater collaboration, the City will work to create



an environment in which affordable housing, including permanent supportive housing, is sustained and encouraged. HCDD staff will continue to streamline its processes and coordinate with various agencies throughout PY 2022 in support of its entitlement and disaster recovery programs. HCDD will also continue address the impacts of COVID-19 and to leverage its resources to help families recover from the economic downturn caused by the pandemic. Cultivating and strengthening relationships with agencies, advocates and community partners will also improve the delivery of activities funded through entitlement grants.



# Program Specific Requirements

## AP-90 Program Specific Requirements – 91.220(L)(1,2,4)

### Introduction

The following addresses the program specific requirements for the Annual Action Plan. It includes required information for CDBG, HOME, HOPWA, and ESG.

### Community Development Block Grant Program (CDBG)

#### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

**Table 14 – CDBG Program Income**

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$122,943
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0
5. The amount of income from float-funded activities	\$0
<b>Total Program Income:</b>	<b>\$122,943</b>

### Other CDBG Requirements

**Table 15 – CDBG Requirements**

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.0%





## HOME Investment Partnership Program (HOME)

### Reference 24 CFR 91.220(I)(2)

#### 1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows

The City of Houston does not use other forms of investment beyond those identified in Section 92.205.

#### 2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows

In PY 2022, HCDD will utilize a recapture requirement for homeownership activities for HOME assisted units constructed as a part of the CHDO Single Family Home Development Program. HCDD adheres to the minimum recapture provisions established in §92.254(a)(5)(ii) when providing assistance for the development of new homes by CHDOs.

The following bullets outline the required minimum affordability period for homebuyers receiving a direct HOME subsidy through HCDD program

Direct HOME Subsidy	Minimum Period of Affordability
Under \$ 15,000	5 years
\$ 15,000 - \$ 25,999	10 years
\$ 26,000 - \$ 39,999	15 years
\$ 40,000 or above	20 years

The direct HOME subsidy is the amount of HOME pass-through assistance that enabled the homebuyer to buy the unit and may include underwriting, project costs, interest subsidies, settlement charges, or other direct subsidy that reduced the purchase price from fair market value to an affordable price.

According to the recapture requirements of the CHDO Single Family Home Development Program, assistance, which is a direct HOME subsidy, is provided as direct buyer purchase assistance facilitated as a 2<sup>nd</sup> mortgage financing. The assisted homebuyer must occupy the property as his/her principal residence through the affordability period. Once the affordability period ends, no recapture restrictions will apply. If the property is sold, is no longer the owner's principal residence, or is otherwise non-compliant with the recapture requirements during the affordability period, HCDD will recapture a portion of the direct HOME subsidy provided to the homebuyer before the homebuyer receives a return on the sale. The recapture amount will be reduced, on a pro rata basis, by the amount of direct HOME subsidy due at sale. The homebuyer may sell to any homebuyer. HCDD's recapture amount is limited to the net proceeds available from the sale. Net proceeds are defined as the sales price minus superior loan repayment (other than HOME funds) and any closing costs.

In the case of default during the affordability period, the City may pursue all remedies available to the City under the homebuyer written agreement, mortgage and lien documents, deed restrictions, or any covenants running with the land. In the development of home purchase agreements, HCDD will utilize the recapture provision, as discussed above: recapture of a portion of the direct HOME subsidy (see HOME Program regulations at 24 CFR 92.254(a)(5)(ii)).

#### 3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows

As mentioned in the previous section, the period of affordability is stated in a written agreement between the homebuyer and HCDD through loan and program documents, which could include, but are not limited to, the Loan Note, the Lien, the Statement of Terms and Conditions, and Land Use Restriction.



Recapture is triggered when a homebuyer becomes non-compliant or a default occurs. Each of the following constitutes a default as defined by the loan documents

- Homeowner fails to owner-occupy the property as their principal residence.
- Homeowner transfers any interest in the property through a voluntary or involuntary sale.
- Homeowner fails to follow terms of loan agreements.

Annually, HCDD confirms homeowner compliance by requiring each homeowner to confirm their primary occupancy of the home purchased with federal funds that are still within the affordability period. The default and recapture process is initiated when residency cannot be established.

#### 4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows

In accordance with 24 CFR 92.206(b) and 24 CFR 91.220(c), HCDD may permit refinancing of existing HOME financed projects under specific conditions and circumstances.

Applicants must demonstrate that

- Rehabilitation is the primary eligible activity
  - A rehab in which HOME funds are used to reduce any dollars in the capital structure, is considered rehabilitation and refinancing
  - Applicants can demonstrate compliance by reporting a minimum of \$5,000 of rehabilitation per unit
- Property will meet the extended 15-year affordability period
- The project, based on the included feasibility analysis, can reasonably service the targeted population over the affordability period
- The rehabilitated property will have at least 5 percent of its units designated as disability accessible and 2 percent designated, as appropriate, for use by the visually and hearing impaired
- The new investment being made
  - Maintains current affordable units; creates additional affordable units, or both
  - Funds a project which lies within the limits of the City of Houston
  - Is on a site and within a neighborhood suitable from the standpoint of facilitating and furthering full compliance with the applicable provisions of Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Executive Order 11063, and implementing HUD regulations

A rehabilitation project in which all HOME funds are used for construction costs is not considered a refinancing. HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.

## Housing Opportunities for Persons with HIV/AIDS (HOPWA)

### Goals

HCDD solicits proposals for HOPWA sponsors through a NOFA process that usually occurs every two years. Selected sponsors are contracted for a one-year period and may include a one-year extension, up to three total extensions, if all agreement requirements are met. The most recent NOFA occurred in Fall of 2018 where several agencies were selected as project sponsors for PY 2018 and 2019 allocations. A new NOFA will be conducted in the Spring/Summer of 2022.

In PY 2022, HCDD will allocate

- \$1,000,000 for operating costs to provide 300 individuals with permanent and transitional facility-based housing
- \$2,500,000 for supportive services serving 1,800 individuals
- \$4,800,000 for project or tenant-based rental assistance for 380 individuals
- \$1,493,263 for short-term rent, mortgage and utility subsidies for 800 individuals
- \$65,000 for Resource Identification, Technical Assistance, and Housing Information individuals

### Discussion

HOPWA activities in PY 2022 are expected to serve 3,280 persons who have or are affected by HIV/AIDS. Services will be located in the Houston Eligible Metropolitan Statistical Area (EMSA). HCDD continues to serve as a member of the Ryan White Planning Council (Ryan White), and an HCDD staff member also serves as co-chair of the Priorities and Allocation Committee under the Council. In addition to receiving critical community health needs information from Ryan White, HCDD staff also meet with HOPWA providers at least twice a year to receive information about the implementation and needs of the current providers. When HCDD receives information from stakeholders like Ryan White and from HOPWA providers, HCDD can adjust future funding decisions. For instance, with information from HOPWA providers, HCDD will target funding more to tenant-based rental assistance and less on short-term rent, mortgage and utility assistance.

In 2014, HCDD's HOPWA program migrated from Powersource to using HUD's Homeless Management Information System (HMIS) as the client database for HOPWA programming in the region. This has allowed HOPWA programming to be part of the coordinated access system and establish linkages with other homeless, essential service and housing assistance programs.

Using HMIS, HCDD changed the way the weeks for STRMU assistance are counted from four weeks for a client (regardless of the amount of rent received, i.e. full month or half a month) to fractions based on whether a client received rent for a full month, half month, or a quarter of a month. HCDD defines a year based on a particular participants' year (one year from the day the participant begins receiving assistance).

The HOPWA Program uses Fair Market Rent as the rent standard, adopting the public housing authority's rent standard.

## Emergency Solutions Grant (ESG)

### Reference 91.220(l)(4)

#### 1. Include written standards for providing ESG assistance (may include as attachment)

Written standards for providing ESG assistance are included in the Appendix and were updated in PY 2020. It should be noted that during PY2020 and 2021, HCDD requested the utilization of waivers related to COVID-19.

#### 2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Continuum of Care (CoC) in the Houston area has established a centralized and coordinated assessment system that meets HUD requirements. In 2014, the Coordinated Access system became fully operational across of the CoC's service areas. The CoC continues to improve and grow the Coordinated Access system. The system immediately connects residents to diversion and homelessness prevention programs. These programs are designed to help persons who have recently become homeless or are at risk of losing their homes. The system also identifies populations who have a greater need for diversion services.

The ESG homelessness prevention and rapid re-housing programs use common assessments and eligibility criteria. Clients may access homelessness prevention, emergency shelter or rapid re-housing services at any point in the system. To target the system's limited homelessness prevention resources to those most at-risk of homelessness, in addition to HUD's eligibility criteria, local risk factors for homelessness were used to develop a common assessment. To monitor the tool's effectiveness, the CoC tracks clients who are deemed ineligible for homelessness prevention services to see if they access shelter or homeless services. Rapid re-housing programs target four high need population groups that would benefit from the model.

#### 3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

HCDD selects projects for funding based on the greatest community need, as well as the effectiveness of the organizations assisting the community. No later than the Summer of 2022, the City of Houston expects to issue a NOFA to award funding. The subrecipient will, then, award funding on a 12-month basis with a renewal option to subcontractors from non-profit organizations. Allocations for the renewals were determined based on productivity of the program, utilization rate, and need for service.

Some of ESG resources may go to organizations located outside of the City limits of Houston. Those outside the city limits are typically limited to Domestic Violence emergency shelter providers. Funds will be used for activities that benefit residents of the City of Houston and may include emergency shelter, homeless prevention, and rapid re-housing.

HMIS services continue to be funded out of the ESG program, and the Coalition, serving as the Lead Agency and HMIS Administrator, continues to receive funding for local HMIS activities.

#### 4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City of Houston meets the homeless participation requirement. The CoC consults with the four ESG jurisdictions bi-monthly. As a part of the planning role of the group, funding recommendations are taken the

CoC Steering Committee, Consumer Advisory Council, CoC's Action Plan, and data analysis from HMIS. With this information, ESG jurisdictions, including HCDD, form strategies for funding program types and certain priorities. The Coalition for the Homeless' Consumer Advisory Council is comprised of people who are currently or formerly homeless. In addition, two places on the CoC Steering Committee, which consists of 19 members, are designated for consumer representatives, individuals who have experienced homelessness. Also, the Coalition's Board of Directors, which the City of Houston is a part of, is required to have a representative from the Homeless Services Coordinating Council.

## 5. Describe performance standards for evaluating ESG.

In consultation with Lead Agency – the Coalition – and other Emergency Solutions Grants grantees within the CoC, HCDD has developed program standards for Emergency Shelters, Homelessness Prevention, Rapid Re-Housing, Street Outreach, and HMIS activities.

Grantees within the CoC continue working together to maintain or establish new community wide standards so that the community as a whole works towards common goals. The CoC measures progress toward established goals on a community level, as well as at the individual grantee level. HCDD will continue to use the data collected on these outcomes to analyze effective programs and establish more measurable standards for performance outcomes. The City continues to operate under the ESG Written Standards, and update as necessary. The latest ESG Written Standards were updated in PY 2021.

ESG standards for performance continue to be based on the outcomes below.

### *Number and percentage of people exiting to a known place*

This outcome will be measured by evaluating HMIS data for client exit. The measure will help improve data quality and provide better information on client outcomes for shelter programs. The goal of this standard is to help the CoC measure and reduce the time people spend homeless by providing a big picture of which program models are successful in reducing and eliminating returns to homelessness for clients. The data will also help the community to better target resources to clients who are returning to homelessness and have the highest needs.

### *Number and percentage of people assisted in overcoming a specific barrier to obtaining housing*

This outcome will be measured by detailing the types of barriers addressed and the steps to decreasing barriers so that clients using emergency shelter have more opportunities to access permanent and transitional housing and rapid re-housing services. HCDD endeavors to reduce the number of people living both on the street and in emergency shelters by reducing barriers. In addition, reducing the barriers will increase the likelihood of positive housing outcomes for clients that are accessing emergency shelter.

### *Number and percent of people who increase income from entry to exit in emergency housing programs*

This outcome will help the community measure the reduction in barriers to housing for clients in emergency shelter. For Homelessness Prevention and Rapid Re-housing, the CoC will use the same performance standards to help measure the success of these interventions for the community. HCDD recognizes that clients who receive Rapid Re-Housing assistance will have a separate set of needs and likely higher barriers to maintaining permanent housing, so the outcome goals will be different, even though the measures for both programs are the same.

## Discussion

The City of Houston continues to work together with the CoC and other ESG grantees to review and revise standards of performance and service delivery as needed.



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## Appendix 1: Affirmatively Further Fair Housing

Fair housing and equal opportunity are fundamental principles to creating and sustaining communities in Houston. One way that the City demonstrates its commitment to these principles is by completing an Analysis of Impediments to Fair Housing Choice (AI). The AI is a document containing a review of obstacles that can impede fair housing choice and a list of actions to remove or decrease these identified barriers. The development of the City's 2020 AI coincided with the 2020-2024 Consolidated Plan.

The 2020 AI listed 12 impediments to fair housing choice in Houston. Although not exhaustive, this list is an attempt to outline impediments that were found during the development of the 2020 AI, using various data sources and extensive community input. At the suggestion of several community groups, impediments have been categorized under four fair housing and neighborhood rights that incorporate affirmatively furthering fair housing principles.

**The right to choose:** All Houstonians have a right to live in a decent home in a neighborhood of their choice, free from discrimination.

1. Discrimination in Housing
2. Lack of Knowledge about Fair Housing
3. Lack of Housing Affordability and Options
4. Lack of Accessible Housing for Persons with Disabilities
5. Lack of Income/Lack of Funding
6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status

**The right to stay:** Transitioning neighborhoods in Houston should be revitalized for the benefit also of existing residents without fear of displacement.

7. Lack of Access to Financial Education / Discriminatory Banking Practices

**The right to equal treatment:** Houston will work to end discrimination and disinvestment in low-income, minority concentrated neighborhoods and ensure that infrastructure, public services and facilities, and other public resources are equitably provided to all neighborhoods.

8. Imbalanced distribution of Amenities, Services, and Infrastructure Between Neighborhoods
9. NIMBY Resistance
10. Lack of Transportation Options
11. Increased Health Hazard Exposure in Certain Neighborhoods

**The right to have a say:** All residents have a right to be informed about, and have an input in, decision that affect their communities.

12. Lack of Communication Between Government and Residents

HCDD created the "Summary of Recommended Actions and Fair Housing Implementation Plan" in the 2020 AI as a five year plan to address the identified impediments. The thirty identified fair housing actions are closely aligned to the strategies in the 2020-2024 Consolidated Plan and to proposed projects and activities in each subsequent Annual Action Plan.



## Lack of Affordable Housing

One of the impediments identified in the 2020 AI indicated that there is a lack of affordable housing. The strategies and actions taken to address this impediment described in the 2022 Annual Action Plan are consistent with the 2020- 2024 Consolidated Plan goals

- Goal 1: Preserve and expand the supply of affordable housing
- Goal 2: Expand homeownership

## Addressing Goals and Priority Needs

The projects and activities proposed in the 2022 Annual Action Plan address the goals and priority needs listed in the 2020-2024 Consolidated Plan's Strategic Plan. The goals and priority needs listed in the Strategic Plan do not necessarily correlate to only one protected class, but instead address the needs of multiple or all protected classes. However, by regulation, HOPWA activities will only serve persons with HIV/AIDS--considered to be persons with a disability--or their families.

## Measuring Progress

The 2022 Annual Action Plan lists proposed quantifiable goals that will be used to measure progress of the HCDD activities at the end of the program year. Information regarding various protected class traits is aggregated and recorded in IDIS or HMIS and will assist in determining how the proposed activities helped address the needs of the relevant protected classes. The data collected varies depending on the project, activity, and funding source. There is also information that should be collected that is not reported in IDIS, such as number of applicants. Quantifiable goals and other measures are included in the CAPER.

For instance, depending on the national objective and the beneficiary of the activity (persons, households, or presumed benefit), CDBG public service activities, as well as, some public facility activities, collect information about a beneficiary's race, Hispanic origin (which can serve as a proxy for color and national origin), and status as a female headed household (which can serve as a proxy for familial status). This information is reflected in IDIS. Economic development activities, which are also dependent on the nature of the CDBG activity, may collect information about the race and Hispanic origin of persons receiving assistance. In addition, information about residents within the assisted area, including race, ethnicity, sex, familial status, and disability, may be collected for certain public facilities, economic development, and code enforcement activities that benefit an area. This information is not required in IDIS.

HCDD's Homebuyer Assistance Program and Home Repair Program applications collect information about an applicant's race, Hispanic origin, sex, familial status, and household disability status. The Multifamily Housing Program collects information about initial tenants of rehabbed and newly constructed units, including race and Hispanic origin. Compliance includes verifying the number of Section 504 units in multifamily properties. In addition, as part of the annual compliance review of multifamily units in HCDD's portfolio, information about race, Hispanic origin, and female headed households is collected for tenants residing in the City of Houston's income-restricted units.

For activities funded with ESG, information about beneficiaries' race, Hispanic origin, gender identity, and special needs (including disability) is collected in HMIS. HOPWA activities, also reported in HMIS, collect information on race, ethnicity, gender, familial status, and disability.

Although projects and activities carried out in the next year will address needs of various protected classes and low-income residents in Houston, entitlement funding at current levels will not meet the needs of all Houstonians, including those of selected protected classes.

## Addressing Impediments

Listed in the "Summary of Recommended Actions and Fair Housing Implementation Plan" are the actions HCDD plans to carry out during PY 2022 to address the identified impediments from the 2020 AI. Each



action has one or more corresponding impediments it is intended to address. Many of these fair housing actions are directly related to the projects in the 2022 Annual Action Plan. Other fair housing actions listed are not related to individual projects but instead, are general fair housing education and research activities.

### **Fair Housing Funds**

HCDD set aside \$150,000 of administrative funding in the PY 2022 CDBG budget to assist in funding the salary of employees and expenses related to carrying out some of the fair housing activities below.

There are three full-time employees in HCDD's Planning and Grants Management Division who focus on educating the public about matters involving landlord and tenant relations, fair housing issues, and answering their questions via the Landlord/Tenant and Fair Housing Hotline. Other administrative funds will also be used to fund these and other HCDD employees who assist with a variety of activities supporting fair housing, which include, but are not limited to

- Updating and creating fair housing educational materials and opportunities
- Analyzing data, monitoring for Section 3 and Labor Standards requirements
- Distributing information about the benefits of and the available opportunities for affordable housing in Houston and its neighborhoods



**Summary of Actions and Fair Housing Implementation Plan**

Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	Responsible Entity (RE) and Possible Partners	Measure for Success/Milestone for PY 2022
<p><b>1. Provide counseling through the City’s Fair Housing Hotline</b>                      The City's Fair Housing Hotline provides a year-round, free resource to residents who may have been discriminated against or have questions or concerns about various tenant and landlord issues. This action will continue to provide a resource to anyone living in, owning housing, or planning to move to the Houston area that may have a question or concern about their rights. The Fair Housing Hotline is one way to address several impediments by empowering residents about their rights, giving residents various ways to remedy possible discriminatory actions, and preventing future discrimination from occurring.</p> <p align="right"><b>Priority: High</b></p>	<p>1. Discrimination in Housing</p> <p>2. Lack of Knowledge about Fair Housing</p> <p>12. Lack of Communication Between Government and Residents</p>	<ul style="list-style-type: none"> <li>• CDBG-Staff Time</li> <li>• CDBG-Outreach Materials</li> </ul>	<p><b>Start:</b> 2020  <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> <li>• City departments</li> <li>• Multifamily properties</li> <li>• GHFHC</li> <li>• HUD-FHEO</li> <li>• TWC</li> <li>• Non-profit housing and service providers</li> </ul>	<ul style="list-style-type: none"> <li>• Assist 1,500 callers with resources regarding housing issues</li> <li>• Monitor call data to review trends and community needs to inform outreach strategies</li> </ul>
<p><b>2. Provide fair housing and HCDD housing program information to government staff and housing stakeholders.</b>                      HCDD will provide education and outreach through trainings, presentations, informational brochures, and other methods to government staff and housing stakeholders, including subrecipients, contractors, developers, and nonprofit and for-profit partners. This action will address the impediment of lack of knowledge by providing fair housing training to inform staff and housing stakeholders about regulations and compliance under fair housing laws to prevent discrimination.</p> <p align="right"><b>Priority: High</b></p>	<p>1. Discrimination in Housing</p> <p>2. Lack of Knowledge about Fair Housing</p>	<ul style="list-style-type: none"> <li>• CDBG-Staff Time</li> <li>• CDBG-Outreach Materials</li> </ul>	<p><b>Start:</b> 2020  <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> <li>• HUD FHEO</li> <li>• HCDD subrecipients</li> <li>• Developers</li> <li>• HCDD contractors</li> <li>• Nonprofit and for-profit partners</li> <li>• HHA</li> </ul>	<ul style="list-style-type: none"> <li>• Reach 200 HCDD stakeholders with information about fair housing</li> </ul>

**Summary of Actions and Fair Housing Implementation Plan**

<b>Actions</b>	<b>Related Impediments</b>	<b>Possible Funding Source</b>	<b>Timeline (Based on Program Years)</b>	<b>Responsible Entity (RE) and Possible Partners</b>	<b>Measure for Success/Milestone for PY 2022</b>
<p><b>3. Provide fair housing and HCDD housing program information to residents</b>                      a) HCDD will create a fair housing outreach plan to inform 500,000 residents, of their fair housing rights, the fair housing complaint process, tenant and landlord relations, housing issues and issues surrounding housing opportunity, and HCDD’s general programs. The outreach will likely consist of direct mailings, social media, print advertisements, informational brochures, and presentations. This action will address the lack of knowledge of existing fair housing and housing resources by creating an array of targeted marketing for groups that have little or no knowledge of fair housing rights, fair housing laws, or HCDD housing programs. This may include translating informational materials into other languages and providing information in new ways that is easy to understand at a variety of education levels</p> <p align="right"><b>Priority: High</b></p>	<p>2. Lack of Knowledge about Fair Housing</p> <p>6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status</p> <p>7. Lack of Access to Financial Education / Discriminatory Banking Practices</p> <p>12. Lack of Communication between government and residents</p>	<ul style="list-style-type: none"> <li>• CDBG-Staff Time</li> <li>• CDBG-Outreach Materials</li> </ul>	<p><b>Start:</b> 2020  <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> <li>• City departments</li> <li>• Civic Associations/ Clubs</li> <li>• Super Neighborhoods</li> <li>• Non-profit housing and services providers</li> <li>• Affordable housing providers</li> <li>• Housing authorities</li> </ul>	<ul style="list-style-type: none"> <li>• Reach 100,000 people with information about fair housing</li> <li>• Create new materials and accessible materials, including in other languages</li> </ul>
<p><b>4. Preserve affordable rental homes</b>                      HCDD will fund the preservation of at least 30 affordable rental homes through the rehabilitation of multifamily properties in the Multifamily Housing Development Program. This action will preserve the supply of existing affordable housing for low- and moderate-income households in areas that may be at risk of gentrifying, addressing the lack of quality affordable housing options for members of protected classes.</p> <p align="right"><b>Priority: High</b></p>	<p>3. Lack of Housing Affordability and Options</p>	<ul style="list-style-type: none"> <li>• CDBG</li> <li>• HOME</li> <li>• TIRZ</li> <li>• BOND</li> <li>• CDBG-DR</li> </ul>	<p><b>Start:</b> 2020  <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> <li>• Housing developers/owners</li> <li>• Lending institutions</li> </ul>	<ul style="list-style-type: none"> <li>• No rehabs of multifamily rental homes are expected to complete during PY 2022</li> <li>• No affordability periods will be extended for expiring affordable homes during PY 2022</li> </ul>

**Summary of Actions and Fair Housing Implementation Plan**

Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	Responsible Entity (RE) and Possible Partners	Measure for Success/Milestone for PY 2022
<p><b>5. Create affordable rental homes</b>                      HCDD will fund the creation of 1,500 new affordable housing rental units in neighborhoods throughout the city using entitlement and DR funding through the Multifamily Housing Development Program and Small Rental Development Program. This action will expand the supply of affordable housing for low- and moderate-income families in areas at risk of gentrifying and in high opportunity areas, addressing the lack of affordable housing options for members of protected classes.</p> <p align="right"><b>Priority: High</b></p>	<p>3. Lack of Housing Affordability and Options</p>	<ul style="list-style-type: none"> <li>• CDBG</li> <li>• HOME</li> <li>• TIRZ</li> <li>• BOND</li> <li>• CDBG-DR</li> </ul>	<p><b>Start:</b> 2020  <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> <li>• Housing developers/owners</li> <li>• Nonprofit organizations</li> <li>• Lending institutions</li> </ul>	<ul style="list-style-type: none"> <li>• 58 new affordable rental homes completed with entitlement funds and hundreds of homes are under construction</li> </ul>
<p><b>6. Fund the creation or preservation of accessible rental homes</b>                      Through HCDD's Multifamily Housing Development Program, rental developments must produce a minimum number of Section 504 accessible rental units. HCDD's Home Repair Programs will prioritize persons with disabilities, seniors, and families with children. This action will increase the availability of quality accessible units for 50 low- and moderate-income households directly addressing the lack of accessible housing.</p> <p align="right"><b>Priority: High</b></p>	<p>4. Lack of Accessible Housing for Persons with Disabilities</p>	<ul style="list-style-type: none"> <li>• CDBG</li> <li>• HOME</li> </ul>	<p><b>Start:</b> 2020  <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> </ul>	<ul style="list-style-type: none"> <li>• Fund creation or preservation of 12 Section 504 accessible rental homes</li> </ul>
<p><b>7. Expand homeownership opportunities by building new single family homes available for low- and moderate-income households</b></p> <p>HCDD will build new homes through the CHDO Program and the New Home Development Program in areas that are high opportunity or having active reinvestment, such as in Complete Communities. This action will provide new opportunities not currently available for low- and moderate-income households searching for homeownership.</p> <p align="right"><b>Priority: High</b></p>	<p>3. Lack of Housing Affordability and Options</p> <p>5. Lack of Income/Funding</p>	<ul style="list-style-type: none"> <li>• HOME</li> <li>• CDBG-DR</li> <li>• TIRZ Bonds</li> </ul>	<p><b>Start:</b> 2020  <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> </ul>	<ul style="list-style-type: none"> <li>• Issue at least one NOFA funding developers to build affordable single family homes throughout the city</li> </ul>





**Summary of Actions and Fair Housing Implementation Plan**

Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	Responsible Entity (RE) and Possible Partners	Measure for Success/Milestone for PY 2022
<p><b>8. Revise Chapter 42 Subdivision, Developments, and Platting</b>            The Planning and Development Department will work to revise Chapter 42 Subdivisions, Developments, and Platting in the City’s Code of Ordinances. This process will include ways to promote or remove barriers to develop additional homes that have a range of affordability in Houston. This action could encourage the development of affordable homes, thereby increasing the supply available.</p>	<p>3. Lack of Housing Affordability and Options</p>	<ul style="list-style-type: none"> <li>• General Fund</li> </ul>	<p><b>Start:</b> 2020  <b>Complete:</b> 2021</p>	<ul style="list-style-type: none"> <li>• Planning Department</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to partner with the Planning Department as they gather input to update</li> </ul>
<p><b>9. Fund homebuyer assistance loans</b>             HCDD provides homebuyer assistance, through downpayment and other financial assistance, to income-eligible low-, moderate-, and middle-income households for home purchases. Interested homebuyers will attend an 8-hour homebuyer education course provided by a City partner. This action will expand housing choice for low-, moderate- and middle-income households by allowing these households to seek housing in neighborhoods that may have more opportunity.</p> <p align="right"><b>Priority: High</b></p>	<p>3. Lack of Housing Affordability and Options</p>	<ul style="list-style-type: none"> <li>• CDBG-DR</li> <li>• CDBG</li> <li>• TIRZ</li> <li>• TIRZ Bonds</li> </ul>	<p><b>Start:</b> 2020  <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> <li>• Nonprofit housing and service providers</li> </ul>	<ul style="list-style-type: none"> <li>• Fund 50 loans</li> </ul>

**Summary of Actions and Fair Housing Implementation Plan**

Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	Responsible Entity (RE) and Possible Partners	Measure for Success/Milestone for PY 2022
<p><b>10. Provide home repair assistance for low- and moderate-income households</b></p> <p>HCDD’s home repair programs will assist qualified low- and moderate-income homeowners with needed home repairs or reconstruction to create a safe living environment. This action will address the lack of income of low- and moderate-income homeowners by assisting with home repair activities. In addition, it helps to improve the homes in mostly low-income, minority areas, as well as for protected classes including persons with disabilities and families with children, which are prioritized in the programs.</p> <p align="right"><b>Priority: High</b></p>	<p>3. Lack of Housing Affordability and Options</p> <p>5. Lack of Income/Funding</p>	<ul style="list-style-type: none"> <li>• CDBG</li> <li>• TIRZ</li> <li>• CDBG-DR</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> <li>• Civic association/clubs</li> </ul>	<ul style="list-style-type: none"> <li>• Provide housing repair assistance to 32 households</li> <li>• Prioritize families, households with a person with a disability, and seniors</li> </ul>
<p><b>11. Carry out economic development activities to create or retain jobs</b></p> <p>HCDD will continue to fund economic development activities such as businesses lending to create or retain jobs and funding to support employment training. This action will address residents’ lack of income by promoting ways for low- and moderate-income individuals of protected classes to become employed or retain employment.</p> <p align="right"><b>Priority: High</b></p>	<p>5. Lack of Income/Funding</p>	<ul style="list-style-type: none"> <li>• CDBG</li> <li>• Section 108</li> <li>• CDBG-DR</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> </ul>	<ul style="list-style-type: none"> <li>• The Harvey Economic Development Program will continue accepting and funding applications</li> </ul>

**Summary of Actions and Fair Housing Implementation Plan**

Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	Responsible Entity (RE) and Possible Partners	Measure for Success/Milestone for PY 2022
<p><b>12. Prioritize affordable home development near transit options and in high opportunity areas</b></p> <p>HCDD will prioritize housing proposals near transportation options and high opportunity areas by giving priority to proposals through the RFP process. HCDD will also review the selection process of City support for housing tax credit proposals to ensure some affordable homes are developed in high opportunity areas. This action will address the lack of transportation options by creating greater access to transit opportunities by locating affordable housing near transit and will address patterns of segregation by locating affordable housing in areas with more opportunity.</p> <p align="right"><b>Priority: High</b></p>	<p>10. Lack of transportation options</p>	<ul style="list-style-type: none"> <li>• None</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> <li>• Housing developers/owners</li> </ul>	<ul style="list-style-type: none"> <li>• 100% of RFP/NOFAs will have priority for proximity to transit and areas of opportunity</li> <li>• HCDD staff will review process of selecting tax credit proposals for City support</li> </ul>
<p><b>13. Monitor fair housing data</b></p> <p>HCDD will collect and analyze various data sets including from the Fair Housing Hotline, HMDA, and fair housing complaints. This analysis may be shared with the community to promote understanding of fair housing needs in the city. This action will result in updated analysis that will be utilized to better allocate future resources to address and decrease private lending discrimination and educate the public about fair housing discrimination.</p> <p align="right"><b>Priority: Medium</b></p>	<p>1. Discrimination in Housing</p> <p>2. Lack of Knowledge about Fair Housing</p>	<ul style="list-style-type: none"> <li>• CDBG-Staff Time</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> Annually</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> <li>• FFIEC</li> <li>• HUD</li> <li>• Texas Workforce Commission</li> </ul>	<ul style="list-style-type: none"> <li>• Update and maintain database of longitudinal fair housing data</li> </ul>

**Summary of Actions and Fair Housing Implementation Plan**

Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	Responsible Entity (RE) and Possible Partners	Measure for Success/Milestone for PY 2022
<p><b>15. Identify areas where the cost of land is increasing and areas outside minority areas that would support affordable housing</b></p> <p>HCDD will gather research to perform its third Market Value Analysis. Performing a third analysis will help to identify areas that have had market value increases so that funding can be best utilized by maintaining affordability in areas with growing opportunity and increased market development.</p> <p align="right"><b>Priority: Medium</b></p>	<p>3. Lack of Housing Affordability and Options</p> <p>6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status</p>	<ul style="list-style-type: none"> <li>• CDBG</li> <li>• CDBG-DR</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> 2022</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> <li>• The Reinvestment Fund</li> <li>• City departments</li> </ul>	<ul style="list-style-type: none"> <li>• Perform market value analytics</li> <li>• Produce the third Market Value Analysis for Houston</li> </ul>
<p><b>17. Provide outreach about the MWSBE and Section 3 Programs</b></p> <p>HCDD will promote available job opportunities to low-income and minority persons through the MWSBE / Section 3 Program while conducting 50 outreach activities reaching 10,000 individuals. This action will address residents' lack of income by promoting ways for low- and moderate-income individuals of protected classes to become employed.</p> <p align="right"><b>Priority: Medium</b></p>	<p>5. Lack of Income/Funding</p>	<ul style="list-style-type: none"> <li>• CDBG-Staff Time</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> </ul>	<ul style="list-style-type: none"> <li>• Conduct 10 outreach activities</li> <li>• Reach 2,000 individuals</li> </ul>
<p><b>18. Host and attend events to provide information about HCDD and housing programs</b></p> <p>HCDD staff will attend city and non-city events to spread the word about the number of people HCDD assists and how HCDD and other affordable housing programs work.</p> <p align="right"><b>Priority: Medium</b></p>	<p>9. NIMBY Resistance</p> <p>12. Lack of Communication Between Government and Residents</p>	<ul style="list-style-type: none"> <li>• CDBG-Staff Time</li> <li>• CDBG-Outreach materials</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> <li>• City departments</li> <li>• Non-profit housing and service providers</li> </ul>	<ul style="list-style-type: none"> <li>• Attend 75 events</li> </ul>

**Summary of Actions and Fair Housing Implementation Plan**

Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	Responsible Entity (RE) and Possible Partners	Measure for Success/Milestone for PY 2022
<p><b>19. Work to dispel misconceptions about assisted housing</b></p> <p>HCDD and HHA will work to dispel the perception that assisted housing is only for minorities by conducting comprehensive outreach to inform the public on assisted housing opportunities. HCDD will expand upon the SAY YES! Campaign. This action will target non-minority households to reduce NIMBY sentiment and misconceptions about assisted housing.</p> <p align="right"><b>Priority: Medium</b></p>	<p>10. NIMBY Resistance</p>	<ul style="list-style-type: none"> <li>• CDBG-Staff Time</li> <li>• CDBG-Outreach materials</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> <li>• HHA</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to be involved in national education campaign</li> <li>• Host presentations for community members</li> </ul>
<p><b>20. Fund youth enrichment and afterschool programs to children in low- and moderate-income areas</b></p> <p>HCDD will continue to fund youth enrichment and afterschool programs through its public services program for 28,075 children in low- and moderate-income areas of the city over the next five years. This action increases the number of activities available for youth in the city.</p> <p align="right"><b>Priority: Medium</b></p>	<p>8. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods</p>	<ul style="list-style-type: none"> <li>• CDBG</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> <li>• City departments</li> <li>• Non-profit social service provider</li> </ul>	<ul style="list-style-type: none"> <li>• Fund youth enrichment and education programs for <u>665</u> youth</li> </ul>
<p><b>21. Fund programs that provide job training to low- and moderate-income individuals and individuals from protected classes</b></p> <p>HCDD will continue to fund job training for 1,585 persons through its public services program for low- and moderate-income individuals and persons from protected classes. This action will help to improve the skills of residents enhancing their previous education while preparing them for the workforce.</p> <p align="right"><b>Priority: Medium</b></p>	<p>5. Lack of Income/Funding</p> <p>8. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods</p>	<ul style="list-style-type: none"> <li>• CDBG</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> <li>• Non-profit social service provider</li> </ul>	<ul style="list-style-type: none"> <li>• Support job training for 305 persons</li> </ul>

**Summary of Actions and Fair Housing Implementation Plan**

Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	Responsible Entity (RE) and Possible Partners	Measure for Success/Milestone for PY 2022
<p><b>22. Remove lead-based paint hazards from homes</b></p> <p>HHD will remove lead-based paint hazards from homes to protect families at risk. This action will help protect families in low- and moderate-income areas, including those of certain protected classes, from health hazards in their community.</p> <p align="right"><b>Priority: Medium</b></p>	<p>8. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods</p>	<ul style="list-style-type: none"> <li>• CDBG</li> <li>• HHD</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HHD (RE)</li> <li>• HCDD</li> </ul>	<ul style="list-style-type: none"> <li>• Remove lead hazards from 25 housing units</li> </ul>
<p><b>23. Partner with local organizations and contractors to expand fair housing activities in Houston</b></p> <p>HCDD will contract with one or more organizations to carry out fair housing activities or to build capacity to carry out future activities. These may include conducting fair housing testing or studies. This action will help to promote fair housing awareness and reveal actual discriminatory practices taking place in the community so that future resources can be better allocated to address discrimination.</p> <p align="right"><b>Priority: High</b></p>	<p>1. Discrimination in Housing</p>	<ul style="list-style-type: none"> <li>• CDBG</li> <li>• CDBG-Staff Time</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> <li>• Fair housing organizations</li> </ul>	<ul style="list-style-type: none"> <li>• Fund 7 organizations to carry out fair housing activities or studies</li> </ul>
<p><b>24. Work with partners to expand funding for fair housing activities</b></p> <p>HCDD will pursue additional resources by applying for grants and growing relationships with banks to support its continued fair housing efforts. In addition, funding capacity will be leveraged. This action is intended to lead to an increase in fair housing funding which will help to implement these actions while the city continues to receive dwindling entitlement funding.</p> <p align="right"><b>Priority: Medium</b></p>	<p>5. Lack of Income/Funding</p>	<ul style="list-style-type: none"> <li>• CDBG</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> </ul>	<ul style="list-style-type: none"> <li>• Increase in funding available</li> </ul>

**Summary of Actions and Fair Housing Implementation Plan**

Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	Responsible Entity (RE) and Possible Partners	Measure for Success/Milestone for PY 2022
<p><b>25. Partner with 25 other organizations to promote asset building programs and financial literacy programs</b></p> <p>HCDD will partner with other agencies such as the United Way, City departments, local government counterparts, and housing counseling agencies by providing fair housing resources and information about asset building programs. HHA will expand resources available at the HHA Opportunity Center, which provides mobility counseling for its voucher program participants promoting opportunities for housing in areas outside of their neighborhood, promoting desegregation and the deconcentration of poverty. In addition, this action will address the lack of income and the lack of financial literacy of residents by working with partners to direct families that are interested asset building programs but aren't yet ready for homeownership to the resources available to improve their financial standing.</p> <p align="right"><b>Priority: Low</b></p>	<p>5. Lack of Income/Funding</p> <p>6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status</p> <p>7. Lack of Access to Financial Education / Discriminatory Banking Practices</p>	<ul style="list-style-type: none"> <li>• CDBG</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> <li>• HHA</li> <li>• United Way</li> <li>• City departments</li> <li>• Local government counterparts</li> <li>• Housing counseling agencies</li> <li>• BankOn Houston</li> </ul>	<ul style="list-style-type: none"> <li>• Partner with 5 organizations</li> </ul>
<p><b>26. Protect households from impacts of future flood events</b></p> <p>HCDD will purchase homes or properties in areas that consistently have flooded through the Housing Buyout Program and the Multifamily Buyout Programs. This action will protect Houstonians by removing homes from areas that are most likely to flood.</p> <p align="right"><b>Priority: High</b></p>	<p>8. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods</p> <p>11. Increased Health Hazard Exposure in Certain Neighborhoods</p>	<ul style="list-style-type: none"> <li>• CDBG-DR</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> <li>• HPW (RE)</li> </ul>	<ul style="list-style-type: none"> <li>• 0 Buyouts are expected during PY 2022</li> </ul>

**Summary of Actions and Fair Housing Implementation Plan**

<b>Actions</b>	<b>Related Impediments</b>	<b>Possible Funding Source</b>	<b>Timeline (Based on Program Years)</b>	<b>Responsible Entity (RE) and Possible Partners</b>	<b>Measure for Success/Milestone for PY 2022</b>
<p><b>27. Create a Stormwater Master Plan</b></p> <p>HPW will develop a Stormwater Master Plan based on modeling of rainfall impacts on city watersheds to identify neighborhoods at risk of flooding due to infrastructure inadequacies, overland sheet flow and/or out of banks inundation. Model outputs will be reviewed in the context of other data sources (311 service requests, FEMA claims) to direct further analyses and project development.</p> <p align="right"><b>Priority: High</b></p>	<p>8. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods</p> <p>11. Increased Health Hazard Exposure in Certain Neighborhoods</p>	<ul style="list-style-type: none"> <li>• CDBG-DR</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HPW (RE)</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to work with contractors on modeling to identify stormwater risks.</li> </ul>
<p><b>28. Review and enhance infrastructure data</b></p> <p>The City will review and seek out additional datasets for analysis of infrastructure inadequacies and imbalances and use tools to help inform strategies, such as the Housing +Transportation Decision-maker Scorecard created by LINK Houston This research action will help in the allocation of future infrastructure resources in minority neighborhoods.</p> <p align="right"><b>Priority: High</b></p>	<p>8. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods</p>	<ul style="list-style-type: none"> <li>• CDBG</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HPW (RE)</li> </ul>	<ul style="list-style-type: none"> <li>• Review and add one or more infrastructure data sets to the City's infrastructure data annually</li> </ul>
<p><b>29. Interdepartmental resilience coordination</b></p> <p>HCDD, Mayor's Office, Office of Emergency Management, and Houston Public Works will meet to discuss and align planning and implementation initiatives. These meetings will also include discussions regarding proposed Complete Communities improvements and other City initiatives.</p> <p align="right"><b>Priority: High</b></p>	<p>8. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods</p>	<ul style="list-style-type: none"> <li>• CDBG-DR</li> <li>• CDBG-MIT</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HPW</li> <li>• HCDD</li> <li>• Mayor's Office</li> <li>• OEM</li> <li>• ARA</li> <li>• PD</li> <li>• PRD</li> </ul>	<ul style="list-style-type: none"> <li>• Meet regularly to coordinate activities between Departments</li> </ul>



**Summary of Actions and Fair Housing Implementation Plan**

<b>Actions</b>	<b>Related Impediments</b>	<b>Possible Funding Source</b>	<b>Timeline (Based on Program Years)</b>	<b>Responsible Entity (RE) and Possible Partners</b>	<b>Measure for Success/Milestone for PY 2022</b>
<p><b>30. Support and build capacity of Houston Land Bank and Houston Community Land Trust</b></p> <p>HCDD will support the Houston Land Bank and Houston Community Land Trust through staff and financial support. This will assist the City to expand its efforts to create affordable homes available in perpetuity in Houston and provide additional housing choice for low- and moderate-income residents.</p> <p align="right"><b>Priority: High</b></p>	<p>3. Lack of Housing Affordability and Options</p> <p>5. Lack of Income/Funding</p>	<ul style="list-style-type: none"> <li>• TIRZ</li> <li>• CDBG-DR</li> </ul>	<p><b>Start:</b> 2020 <b>Complete:</b> Ongoing</p>	<ul style="list-style-type: none"> <li>• HCDD (RE)</li> </ul>	<ul style="list-style-type: none"> <li>• Support HLB and HCLT</li> </ul>

Acronyms – AFFH: Affirmatively Furthering Fair Housing, CRA: HCDD’s Community Reinvestment Area, DON: Department of Neighborhoods, GHFHC: Greater Houston Fair Housing Center, HCDD: Housing and Community Development Department, HCIL: Houston Center for Independent Living, HCV: Housing Choice Voucher, HHA: Houston Housing Authority, HHD: Houston Health Department, HUD: U.S. Department of Housing and Urban Development, HUD-FHEO: HUD’s Office of Fair Housing and Equal Opportunity. MOPD: Mayor’s Office Persons with Disabilities, Planning: Planning and Development Services Department, PRD: Parks and Recreation Department, HPW: Houston Public Works Department, SWMD: Solid Waste Management Department





## Appendix 2: Maps

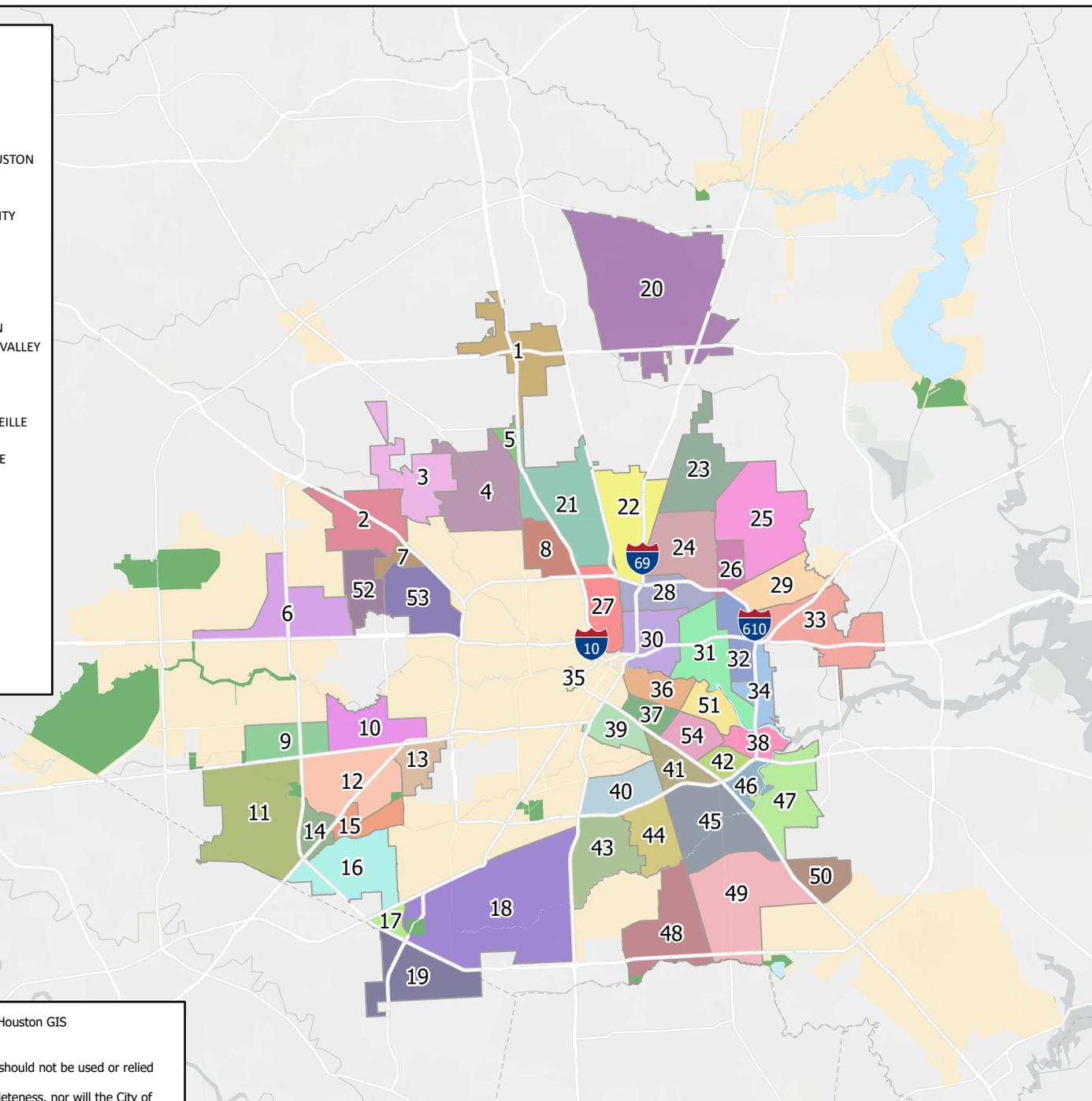
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## 2022 City of Houston Areas of Community Reinvestment (ACR)

- |                                  |                                     |
|----------------------------------|-------------------------------------|
| 1 GREATER GREENSPPOINT           | 28 KASHMERE GARDENS                 |
| 2 FAIRBANKS / NORTHWEST CROSSING | 29 EL DORADO / OATES PRAIRIE        |
| 3 GREATER INWOOD                 | 30 GREATER FIFTH WARD               |
| 4 ACRES HOME                     | 31 DENVER HARBOR / PORT HOUSTON     |
| 5 HIDDEN VALLEY                  | 32 PLEASANTVILLE AREA               |
| 6 SPRING BRANCH WEST             | 33 NORTHSHORE                       |
| 7 LANGWOOD                       | 34 CLINTON PARK TRI-COMMUNITY       |
| 8 INDEPENDENCE HEIGHTS           | 35 FOURTH WARD                      |
| 9 WESTCHASE                      | 36 SECOND WARD                      |
| 10 MID WEST                      | 37 GREATER EASTWOOD                 |
| 11 ALIEF                         | 38 HARRISBURG / MANCHESTER          |
| 12 SHARPSTOWN                    | 39 GREATER THIRD WARD               |
| 13 GULFTON                       | 40 GREATER OST / SOUTH UNION        |
| 14 WESTWOOD                      | 41 GULFGATE RIVERVIEW / PINE VALLEY |
| 15 BRAEBURN                      | 42 PECAN PARK                       |
| 16 BRAYS OAKS                    | 43 SUNNYSIDE                        |
| 17 FONDREN GARDENS               | 44 SOUTH PARK                       |
| 18 CENTRAL SOUTHWEST             | 45 GOLFCREST / BELLFORT / REVELLE   |
| 19 FORT BEND HOUSTON             | 46 PARK PLACE                       |
| 20 IAH / AIRPORT AREA            | 47 MEADOWBROOK / ALLENDALE          |
| 21 NORTHSIDE/NORTHLINE           | 48 MINNETEX                         |
| 22 EASTEX - JENSEN AREA          | 49 GREATER HOBBY AREA               |
| 23 EAST LITTLE YORK / HOMESTEAD  | 50 EDGEBROOK AREA                   |
| 24 TRINITY / HOUSTON GARDENS     | 51 MAGNOLIA PARK                    |
| 25 EAST HOUSTON                  | 52 SPRING BRANCH CENTRAL            |
| 26 SETTEGAST                     | 53 SPRING BRANCH EAST               |
| 27 NEAR NORTHSIDE                | 54 LAWNSDALE / WAYSIDE              |

-  Water Features
-  Parks
-  Major Roads



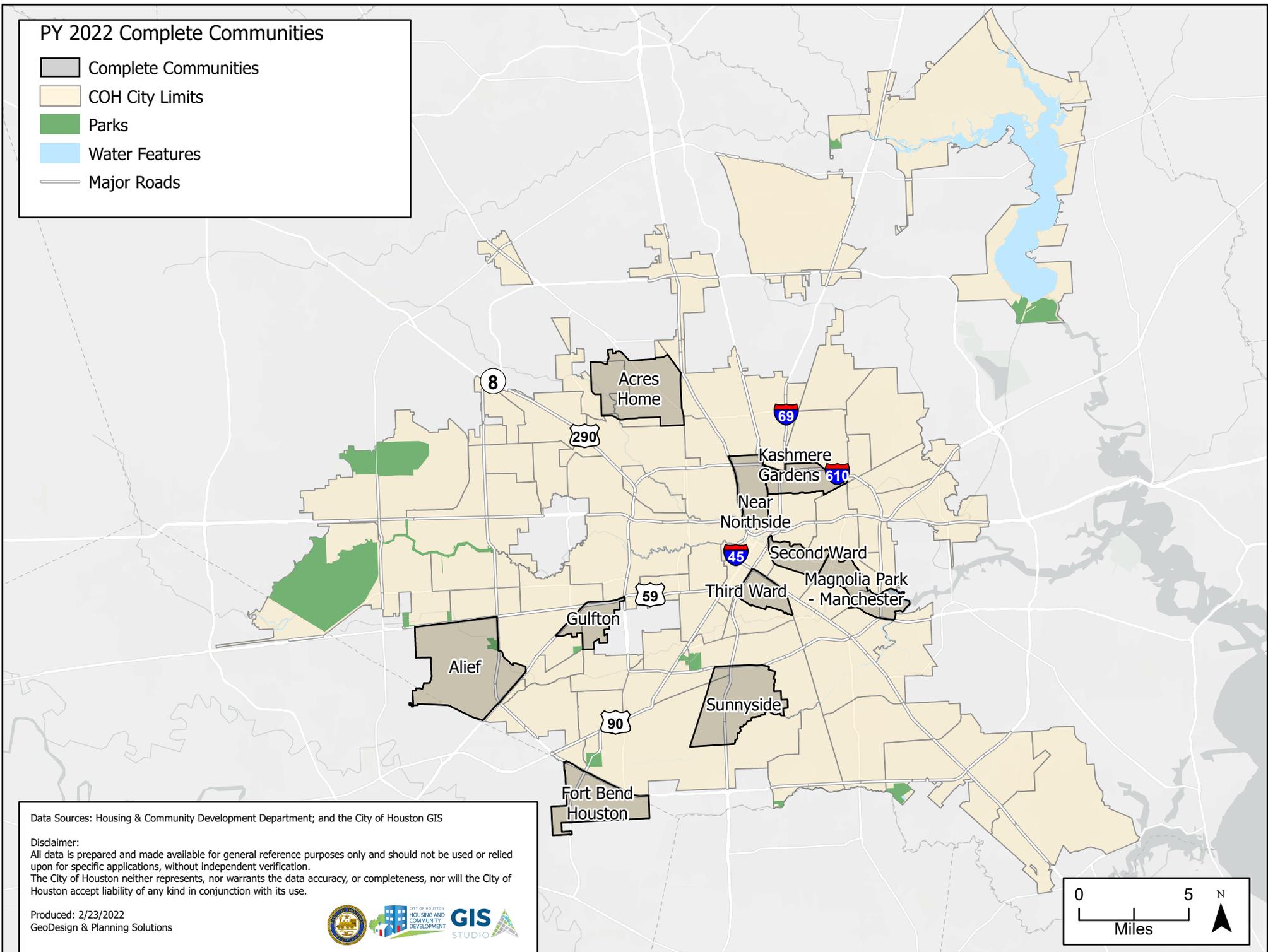
Data Sources: Housing & Community Development Department; and the City of Houston GIS

**Disclaimer:**  
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 The City of Houston neither represents, nor warrants the data accuracy, or completeness, nor will the City of Houston accept liability of any kind in conjunction with its use.



# PY 2022 Complete Communities

-  Complete Communities
-  COH City Limits
-  Parks
-  Water Features
-  Major Roads



Data Sources: Housing & Community Development Department; and the City of Houston GIS

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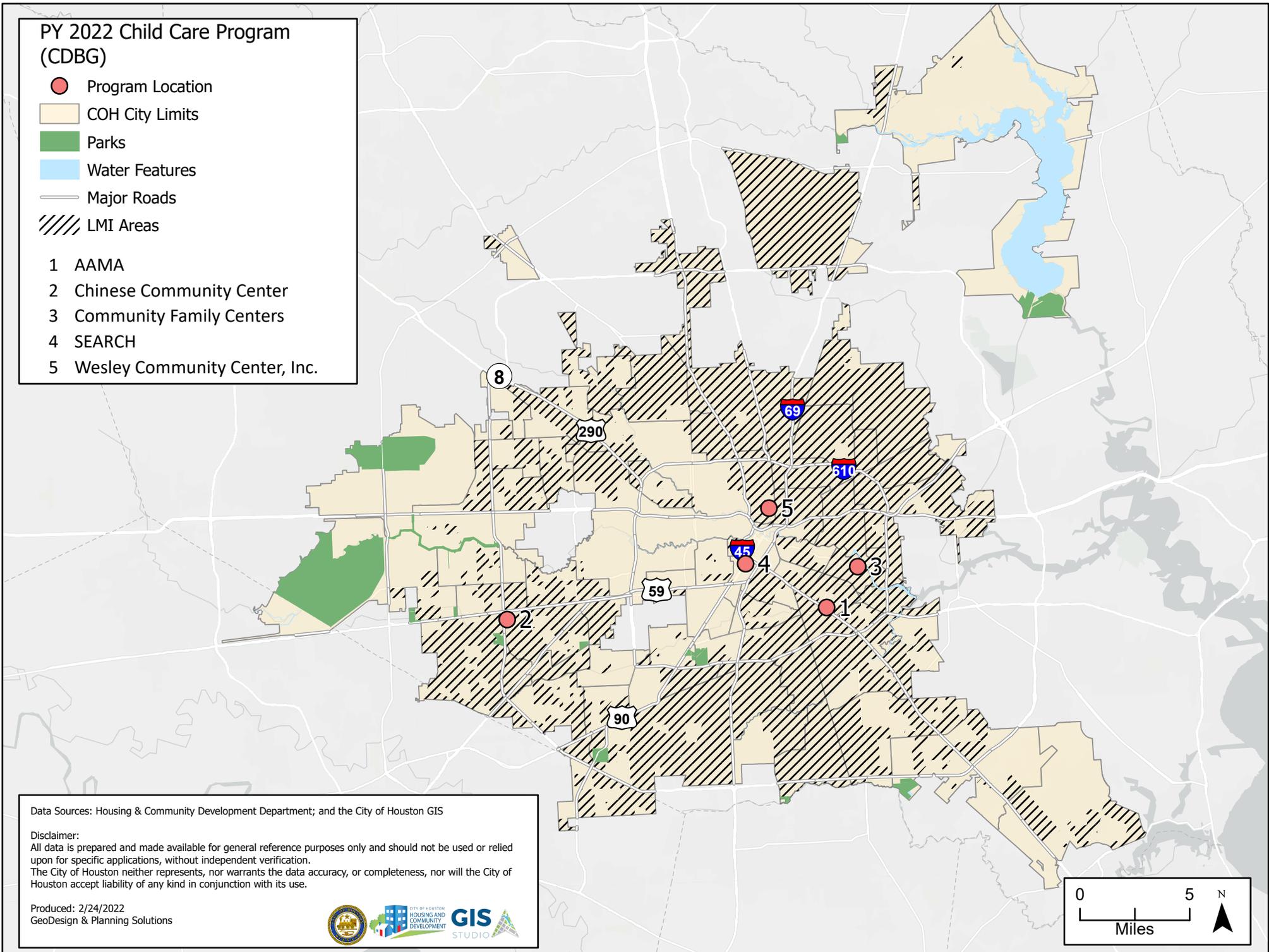
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GeoDesign & Planning Solutions



# PY 2022 Child Care Program (CDBG)

- Program Location
- COH City Limits
- Parks
- Water Features
- Major Roads
- LMI Areas

- 1 AAMA
- 2 Chinese Community Center
- 3 Community Family Centers
- 4 SEARCH
- 5 Wesley Community Center, Inc.



Data Sources: Housing & Community Development Department; and the City of Houston GIS

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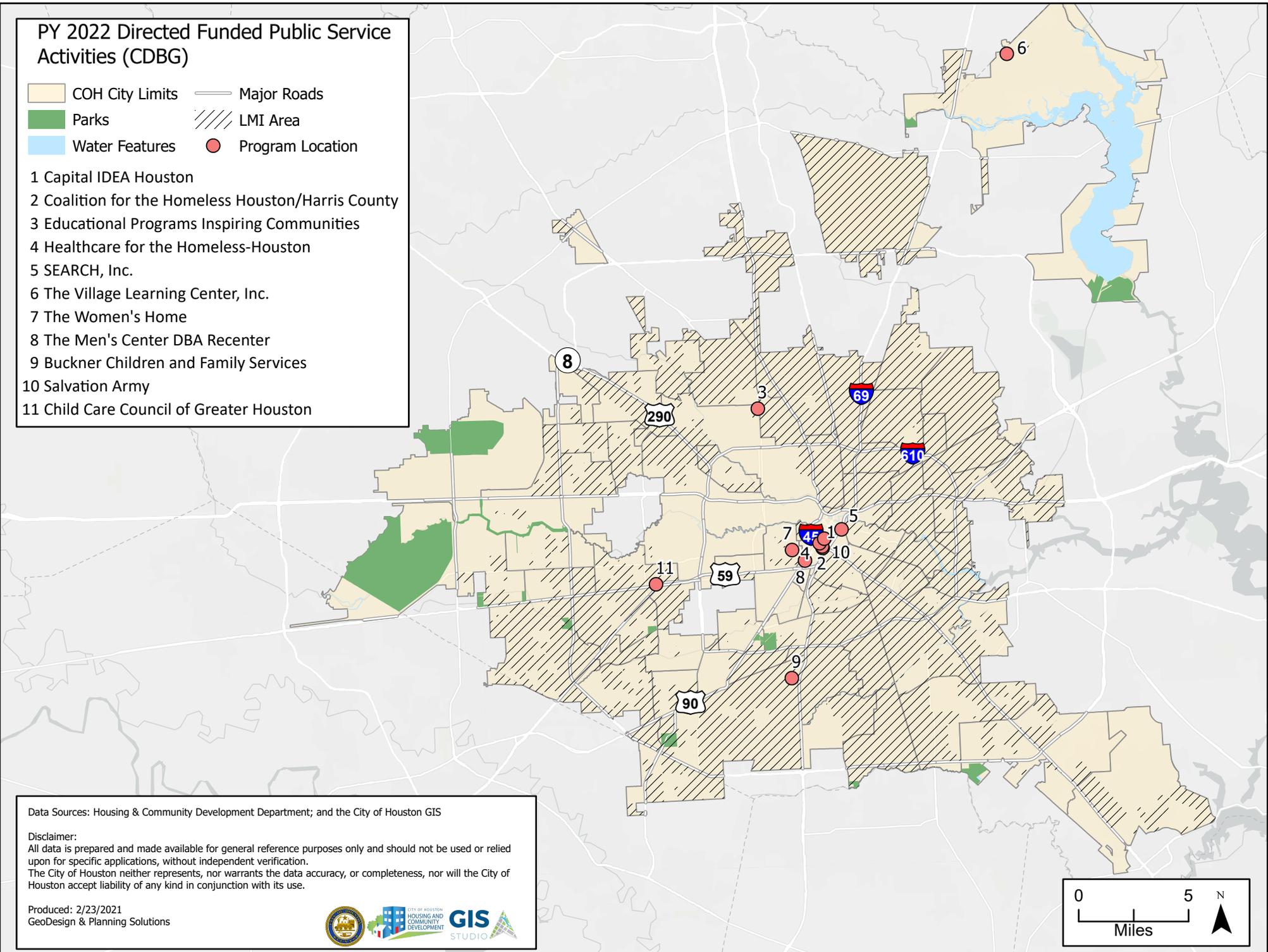
Produced: 2/24/2022  
 GeoDesign & Planning Solutions



# PY 2022 Directed Funded Public Service Activities (CDBG)

- COH City Limits
- Parks
- Water Features
- Major Roads
- LMI Area
- Program Location

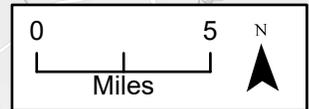
- 1 Capital IDEA Houston
- 2 Coalition for the Homeless Houston/Harris County
- 3 Educational Programs Inspiring Communities
- 4 Healthcare for the Homeless-Houston
- 5 SEARCH, Inc.
- 6 The Village Learning Center, Inc.
- 7 The Women's Home
- 8 The Men's Center DBA Recenter
- 9 Buckner Children and Family Services
- 10 Salvation Army
- 11 Child Care Council of Greater Houston



Data Sources: Housing & Community Development Department; and the City of Houston GIS

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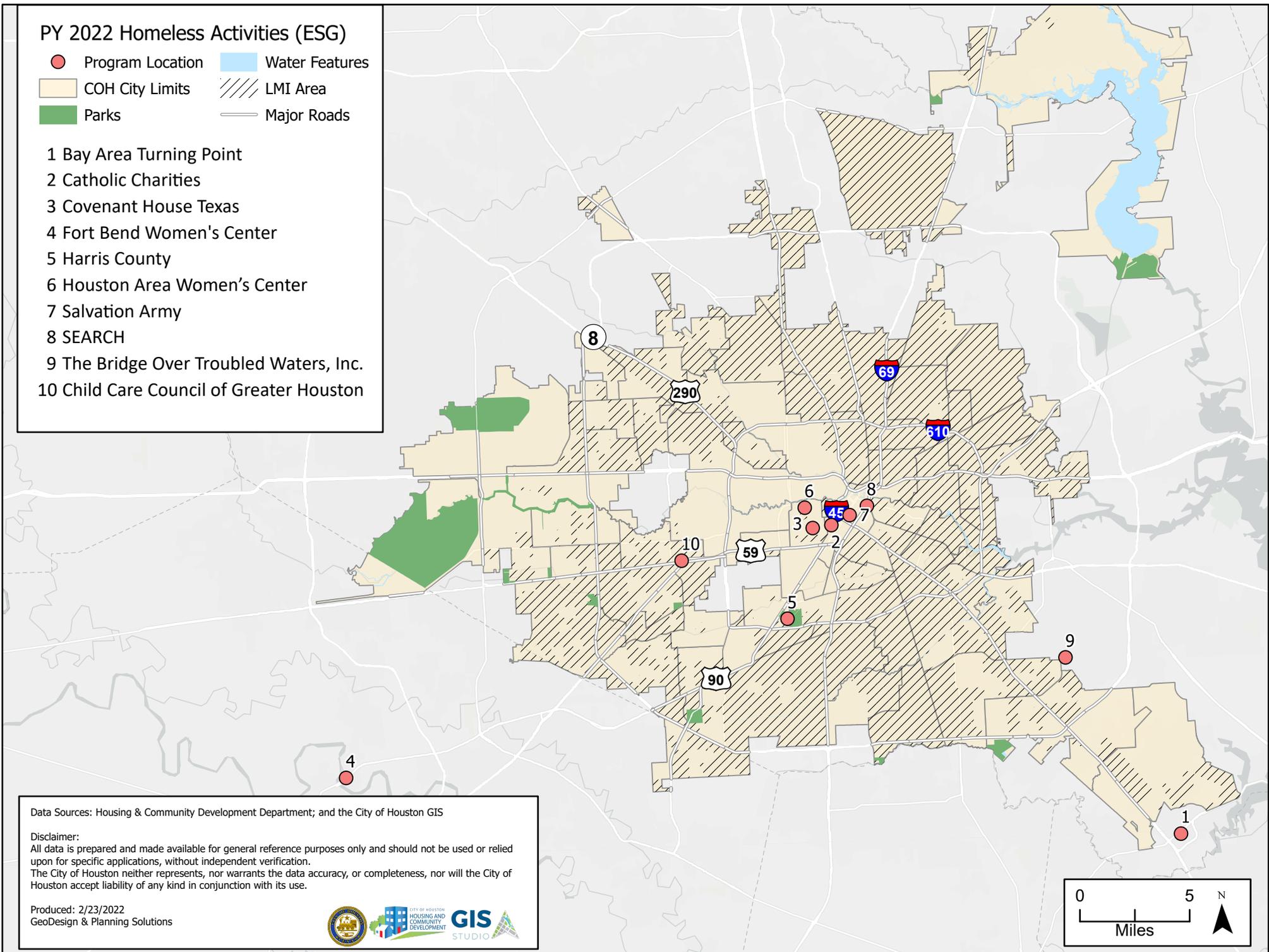
Produced: 2/23/2021  
 GeoDesign & Planning Solutions



## PY 2022 Homeless Activities (ESG)

- Program Location
- Water Features
- COH City Limits
- LMI Area
- Parks
- Major Roads

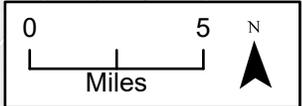
- 1 Bay Area Turning Point
- 2 Catholic Charities
- 3 Covenant House Texas
- 4 Fort Bend Women's Center
- 5 Harris County
- 6 Houston Area Women's Center
- 7 Salvation Army
- 8 SEARCH
- 9 The Bridge Over Troubled Waters, Inc.
- 10 Child Care Council of Greater Houston



Data Sources: Housing & Community Development Department; and the City of Houston GIS

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# PY 2022 Juvenile Delinquency Prevention Program (CDBG)

● Program Location

■ COH City Limits

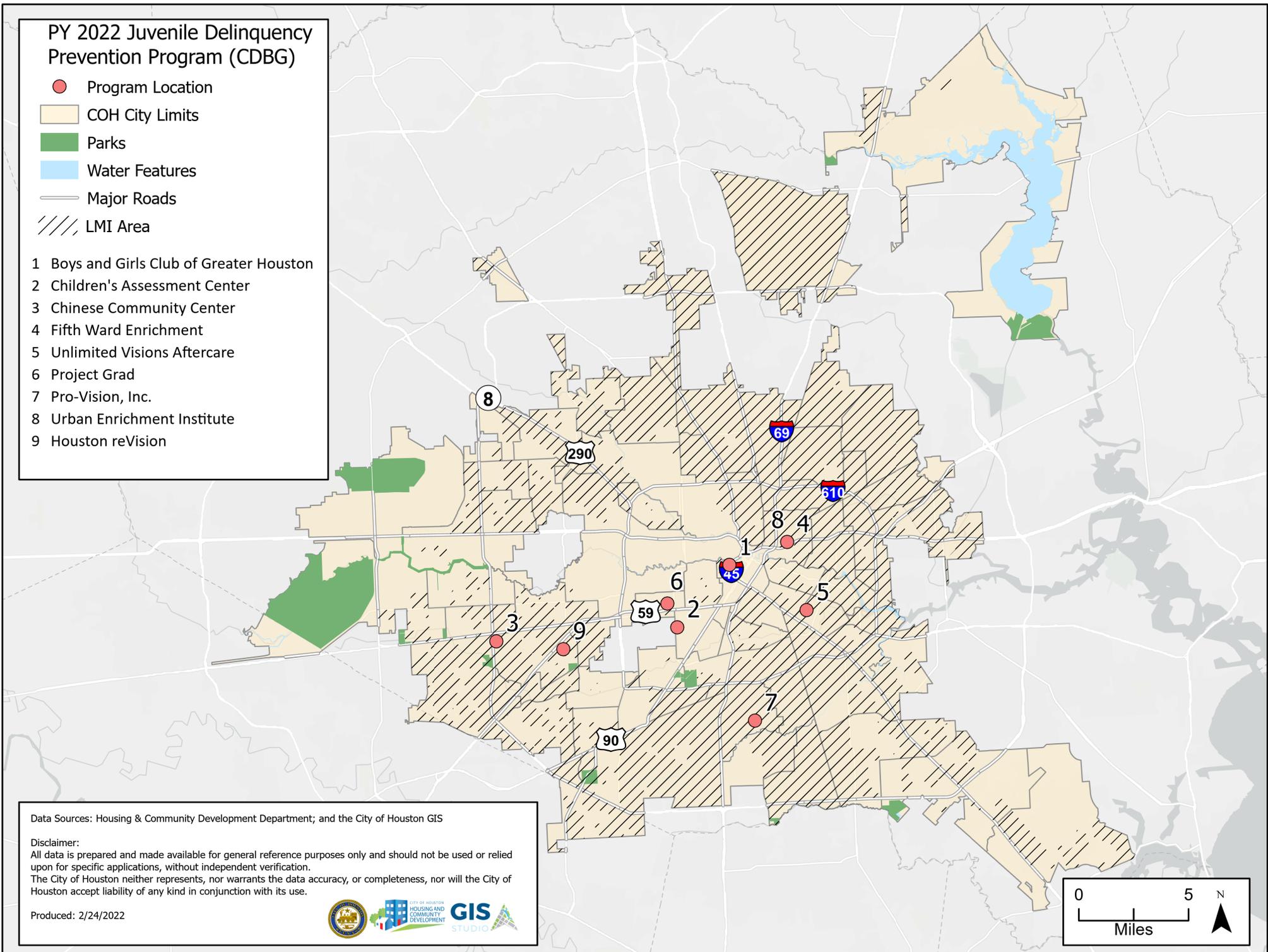
■ Parks

■ Water Features

— Major Roads

/// LMI Area

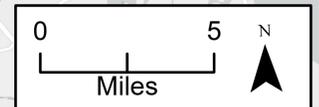
- 1 Boys and Girls Club of Greater Houston
- 2 Children's Assessment Center
- 3 Chinese Community Center
- 4 Fifth Ward Enrichment
- 5 Unlimited Visions Aftercare
- 6 Project Grad
- 7 Pro-Vision, Inc.
- 8 Urban Enrichment Institute
- 9 Houston reVision



Data Sources: Housing & Community Development Department; and the City of Houston GIS

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# PY 2022 Multifamily Housing Investment (CDBG & Home)

● Program Location

■ COH City Limits

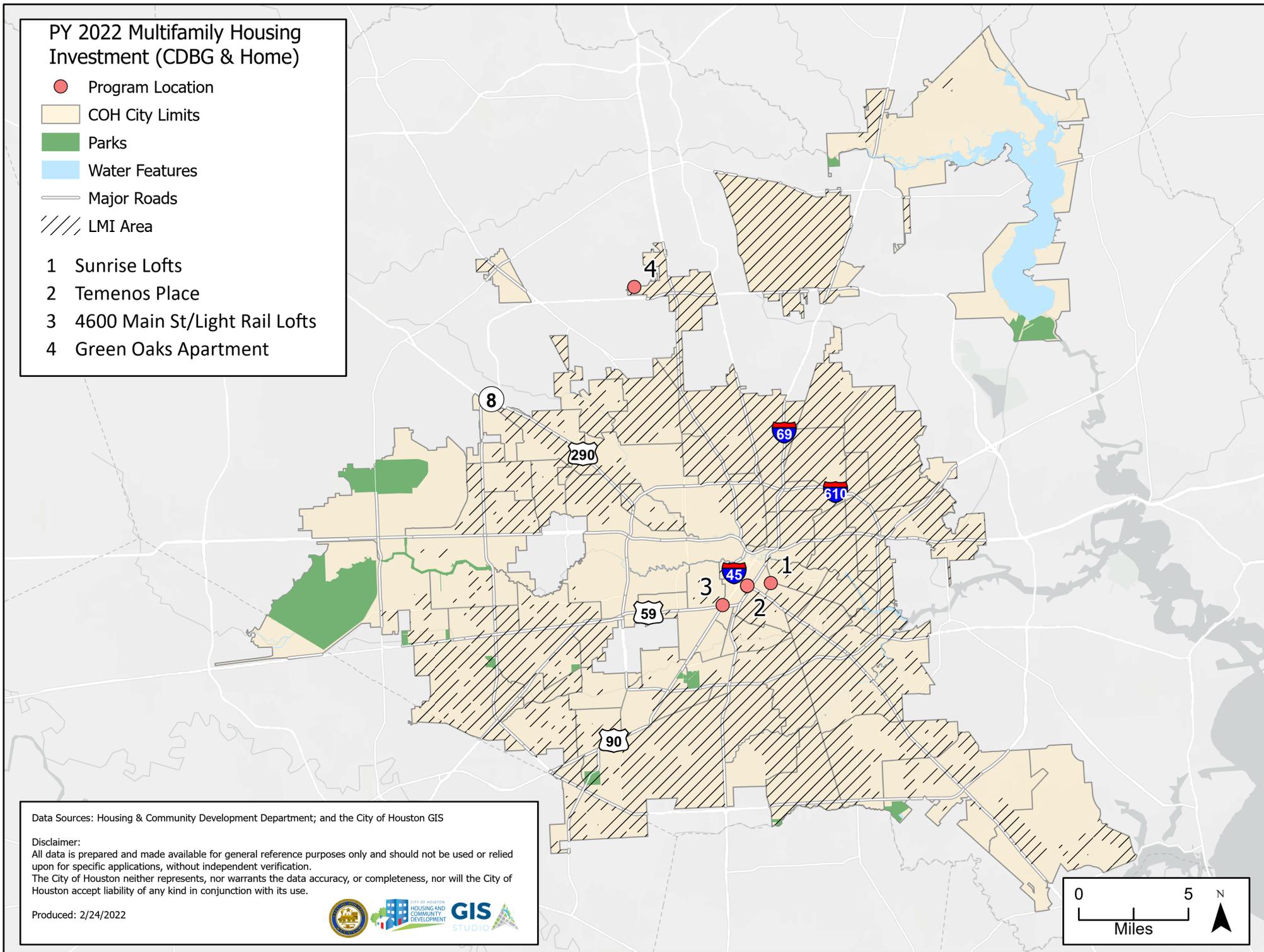
■ Parks

■ Water Features

— Major Roads

/// LMI Area

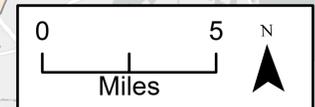
- 1 Sunrise Lofts
- 2 Temenos Place
- 3 4600 Main St/Light Rail Lofts
- 4 Green Oaks Apartment



Data Sources: Housing & Community Development Department; and the City of Houston GIS

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Produced: 2/24/2022



# PY 2022 Public Facilities and Improvement Projects (CDBG)

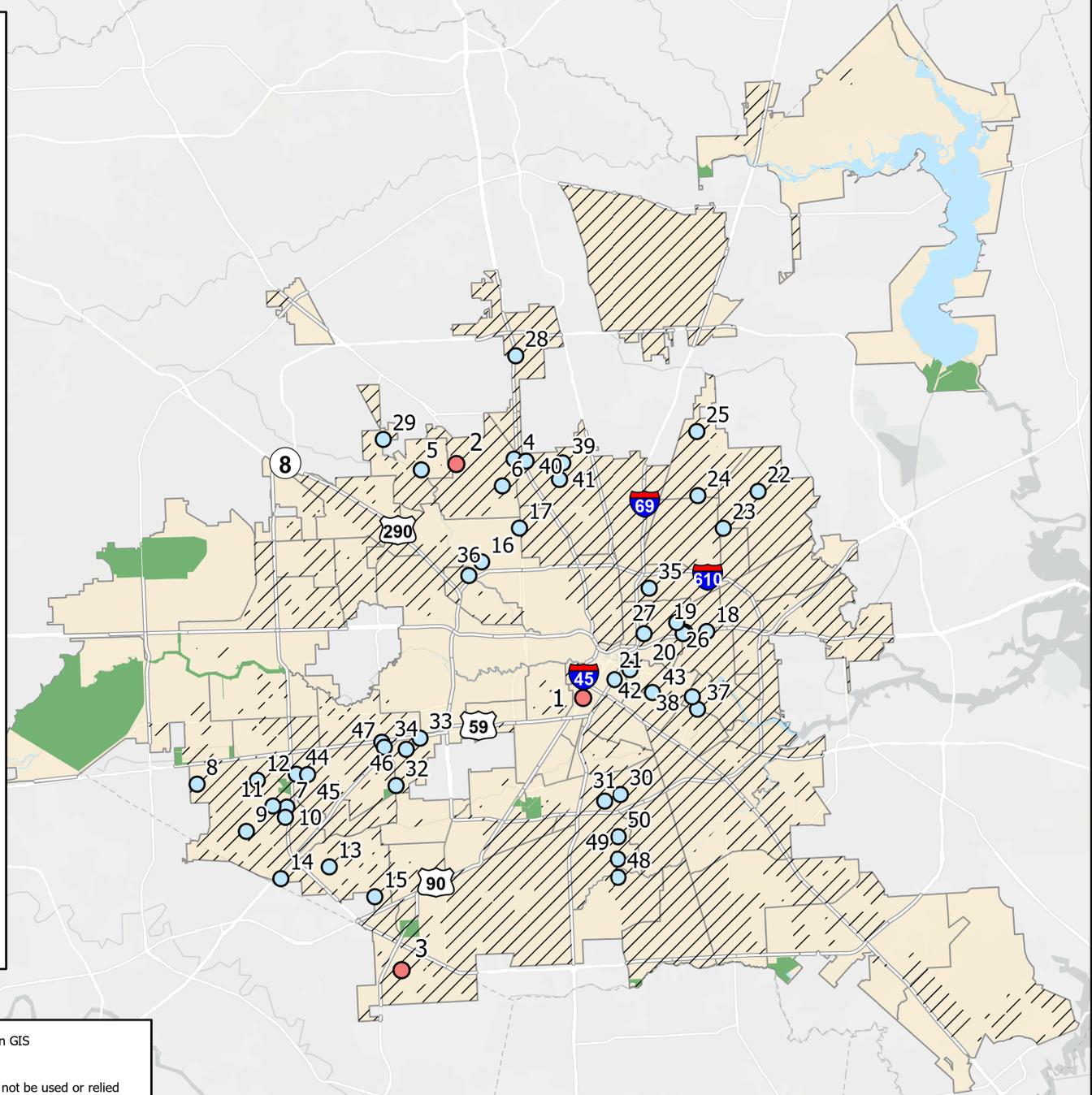
- COH City Limits
- Parks
- Water Features
- Major Roads
- LMI Area

Project Location

- 1 Bering Omega Community Services
- 2 Bethune Empowerment Center
- 3 Edison Performing Arts

Mercato Grocery Delivery Service

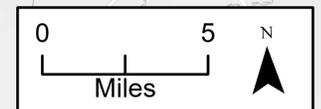
- |                                |                                 |
|--------------------------------|---------------------------------|
| 4 Joe V's Smart Shop           | 28 El Rancho Supermercado       |
| 5 Foodarama                    | 29 El Ranchito                  |
| 6 Olan Supermarket             | 30 Bud's House of Meat          |
| 7 Viet Hoa International Foods | 31 Pyburn's Fram Fresh Foods    |
| 8 My Hoa Food Market           | 32 Droubia's Bakery and Deli    |
| 9 Food Town                    | 33 Supermercado Teloloapan      |
| 10 Food Town                   | 34 Seller Bros                  |
| 11 Wazobia African Market      | 35 Sing On Supermarket          |
| 12 Hong Kong Food Market       | 36 Sunny Food Store             |
| 13 Makola Marketplace          | 37 Joe V's Smart Shop           |
| 14 Acacia Food Mart            | 38 Foodarama                    |
| 15 Pyburns Farm Fresh Foods    | 39 Olan Supermarket             |
| 16 El Moreliano Meat Market    | 40 Viet Hoa International Foods |
| 17 B & W Meat                  | 41 My Hoa Food Market           |
| 18 Sol Supermarket & Taqueria  | 42 Food Town                    |
| 19 Burt's Meat Maket           | 43 Food Town                    |
| 20 Fiesta Mart                 | 44 Wazobia African Market       |
| 21 Super K Food Market         | 45 Hong Kong Food Market        |
| 22 Farmers Fresh Meat          | 46 Makola Marketplace           |
| 23 Payless Supermarket         | 47 Acacia Food Mart             |
| 24 Supervalu                   | 48 Pyburns Farm Fresh Foods     |
| 25 Big City Supermarket        | 49 El Moreliano Meat Market     |
| 26 Davis Meat Market           | 50 B & W Meat                   |
| 27 Lyons Supermarket           |                                 |



Data Sources: Housing & Community Development Department; and the City of Houston GIS

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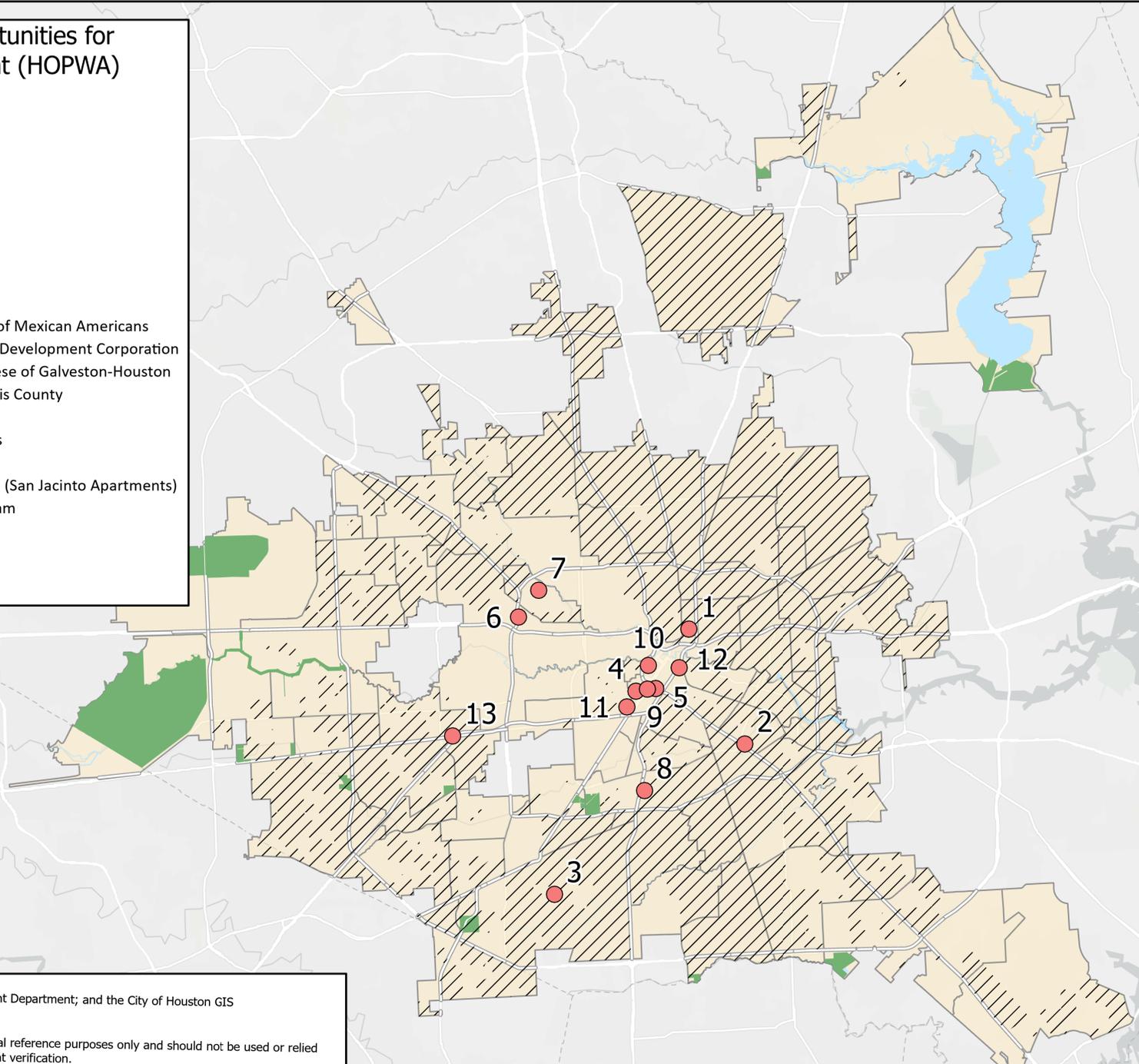
Produced: 2/24/2022



# PY 2022 Housing Opportunities for Persons With AIDS Grant (HOPWA)

- Program Location
- COH City Limits
- Parks
- Water Features
- Major Roads
- LMI Area

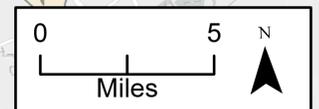
- 1 A Caring Safe Place
- 2 Association for the Advancement of Mexican Americans
- 3 Brentwood Economic Community Development Corporation
- 4 Catholic Charities of the Archdiocese of Galveston-Houston
- 5 Coalition for the Homeless of Harris County
- 6 Goodwill Industries of Houston
- 7 Houston Area Community Services
- 8 Houston HELP, Inc.
- 9 Houston SRO Housing Corporation (San Jacinto Apartments)
- 10 Houston Volunteer Lawyers Program
- 11 Montrose Counseling Center
- 12 SEARCH Homeless Services
- 13 AIDS Foundation Houston



Data Sources: Housing & Community Development Department; and the City of Houston GIS

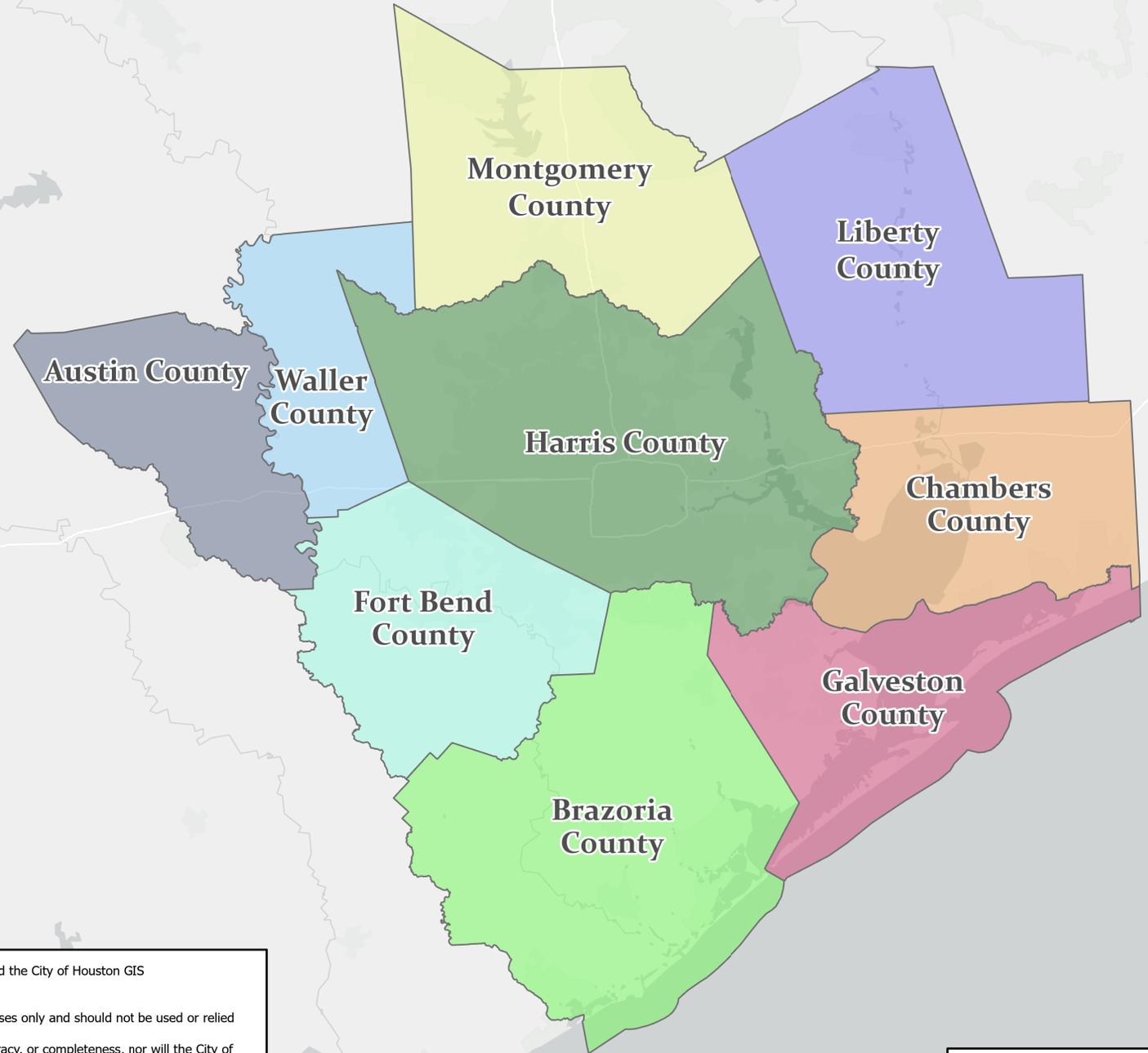
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Produced: 2/22/2022



**PY 2022 Housing Opportunity  
for People with AIDS (HOPWA)  
Eligible Metropolitan Statistical  
Areas**

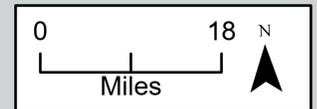
-  Austin County
-  Brazoria County
-  Chambers County
-  Colorado County
-  Fort Bend County
-  Galveston County
-  Harris County
-  Liberty County
-  Matagorda County
-  Montgomery County
-  Walker County
-  Waller County
-  Wharton County



Data Sources: Housing & Community Development Department; and the City of Houston GIS

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Produced: 2/22/2022





## Appendix 3: Applications and Certifications



FC19691  
2022-0502

OMB Number: 4040-0004  
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: B22-MC48-0018	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: City of Houston		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 746001164	* c. UEI: J4MAQ69KQKF5	
<b>d. Address:</b>		
* Street1: Street2: * City: County/Parish: * State: Province: * Country: * Zip / Postal Code:	2100 Travis Street, 9th Floor <input type="text"/> Houston <input type="text"/> TX: Texas <input type="text"/> USA: UNITED STATES <input type="text"/> 77002	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text"/>	Division Name: <input type="text"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: Middle Name: * Last Name: Suffix:	* First Name: Keith <input type="text"/> w. <input type="text"/> Bynam <input type="text"/> <input type="text"/>	
Title: Director		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: 832-394-6134	Fax Number: <input type="text"/>	
* Email: Keith.Bynam@houstontx.gov		

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

Community Development Block Grant

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Houston

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

CDBG - PY 2022

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="24,233,673.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="122,943.00"/>
* g. TOTAL	<input type="text" value="24,356,616.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

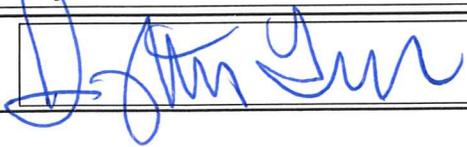
**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

## ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

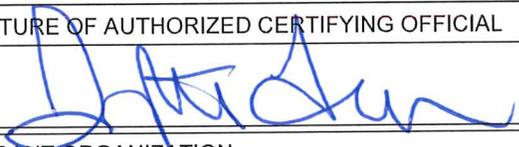
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor
APPLICANT ORGANIZATION City of Houston	DATE SUBMITTED 7/7/22

Standard Form 424B (Rev. 7-97) Back

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

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**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
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Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
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15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
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17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor
APPLICANT ORGANIZATION City of Houston	DATE SUBMITTED 7/7/22

SF-424D (Rev. 7-97) Back

Attest/Seal: *A. J. Harrel*  
City Secretary

Countersigned: *C. B. Brown*  
City Controller *Chanelle Clark*

DATE OF COUNTERSIGNATURE: 07-08, 2022

**APPROVED:**

DocuSigned by:  
*Keith W. Bynum*  
Director  
Housing and Community Development Department

**APPROVED AS TO FORM:**

DocuSigned by:  
*Steven Woods*  
Senior Assistant City Attorney

## CDBG Budget Page

CDBG Funds	Allocation (FY 2022 / FY 2023)	Percentage
<b>Sources</b>		
Projected CDBG Grant Award	\$ 24,233,673	
Projected Program Income	\$ 122,943	
<b>Projected CDBG Funding</b>	<b>\$ 24,356,616</b>	
<b>Uses</b>		
Program Administration*	\$ 4,871,323	20.0%
Public Services**	\$ 3,611,604	14.8%
ESG Match (1:1 - Includes In-Kind)**	\$ 473,000	1.9%
Public Facilities and Improvements (Public/Private)	\$ 5,054,000	20.8%
Home Repair	\$ 5,078,400	20.9%
Homeownership Assistance	\$ 1,754,000	7.2%
Economic Development	\$ 726,669	3.0%
Code Enforcement	\$ 2,787,620	11.4%
<b>Total</b>	<b>\$ 24,356,616</b>	<b>100.0%</b>

\*Program Administration up to 20% of Grant Amount + Projected Program Income.

\*\*The City has been grandfathered with a rate of 16.77% cap instead of 15%.

## CDBG Estimated Program Income

CDBG Estimated Program Income	Estimated Program Income (PY 2022 / FY 2023)
<b>Sources</b>	
Multifamily Housing Loan Repayments/Fees	\$ 122,943
Projected CDBG Funding	\$ 122,943
<b>Uses</b>	
Program Administration	\$ 24,588
Public Services	\$ 20,617
Public Facilities and Improvements (Public/Private)	\$ 77,738

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: M22-MC48-0206	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Houston	_____	
* b. Employer/Taxpayer Identification Number (EIN/TIN): 746001164	* c. UEI: J4MAQ69KQKF5	
d. Address:		
* Street1: 2100 Travis Street, 9th Floor	_____	
Street2: _____	_____	
* City: Houston	_____	
County/Parish: _____	_____	
* State: TX: Texas	_____	
Province: _____	_____	
* Country: USA: UNITED STATES	_____	
* Zip / Postal Code: 77002	_____	
e. Organizational Unit:		
Department Name: _____	Division Name: _____	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: _____	* First Name: Keith	
Middle Name: W.	_____	
* Last Name: Bynam	_____	
Suffix: _____	_____	
Title: Director	_____	
Organizational Affiliation: _____		
* Telephone Number: 832-394-6134	Fax Number: _____	
* Email: Keith.Bynam@houstontx.gov	_____	

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.239

CFDA Title:

HOME Investment Partnership Grant

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Houston

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

HOME Grant - PY 2022

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**  
 \* a. Applicant  18, 22, 29, 36      \* b. Program/Project  18, 22, 29, 36

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**  
 \* a. Start Date:       \* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="11,699,487.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="158,393.00"/>
* g. TOTAL	<input type="text" value="11,857,880.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**  
 a. This application was made available to the State under the Executive Order 12372 Process for review on   
 b. Program is subject to E.O. 12372 but has not been selected by the State for review.  
 c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**  
 Yes       No  
 If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**  
 \*\* I AGREE  
 \*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:       \* First Name:   
 Middle Name:   
 \* Last Name:   
 Suffix:

\* Title:

\* Telephone Number:       Fax Number:

\* Email:

\* Signature of Authorized Representative:       \* Date Signed:

### ASSURANCES - NON-CONSTRUCTION PROGRAMS

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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor
APPLICANT ORGANIZATION City of Houston	DATE SUBMITTED 7-7-22

Standard Form 424B (Rev. 7-97) Back

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

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2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
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Prescribed by OMB Circular A-102

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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor
APPLICANT ORGANIZATION City of Houston	DATE SUBMITTED 7/7/20

SF-424D (Rev. 7-97) Back

Attest/Seal: *Asst. Secretary*  
City Secretary

Countersigned: *C. B. Brown*  
City Controller *Chanelle Clark*

DATE OF COUNTERSIGNATURE: 07.08, 2022

**APPROVED:**  
DocuSigned by:  
*Kathie W. Bynum*  
Director  
Housing and Community Development Department

**APPROVED AS TO FORM:**  
DocuSigned by:  
*Steven Woods*  
6328F9923F0A4B1  
Senior Assistant City Attorney

## HOME Budget Page

HOME Funds	Allocation (PY 2022 / FY 2023)	Percentage
<b>Sources</b>		
Projected HOME Grant Award	\$ 11,669,487	
Projected Program Income	\$ 158,393	
<b>Projected HOME Funding</b>	<b>\$ 11,857,880</b>	
<b>Uses</b>		
Planning and Administration*	\$ 1,185,788	10.0%
Multifamily Development	\$ 8,693,410	73.3%
Single Family Development**	\$ 1,978,682	16.7%
<b>Total</b>	<b>\$ 11,857,880</b>	<b>100.0%</b>

\*Planning and Administration up to 10% of Grant Amount + Projected Program Income

\*\*15% CHDO set aside included

## HOME Estimated Program Income

HOME Estimated Program Income	Estimated Program Income (PY 2022 / FY 2023)
<b>Sources</b>	
Multifamily Housing Loan Repayments/Fees	\$ 158,393
Projected HOME Funding	\$ 158,393
<b>Uses</b>	
Program Administration	\$ 15,839
Multifamily Development	\$ 142,554

Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
<b>* If Revision, select appropriate letter(s):</b> [ ] <b>* Other (Specify):</b> [ ]		
<b>* 3. Date Received:</b> [ ]		<b>4. Applicant Identifier:</b> TXH22-F003
<b>5a. Federal Entity Identifier:</b> [ ]		<b>5b. Federal Award Identifier:</b> [ ]
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> [ ]		<b>7. State Application Identifier:</b> [ ]
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> City of Houston		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 746001164		<b>* c. UEI:</b> J4MAQ69KQKF5
<b>d. Address:</b>		
<b>* Street1:</b> 2100 Travis Street, 9th Floor		
<b>Street2:</b> [ ]		
<b>* City:</b> Houston		
<b>County/Parish:</b> [ ]		
<b>* State:</b> TX: Texas		
<b>Province:</b> [ ]		
<b>* Country:</b> USA: UNITED STATES		
<b>* Zip / Postal Code:</b> 77002		
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> [ ]		<b>Division Name:</b> [ ]
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b> [ ]		<b>* First Name:</b> Keith
<b>Middle Name:</b> W.		
<b>* Last Name:</b> Bynam		
<b>Suffix:</b> [ ]		
<b>Title:</b> Director		
<b>Organizational Affiliation:</b> [ ]		
<b>* Telephone Number:</b> 832-394-6134		<b>Fax Number:</b> [ ]
<b>* Email:</b> Keith.Bynam@houstontx.gov		

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.241

CFDA Title:

Housing Opportunities for Persons with AIDS

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Houston

**\* 15. Descriptive Title of Applicant's Project:**

HOPWA Grant - PY 2022

Attach supporting documents as specified in agency instructions.

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="11,668,320.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="11,668,320.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

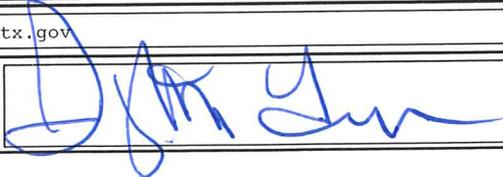
**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

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3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
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15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Houston	7-11-22

SF-424D (Rev. 7-97) Back

Attest/Seal: *A. D. Manuel*

City Secretary

Countersigned: *C. B. Brown*  
*Chonelle Clark*

City Controller

DATE OF COUNTERSIGNATURE: 07-08, 2022

**APPROVED:**

DocuSigned by:  
*Keith W. Bynum*

Director  
Housing and Community Development Department

**APPROVED AS TO FORM:**

DocuSigned by:  
*Steven Woods*

Senior Assistant City Attorney

## HOPWA Budget Page

HOPWA Funds	Allocation (PY 2022 / FY 2023)	Percentage
<b>Sources</b>		
Projected HOPWA Grant Award	\$ 11,668,320	
<b>Uses</b>		
Operating Costs	\$ 1,073,485	9.2%
Supportive Services	\$ 2,683,717	23.0%
Project or Tenant Based Rental Assistance	\$ 5,145,729	44.1%
Short-term Rent, Mortgage, & Utility Subsidies	\$ 1,598,559	13.7%
Resource Identification/Technical Assistance/Housing Information	\$ 70,009	0.6%
Grantee Administration -- HCDD	\$ 350,049	3.0%
Sponsor Administration	\$ 746,772	6.4%
<b>Total</b>	<b>\$ 11,668,320</b>	

Application for Federal Assistance SF-424								
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application			<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision			<b>* If Revision, select appropriate letter(s):</b> _____ <b>* Other (Specify):</b> _____		
<b>* 3. Date Received:</b> _____			<b>4. Applicant Identifier:</b> E22-MC-48-0018					
<b>5a. Federal Entity Identifier:</b> _____			<b>5b. Federal Award Identifier:</b> _____					
<b>State Use Only:</b>								
<b>6. Date Received by State:</b> _____			<b>7. State Application Identifier:</b> _____					
<b>8. APPLICANT INFORMATION:</b>								
<b>* a. Legal Name:</b> City of Houston								
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 746001164			<b>* c. UEI:</b> J4MAQ69KQKF5					
<b>d. Address:</b>								
<b>* Street1:</b> 2100 Travis Street, 9th Floor								
<b>Street2:</b> _____								
<b>* City:</b> Houston								
<b>County/Parish:</b> _____								
<b>* State:</b> TX: Texas								
<b>Province:</b> _____								
<b>* Country:</b> USA: UNITED STATES								
<b>* Zip / Postal Code:</b> 77002								
<b>e. Organizational Unit:</b>								
<b>Department Name:</b> _____			<b>Division Name:</b> _____					
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>								
<b>Prefix:</b> _____		<b>* First Name:</b> Keith						
<b>Middle Name:</b> W.		_____						
<b>* Last Name:</b> Bynam		_____						
<b>Suffix:</b> _____		_____						
<b>Title:</b> Director								
<b>Organizational Affiliation:</b> _____								
<b>* Telephone Number:</b> 832-394-6134			<b>Fax Number:</b> _____					
<b>* Email:</b> Keith.Bynam@houstontx.gov								

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.231

CFDA Title:

Emergency Solutions Grant

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Houston

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

ESG - PY 2022

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="2,103,947.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="2,103,947.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

## ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
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6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
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10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
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13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor
APPLICANT ORGANIZATION City of Houston	DATE SUBMITTED 

Standard Form 424B (Rev. 7-97) Back

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

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As the duly authorized representative of the applicant, I certify that the applicant:

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Prescribed by OMB Circular A-102

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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor
APPLICANT ORGANIZATION City of Houston	DATE SUBMITTED 7/7/22

SF-424D (Rev. 7-97) Back

Attest/Seal:

*[Handwritten Signature]*

City Secretary

Countersigned:

*[Handwritten Signature]*  
*Cherelle Clark*

City Controller

DATE OF COUNTERSIGNATURE: 07-08, 2022

**APPROVED:**

DocuSigned by:  
*Keith W. Bynum*  
Director  
Housing and Community Development Department

**APPROVED AS TO FORM:**

DocuSigned by:  
*Steven Woods*  
Senior Assistant City Attorney

## ESG Budget Page

ESG Funds	Allocation (PY 2022 / FY 2023)	Percentage
<b>Sources</b>		
Projected ESG Grant Award	\$ 2,103,947	
<b>Uses</b>		
Homeless Management Information System (HMIS)	\$ 85,000	4.0%
Emergency Shelter	\$ 1,000,000	47.5%
Homeless Prevention	\$ 361,152	17.2%
Rapid Rehousing	\$ 500,000	23.8%
Administration	\$ 157,795	7.5%
<b>Total</b>	<b>\$ 2,103,947</b>	<b>100.0%</b>

\* Street Outreach and Emergency Shelter cannot exceed the greater of: 1) 60% of the grant or 2) 2010 grant funds committed to homeless assistance activities.

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

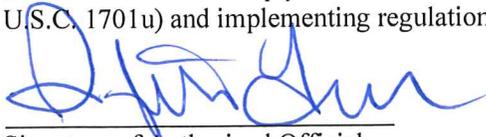
**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
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Signature of Authorized Official

  
\_\_\_\_\_  
Date

Mayor  
\_\_\_\_\_  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) \_\_\_\_\_ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

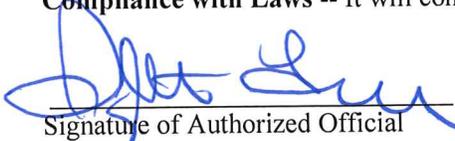
**Excessive Force** -- It has adopted and is enforcing:

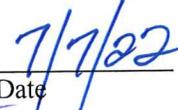
1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
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Signature of Authorized Official

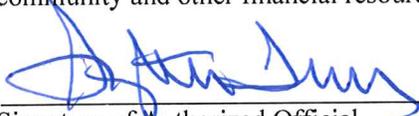
  
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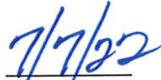
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Mayor  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
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Signature of Authorized Official

  
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Mayor  
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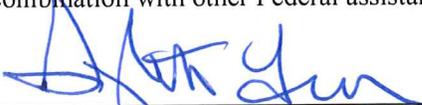
## Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
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Signature of Authorized Official

  
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Date

Mayor  
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Title

## **Emergency Solutions Grants Certifications**

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

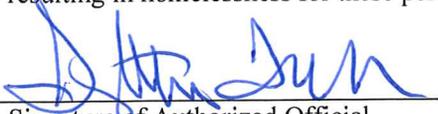
**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

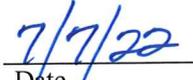
**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

  
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Signature of Authorized Official

  
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Date

Mayor  
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Title

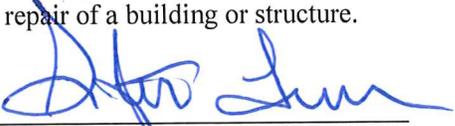
## Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

  
\_\_\_\_\_  
Signature of Authorized Official

  
\_\_\_\_\_  
Date

Mayor  
\_\_\_\_\_  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



## Appendix 4: ESG Written Standards





## ESG WRITTEN STANDARDS

### INTRODUCTION

City of Houston has developed the following standards for providing assistance with Emergency Solutions Grants (ESG) funds as required by 24 CFR 576.400 (e). These standards were created in coordination with the representatives of The Way Home Continuum of Care including: Harris, Fort Bend, and Montgomery County and the cities of Houston, Pasadena, and Conroe. They are in accordance with the interim rule for the Emergency Solutions Grants Program released by the U.S. Department of Housing and Urban Development on December 4, 2011, and the final rule for the definition of homelessness also released by the U.S. Department of Housing and Urban Development on December 4, 2011.

City of Houston expects that the standards will adjust through gained experience and data is collected from services provided with the Emergency Solutions Grants program. The Standards serve as the guiding principles for funding programs. These Written Standards outline the operations and process for carrying out each program component.

### DEFINITIONS

***Chronically Homeless*** – a homeless individual with a disability who lives either in a place not meant for human habitation, a safe haven, or in an emergency shelter, or in an institutional care facility if the individual has been living in the facility for fewer than 90 days and had been living in a place not meant for human habitation, a safe haven, or in an emergency shelter immediately before entering the institutional care facility. In order to meet the “chronically homeless” definition, the individual also must have been living as described above continuously for at least 12 months, or on at least 4 separate occasions in the last 3 years, where the combined occasions total a length of time of at least 12 months. Each period separating the occasions must include at least 7 nights of living in a situation other than a place not meant for human habitation, in an emergency shelter, or in a safe haven.

***Continuum of Care (CoC)*** – the group composed of representatives of relevant organizations, which generally includes nonprofit homeless providers; victim service providers; faith-based organizations; governments; businesses; advocates; public housing agencies; school districts; social service providers; mental health agencies; hospitals; universities; affordable housing developers; law enforcement; organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons that are organized to plan for and provide, as necessary, a system of outreach, engagement, and assessment; emergency shelter; rapid re-housing; transitional housing; permanent housing; and prevention strategies to address the various needs of homeless persons and persons at risk of homelessness for a



specific geographic area.

***Diversion*** – a short-term problem-solving case management intervention for people actively seeking homeless assistance by either presenting in person at a homeless shelter or a system entry point. The focus is on rapid exit from homelessness or rapid placement in safe, alternative housing. In some cases, financial assistance may also be provided.

***Emergency Shelter*** – any facility, the primary purpose of which is to provide a temporary shelter for the homeless in general or for specific populations of the homeless and which does not require occupants to sign leases or occupancy agreements.

***Homeless Management Information System (HMIS)*** – the information system designated by the Continuum of Care to comply with the HUD’s data collection, management, and reporting standards and used to collect client-level data and data on the provision of housing and services to homeless individuals and families and persons at-risk of homelessness.

***Homelessness Prevention*** – Housing relocation and stabilization services and short-and/or medium-term rental assistance as necessary to prevent the individual or family from moving to an emergency shelter, a place not meant for human habitation, or another place described in Homeless Category 1 of Appendix A: HUD Definition for Homeless.

***Private Nonprofit Organization*** – a private nonprofit organization that is a secular or religious organization described in section 501(c) of the Internal Revenue Code of 1986 and which is exempt from taxation under subtitle A of the Code, has an accounting system and a voluntary board, and practices nondiscrimination in the provision of assistance. A private nonprofit organization does not include a governmental organization, such as a public housing agency or housing finance agency.

***Program Participant*** – an individual or family who is assisted under and ESG funded program.

***Rapid Rehousing*** – Housing relocation and stabilization services and/or short-and/or medium-term rental assistance as necessary to help individuals or families living in shelters or in places not meant for human habitation move as quickly as possible into permanent housing and achieve stability in that housing.

***Service Area (applicable to Homelessness Prevention only)*** – The Way Home Continuum of Care supports any agencies or services operated within the CoC’s jurisdiction of Harris, Fort Bend & Montgomery Counties and the cities of Houston, Pasadena and Conroe. City of Houston’s service area is defined as the city limits of the City of Houston.

***Street Outreach*** – Essential Services related to reaching out to unsheltered homeless individuals and families, connecting them with emergency shelter, housing, or critical services, and providing them with urgent, non-facility-based care.

***Subrecipient*** – a unit of general-purpose local government or private nonprofit organization





to which a recipient makes available ESG funds.

**Victim Service Provider** – a private nonprofit organization whose primary mission is to provide services to victims of domestic violence, dating violence, sexual assault, or stalking. This term includes rape crisis centers, battered women’s shelters, domestic violence transitional housing programs, and other programs.

## STANDARDS APPLICABLE TO ALL PROGRAM COMPONENTS

### ELIGIBLE ESG PROGRAM COMPONENTS

There are five (5) ESG Program Components:

1. Rapid Rehousing,
2. Emergency Shelter,
3. Homelessness Prevention,
4. Street Outreach,
5. Homeless Management Information System (HMIS)

Funds for ESG can be used to support any of the eligible components. The City of Houston gives priority to funding that supports securing housing options for homeless households and to support the expansion of rapid rehousing.

### ESG SERVICE PROVIDER REQUIREMENTS

**Coordinated Access Participation:** The City of Houston expects that all providers participate in the coordinated assessment system or an approved comparable system for Domestic Violence (DV) providers that meets HMIS Data Standards. The system consists of an electronic assessment system housed in the HMIS and is managed by a dedicated Project Manager through the CoC Lead Agency. Coordinated assessment uses a common housing assessment and triage tool to ensure that all homeless individuals are referred to the appropriate housing intervention. Coordinated assessment will be used as each housing intervention supported by ESG is fully integrated into the system referral process.

**Verification of Homeless Status:** Project level staff are required to obtain documentation at project intake of homeless or at-risk of homelessness status. This status must be maintained in the client’s file and available for monitoring by City of Houston and HUD. These Standards establish the order of priority for obtaining evidence [per 24 CFR 576.500 (b)] as: 1) third-party documentation, 2) intake worker observations, and 3) certification from the person seeking assistance.



**Designate staff members for CoC Provider Input forum:** Each agency will assign two representatives to the input forum, where at least one member (CEO/ED) has decision making capacity for the program. CoC Provider Input Forums will meet quarterly, or more often as required by current CoC policies, where providers give and receive information regarding CoC strategies and policies.

**Participate in any standardized training as designated by ESG funders and offered through CoC:** The CoC will provide a vetted and standardize training curriculum for all housing stability case managers. Training will be available for all agencies providing case management for housing based services. The curriculum and standards will be developed as a part of and in partnership with the Continuum of Care Technical Assistance plan from the Department of Housing and Urban Development. This will focus on the requirements of maintaining stable housing and ensure access to mainstream resources that will provide ongoing, continued and necessary support for households to gain and maintain stable housing.

## COORDINATING WITH MAINSTREAM AND TARGETED HOMELESS PROVIDERS

City of Houston expects that every agency that is funded through ESG will coordinate with and access mainstream and other targeted homeless resources. City of Houston will evaluate performance of each provider based on the outcomes achieved toward housing models adopted through the CoC Steering committee. These outcome measures will be used to evaluate program success annually. City of Houston will use this and other performance metrics to guide funding decisions for ESG funded programs. Required outcomes for each intervention around accessing mainstream resources will match the outcomes approved by the CoC Steering Committee annually.

## FAIR HOUSING ACT COMPLIANCE

The Department of Housing and Urban Development ("HUD") is responsible for enforcing the federal Fair Housing Act (the "Act"), which prohibits discrimination in housing on the basis of race, color, religion, sex, national origin, familial status, and disability. One type of disability discrimination prohibited by the Act is the refusal to make reasonable accommodations in rules, policies, practices, or services when such accommodations may be necessary to afford a person with a disability the equal opportunity to use and enjoy a dwelling. HUD and DOJ frequently respond to complaints alleging that housing providers have violated the Act by refusing reasonable accommodations to persons with disabilities. State and federal laws require entities to make reasonable changes to policies, practices, procedures and/or physical changes to housing units and/or buildings if such changes are necessary to enable a person with a disability to have equal access to the housing and/or building. Please note that such changes must be necessary as a result of the person's disability. To read more about what this policy





entails refer to the link below:

[https://www.hud.gov/program\\_offices/fair\\_housing\\_equal\\_opp/fair\\_housing\\_act\\_overview](https://www.hud.gov/program_offices/fair_housing_equal_opp/fair_housing_act_overview).

Agencies receiving ESG Funds must have a policy in place for program recipients to request reasonable accommodations.

## EQUAL ACCESS TO HOUSING FINAL RULES

On February 3, 2012, HUD published a final rule in the Federal Register entitled Equal Access to Housing in HUD Programs regardless of Sexual Orientation or Gender Identity. The rule creates a new regulatory provision that generally prohibits considering a person's marital status, sexual orientation, or gender identity (a person's internal sense of being male or female) in making housing assistance available. Lesbian, gay, bisexual, and transgender people are guaranteed equal access to all housing for all types of housing (affordable, permanent, transitional and emergency) funded through HUD.

In addition to the final rule on Equal Access to Housing, HUD published a final rule in the Federal Register entitled "Equal Access in Accordance with an Individual's Gender Identity in Community Planning and Development Programs". This rule was published on September 21, 2016. This rule ensures that each individual in accordance with their gender identity will have equal access to housing and shelter programs administered by HUD. This rule creates a new regulatory provision that requires those entities that are receiving any HUD funding grant equal access to facilities, benefits, accommodations and services to individuals in accordance with the individual's gender identity and in a manner that affords equal access to the individual's family.

## WAIVERS

A Fair Market Rent Waiver is permission from an authorized HUD office to assist with rent payments above the established Fair Market Rent (FMR). It is considered an "exception" to established requirements. FMRs are used as a guide to determine the level of HUD subsidy for various programs such as the Emergency Solutions Grant (ESG). However, the FMR is not in itself the standard used for determining eligible rents. Each HUD rental assistance program is governed by its own set of statutes and regulations which determine how much rent HUD will pay.

Emergency Solutions Grant short- and medium-term rental assistance can be provided to eligible program participants only when the rent, including utilities (gross rent) for the housing unit does not exceed the FMR established by HUD for the MSA and complies with HUD's standard of rent reasonableness. HUD may consider waiver requests from ESG grantees to increase these rent limits. Subrecipients such as ACAM have requested and received waivers,





but it should be noted that these waivers are time-limited (often, but not always, one year) and the requirement for rent reasonableness is not waived even when there is an FMR Waiver in place.

**FMR Waiver for Hurricane Harvey-impacted Households Registered with FEMA:**

The restriction of rental assistance to units with rent at or below Fair Market Rent (FMR) is waived for households that have registered with FEMA as affected by Hurricane Harvey that are renting or execute a lease for any rent amount that 1) meets the rent reasonableness standard and that 2) becomes due between October 30, 2017, and the earlier of the end of the term of the vendor organization’s ESG agreement or October 12, 2019, where the unit is located in an individual assistance county under FEMA-DR-4322 (Hurricane Harvey), or where the family was displaced by Hurricane Harvey, Irma or Maria. Case Managers must obtain a copy of the FEMA application and must document that the unit meets the rent reasonableness standard.

## TEXAS PROPERTY CODE OCCUPANCY LIMITS

### Texas Property Code Section 92.10 Occupancy Limits

Except as provided by Subsection (b), the maximum number of adults that a landlord may allow to occupy a dwelling is three times the number of bedrooms in the dwelling.

(b) A landlord may allow an occupancy rate of more than three adult tenants per bedroom:

(1) to the extent that the landlord is required by a state or federal fair housing law to allow a higher occupancy rate; or

(2) to the extent that the landlord is required by a state or federal fair housing law to allow a higher occupancy rate; or

(c) An individual who owns or leases a dwelling within 3,000 feet of a dwelling as to which a landlord has violated this section, or a governmental entity or civic association acting on behalf of the individual, may file suit against a landlord to enjoin the violation. A party who prevails in a suit under this subsection may recover court costs and reasonable attorney’s fees from the other party. In addition to court costs and reasonable attorney’s fees, a plaintiff who prevails under this subsection may recover from the landlord \$500 for each violation of this section.

(d) In this section:

(1) “Adult” means an individual 18 years of age or older.

(2) “Bedroom” means an area of a dwelling intended as sleeping quarters. The term does not include a kitchen, dining room, bathroom, living room, utility room, or closet or storage area of a dwelling.

## STANDARDS SPECIFIC TO EMERGENCY SHELTER

### ELIGIBILITY: HOMELESS STATUS

Homeless clients entering into the shelter system must meet the HUD criteria for homelessness as either literally homeless (Homeless Category 1), at imminent risk of homelessness (Homeless Category 2), homeless under another federal statute (Homeless Category 3), or fleeing/attempting to flee domestic violence (Homeless Category 4).

For additional details related to the HUD definition of Homeless and applicability to each program component, see Appendix A and Appendix C.

### ELIGIBILITY: INTAKE AND ASSESSMENT

As already indicated above under Coordinating Assessment & Services, case managers will use the Continuum wide assessment tool to review client situation, understand eligibility, and begin the process of determining length of assistance. The tool may include an assessment form for diversion. Providers must enter data into HMIS or a comparable database for DV providers.

### ELIGIBILITY: PRIORITIZATION & REFERRAL POLICIES

Emergency shelters will prioritize individuals/families that:

- Cannot be diverted; and
- Are literally homeless; and
- Can be safely accommodated in the shelter; and
- Not in need of emergency medical or psychiatric services or danger to self or others.

Also note the following:

- Emergency Shelters cannot discriminate per HUD regulations;
- There are no requirements related to ID, income or employment; and
- Transgender placement based on gender self-identification .

## STANDARDS SPECIFIC TO HOMELESSNESS PREVENTION AND RAPID REHOUSING

### ELIGIBILITY: STATUS AS HOMELESS OR AT-RISK OF HOMELESSNESS

#### HOMELESSNESS PREVENTION

Individuals/families, who meet the HUD criteria for the following definitions, are eligible for Homelessness Prevention assistance:

- At Risk of Homelessness
- Homeless Category 2: Imminently at-risk of homelessness
- Homeless Category 3: Homeless under other federal statute and
- Homeless Category 4: Fleeing/attempting to flee DV (as long as the individuals/families fleeing or attempting to flee DV are **not** also literally homeless. If the individuals/families are also literally homeless they would actually qualify for rapid rehousing instead. See below.)

Additional eligibility requirements related to Homelessness Prevention include:

- **Proof of residence** within the City of Houston service area.
- **Total household income below 30 percent of Area Medium Income (AMI)** for the area at initial assessment. Clients must provide documentation of household income, including documentation of unemployment and zero income affidavit for clients without income.

## RAPID REHOUSING

Individuals/families, who meet the HUD criteria for the following definitions, are eligible for Rapid Rehousing assistance:

- Homeless Category 1: Literally homeless
- Homeless Category 4: Fleeing/attempting to flee DV (as long as the individuals/families fleeing or attempting to flee DV are **also** literally homeless).

For additional details related to the HUD definition of Homeless and At Risk of Homelessness and applicability of these definitions to each program component, see Appendix A, B and C.

## ELIGIBILITY: INTAKE AND ASSESSMENT

Once Coordinated Access is available for all housing interventions, all clients must have an initial eligibility assessment and triage for appropriate housing by a specially trained housing assessor. All clients come through Coordinated Access and are assessed using housing triage tool in HMIS. Housing triage will identify, based on the standard assessment, individuals best suited for rapid rehousing. The standard assessment accounts for length and frequency of homelessness, physical and mental health status, criminal history, veteran status, domestic violence experience, substance abuse conditions and employment history.

## TARGETED POPULATIONS: CLIENT PRIORITIZATION

## HOMELESSNESS PREVENTION



Note that all targeted individuals and families described below have to meet the minimum HUD requirements for eligibility to Homeless Prevention.

City of Houston will use a shared assessment form that will target those clients with the most barriers to housing. Each barrier will have an allotment of points, and the higher score (and more barriers) the more likely the client will receive services. The assessment of barriers is based on an objective review of each client’s current situation using the tool rather than the subjective opinion of a case manager assessing each client’s needs. All clients must have a minimum score of 20 points to receive assistance. See Appendix D for a copy of the assessment form.

Additionally, City of Houston prioritizes clients who have previously received Rapid Rehousing assistance and are at risk of becoming homeless again regardless of barrier assessment score. These households will be identified and triaged through the Coordinated Access system.

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## RAPID REHOUSING

Coordinated Access will prioritize individuals who are currently homeless but not in need of permanent supportive housing as eligible for rapid rehousing. This can include, but is not limited to individuals and households who,

- are first time homeless;
- have few recent episodes of homelessness; or
- are part of a family that is homeless.

It should be noted: rapid rehousing funds are directed to individuals with income or work history and skills that indicate employability.

## FINANCIAL ASSISTANCE

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### DURATION AND AMOUNT OF ASSISTANCE

City of Houston, as part of the Way Home CoC, has adopted the CoC approved Housing Models and Business Rules to measure community outcomes for all housing interventions. The CoC requires that all subrecipients for ESG Rapid Rehousing funds use the CoC-wide assessment tools to determine the duration and amount of assistance. The tools do not dictate the amount of assistance that each household receives but guides the case manager and client to determine the appropriate amount of assistance for each household.

- All clients are assessed to determine initial need and create a budget to outline planned need for assistance.

- Agencies cannot set organizational maximums or minimums but must rely on the CoC standardized tools located in The Way Home CoC Rapid Rehousing Business Rules to evaluate household need.
- Through case management, client files are reviewed monthly to ensure that planned expenditures for the month validate financial assistance request.
- City of Houston expects that households will receive the minimum amount of assistance necessary to stabilize in housing.

Clients cannot exceed 24 months of assistance in a 36 month period. The Rapid Rehousing Business Rules outline the processes that require supervisory approval.

## PARTICIPANT SHARE

Participant share will be determined by use of common assessment and budgeting tools approved through the Continuum of Care. These tools will determine the monthly assistance amount and client contribution. Clients will participate in the development of their individual housing plan with a case manager based on client goals and shared goals for achieving housing stability. Case managers will use the housing plan to determine the client contribution based on monthly income. Clients are expected to contribute a portion of their income based on budgeting to ensure housing stability. Financial assistance is available for households with zero income. Details of when clients are terminated or redirected to a more appropriate intervention are outlined in the business rules.

## HOUSING STABILIZATION AND RELOCATION RELATED ASSISTANCE AND SERVICES

### REQUIRED SERVICES: CASE MANAGEMENT & CASE LOADS

The Continuum of Care requires that all clients are referred to a case manager through the coordinated assessment system. Coordinated assessment will triage homeless clients to rapid rehousing that are in need of short to medium term assistance based on individual experience and vulnerability. Coordinated Access Assessors will then directly refer to a rapid rehousing case manager based on client preference and program availability and vacancy. Case managers will perform an individual assessment to create a housing plan using the common assessment tools. This begins the process to rapidly re-house the homeless household as quickly and efficiently as possible.

Homelessness prevention clients must have an initial home visit when first approved for assistance and subsequent house visits with each recertification every three months. It is expected that case managers will conduct office visits with homelessness prevention clients





between home visits, at least once per month. Case managers and program managers are encouraged to provide more than the minimum required services through case management.

Rapid rehousing case managers should maintain an average case load as identified The Way Home Rapid Rehousing Business Rules. This will allow case managers to provide quality case management and ensure that services are targeted to individuals most likely to be successful with rapid rehousing assistance. As the rapid rehousing program for the continuum expands, this number may change.

Case management includes, but is not limited to:

- Housing assistance
- Home visits determined by case managers
- Office visits determined by client need and Other supportive services required by the housing plan.

Case management staff must communicate with the landlord and ensure that the landlord has an updated copy of the Rental Assistance Agreement. The agency paying rent will have the most updated Rental Agreement and work with all parties to ensure all are aware of anticipated changes to the participant rent share.

As required by the Continuum of Care Housing Models, case managers are expected to follow up with clients that have successfully exited rapid rehousing case management at a minimum of 30 days after exiting the program. Clients who remain in housing for 90 days after exiting rapid rehousing, identified through HMIS, are categorized as stably housed.

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## REQUIRED SERVICES: HOUSING LOCATION SERVICES

Any subrecipient of ESG assistance must also agree to utilize and may contribute to the function of housing specialist for households receiving rapid rehousing. This role may be a part of case standard management duties or it may be a specialized position. Any subrecipient of ESG assistance must have staff, as part or all of their duties are, to find appropriate housing and develop relationships with affordable housing providers so that ESG clients have greater access to housing choice, rather than expecting clients to navigate the system on their own.

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## REQUIRED SERVICES: INSPECTION AND LANDLORD AGREEMENT

Any unit that receives financial assistance through rapid rehousing must pass a Housing Quality Standards Inspection as outlined in the ESG regulations. The inspections will be conducted by a qualified agency with expertise in inspection. The process for scheduling and conducting an inspection is outlined in the rapid rehousing business rules.



Any unit that receives rental assistance payments through rapid rehousing must have an agreement in place between the rental assistance provider and the property. The rental assistance agreement details the terms under which rental assistance will be provided. A copy of the rental assistance template is included in the rapid rehousing business rules and outlines the requirements for rental payment as well as any notice to vacate or eviction by the owner.

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## INELIGIBLE SERVICES: CREDIT REPAIR AND LEGAL SERVICES

While regulations do allow these services, City of Houston will not allow ESG funds to be used for credit repair and legal services as eligible activities, but may be used as match for ESG programs. These services are deemed ineligible activities locally. City of Houston has found limited access to this resource by clients and providers and will instead encourage the use mainstream service providers and establish them as part of the system of providers with formal relationship.

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## OPTIONAL SERVICES: SECURITY/UTILITY DEPOSITS

Rental and utility deposits can be included in housing stabilization services as dictated by the housing stabilization plan. Rental and utility deposits can be included in lieu of or in combination with rental assistance for a unit. Requirements for inspections and rental assistance agreements for units with only security deposits are outlined in the rapid rehousing business rules.

- Security deposits can cover up to two months of rent.

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## OPTIONAL SERVICES: RENTAL APPLICATION FEES

City of Houston expects that rapid rehousing navigation and location specialists will work closely with housing providers and establish trusting relationships among landlords in a way that will encourage property owners and managers to waive application fees for rental properties. To that end, application fees can only be provided for one application at a time; but note that this only limits the number of applications that require application fees. Case managers and housing specialists can and should work with clients and landlords to process as many free applications as possible.

## ELIGIBILITY: PERIODIC RE-CERTIFICATION

All case managers are required to re-certify clients based on the following schedule. At that time, a case manager may decide to extend, decrease or discontinue providing assistance.

Program Component	Schedule	Re-certification Criteria
Homelessness Prevention	Every 3 months	For both HP and RRH, to continue to receive assistance, clients must <ul style="list-style-type: none"> <li>• be at or below 30% AMI AND</li> <li>• lack sufficient resources and support networks necessary to retain housing without ESG assistance.</li> </ul> Families are required to provide information on income, assets greater than \$5,000, deductions, and family composition during the annual recertification process.
Rapid Rehousing	Annually	

## STANDARDS SPECIFIC TO STREET OUTREACH

### ELIGIBILITY: HOMELESS STATUS

Individuals/families who meet the HUD criteria for the following definitions are eligible for Street Outreach services:

- Homeless Category 1: Literally Homeless
- Homeless Category 4: Fleeing/attempting to flee DV (where the individuals/families also meet the criteria for Category 1)

In addition, individuals and families must be living on the streets or other places not meant for human habitation **and** be unwilling or unable to access services in an emergency shelter.

### TARGET POPULATION

Although the homeless population is considered a vulnerable population, street outreach activities should target those who are extremely vulnerable including youth and chronically homeless persons.





## ENGAGEMENT/COLLABORATION

The City of Houston requires that agencies conducting street outreach activities must engage with unsheltered homeless persons for the purpose of providing immediate support, intervention or connections with mainstream social service programs. The connection of any unsheltered person to an emergency shelter, supportive housing, and/or referral to social service agencies will serve as immediate support and intervention for housing stabilization or critical services.

Agencies are encouraged to use evidenced based practices for their street outreach efforts; including the Housing First Model that quickly connects individuals to permanent housing in the face of acute barriers to entry into housing programs. Additionally, the agencies will participate in the local Continuum of Care's Street Outreach Workgroup and utilize the Coordinated Access Assessment to identify barriers to housing.

## ELIGIBILITY: INTAKE AND ASSESSMENT

The City of Houston requires that agencies conducting street outreach activities must provide individuals and families with an assessment and enter data into HMIS or a comparable database for DV providers. The City of Houston encourages providers to develop relationships with unsheltered homeless persons that will help connect them with emergency shelter and housing services primarily through a referral to Coordinated Access.



**APPENDIX A: HUD DEFINITION FOR HOMELESS**

<b>HUD CRITERIA FOR DEFINING HOMELESS</b>	<b>Category 1</b>	Literally Homeless	<p>Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:</p> <ul style="list-style-type: none"> <li>• Has a primary nighttime residence that is a public or private place not meant for human habitation;</li> <li>• Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); <u>or</u></li> <li>• Is exiting an institution where (s)he has resided for 90 days or less <u>and</u> who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution</li> </ul>
	<b>Category 2</b>	Imminent Risk of Homelessness	<p>Individual or family who will imminently lose their primary nighttime residence, provided that:</p> <ul style="list-style-type: none"> <li>• Residence will be lost within 14 days of the date of application for homeless assistance;</li> <li>• No subsequent residence has been identified; <u>and</u></li> <li>• The individual or family lacks the resources or support networks needed to obtain other permanent housing</li> </ul>
	<b>Category 3</b>	Homeless under other Federal statutes	<p>Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:</p> <ul style="list-style-type: none"> <li>• Are defined as homeless under the other listed federal statutes;</li> <li>• Have not had a lease, ownership interest, or occupancy agreement in permanent housing during the 60 days prior to the homeless assistance application;</li> <li>• Have experienced persistent instability as measured by two moves or more during in the preceding 60 days; <u>and</u></li> <li>• Can be expected to continue in such status for an extended period of time due to special needs or barriers</li> </ul>
	<b>Category 4</b>	Fleeing/ Attempting to Flee DV	<p>Any individual or family who:</p> <ul style="list-style-type: none"> <li>• Is fleeing, or is attempting to flee, domestic violence;</li> <li>• Has no other residence; <u>and</u></li> <li>• Lacks the resources or support networks to obtain other permanent housing</li> </ul>





**APPENDIX B: HUD DEFINITION FOR AT RISK OF HOMELESSNESS**

<b>HUD CRITERIA FOR DEFINING AT RISK OF HOMELESSNESS</b>	<b>Category 1</b>	Individuals and Families	<p>An individual or family who:</p> <ul style="list-style-type: none"> <li>(i) Has an annual income below <u>30%</u> of median family income for the area; <u>AND</u></li> <li>(ii) Does not have sufficient resources or support networks immediately available to prevent them from moving to an emergency shelter or another place defined in Category 1 of the “homeless” definition; <u>AND</u></li> <li>(iii) Meets one of the following conditions: <ul style="list-style-type: none"> <li>A. Has moved because of economic reasons 2 or more times during the 60 days immediately preceding the application for assistance; <u>OR</u></li> <li>B. Is living in the home of another because of economic hardship; <u>OR</u></li> <li>C. Has been notified that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance; <u>OR</u></li> <li>D. Lives in a hotel or motel and the cost is not paid for by charitable organizations or by Federal, State, or local government programs for low-income individuals; <u>OR</u></li> <li>E. Lives in an SRO or efficiency apartment unit in which there reside more than 2 persons or lives in a larger housing unit in which there reside more than one and a half persons per room; <u>OR</u></li> <li>F. Is exiting a publicly funded institution or system of care; <u>OR</u></li> <li>G. Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient’s approved Con Plan</li> </ul> </li> </ul>
	<b>Category 2</b>	Unaccompanied Children and Youth	A child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute
	<b>Category 3</b>	Families with Children and Youth	An unaccompanied youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under section 725(2) of the McKinney-Vento Homeless Assistance Act, and the parent(s) or guardian(s) or that child or youth if living with him or her.





**APPENDIX C: CROSS WALK OF HUD HOMELESS AND AT RISK DEFINITIONS AND ELIGIBILITY TO ESG PROGRAM COMPONENTS**

<b>Eligibility by Component</b>	<b>Emergency Shelter</b>	<p>Individuals and families defined as Homeless under the following categories are eligible for assistance in ES projects:</p> <ul style="list-style-type: none"> <li>• Category 1: Literally Homeless</li> <li>• Category 2: Imminent Risk of Homeless</li> <li>• Category 3: Homeless Under Other Federal Statutes</li> <li>• Category 4: Fleeing/Attempting to Flee DV</li> </ul>
	<b>Rapid Rehousing</b>	<p>Individuals and families defined as Homeless under the following categories are eligible for assistance in RRH projects:</p> <ul style="list-style-type: none"> <li>• Category 1: Literally Homeless</li> <li>• Category 4: Fleeing/Attempting to Flee DV (if the individual or family is also literally homeless)</li> </ul>
	<b>Homelessness Prevention</b>	<p>Individuals and families defined as Homeless under the following categories are eligible for assistance in HP projects:</p> <ul style="list-style-type: none"> <li>• Category 2: Imminent Risk of Homeless</li> <li>• Category 3: Homeless Under Other Federal Statutes</li> <li>• Category 4: Fleeing/Attempting to Flee DV (if the individual or family is NOT also literally homeless)</li> </ul> <p>Individuals and families who are defined as At Risk of Homelessness</p> <p>Additionally, HP projects must only serve individuals and families that have an annual income BELOW 30% AMI</p>
	<b>Street Outreach</b>	<p>Individuals and families defined as Homeless under the following categories are eligible for assistance in SO projects:</p> <ul style="list-style-type: none"> <li>• Category 1: Literally Homeless</li> <li>• Category 4: Fleeing/Attempting to Flee DV (if the individual or family is also literally homeless)</li> </ul> <p>Additional limitations on eligibility within Category 1 require that individuals and families must be living on the streets (or other places not meant for human habitation) and be unwilling or unable to access services in emergency shelter.</p>



## APPENDIX D: ELIGIBILITY CRITERIA AND PRIORITIZATION TOOL FOR HOMELESSNESS PREVENTION SYSTEM

### Eligibility Requirements

All potential clients will be screened for the following:

**Income** – Only households with income below 30% of the Area Median Income are eligible for Homelessness Prevention services (see Attachment A for income limits)

PLUS

**Trigger Crisis** – An event has occurred which is expected to result in housing loss within 30 days due to one of the listed reasons (see Attachment B for qualifying trigger crises)

PLUS

**No resources or support network to prevent homelessness** –No other options are possible for resolving this crisis. “But for this assistance” this household would become literally homeless—staying in a shelter, a car, or another place not meant for human habitation

OR

**Unaccompanied children and youth who qualify as homeless under another Federal statute** – See Runaway and Homeless Youth Act definition or Documentation for school district certification of homelessness (see Attachment C for other definitions of homelessness)

OR

**Families with children or youth who qualify as homeless under another Federal statute** –See Runaway and Homeless Youth Act definition or Documentation for school district certification of homelessness (see Attachment C for other definitions of homelessness)

PLUS

**Score of at least 20 points**—or 15 – 19 points with override sign-off (see Attachment D for score sheet)



## Attachment A

### 30% Area Median Income

HUD provides current information for income limits on the HUD USER website at <http://www.huduser.org/portal/datasets/il.html> . Note: The information that HUD provides on HUD USER website reflects data based on changes to the definition of “extremely low-income (ELI).” ESG recipients should continue to use data for Area Median Income (AMI) and not the new ELI data. For more information on this change, and to access the 30 % AMI tables, please refer to <https://www.hudexchange.info/news/impact-of-recent-changes-in-income-limits-and-utility-allowances>.





## Attachment B

### Trigger Crisis

Will lose housing within 30 days due to one of the following:

- Moved twice or more in the past 60 days
- Living in the home of another person because of economic hardship
- Notified that right to occupy their current housing or living situation will be terminated within 21 days after date of application
- Living in hotel or motel and cost is not paid for by charitable organization or government program for low-income people
- Living in SRO or efficiency where more than 2 people live; or in a larger housing unit with more than 2 people per room
- Exiting a publicly funded institution or system of care
- Exiting a publicly or privately funded inpatient substance abuse treatment program or transitional housing program
- Living in rental housing that is being condemned by a government agency and tenants are being forced to move out



## Attachment C

### Other Definitions of Homelessness

- **Runaway and Homeless Youth Act (42 U.S.C 5701 et seq.)**

*Runaway and Homeless Youth* funding is administered by the Family and Youth Services Bureau within the Administration for Children & Families (ACF) of the U.S. Department of Health and Human Services (HHS). Information about Runaway and Homeless Youth program grantees is available online at <http://www2.ncfy.com/locate/index.htm>.

- **Head Start Act (42 U.S.C. 9831 et seq.)**

*Head Start* funding is administered by the Office of Head Start (OHS) within ACF/HHS. A listing of Head Start programs, centers, and grantees is available online at <http://eclkc.ohs.acf.hhs.gov/hslc/HeadStartOffices>

- **Violence Against Women Act of 1994; subtitle N (42 U.S.C. 14043e et seq.)**

*Violence Against Women Act* established the Office on Violence Against Women (OVW) within the U.S. Department of Justice (DOJ). OVW administers financial and technical assistance to communities across the country that are developing programs, policies, and practices aimed at ending domestic violence, dating violence, sexual assault, and stalking. Currently, OVW administers one formula grant program and eleven discretionary grant programs, all of which were established under VAWA and subsequent legislation. More information about OVW is available online at <http://www.ovw.usdoj.gov/>.

- **Public Health Service Act; section 330 (42 U.S.C. 254b)**

*The Public Health Service Act* authorized the Health Center Program, which is administered by the Bureau of Primary Health Care within the Health Resources and Services Administration (HRSA) of HHS. Information about local Health Centers can be found online at <http://bphc.hrsa.gov/index.html>

- **Food and Nutrition Act of 2008 (7 U.S.C. 2011 et seq.)**

*Food and Nutrition Act of 2008* relates to the Supplemental Nutrition Assistance Program (SNAP), formerly known as Food Stamps. SNAP is administered by the U.S. Department of Agriculture (USDA). More information about SNAP can be found online at <http://www.fns.usda.gov/snap/>

- **Child Nutrition Act of 1966; section 17 (42 U.S.C. 1786)**

*Child Nutrition Act of 1966* authorized numerous programs related to school lunches and breakfasts and funds for meals for needy students. For more information about these programs, contact the local School Department.

- **McKinney-Vento Act; subtitle B of title VII (42 U.S.C. 11431 et seq.)**

McKinney-Vento Act authorized the McKinney-Vento Education for Homeless Children and Youths Program, which is administered via the Office of Elementary and Secondary Education within the U.S. Department of Education. More information about this program is available online at <http://www2.ed.gov/programs/homeless/index.html>. Also, contact the local School Department.





**Attachment D**

**\*EXAMPLE FORM\***

**Homeless Prevention Prioritization Scoring**

**Income Scoring:**

- Rent burden at 66-80% of income... **5 points**
- Income at or below 15% AMI... **20 points OR**
- Income 16-29% AMI... **10 points**

**Tenant Barriers/Risk Factors**

**Tenant Screening Barriers 1 point per barrier**

- Eviction history
- No credit references: has no credit history
- Lack of rental history: has not rented in the past
- Unpaid rent or broken lease in the past (separate from current unpaid rent)
- Poor credit history: late or unpaid bills, excessive debt, etc.
- Past Misdemeanors
- Past Felony other than critical Felonies listed below
- Exiting criminal justice system where incarcerated for less than 90 days

- Critical Felony **5 points**  
(drugs, sex crime, arson, crimes against other people)
- Pregnant or has at least one child 0-6 **5 points**
- Head of household under 30 years old **5 points**
- Family experienced literal homelessness **5 points**  
in the past 3 years
- Only 1 adult in household **5 points**

**TOTAL**





## **Override**

If a household has 15 to 19 points but the agency believes there is a compelling reason to provide homelessness prevention services, the program can document reasons for overriding the score. The override must be signed off by an agency representative at a higher level of authority than direct service staff.



## Appendix 5: Public Hearing Summaries

### Overview

In addition to the multiple, ongoing avenues for residents to provide input on program initiatives, HCDD hosts two hearings both during the fall and spring. Public notices for both the fall and spring were published in the *Houston Chronicle* and *La Voz de Houston*; the fall public hearing was also published in the *Viet Moi*, a Vietnamese community newspaper. The public hearings were also announced on HCDD's social media and its website at [www.houstontx.gov/housing](http://www.houstontx.gov/housing). Flyers publicizing the public hearings were sent electronically to over 2,500 email addresses of stakeholders and interested residents, as well as to city council members' offices.

In the fall of 2021, HCDD held two virtual public hearings to discuss three topics (1) review of program performance, (2) the development of the 2022 Annual Action Plan and (3) the amendment of the 2021 Annual Action Plan to include the Draft HOME-ARP Allocation Plan. These public hearings were held on Thursday, November 4 and Wednesday, November 10, 2021. HCDD staff presented information with interactive polls, and the attendees participated in breakout groups where they answered open-ended questions about community needs and preferences as each group collectively worked towards "Building a Budget".

These hearings were held virtually on Microsoft Teams to continue to prevent the spread of COVID-19. Attendees were also able to call-in and participate audibly in both English and Spanish, and CART (Communication access real-time translation) Services were also provided for those who are hearing impaired. HCDD also broadcasted the hearings live on HTV and HTV's and HCDD's Facebook Live, and following the events, the recordings of each public hearing were made available to the public to review on HCDD's website.

Two additional hearings were held on Wednesday, March 31, 2022 and on Thursday, April 6, 2022. Both meetings were held virtually via Microsoft Teams and made accessible for persons with disabilities. CART services were available for those who are hearing impaired, and the hearings were translated in Spanish through an audio call-in line. Comments received during these hearings are included within this section.

In all advertising materials for the public hearings, HCDD publicized that accommodations (i.e. interpreter, sign language, or other accommodations) were available upon request. Also, the advertising materials listed HCDD's Fair Housing Hotline as a resource for landlord/tenant or fair housing questions.

### Summary of Public Comments (Thursday, November 4, 2021)

**Commenter 1:** Commenter thanked City of Houston staff members who have provided equitable opportunities and forums to listen to community advocates' concerns. The commenter requested data regarding the Homebuyer Assistance Program by zip code to see if certain areas were disparately impacted and about the number of City employees who have benefited from the homebuyer's program. The commenter mentioned that this transparency is important for residents and stakeholders to see.

**Response:** Thank you for the acknowledgement of the City staff members who work diligently to provide open forums for residents and stakeholders to provide input on City programs and activities.

Every year, HCDD publishes the Consolidated Annual Performance and Evaluation Report (CAPER), which provides geodata regarding direct financial assistance that HCDD has provided to homebuyers. The Map of Direct Assistance to Homebuyers, as included



in the [2020 CAPER](#), demonstrates the location of homebuyers assisted through HCDD programs and the type of funding that was used to assist homebuyers. Additional information about the location of Hurricane Harvey assistance can be found: <https://recovery.houstontx.gov/transparency/>. To view homebuyer assistance provided in prior years, you can view other CAPERs provided on the “Plans and Reports to HUD” page of the HCDD website: <https://houstontx.gov/housing/hud-reports.html>.

However, if you would like more in-depth information that is not available on the HCDD website, please submit a Texas Public Information Act (TPIA) request for records, using the online portal <https://www.houstontx.gov/pia.html#hcd> or by emailing [hccd.openrecords@houstontx.gov](mailto:hccd.openrecords@houstontx.gov).

**Commenter 2:** The commenter inquired about who monitors the compliance of HCDD programs and how to meet with HCDD staff to discuss funding opportunities and deadlines for nonprofits that construct youth centers and/or provide social services. The commenter also expressed concerns about previously submitted questions in writing and not receiving replies from HCDD leadership.

**Response:** HCDD monitors compliance internally and has three compliance teams which include Real Estate Compliance, Contract Monitoring, and Contract Compliance. To view our Compliance and Operations leadership team, please visit the HCDD website at <https://houstontx.gov/housing/leadership.html>, and for additional information about our Compliance Monitoring, please review section CR-40 of the [2020 CAPER](#).

Information about current and past funding opportunities for public services and public facility developments through HCDD are made available online on the HCDD website at <https://houstontx.gov/housing/funding.html>. You can also talk to program area specialists during HCDD’s Virtual Community Office Hours every Wednesday from 1 pm to 4 pm by calling 832-394-6912. HCDD also hosts the monthly Housing Advocates Collective meeting for community partners and stakeholders who work to improve housing and community development in Houston.

To receive similar information for future events and funding opportunities, HCDD encourages residents, community partners, and stakeholders to [sign up for HCDD’s monthly newsletter](#).

**Commenter 3:** Commenter 3 expressed concerns about public areas and bus stops that do not have enough lighting, especially under the Highway 59 underpasses in West Houston. The commenter said that HCDD should be mindful of these issues with nearby developments and in other areas like West Houston.

**Response:** Although HCDD is not responsible for lighting within the city or for lighting on private home developments, HCDD has funded street light installations to improve communities and also seeks to support developments that improve mobility and safety in the areas that it serves. HCDD will continue to support such developments to enhance the quality of Houston communities.

However, the Houston Public Works (HPW) Department’s Traffic Operations team approves street light installation in the right-of-way (ROW) like those near bus stops and underpasses, and it is responsible for paying for the operation and maintenance of these street lights. For more information about HPW’s Street Light program, please review the



[Guidelines for Street Lighting Installation and Relocations](#), and you may also review HPW's [Street Light Request Application](#) process.

**Commenter 4:** The commenter stated that there are numerous social service organizations and nonprofit organizations that provide aid to low-income households, homeless persons, and residents that are at risk of homelessness and/or food insecure throughout Houston. However, the commenter noted that many of these resources, like job training programs, substance abuse programs, mental health programs, senior services program, are lacking in areas outside the city limits and are not available to the low-income residents residing in these areas.

The commenter stated that there are families in urban areas outside of the inner city who experience poverty and that these areas should be addressed.

**Response:** HCDD works diligently to provide many programs and services to residents throughout the city, which can be viewed through HCDD's interactive [Supportive Services Map](#) and maps in the [2020 CAPER](#). Many of the grant funding sources limit HCDD to provide assistance to families within the city limits, but many of the services are provided to income-eligible families regardless of where they live. In addition, HCDD extends its programs and services to areas that beyond Houston, where federal regulations permit.

For example, HCDD provides services to families and individuals who are living with HIV/AIDS within the Housing Opportunities for Persons With AIDS (HOPWA) Eligible Metropolitan Statistical Area (MSA), and the HOPWA MSA includes Harris County and 8 surrounding counties in the region. HCDD also coordinates with Harris County and the Coalition for the Homeless to provide programs and services to families and individuals who experience or are at-risk of homelessness. HCDD also coordinates activities for those experiencing or are at-risk of homelessness with the Way Home, which is a collaborative effort between in Houston, Pasadena, Conroe, Harris County, Fort Bend County, and Montgomery County to prevent and end homelessness. HCDD will continue these regional efforts and expand partnerships.

### Summary of Public Comments (Wednesday, November 10, 2021)

**Commenter 1:** Commenter 1, from the Near Northside neighborhood, stated that more transparency in the process is a goal. The commenter also discussed the new homes to be built in the neighborhood at Hardy Yards but raised concern about the process and the status of the development.

**Response:** The Hardy Yards Workforce Homeownership Development Program continues to make progress. The City acquired 10.697 acres of land at 800 Burnett Street to create affordable homeownership opportunities for Houstonians—making possible the development of quality, affordable homes in thriving communities. HCDD hosted several community meetings in-person and virtually during this summer of 2021 for neighborhood residents to solicit feedback on the development. On December 9, 2021, HCDD staff hosted a NOFA Pre-Proposal Conference to cover project location, program requirements, and other program information. HCDD has requested proposals from developers, which are due by February 21, 2022. The selected developer will build, market, and sell homes pursuant to certain terms and conditions and will be eligible for funding to assist with land, infrastructure, or home construction costs. All developments under the Hardy Yards Workforce Homeownership Development Program are expected to close by June 2024.



**Commenter 2:** Commenter 2 expressed that there is a lack of major grocery stores in the South Park neighborhood and inquired as to why his neighborhood does not have major grocers.

**Response:** HCDD acknowledges the lack of access to full-service grocery stores in many neighborhoods across Houston and will continue to work with community partners and developers to increase neighborhood amenities like grocery stores, parks/recreation facilities, and infrastructure. These initiatives will not only help address food deserts, but they will also promote economic development by increasing job creation and commerce in neighborhoods like South Park. HCDD will continue to work towards improving the quality of life for residents by developing or improving existing community facilities like grocery stores.

**Commenter 3:** Commenter 3, a representative of the International Management District said there is a great need to provide healthcare and social services in languages other than English and Spanish. The commenter said there are over 80 registered languages just in that area of the city; yet, there is only one healthcare clinic that provides assistance in 35 languages.

The commenter also said that many individuals have autism or other Intellectual and Developmental Disabilities (IDD), and there is also a great need for more social services for individuals with IDD. The commenter also stated that there are break downs in the mental health system, and access to mental health services is limited for those who cannot afford it.

**Response:** HCDD has developed fair housing trainings for housing providers, other service providers, and other City Departments, which include training topics like assisting LEP residents, HUD compliance, and accessibility, amongst other fair housing topics. HCDD will continue to advocate for the use of multi-lingual materials and service providers to eliminate housing discrimination and improve access to services for those with no or limited English proficiency (LEP). The Mayor's Office of New Americans and Immigrant Communities also promotes assistance for LEP residents. Also, HCDD is committed to assisting people with disabilities and continues to provide funding for public services including mental health services and services that assist individuals with IDD gain employment.

**Commenter 4:** Commenter 4, a representative of the Urban Partnerships Community Development Corporation (UP CDC) and resident of the Greater Third Ward called for a focus on economic development. The commenter said there should be more attention to job creation with good pay for people in neighborhoods like South Park and Third Ward to improve their quality of life. Initiatives that can match civic and public initiatives with funding source requirements would create quality jobs. The commenter added that it is pivotal and foundational for residents to be able to work and play in their communities. The East End Maker Hub has been really special, and duplicating that model in other neighborhoods would be paramount in developing economic efforts and would be a great use of funds.

**Response:** HCDD funded the development of the East End Maker Hub to drive economic development in the East End community. HCDD will continue to support the development or improvement of community amenities, like the East End Maker Hub and HEB at MacGregor, that not only revitalize communities but also create jobs and businesses.

**Commenter 5:** Commenter 5, a representative of the Zelma Street Mission within the Northline Neighborhood, reiterated sentiments about providing in services in other languages and increasing mental health services. The commenter added that the Northline neighborhood needs a SNAP match program. The commenter also stated that Super Neighborhood #45 has not been





active for 20 years, and it is severely disadvantaged because voices from this community of color have not been heard. Although Northline is surrounded by other neighborhoods that are thriving, the residents are looking for more equitable resources so that vulnerable families can prevent gentrification. While the commenter attends Super Neighborhood Alliance meetings that discuss many issues, the commenter called for HCDD to work more with the Northline neighborhood and small faith-based organizations.

**Response:** HCDD appreciates the comment and will continue to improve its partnerships with community stakeholders and residents. Please stay connected to HCDD and receive information about our events and programs by joining HCDD's mailing list at <https://houstontx.gov/housing/get-involved.html#contactUs>, and join HCDD's monthly Housing Advocates Collective Meetings.

**Commenter 6:** As a resident of the South Park neighborhood, the commenter expressed concerns about South Park's deterioration and gentrification. There is a lack of neighborhood amenities like grocery stores, restaurants, and other businesses. Although the commenter acknowledged that the City has been working to provide other amenities like walkable trails, she also stated that these beautiful trails are not safe to walk. The commenter inquired about the City's plans to revitalize the area and options for improvement for the area residents.

**Response:** HCDD appreciates the comment. In an effort to protect life, health, and safety, HCDD has worked with homeowners in the South Park area to repair or rebuild their homes. HCDD seeks to revitalize areas and prioritize families that have been historically underserved. For example, HCDD recently completed the HEB in Third Ward and the TeloMarket in Fifth Ward. These kinds of developments bring economic development and create jobs for neighborhood residents, and HCDD will continue to explore ways to revitalize communities across the City and improve the quality of life for Houston residents.

### Summary of Public Comments (Thursday, March 31, 2022)

**Commenter 1:** Commenter 1 stated that non-profits need more funding to assist with home repairs, especially following natural disasters. Also, a central hub is needed to apply for repair assistance that would then send applicants to agencies or partners that could make the repairs.

**Response:** Thank you for your comment. HCDD is actively working to expand its Home Repair Program efforts, which includes funding non-profits to complete home repair activities. This will help HCDD increase the number of homes that can be repaired for LMI households.

**Commenter 2:** Commenter 2 is the CEO of Rebuilding Together and is grateful for the City's work with critical emergency home repairs; however, the commenter thinks the City needs more avenues for minor repairs.

**Response:** Thank you for your comment. HCDD's Home Repair Program provides minor repairs for rehabilitations that are under \$20,000. HCDD will continue to evaluate its program and consider ways to expand the Home Repair Program.

**Commenter 3:** The Director of Strategic Planning of the Coalition for the Homeless, Commenter 3, appreciates the City's investment and work around homelessness. He thinks the City needs to have focused efforts to expand affordable housing, maintain existing affordable housing, and ensure that the most vulnerable residents have the ability to live and thrive.



**Response:** Thank you for your comment. While HCDD has allocated about \$2.6 million to reduce homelessness in the 2022 Annual Action Plan, HCDD has prioritized the preservation and expansion of affordable housing by allocating about \$17.5 million to these efforts. HCDD will continue to support this expanding the supply of affordable homes by constructing and rehabilitating rental and owned homes and by providing direct financial assistance to homebuyers.

**Commenter 4:** Commenter 4, the Resilience and Equity Officer for Harris County Public Health, commented that there are many street and sidewalks that need to be replaced, not repaired. The Quail Glenn community would like to advocate for more sidewalks. Sidewalks also need to be better for community members that are elderly or disabled or who need physical activity.

**Response:** Thank you for your comment. Although HCDD may support initiatives to repair or replace streets and sidewalks, the Houston Public Works (HPW) Department is responsible for the maintenance and improvement of infrastructure like streets, sidewalks, drainage, etc. Residents and community stakeholders can apply for the construction of new sidewalks or ramps through the HPW Sidewalk Program so please visit [www.publicworks.houstontx.gov/sidewalk-program](http://www.publicworks.houstontx.gov/sidewalk-program) for more information about this program. You may also call 3-1-1 or by visit [www.houstontx.gov/311/](http://www.houstontx.gov/311/) to submit a service request regarding sidewalks, ramps, sewage, and drainage issues.

**Commenter 5:** Commenter 5 expressed the need to increase adult literacy programs and workforce development. Increasing literacy and earning capacity will help Houstonians achieve homeownership.

**Response:** Thank you for your comment. HCDD will continue to support public services that improve the quality of life for Houstonians, especially for families and individuals who are low- and moderate-income.

**Commenter 6:** Commenter 6, CEO of Wesley Community Center, stated that the City needs more facilities for training, workshops, and education that can help low-income families and individuals into a better career improving their wages and creating generational stability. More City funding should be allocated to organizations to provide these kinds of services.

**Response:** Thank you for your comment. HCDD recognizes that funding more public services would help more Houstonians to create generational stability. Although federal regulations have capped public service expenditures for CDBG grantees, HCDD will continue to allocate the maximum of CDBG funding for public services allowed each year (16.77% of the CDBG grant) and explore ways to provide additional services to low-income families in an effort to improve their quality of life.

**Commenter 7:** The Principal at Better World Properties indicated that the City should consider more efficient ways to use the limited federal funds to develop leaders, as opposed for direct assistance, if possible. The commenter also expressed that it is not efficient to house and counsel people who aren't able to obtain a job within a year of being in these programs, and the City should also consider reducing the area median income (AMI) percentage when considering the populations that we should serve.

**Response:** Thank you for your comment. HCDD works to create opportunities for all Houstonians to have access to safe homes that they can afford in communities. To achieve this, HCDD preserves and expands affordable homes through direct assistance to families and individuals. HCDD also provides technical assistance and capacity



building, when possible, for subrecipients to improve services and outreach throughout Houston.

Additionally, HCDD uses all of its Community Development Block Grant (CDBG) to benefit low- and moderate-income residents, which is one of HUD's three national objectives for CDBG.

**Commenter 8:** Commenter 8 suggested that many Houstonians want to build careers and own homes, but they are not in a position to do so because they lack the skill to obtain a job that could help them build assets. Therefore, the City should assist adults with building skills through improving literacy and providing workforce development training. More funding should be allocated to these services so that these individuals can building careers while living and growing in Houston communities.

**Response:** Thank you for your comment. HCDD currently supports programs that assist expanding homeownership opportunities and provide employment training for low- and moderate-income families and individuals. Unfortunately, federal regulations prohibit Community Development Block Grant (CDBG) recipients from spending over a certain cap of its grant funds on public services. Therefore, HCDD cannot allocate more than the 16.77% of its grant on public services. However, HCDD will continue to support public service initiatives by funding these activities at its cap amount to assist low- and moderate-income households with improving their employment opportunities, which an ultimately improve their homeownership opportunities.

### Summary of Public Comments (Wednesday, April 6, 2022)

**Commenter 1:** Commenter 1 is a Board Member of Wesley Community Center, a non-profit community center targeting low- and moderate-income residents. The commenter is excited about the grants and opportunities available for low- and moderate-income residents and thinks it is important to build job skills for these residents to help them develop new skills, to get better jobs, and to support themselves. While the Wesley Community Center and other similar organizations have great resources, it needs more grant funds to expand critically needed services that can make larger impact.

**Response:** Thank you for your comment. HCDD is federally mandated to cap its Community Development Block Grant (CDBG) spending on public services at 16.77% of its total grant award. As such, HCDD has allocated \$4.2 million for next year's public service activities, which is at the regulatory cap allowed, and HCDD will continue to fund activities that assist LMI households with workforce development. If your organization is also interested in obtaining funding for public services, please apply for funding opportunities as they come available on HCDD's website at [www.houstontx.gov/housing/funding.html](http://www.houstontx.gov/housing/funding.html).

**Commenter 2:** Commenter 2 is a resident of Sugar Valley Sunnyside Community and said that although residents of the Sunnyside Community believe their voices have been heard, residents feel neglected because they are unhappy with the affordable homes that HCDD is building in the area. The homes are not considered affordable to community residents. Residents would also like to see multifamily homes with afterschool programs for children.

The commenter also expressed the need for more tools to assist formerly incarcerated individuals. There should be efforts to help individuals transition from housing vouchers and transitional housing to single family homes.





**Response:** Thank you for your comment. The City of Houston is moving forward to acquire a large tract of land near Highway 288 and East Orem alongside Cityscape Avenue to support the development and construction of up to 240 disaster resilient, energy efficient single-family homes that will be made affordable to residents making at or less than 80% of Houston's [Area Median Income](#). This comment has been shared with HCDD's Large Tract Division; HCDD staff held two meetings on May 10<sup>th</sup> and May 26<sup>th</sup> to get input from the community about these new affordable homes. If you were not able to attend these meetings, please share additional comments using [SocialPinpoint](#). For more information and Frequently Asked Questions about this development, please visit HCDD's webpage about the [New Homes for Cityscape](#).

The Houston Housing Authority (HHA) administers federal housing voucher programs that assist people exiting prisons and jails who are at-risk of homelessness and would be able to provide support in this area. HCDD also supports formerly incarcerated individuals through increasing their knowledge of and accessibility to public services. HCDD will continue to support public serves that address the needs of individuals reentering society.

**Commenter 3:** Commenter 3 is the Revitalization Planning Program Manager at Houston Housing Authority and thanked HCDD for all its work done to assist low- and moderate-income people. The Houston Housing Authority is happy to continue partnering with the City of Houston's Housing and Community Development Department.

**Response:** Thank you for your comment. HCDD, likewise, appreciates the opportunity to collaborate with the Houston Housing Authority to assist low- and moderate-income households.

**Commenter 4:** As a resident of Carverdale, the commenter stated that there are social services available for low- and moderate-income residents in the inner city, but there are areas outside of the 610 Loop that lack the same social services. The City should prioritize these areas by funding social services for literacy, job training, and financial counseling.

**Response:** Thank you for your comment. Many of the public service agencies funded by HCDD are located in low- and moderate-income (LMI) areas, and nearly 30% of the agency service locations are in LMI areas located outside of the 610 Loop. HCDD will continue to fund agencies that assist LMI areas while considering areas with the greatest need for services, like employment training, child care, senior services, etc.

## Breakout Group Summary

During each Spring Community Meeting, attendees participated in small, virtual breakout groups. Each breakout group was asked 5 main questions:

1. What are the top few housing concerns in Houston that our department should be addressing with this annual funding?
2. How can we better address these concerns through our existing programs? Do we need to modify existing programs or start new programs to better address these concerns?
3. Over the past two years, our partner agencies have seen an increased need for rental assistance and emergency shelter. How has COVID and other disasters like the winter freeze impacted your needs or the needs of certain people in your neighborhood?
4. How has your neighborhood changed over the past two years?
5. Have there been any positive changes since the start of pandemic?



Attendees were encouraged to have an open discussion with these questions and the following summary of comments about housing and community development-related needs is based on those breakout group dialogues.

### **Homeowner Needs**

There should be more opportunities for home repairs for homeowners that cannot afford them. More funding should be allocated to home repairs. Homeowners, especially vulnerable populations, need an assistance program for minor repairs on their homes. Previous City programs that assisted with maintenance were very beneficial because they helped to preserve homes by replacing worn out washers or kitchen sinks before it became a bigger problem, like rotting out the house.

Seniors also need home repairs, especially in the Fifth Ward, and they need repair assistance that won't result in any liens on their property. Fifth Ward residents submitted more than 40 applications for lead abatement through the Health Department, but only a few were assisted because many are behind on taxes and live in flood zones which makes them ineligible for abatement assistance. The City should consider matching TIRZ 18 affordable housing funds to create affordable homes in the Fifth Ward. Low- and moderate-income households, likewise, need home repair in Freedman's Town. Residents keep getting denied for assistance, and there is not enough funding. In Freedman's Town there are a lot of historic homes, including rental properties that need to be repaired.

We also need new programs that assist homeowners more rapidly following a disaster; that means that more funding would be required to implement these programs. Many residents have trouble affording home insurance so they forgo this crucial resources. Some low- and moderate-income homeowners believe that home insurance is not beneficial because their claims consistently get denied and have to pay out of pocket for repairs. This creates long-term damage and safety issues because many low- and moderate-income households are not able to pay the out-of-pocket costs, and usually, the costs are paid for on credit and add to the household's debt.

There are also other ways to help older neighborhoods. For instance, the amount of time that one is required to live in the home after the repairs should be reduced for households that participate in the home repair program. The City can also use funds to repair driveways and sidewalks or help to cut down trees that impact sidewalks and driveways. The City should develop a program that assists homeowners who do not have clear title but need home repairs. Low- and moderate-income homeowners, especially seniors who are attempting to "age in place", need more education about the resources available and need more assistance with avoiding increased taxes because of gentrification, which might ultimately displace them. The City should also focus efforts on outreach to seniors through paper marketing materials; for example, the water bill is a good outreach resource.

### **Needs for First-time/Prospective Homebuyers and New Single-Family Developments**

Residents of Sunnyside would like to meet about projects that are happening in District D. The City needs to share the prices of the proposed new homes. HCDD should build homes for under \$200,000 or \$150,000 because a \$300,000 home is unaffordable for low- and moderate-income households and can cause gentrification in low- and moderate-income neighborhoods.

The City should also create a program that works with mortgage lenders to serve low- and moderate-income households looking to purchase a home. Although the Planning and Development Department has been having the conversation about accessory dwelling units (ADUs), the conversation seems tailored to high-earning homeowners that could afford to finance ADUs and have a property large enough to build an ADU. However, low- and moderate-income families would benefit from owning and operating ADUs since it would provide them with a source of income. The City may consider a self-help program to help families and individuals construct their own homes. The City could provide the materials for them to construct ADUs or maybe use a "Habitat for Humanity" model.





## Renter Needs

Rental assistance needs additional funding. This would be a win-win because it will boost the economy and create a more resilient Houston.

Many residents with mental health issues cannot get the resources that they need. HCDD should consider increasing partnerships with mental health service providers may help. Services should be provided where residents live because transportation is an issue. Virtual mental health and other supportive services would be a helpful alternative, especially for those with transportation or mobility barriers.

Another way to assist renters is by regulating landlords and intervening in serious situations. Many landlords are low- and moderate-income and cannot afford to make repairs. Many low- and moderate-income renters cannot afford to move or pay for their own repairs. The City needs enforcement against landlords who fail to make repairs to their dilapidated and compromised rental homes. A program that could also assist with the repair of rental units may also help.

Some multifamily properties have issues with drug use and prostitution nearby, especially in condominiums, and the City does not have jurisdiction over these issues to be able to address appropriately. The Department of Neighborhoods and Houston Public Works regulate properties like this for habitability, but they should work with state-level agencies and the Houston Police Department to stop criminal activity occurring at multifamily properties that are condos.

We need new innovative programs that assist renters, like a program the helped renter's with at least one year of renter's insurance.

## Community Development Needs

There should be more focus on creating or improving public facilities like community centers and makerspaces. Creating more makerspaces like TX/RX Labs would be beneficial to everyone involved. However, these spaces need to be more accessible with no physical barriers like train impeding access.

The Wesley Community Center needs more money to continue and expand its services for low- and moderate-income households. Also, the Carverdale Community Center is too small. There is no kitchen or parking. It floods, and its amenities are in need of replacement.

Many community centers, operated by Houston Parks and Recreation Department (HPARD), are very old and are in need of repairs. These community centers and other City Park buildings should also provide City services that are available at Multiservice Centers. HCDD should also work towards improving the park grounds like Cloverland Park in South Acres/Crestmont Park Area; this will help low- and moderate-income communities with improving safety and quality of life for residents.

The Planning and Development Department's Neighborhood Resilience Plans were only piloted in 3 neighborhoods, and it is recommended that the program is expanded.

HCDD should design new single-family homes in a way that the home is resilient when constructed. The City may also consider installing solar panels in the newly constructed homes to help homeowners with energy needs and be more resilient following natural disasters. This will also help homeowners receive a federal tax credit.

The City should continue to think of creative ways to help low- and moderate-income households, especially to help them improve their quality of life.

The Mayor's Citizens Assistance Office is a navigation service for city services, but services aren't available in every community. There are many smaller communities that don't have services. Many services made available in the in inner city are not available in areas outside of the beltway. The City needs to make sure services are balanced throughout the city. The City also needs to serve areas that need it more first.

## General Comments



The City needs to communicate better about program guidelines. For example, it was not clear that hotel costs will not be paid when a home is being repaired and is temporarily uninhabitable.

HCDD should prioritize households with children or those living with a disability.

HCDD should find a way to incentivize community engagement with activities for children or food. More engagement should happen at parades or large events, like the Rodeo. Pop-up events where you can have fun days at the park would be helpful. HCDD should also have more signage at community centers, open spaces, billboards that are digital and can change the advertisement to show that things are happening in the community. Overall, more engagement like this would be great so that HCDD can understand residents' needs.

## Public Hearing Poll Summary

During the 2022 Spring Community Meetings, HCDD polled attendees during the informational presentation. The following responses were received during the Spring Community Meetings.

### Q1. Tells us why you joined HCDD's Spring Community Meeting. Select all that apply. (12 Respondents)

Response	Percentage
Learn more about HCDD's programs and initiatives.	91.6%
Give input about my community's needs.	33.3%
Support a new project.	25.0%
Collaborate on the budget strategy.	25.0%

### Q2. CDBG: Would you increase the budget for Home Repair Services? (10 Respondents)

Response	Percentage
Yes. I would increase by more than \$2 million.	42.9%
Yes. I would increase by \$2 million or less.	14.3%
No. I would decrease it.	0.0%
No. I would keep it as is.	14.3%

### Q3. Would you change the budget to increase funding for Homebuyer Assistance? (11 Respondents)

Response	Percentage
Yes. I would increase by more than \$2 million.	33.3%
Yes. I would increase by \$2 million or less.	13.3%
No. I would decrease it.	6.7%
No. I would keep it as is.	0.0%

### Q4. Would you change the budget to increase funding for Public Facilities and Improvements? (11 Respondents)

Response	Percentage
Yes. I would increase by more than \$2 million.	25.0%





Response	Percentage
Yes. I would increase by \$2 million or less.	12.5%
No. I would decrease it.	12.5%
No. I would keep it as is.	18.8%

**Q5. Should HOME funding be prioritized to build new homes for low- and moderate-income \_\_\_\_\_? (17 Respondents)**

Response	Percentage
Homeowners	82.4%
Renters	17.6%

**Q6. Would you increase the budget for any of the HOPWA Activities? Select all that apply. (14 Respondents)**

Response	Percentage
Rental Assistance	57.1%
Supportive Services	35.7%
Short-Term Rent, Mortgage, Utility Subsidies (STRMU)	42.9%
Operating Costs	14.3%
Resource Identification	21.4%
I like the current budget.	42.9%

**Q7. How would you change the budget for any of the ESG Activities? Select all that apply. (14 Respondents)**

Response	Percentage
Decrease Emergency Shelter	15.4%
Decrease HMIS	7.7%
Decrease Homeless Prevention	7.7%
I like the budget as is.	23.1%
Increase Emergency Shelter	53.8%
Increase HMIS	23.1%
Increase Homeless Prevention	76.9%
Increase Rapid Rehousing	46.2%

**Q8. How would you rate today's meeting? (4 Respondents)**

Average of 4.5 of 5 Stars



## Appendix 6: Public Hearing Notices

### 2021 Fall Public Hearings

Houston Chronicle

La Voz de Houston

**Public Notice**

The City of Houston Housing and Community Development Department (HCDD) anticipates an allocation of \$37,352,805.00 in Home Investment Partnerships Grant – American Relief Plan (HOME-ARP) to help create affordable housing and provide services for people who are homeless, people at risk of becoming homeless, and other vulnerable populations. The City will request this funding from the U.S. Department of Housing and Urban Development (HUD) through a Substantial Amendment to the 2021 Annual Action Plan. The Amendment will include additional information regarding community needs and the proposed HOME-ARP activities in a HUD prescribed format called the HOME-ARP Allocation Plan. The following table shows the proposed budgeted activities for HOME-ARP.

HOME Investment Partnerships Grant – American Rescue Plan		
Acquisition and Development of Non-Congregate Shelters/ Activity Delivery	\$22,550,000	60.4%
Tenant-Based Rental Assistance	\$2,500,000	6.7%
Supportive Services	\$6,699,885	17.9%
Planning and Administration	\$5,602,920	15.0%
<b>Total</b>	<b>\$37,352,805</b>	<b>100.0%</b>

The public may comment on the Amendment, including the HOME-ARP Allocation Plan and proposed budget, during the 15-day comment period extending from Thursday, November 4, 2021 to Friday, November 19, 2021. Public comments may be submitted by email to [HCDDPlanning@houston.tx.gov](mailto:HCDDPlanning@houston.tx.gov), by mail: HCDD, ATTN: Planning 2100 Travis Street, 9<sup>th</sup> Floor, Houston TX, 77002, or by voicemail at 831-394-5400. Summaries of public comments and responses will be available in the amended 2021 Annual Action Plan. Please join us for the Virtual Fall Community Meeting and Public Hearing where we will discuss the HOME-ARP allocation and the development of the 2022 Annual Action Plan. The schedule is as follows:

Ways to Participate Live	Dates
Online at <a href="https://bit.ly/2021FPH">bit.ly/2021FPH</a> Call US (Toll): 1-936-755-1521 English ID: 235 663 157# Spanish ID: 630 833 061# <b>Facebook Live</b> <a href="https://www.facebook.com/HoustonHCDD">@HoustonHCDD</a>	Thursday, November 4, 2021 at 3:00 pm Wednesday, November 10, 2021 at 6:00 pm

Closed Captioning will be provided. For additional information or to request special arrangements at the live virtual meetings (interpreter or other), contact Ashley Lawson at (832) 394-5438 or [Ashley.Lawson@houston.tx.gov](mailto:Ashley.Lawson@houston.tx.gov).

Can't make live virtual meetings? You can view materials and get involved at our website: [www.houston.tx.gov/housing](http://www.houston.tx.gov/housing). For specific questions or concerns about fair housing or landlord/tenant relations, please contact Yolanda Guess-Jeffries at (832) 394-6200 ext. 5.

**Aviso Público**

El Departamento de Vivienda y Desarrollo Comunitario de la Ciudad de Houston (HCDD, por sus siglas en inglés) anticipa una asignación de \$37,352,805.00 en Home Investment Partnerships Grant – American Relief Plan (HOME-ARP) para ayudar a crear viviendas asequibles y proporcionar servicios para personas sin hogar, personas en riesgo de quedarse sin hogar y otras poblaciones vulnerables. La Ciudad solicitará este financiamiento al Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD, por sus siglas en inglés) a través de una Enmienda Sustancial al Plan de Acción Anual 2021. La Enmienda incluirá información adicional sobre las necesidades de la comunidad y las actividades propuestas de HOME-ARP en un formato prescrito por HUD llamado Plan de Asignación HOME-ARP. En el cuadro siguiente se muestran las actividades presupuestadas propuestas para HOME-ARP.

HOME Investment Partnerships Grant – American Rescue Plan		
Adquisición y desarrollo de refugios no congregados / entrega de actividades	\$22,550,000	60.4%
Asistencia de alquiler basada en el inquilino	\$2,500,000	6.7%
Servicios de Apoyo	\$6,699,885	17.9%
Administración y Planificación	\$5,602,920	15.0%
<b>Total</b>	<b>\$37,352,805</b>	<b>100.0%</b>

El público puede comentar sobre la Enmienda, incluido el Plan de Asignación HOME-ARP y el presupuesto propuesto, durante el período de comentarios de 15 días que se extiende desde el jueves 4 de noviembre de 2021 hasta el viernes 19 de noviembre de 2021. Los comentarios públicos pueden enviarse por correo electrónico a [HCDDPlanning@houston.tx.gov](mailto:HCDDPlanning@houston.tx.gov), por correo: HCDD, ATTN: Planning 2100 Travis Street, 9<sup>th</sup> Floor, Houston TX, 77002, o por correo de voz al 831-394-5400. Los resúmenes de los comentarios y respuestas del público estarán disponibles en el Plan de Acción Anual 2021 modificado. Únase a nosotros para la Reunión Virtual de la Comunidad de Otoño y la Audiencia Pública donde discutiremos la asignación home-ARP y el desarrollo del Plan de Acción Anual 2022. El calendario es el siguiente:

Formas de Participar en Vivo	Fechas
En línea a través de <a href="https://bit.ly/2021FPH">bit.ly/2021FPH</a> Llame US (Gratis): 1-936-755-1521 English ID: 235 663 157# Español ID: 630 833 061# <b>Facebook Live</b> <a href="https://www.facebook.com/HoustonHCDD">@HoustonHCDD</a>	Jueves 4 de noviembre de 2021 a las 3:00 pm Miércoles 10 de noviembre de 2021 a las 6:00 pm

Se proporcionarán subtítulos. Para obtener información adicional o para solicitar arreglos especiales en las reuniones virtuales en vivo (intérprete u otro), comuníquese con Ashley Lawson al (832) 394-5438 o [Ashley.Lawson@houston.tx.gov](mailto:Ashley.Lawson@houston.tx.gov).

¿No puede hacer reuniones virtuales en vivo? Puede ver los materiales e involucrarse en nuestro sitio web: [www.houston.tx.gov/housing](http://www.houston.tx.gov/housing). Para preguntas o inquietudes específicas sobre vivienda justa o relaciones entre propietarios e inquilinos, comuníquese con Yolanda Guess-Jeffries al (832) 394-6200 ext. 5.



## 2021 Fall Public Hearings

Viet Moi

### Public Notice

The City of Houston Housing and Community Development Department (HCDD) anticipates an allocation of \$37,352,805.00 in Home Investment Partnerships Grant – American Relief Plan (HOME-ARP) to help create affordable housing and provide services for people who are homeless, people at risk of becoming homeless, and other vulnerable populations. The City will request this funding from the U.S. Department of Housing and Urban Development (HUD) through a Substantial Amendment to the 2021 Annual Action Plan. The Amendment will include additional information regarding community needs and the proposed HOME-ARP activities in a HUD prescribed format called the HOME-ARP Allocation Plan. The following table shows the proposed budgeted activities for HOME-ARP.

HOME Investment Partnerships Grant – American Rescue Plan		
Acquisition and Development of Non-Congregate Shelters/Activity Delivery	\$ 22,550,000	60.4%
Tenant-Based Rental Assistance	\$ 2,500,000	6.7%
Supportive Services	\$ 6,699,885	17.9%
Planning and Administration	\$ 5,602,920	15.0%
<b>Total</b>	<b>\$ 37,352,805</b>	<b>100.0%</b>

The public may comment on the Amendment, including the HOME-ARP Allocation Plan and proposed budget, during the 15-day comment period extending from Thursday, November 4, 2021 to Friday, November 19, 2021. Public comments may be submitted by email to [HCDDPlanning@houston.tx.gov](mailto:HCDDPlanning@houston.tx.gov), by mail: HCDD, ATTN: Planning 2100 Travis Street, 9<sup>th</sup> Floor, Houston TX, 77002, or by voicemail at 831-394-5400. Summaries of public comments and responses will be available in the amended 2021 Annual Action Plan. Please join us for the Virtual Fall Community Meeting and Public Hearing where we will discuss the HOME-ARP allocation and the development of the 2022 Annual Action Plan. The schedule is as follows:

Ways to Participate Live	Dates
Online at <a href="https://bit.ly/2021FPH">bit.ly/2021FPH</a>	Thursday, November 4, 2021 at 3:00 pm
Call US (Toll): 1-936-755-1521 English ID: 235 663 157# Spanish ID: 630 833 061#	Wednesday, November 10, 2021 at 6:00 pm
Facebook Live @HoustonHCDD	

Closed Captioning will be provided. For additional information or to request special arrangements at the live virtual meetings (interpreter or other), contact Ashley Lawson at (832) 394-5438 or [Ashley.Lawson@houston.tx.gov](mailto:Ashley.Lawson@houston.tx.gov).

Can't make live virtual meetings? You can view materials and get involved at our website: [www.houston.tx.gov/housing](http://www.houston.tx.gov/housing). For specific questions or concerns about fair housing or landlord/tenant relations, please contact Yolanda Guess-Jeffries at (832) 394-6200 ext. 5.



## 2022 Spring Public Hearings

Houston Chronicle

2022 Annual Action Plan  
Draft Notice – **Public Hearing ONLY**

### Public Notice

Please join City of Houston (City) Housing and Community Development Department (HCDD) for one of our virtual Spring Community Meetings on March 31, 2022 at 3 pm and April 6, 2022 at 6 pm to give input on the Draft 2022 Annual Action Plan. Approximately \$48 million in federal entitlement grants will be available to improve Houston's neighborhoods and the quality of life for low- and moderate-income families over the next year. These federal grants include the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Housing Opportunities for Persons with HIV/AIDS (HOPWA), and Emergency Solutions Grant (ESG). Staff will discuss the budget and goals included in the 2022 Annual Action Plan.

### Ways to Participate Live Microsoft Teams Link: [bit.ly/2022SPH](https://bit.ly/2022SPH) Call In

US (Toll): 1-936-755-1521  
English Participant Code: 588 312 814#  
Spanish Participant Code: 893 762 513#

**Facebook Live** @HoustonHCDD  
**HTV**

For additional information or to request special arrangements for the live virtual meetings (interpreter or other), contact Ashley Lawson at (832) 394-5438 or [Ashley.Lawson@houstontx.gov](mailto:Ashley.Lawson@houstontx.gov) or specific questions or concerns about fair housing or landlord/tenant relations, please contact Yolanda Jefferies at (832) 394-6200 ext. 5.

La Voz de Houston

**Plan de Accion Anual 2022**  
**Aviso de Borrador – Audiencia publica SOLAMENTE**

### Aviso Público

Favor de unirse con la Ciudad de Houston (Ciudad) y el Departamento de Vivienda y Desarrollo Comunitario (HCDD, por sus siglas en ingles) para una de nuestras reuniones comunitarias virtuales de primavera el 31 de Marzo de 2022 a las 3 pm y el 6 de Abril de 2022 a las 6 pm para brindar su opinion sobre el Borrador de Plan de Accion Anual 2022. Aproximadamente 48 millones de dolares en subvenciones federales estaran disponibles para mejorar los barrios de Houston y la calidad de vida de las familias de ingresos bajos y moderados durante el proximo ano. Estas subvenciones federales incluyen la Subvencion en Bloque para el Desarrollo de la Comunidad (CDBG, por sus siglas en ingles), el Programa de Asociaciones de Inversion en el Hogar (HOME, por sus siglas en ingles), las Oportunidades de Vivienda para Personas con VIH/SIDA (HOPWA, por sus siglas en ingles) y la Subvencion para Soluciones de Emergencia (ESG, por sus siglas en ingles). El personal discutira el presupuesto y los objetivos incluidos en el Plan de Accion Anual 2022.

**Formas de Participar en Vivo**  
**Microsoft Teams Enlace:** [bit.ly/2022SPH](https://bit.ly/2022SPH)  
**Llame al**  
EE.UU. (llamada gratuita): 1-936-755-1521  
Codigo de participante en ingles: 588 312 814#  
Codigo de participante en espanol: 893 762 513#  
**Facebook Live** @HoustonHCDD  
**HTV**

Para obtener informacion adicional o para solicitar arreglos especiales para las reuniones virtuales en vivo (interprete u otro), pongase en contacto con Ashley Lawson llamando al (832) 394-5438 o a [Ashley.Lawson@houstontx.gov](mailto:Ashley.Lawson@houstontx.gov). Si tiene preguntas o preocupaciones especificas sobre la vivienda justa o las relaciones entre propietarios e inquilinos, pongase en contacto con Yolanda Jefferies llamando al (832) 394-6200 ext. 5.



Public Notice

The general public may comment on the Draft 2022 Annual Action Plan during the 30-day comment period extending from Friday, March 11, 2022 to Sunday, April 10, 2022. Give input on approximately \$48 Million in federal entitlement grants that will be available to improve Houston's neighborhoods and the quality of life for low- and moderate-income families over the next year.

The City of Houston (City) Housing and Community Development Department (HCDD) anticipates an allocation of \$48,325,517.00 in federal grants and \$281,336.00 in program income, totaling \$48,606,853.00 for the 2022 Program Year (July 1, 2022 - June 30, 2023). The following tables show the estimated budgeted activities. Upon the release of HUD's PY 2022 allocations, the budget will be updated according to the allocation percentages presented below.

Program Year 2022 Proposed Budgets for Federal Funds

Community Development Block Grant		
Public Services	\$3,717,978	14.8%
ESG Match	\$500,000	1.9%
Public Facilities and Improvements	\$5,240,000	20.8%
Single-Family Home Repair	\$5,248,101	20.9%
Homebuyer Assistance	\$1,800,000	7.2%
Economic Development	\$750,000	3.0%
Code Enforcement	\$2,865,463	11.4%
Program Administration	\$5,030,385	20.0%
<b>Total</b>	<b>\$25,151,927</b>	<b>100.0%</b>

HOME Investment Partnerships Grant		
Multifamily Acquisition/ Rehabilitation/New Construction/ Relocation/Project Delivery	\$7,672,187	73.3%
Single-Family Acquisition/ Rehabilitation/New Construction/ Relocation/Project Delivery	\$1,745,927	16.7%
Program Administration	\$1,046,457	10.0%
<b>Total</b>	<b>\$10,464,571</b>	<b>100.0%</b>

Housing Opportunities for Persons with AIDS Grant		
Operating Costs	\$1,000,000	9.2%
Supportive Services	\$2,500,000	23.0%
Project or Tenant-based Rental Assistance	\$4,800,000	44.1%
Short-Term, Rent, Mortgage & Utility Assistance	\$1,493,263	13.7%
Resource Identification	\$65,000	0.6%
Grantee Administration	\$326,544	3.0%
Sponsor Administration	\$700,000	6.4%
<b>Total</b>	<b>\$10,884,807</b>	<b>100.0%</b>

Emergency Solutions Grant		
Homeless Management Information System (HMIS)	\$85,000	4.0%
Emergency Shelter	\$1,000,000	47.5%
Homeless Prevention	\$362,632	17.2%
Rapid Re-Housing	\$500,000	23.8%
Administration	\$157,916	7.5%
<b>Total</b>	<b>\$2,105,548</b>	<b>100.0%</b>

Public comments may be submitted by email to: [HCDDPlanning@houstontx.gov](mailto:HCDDPlanning@houstontx.gov) or by mail: HCDD, ATTN: Planning, 2100 Travis Street, 9th Floor, Houston, TX 77002 or leave a voicemail at 832-394-5400. Summaries of public comments and responses will be available in the final version of the 2022 Annual Action Plan.

Visit us online at <https://houstontx.gov/housing/> or visit HCDD's office to view the Draft 2022 Annual Action Plan at the following locations. Copies may also be obtained at this location upon request.

For specific questions or concerns about fair housing or landlord/tenant relations, please contact Yolanda Jefferies at (832) 394-6200 ext.5.

Plan de Accion Anual 2022 Borrador de Aviso - Periodo de Comentarios Publicos SOLAMENTE

Aviso Publico

El publico en general puede comentar sobre el Borrador del Plan de Accion Anual 2022 durante el periodo de comentarios de 30 dias que se extiende desde el viernes 11 de marzo de 2022 hasta el domingo 10 de abril de 2022. Dar aportes sobre aproximadamente \$48 millones en subvenciones federales de derechos que estaran disponibles para mejorar las comunidades de Houston y la calidad de vida de las familias de ingresos bajos y moderados durante el proximo ano.

El Departamento de Vivienda y Desarrollo Comunitario (HCDD, por sus siglas en ingles) de la Ciudad de Houston (Ciudad) anticipa una asignacion de \$48,325,517.00 en subvenciones federales y \$281,336.00 en ingresos del programa, totalizando \$48,606,853.00 para el Programa del Ano 2022 (1 de Julio de 2022 - 30 de Junio de 2023).

En los cuadros siguientes se muestran las actividades presupuestadas estimadas. Tras la publicacion de las asignaciones de HUD para el PY 2022, el presupuesto se actualizara de acuerdo con los porcentajes de asignacion que se presentan a continuacion.

Presupuestos Propuestos para el Programa del Ano 2022 para Fondos Federales

Subvencion en Bloque para el Desarrollo Comunitario		
Servicios Publicos	\$3,717,978	14.8%
ESG Match	\$500,000	1.9%
Mejoras y Facilidades Publicas	\$5,240,000	20.8%
Reparacion de Hogares Unifamiliares	\$5,248,101	20.9%
Asistencia a Compradores de Casas	\$1,800,000	7.2%
Desarrollo Economico	\$750,000	3.0%
Aplicacion del Codigo	\$2,865,463	11.4%
Administracion del Programa	\$5,030,385	20.0%
<b>Total</b>	<b>\$25,151,927</b>	<b>100.0%</b>

HOME Investment Partnerships Grant		
Adquisicion multifamiliar / Rehabilitacion / Nueva construccion / Reubicacion / Entrega de proyectos	\$7,672,187	73.3%
Adquisicion unifamiliar / Rehabilitacion / Nueva construccion / Reubicacion / Entrega de proyectos	\$1,745,927	16.7%
Administracion del Programa	\$1,046,457	10.0%
<b>Total</b>	<b>\$10,464,571</b>	<b>100.0%</b>

Subvencion de Oportunidades de Vivienda para Personas con SIDA		
Costos Operacionales	\$1,000,000	9.2%
Servicios de Apoyo	\$2,500,000	23.0%
Asistencia de alquiler basada en proyectos o inquilinos	\$4,800,000	44.1%
Asistencia a corto plazo, Alquiler, Hipoteca y Servicios Publicos	\$1,493,263	13.7%
Identificacion de Recursos	\$65,000	0.6%
Administracion del Concesionario	\$326,544	3.0%
Administracion del Patrocinador	\$700,000	6.4%
<b>Total</b>	<b>\$10,884,807</b>	<b>100.0%</b>

Subvencion de Soluciones de Emergencia		
Sistema de Informacion de Gestion de Personas sin Hogar (HMIS, por sus siglas en ingles)	\$85,000	4.0%
Refugio de Emergencia	\$1,000,000	47.5%
Prevencion de Personas Sin Hogar	\$362,632	17.2%
Realojamiento Rapido	\$500,000	23.8%
Administracion	\$157,916	7.5%
<b>Total</b>	<b>\$2,105,548</b>	<b>100.0%</b>

Los comentarios publicos pueden enviarse por correo electronico a: [HCDDPlanning@houstontx.gov](mailto:HCDDPlanning@houstontx.gov) o por correo: HCDD, ATTN: Planning, 2100 Travis Street, 9th Floor, Houston, TX 77002 o dejar un correo de voz al 832-394-5400. Los resúmenes de los comentarios y respuestas del publico estaran disponibles en la version final del Plan de Accion Anual 2022.

Visitenos en linea en <https://houstontx.gov/housing/> o visite la oficina de HCDD para ver el Borrador del Plan de Accion Anual 2022 en los siguientes lugares. Tambien se pueden obtener copias en este lugar previa solicitud.

Para preguntas o inquietudes especificas sobre vivienda justa o relaciones entre propietarios e inquilinos, comuniquese con Yolanda Jefferies al (832) 394-6200 ext.5.





## Appendix 7: Written Comments and Responses

This section is pending written responses to be received during the public comment period.

Written comments may be mailed or e-mailed to HCDD. All commenters that submitted written comments received a written letter thanking them for their submissions and providing them with instructions about how to stay connected by signing up for HCDD's eNewsletter that provides information on HCDD's latest news. Commenters were also notified that their comments would be included in the final 2022 Annual Action Plan that is to be submitted to the U.S. Department of Housing and Urban Development (HUD).



**Robinson, Kristin - HCD**

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**From:** [REDACTED]  
**Sent:** Monday, April 4, 2022 7:49 PM  
**To:** HCDD Planning  
**Subject:** Affordable 55+ Apartments:

[Message Came from Outside the City of Houston Mail System]  
There should be more housing built for seniors like me at 83 years young.

Sent from [Mail](#) for Windows



# CITY OF HOUSTON

Housing & Community Development Department

**Sylvester Turner**

Mayor

Keith W. Bynam  
Director  
2100 Travis, 9<sup>th</sup> Floor  
Houston, Texas 77002

T. (832) 394-6200  
F. (832) 395-9662  
[www.houstontx.gov/housing](http://www.houstontx.gov/housing)

April 22, 2022

[Redacted]

Subject: 2022 Annual Action Plan for the City of Houston

Dear [Redacted]:

Thank you for comment regarding the City of Houston’s Draft 2022 Annual Action Plan. We appreciate the expressed concern about more new housing for seniors.

The City of Houston Housing and Community Development Department (HCDD) supports seniors with entitlement funding through several avenues. With the HOME Investment Partnerships Grant (HOME) and other funding sources, HCDD funds multifamily developments that include housing for seniors. During the current program year, HCDD has funded the creation of about 7 new rental home developments for seniors and is also funding the rehabilitation of another rental home for seniors. HCDD expects that construction for at least 7 of these rental homes will be completed within the next year and will create over 750 new units for seniors in the Houston area.

HCDD also supports new home developments dedicated to seniors through Resolutions of Support for Housing Tax Credits (HTCs) allocated by the Texas Department of Housing and Community Affairs (TDHCA). HTCs help fund the development and preservation of affordable rental homes for low-income households. HCDD will continue to support the development and preservation affordable rental homes through these tax credits.

Your comments are greatly appreciated and will be included in the final 2022 Annual Action Plan submitted to the U.S. Department of Housing and Urban Development (HUD). Please check HCDD's website for additional information on strategic planning documents at <https://houstontx.gov/housing/>.

Sincerely,

DocuSigned by:  
*Derek Sellers*  
451A6916CB00416...

Derek Sellers  
Deputy Director

**Robinson, Kristin - HCD**

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**From:** [REDACTED]  
**Sent:** Tuesday, April 5, 2022 2:33 PM  
**To:** HCDD Planning  
**Subject:** 2022 Annual Action Plan

[Message Came from Outside the City of Houston Mail System]

Sent from [Mail](#) for Windows  
To Whom It May Concern,

I am a native Houstonian and a resident of the Near Northside Neighborhood in the 5<sup>th</sup> Ward and I'm also a board member of the Wesley Community Center, a non-profit that supports residents with job placement/ skills building, financial assistance/ coaching, early education/ after-school enrichment and taking care of basic needs/ food pantry.

Community organizations in underserved neighborhoods such as the Near Northside desperately need access to public funding to manage existing property and expand services. The Wesley Community Center is in a building that is about a hundred years old. Our community needs the services of the WCC more than ever. And expanding services for the community is unlikely without some public funding.

Thank you for reading. Thank you for all you do for the communities of Houston.

[REDACTED]



# CITY OF HOUSTON

Housing & Community Development Department

**Sylvester Turner**

Mayor

Keith W. Bynam  
Director  
2100 Travis, 9<sup>th</sup> Floor  
Houston, Texas 77002

T. (832) 394-6200  
F. (832) 395-9662  
[www.houstontx.gov/housing](http://www.houstontx.gov/housing)

April 22, 2022

[Redacted]

Subject: 2022 Annual Action Plan for the City of Houston

Dear [Redacted]:

Thank you for comments regarding the City of Houston's Draft 2022 Annual Action Plan. We appreciate the expressed concerns regarding the improvement of Wesley Community Center.

The City of Houston Housing and Community Development Department (HCDD) supports the improvement of community facilities like parks, libraries, health clinics, and community centers similar to the Wesley Community Center. If your organization is interested building or renovating a public facility, please review our Community Amenities webpage for more information at [www.houstontx.gov/housing/amenities.html](http://www.houstontx.gov/housing/amenities.html). You can also view our current funding opportunities at [www.houstontx.gov/housing/funding.html](http://www.houstontx.gov/housing/funding.html). The 2022 Request for Proposals for community facilities is anticipated to be published during the summer of 2022.

Your comments are greatly appreciated and will be included in the final 2022 Annual Action Plan submitted to the U.S. Department of Housing and Urban Development (HUD). Please check the HCDD's website for additional information on strategic planning documents at [www.houstontx.gov/housing/](http://www.houstontx.gov/housing/).

Also, please continue to stay connected with HCDD through our eNewsletter by scrolling to the bottom of any HCDD webpage and clicking "Subscribe to Our Email List". Through this eNewsletter, you will receive information about HCDD programs and upcoming funding opportunities that can assist with your initiatives.

Sincerely,

DocuSigned by:  
  
451A6916CB00416...  
Derek Sellers  
Deputy Director

**Robinson, Kristin - HCD**

---

**From:** [REDACTED]  
**Sent:** Tuesday, April 5, 2022 7:34 PM  
**To:** HCDD Planning  
**Subject:** HCDD Spring 2022 - Virtual Community Meetings Feedback (CDBG funding)

[Message Came from Outside the City of Houston Mail System]  
Dear City of Houston Housing and Community Development,

I am a board member for a nonprofit in the Near Northside and a resident of Houston (77007). I am writing to request your support.

Of the \$25 million in CDBG funding allocated to the City for 2022, \$5.2 million has been allocated for “Public Facilities and Improvements.” We have submitted an application under this line item. I would like to ask that that the city target, workforce/adult education services.

The Near Northside residents need training and skill building to not only increase their income but to also become financially stable. This is increasingly important as the neighborhood is currently shifting. Community based organizations in the area need funding to maintain current properties and to expand our offerings to meeting the needs of the residents.

I appreciate your time and consideration.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



# CITY OF HOUSTON

Housing & Community Development Department

**Sylvester Turner**

Mayor

Keith W. Bynam  
Director  
2100 Travis, 9<sup>th</sup> Floor  
Houston, Texas 77002

T. (832) 394-6200  
F. (832) 395-9662  
[www.houstontx.gov/housing](http://www.houstontx.gov/housing)

April 22, 2022

[REDACTED]

Subject: 2022 Annual Action Plan for the City of Houston

Dear [REDACTED]:

Thank you for comments regarding the City of Houston’s Draft 2022 Annual Action Plan. We appreciate the expressed concerns regarding the Near Northside’s need for public facility improvements, property maintenance, and increased access to employment training and/or financial literacy building.

### Funding Opportunities

The Housing and Community Development Department (HCDD) supports the improvement of neighborhoods for low- and moderate-income residents through several coordinated program activities including funding public facility development and improvements. If your nonprofit organization has submitted an application for “Public Facilities and Improvements”, HCDD staff will evaluate each proposal that meets threshold requirements, and upon completion of threshold review by HCDD, staff will contact the applicant to discuss the eligibility determination.

HCDD also funds agencies and non-profit organizations to help expand services that enhance the quality of life for many low- and moderate-income Houstonians. If your organization is also interested in obtaining funding for public services, please apply for funding opportunities as they come available on HCDD’s website at [www.houstontx.gov/housing/funding.html](http://www.houstontx.gov/housing/funding.html).

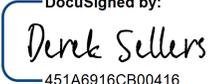
### Other Resources

Homeowners that need support with maintaining their homes may be eligible for assistance through HCDD’s [Home Repair Program](#). HCDD provides free workshops and community events – like the current [360 Homeownership Series](#) – to homeowners about building healthy credit and maintenance expectations, as well as succession/estate planning and tax liabilities. HCDD will also continue to explore new ways to reach for residents with information and resources for maintaining their homes.

## Conclusion

Your comments are greatly appreciated and will be included in the final 2022 Annual Action Plan submitted to the U.S. Department of Housing and Urban Development (HUD). Please check HCDD's website for additional information on strategic planning documents at [www.houstontx.gov/housing/](http://www.houstontx.gov/housing/), and please stay connected by signing up for HCDD's eNewsletter that provides information on HCDD's latest news.

Sincerely,

DocuSigned by:  
  
451A6916CB00416...  
Derek Sellers  
Deputy Director

## Robinson, Kristin - HCD

---

**From:** [REDACTED]  
**Sent:** Friday, April 1, 2022 11:56 AM  
**To:** HCDD Planning  
**Subject:** Public Comments

[Message Came from Outside the City of Houston Mail System]

April 1, 2022

City of Houston  
Housing and Community Development  
Public Hearing (March 31, 2022)  
[REDACTED]

Unfortunately, when I attempt to partake in a city of Houston housing webinar or event, I do not receive the connecting information or claims of technical difficulties occur that prevent my comments. Even in public appearances my questions are not ever addressed. But one of your staff contacted me at 11:35 am today encouraging me to present my comments and concerns here so that they will be included in the recorded hearing and hopefully be addressed.

1. My chat comments were ignored I have been told during yesterday's public hearing of HCDD. My question was Freedman's Town in Houston's Fourth Ward, has not received CDBG funding since 1984 and that was to restore dangerous, dilapidated playground equipment, pavilion, etc., and that the previous director of HCDD was fired when for once he stood for justice, but always told me that mayor Sylvester Turner would not give him approval to move forward on our youth center and housing proposals, so will this present director be afraid of firing if he, too, presents our same proposals for funding?
2. Does HCDD fund construction of youth centers and historic preservation of houses--and streets? While HCDD staff said yes, she appeared unclear on further details. She did not give me any specific person to contact either.
3. When contacting HCDD via phone when Derek could not hear me, a staff woman appeared clueless but her number given on email in event of questions and participating issues (technical). She said she had to walk down the hall and ask someone for answers. I hung up phone and managed to get into the public hearing via phone. Even then there was technical issue but I persisted and I awaited my turn to speak.

All due respect to the HCDD staff, better orientation needed for any near future webinars they host.

Hope that my comments will be accepted as part of the said public hearing.

Thank you.

[REDACTED]



# CITY OF HOUSTON

Housing & Community Development Department

**Sylvester Turner**

Mayor

Keith W. Bynam  
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T. (832) 394-6200  
F. (832) 395-9662  
[www.houstontx.gov/housing](http://www.houstontx.gov/housing)

April 22, 2022

[Redacted]

Subject: 2022 Annual Action Plan for the City of Houston

Dear [Redacted]

Thank you for comments regarding the City of Houston's Draft 2022 Annual Action Plan. We appreciate the expressed concerns regarding funding opportunities and technical difficulties participating in the public hearing.

### Public Hearings and Written Comments

Thank you for attending the City of Houston Housing and Community Development Department (HCDD) Spring Community Meeting on March 31, 2022. We apologize for any difficulties that you experienced while attempting to make your public comment during the meeting. Although, HCDD staff was not able to assist you during the meeting, we will continue to work to find solutions for the problems you experienced so that they do not happen again in the future.

We also thank you for submitting a written comment following the Spring Community Meeting. Written comments through e-mail, amongst other prescribed methods, allows HCDD to provide a written response.

### Funding Opportunities

HCDD supports rehabilitation or construction of many community amenities like parks, libraries, and community centers, including youth centers, using the Community Development Block Grant (CDBG). Each Notice of Funding Availability (NOFA) specifies the criteria the City uses to select funded projects, which may include factors like resource leveraging, management capacity, project feasibility, benefits to low- and moderate-income persons, among others. Based on the selection criteria and available funding, selected projects will be submitted for City Council approval for funding. If your organization is interested in obtaining funding for public facility improvements, please apply for funding opportunities as they come available on HCDD's website at [www.houstontx.gov/housing/funding.html](http://www.houstontx.gov/housing/funding.html).

### **Historic Preservation**

Although HCDD does not fund activities specifically dedicated to the historic preservation of streets, homes, or buildings, HCDD does help preserve affordable homes through the development or rehabilitation of single-family or multifamily homes in HCDD's [Home Repair Program](#) and [Multifamily Development Program](#). For specific information and programs dedicated to historic preservation, please visit the Planning and Development Department's webpage at [www.houstontx.gov/planning/HistoricPres/](http://www.houstontx.gov/planning/HistoricPres/) for helpful links and resources.

### **Conclusion**

Again, thank you for your comments; your comments will be included in the final 2022 Annual Action Plan submitted to the U.S. Department of Housing and Urban Development (HUD).

For more information on HCDD's strategic planning documents, please check HCDD's website at [www.houstontx.gov/housing/](http://www.houstontx.gov/housing/).

Sincerely,

DocuSigned by:  
  
451A6916CB00416...  
Derek Sellers  
Deputy Director

**Robinson, Kristin - HCD**

---

**From:** [REDACTED]  
**Sent:** Thursday, March 31, 2022 3:48 PM  
**To:** HCDD Planning  
**Subject:** 2022 Annual Action Plan - Comment

[Message Came from Outside the City of Houston Mail System]

Hello,

I'd like to see overgrown lots created into green spaces for children to play or for walking trails for the elderly. In my community the 6200 Block of West Airport 77035.

Thank you!

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



# CITY OF HOUSTON

Housing & Community Development Department

**Sylvester Turner**

Mayor

Keith W. Bynam  
Director  
2100 Travis, 9<sup>th</sup> Floor  
Houston, Texas 77002

T. (832) 394-6200  
F. (832) 395-9662  
[www.houstontx.gov/housing](http://www.houstontx.gov/housing)

April 22, 2022

[Redacted]

Subject: 2022 Annual Action Plan for the City of Houston

Dear [Redacted]:

Thank you for comments regarding the City of Houston's Draft 2022 Annual Action Plan. We appreciate the expressed concerns regarding the conversion of overgrown lots to greenspace and walking trails.

The Housing and Community Development Department (HCDD) has been working to create more greenspaces for areas that have been impacted by flooding events through the Harvey Buyout Program. This program purchases flood-prone apartment complexes and converts these areas into green space, detention ponds, or other disaster mitigation projects to protect families from being impacted by future flood events.

The Department of Neighborhood (DON) also cleans up neighborhoods using building codes, sign codes, nuisance violations, and beautification projects to improve the quality of life in neighborhoods, and the DON Inspections Section will respond to neighborhood service requests related to overgrown lots. To submit a service request, please call 3-1-1 or visit [www.houstontx.gov/311/](http://www.houstontx.gov/311/).

Your comments are greatly appreciated and will be included in the final 2022 Annual Action Plan submitted to the U.S. Department of Housing and Urban Development (HUD). Please check HCDD's website for additional information on strategic planning documents at [www.houstontx.gov/housing/](http://www.houstontx.gov/housing/).

Sincerely,

DocuSigned by:  
  
451A6916CB00416...  
Derek Sellers  
Deputy Director

**Robinson, Kristin - HCD**

---

**From:** [REDACTED]  
**Sent:** Thursday, February 3, 2022 11:21 PM  
**To:** HCDD Planning  
**Subject:** Spring 2022 Virtual Meeting Comment

[Message Came from Outside the City of Houston Mail System]

Hello,

I am resident of the East Bayou area near the new East River development.

Our neighborhood could use a lot of investment. The stretch of Clinton between Jensen and Hirsch, along the north side of the East River development, almost always smells strongly of raw sewage. This is a detriment to our community and makes it unpleasant to walk the neighborhood and i can even smell it within my car when I drive by. If we have friends over, it's hard to even sit outside and it is embarrassing and unpleasant. I do not know the health impacts, but I can only imagine that if it smells so strongly of raw sewage so often, there is potential for backups or seepage of raw sewage somewhere in the area. If that is the case, this could lead to fecal E. coli issues and the presence of other bacteria or viral diseases in our neighborhood.

This neighborhood has dismal sidewalks. Where sidewalks exist, they are not sufficient for those with disabilities. There are broken sidewalks without curb ramps, sidewalks with utility poles in the center of them, and some are so narrow that a wheelchair could not fit on them. There are a number of folks in wheelchairs around the neighborhood. If they are lucky, they can still get around if they ride a motorized wheelchair in the street. However I worry greatly about their safety. For anyone that does not have access to a fully motorized wheelchair, they are simply out of luck. Even the bus stop at Clinton and Bayou is inaccessible as there is no sidewalk to or from the stop. Complete, accessible sidewalks would make a world of difference to many in our neighborhood including those of us just using them for recreation or dog walks, but they could be lifesaving for those forced into the busy streets on their wheelchairs.

I appreciate you taking the time to consider my comment. Thank you for the opportunity to help make my neighborhood more livable and safer for everyone.

[REDACTED]

[REDACTED]



# CITY OF HOUSTON

Housing & Community Development Department

**Sylvester Turner**

Mayor

Keith W. Bynam  
Director  
2100 Travis, 9<sup>th</sup> Floor  
Houston, Texas 77002

T. (832) 394-6200  
F. (832) 395-9662  
[www.houstontx.gov/housing](http://www.houstontx.gov/housing)

April 22, 2022

[Redacted]

Subject: 2022 Annual Action Plan for the City of Houston

Dear [Redacted]:

Thank you for comments regarding the City of Houston's Draft 2022 Annual Action Plan. We appreciate the expressed concerns regarding health, safety, and the revitalization of the East Bayou District.

While the Housing and Community Development Department (HCDD) usually prioritizes the revitalization of communities through the improvement of community amenities such as parks, libraries, health clinics, and community centers, the Houston Public Works (HPW) Department is responsible for the maintenance and improvement of infrastructure like streets, sidewalks, drainage, etc. More specifically, HPW is responsible for constructing, maintaining, and improving sidewalks along streets leading to major thoroughfares and for improving accessibility on those sidewalks for people with disabilities. HPW is also responsible for maintaining *drainage* and collecting or treating sewer *wastewater*. However, HCDD may support future HPW initiatives for infrastructure improvements.

Residents and community stakeholders can apply for the construction of new sidewalks or ramps through the HPW Sidewalk Program so please visit [www.publicworks.houstontx.gov/sidewalk-program](http://www.publicworks.houstontx.gov/sidewalk-program) for more information about this program. You may also *call 3-1-1 or by visit [www.houstontx.gov/311/](http://www.houstontx.gov/311/)* to submit a service request *regarding sidewalks, ramps, sewage, and drainage issues*.

Your comments are greatly appreciated and will be included in the final 2022 Annual Action Plan to be submitted to the U.S. Department of Housing and Urban Development (HUD). Please check HCDD's website for additional information on strategic planning documents at [www.houstontx.gov/housing/](http://www.houstontx.gov/housing/).

Sincerely,

DocuSigned by:  
  
451A6916CB00416...  
Derek Sellers  
Deputy Director

**Robinson, Kristin - HCD**

---

**From:** [REDACTED]  
**Sent:** Thursday, March 31, 2022 3:43 PM  
**To:** HCDD Planning  
**Cc:** [REDACTED]  
**Subject:** Public Comment - Workforce Training

[Message Came from Outside the City of Houston Mail System]

Good afternoon,

I am attending the meeting as a board member of the Wesley Community Center in the Near Northside. To meet the program goals of increasing quality of life and revitalizing neighborhoods, I would encourage funding directed at projects and programming for workforce training programs and adult digital literacy. Our organization has seen a huge increase in need and demand for this type of programming, specially in diverse neighborhoods such as the Near Northside where Wesley has been since 1904. COVID-19 has exacerbated many of the needs of our clients, including the need receive training and develop skills necessary to better their long-term prospects. Wesley plans to expand its service offerings in the year to come and looks forward to continued collaboration with HCDD.

Thank you for the excellent presentation and the opportunity to give input. Regards,

[REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED]

[REDACTED]



# CITY OF HOUSTON

Housing & Community Development Department

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Houston, Texas 77002

T. (832) 394-6200  
F. (832) 395-9662  
[www.houstontx.gov/housing](http://www.houstontx.gov/housing)

April 22, 2022

[Redacted]

Subject: 2022 Annual Action Plan for the City of Houston

Dear [Redacted]:

Thank you for attending the Spring Community Meeting on Thursday, March 31, 2022, and for your comments regarding the City of Houston’s Draft 2022 Annual Action Plan. We appreciate the expressed concerns regarding services provided at the Wesley Community Center.

The City of Houston’s Housing and Community Development Department (HCDD) strives to enhance quality of life of many Houstonians through the provision of public services for youth, mental health, seniors, and workforce development, among others. If your organization is interested funding opportunities for adult literacy and workforce development, please review our current funding opportunities at [www.houstontx.gov/housing/funding.html](http://www.houstontx.gov/housing/funding.html). Also, other funding opportunities may become available, and HCDD’s eNewsletter is best way to receive this information. You can join the list by visiting an HCDD webpage, scrolling to the bottom of the page, and clicking “Subscribe to Our Email List” in the banner.

Your comments are greatly appreciated and will be included in the final 2022 Annual Action Plan to be submitted to the U.S. Department of Housing and Urban Development (HUD). Please visit HCDD’s website for additional information on strategic planning documents at [www.houstontx.gov/housing/](http://www.houstontx.gov/housing/). Please continue to stay connected with HCDD so that you can be engaged and informed about the latest programs and initiatives.

Sincerely,

DocuSigned by:  
  
451A6916CB00416...  
Derek Sellers  
Deputy Director

**Robinson, Kristin - HCD**

---

**From:** [REDACTED]  
**Sent:** Thursday, March 31, 2022 3:55 PM  
**To:** HCDD Planning  
**Subject:** Workforce Training

[Message Came from Outside the City of Houston Mail System]

Good afternoon! I am a board member at the Wesley Community Center and a native Houstonian. I am attending the public hearing and would like to respectfully request that you consider grant funding for facilities for workforce training. The Wesley Community Center has been doing fantastic work with its Financial Opportunities Center and it is helping people to acquire skills to get jobs that will lead to financial stability for themselves and their families.

Thank you for your consideration!

[REDACTED]



# CITY OF HOUSTON

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F. (832) 395-9662  
[www.houstontx.gov/housing](http://www.houstontx.gov/housing)

April 22, 2022

[REDACTED]

Subject: 2022 Annual Action Plan for the City of Houston

Dear [REDACTED]:

Thank you for attending Housing and Community Development Department's (HCDD) the Spring Community Meeting on Thursday, March 31, 2022, and for your comments regarding the City of Houston's Draft 2022 Annual Action Plan. We appreciate the invitation to consider the Wesley Community Center for funding opportunities.

The City of Houston Housing and Community Development Department (HCDD) provides financial support to nonprofits who provide public/supportive services to residents of Houston. These services include healthcare, childcare, workforce training, legal services, homelessness prevention, rental-assistance, and more. If your organization is interested funding opportunities for workforce training, please review our current funding opportunities at [www.houstontx.gov/housing/funding.html](http://www.houstontx.gov/housing/funding.html).

Your comments are greatly appreciated and will be included in the final 2022 Annual Action Plan to be submitted to the U.S. Department of Housing and Urban Development (HUD). Please check HCDD's website for additional information on strategic planning documents at [www.houstontx.gov/housing/](http://www.houstontx.gov/housing/).

Also, please continue to stay connected with HCDD through our eNewsletter by scrolling to the bottom of any HCDD webpage and clicking "Subscribe to Our Email List". Through this eNewsletter, you will receive information about HCDD programs and upcoming funding opportunities that can assist with your initiatives.

Sincerely,

DocuSigned by:  
  
451A6916CB00416...  
Derek Sellers  
Deputy Director

**Robinson, Kristin - HCD**

---

**From:** [REDACTED]  
**Sent:** Tuesday, April 5, 2022 4:57 PM  
**To:** HCDD Planning  
**Subject:** Community Development Block Grant allocation

[Message Came from Outside the City of Houston Mail System]

I am a resident of Mangum Manor and a board member of a nonprofit in the Near Northside, which is a quickly gentrifying neighborhood where residents need access to training and skill building to help them increase their income and build financial stability. Community organizations in the area need access to public funding to maintain their property and strengthen and expand services to meet the needs of residents.

[REDACTED]

[REDACTED]

[REDACTED]



# CITY OF HOUSTON

Housing & Community Development Department

**Sylvester Turner**

Mayor

Keith W. Bynam  
Director  
2100 Travis, 9<sup>th</sup> Floor  
Houston, Texas 77002

T. (832) 394-6200  
F. (832) 395-9662  
[www.houstontx.gov/housing](http://www.houstontx.gov/housing)

April 22, 2022

[REDACTED]

Subject: 2022 Annual Action Plan for the City of Houston

Dear [REDACTED]:

Thank you for comments regarding the City of Houston's Draft 2022 Annual Action Plan. We appreciate the expressed concerns regarding the increased need for property maintenance funds for organizations and access to employment training and financial literacy building, especially in the Near Northside.

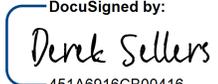
The City of Houston Housing and Community Development Department (HCDD) supports the improvement of community facilities like parks, libraries, health clinics, and community centers similar to the Wesley Community Center. If your organization is interested building or renovating a public facility, please review our Community Amenities webpage for more information at [www.houstontx.gov/housing/amenities.html](http://www.houstontx.gov/housing/amenities.html). You can also view our current funding opportunities at [www.houstontx.gov/housing/funding.html](http://www.houstontx.gov/housing/funding.html). The 2022 Request for Proposals for community facilities is anticipated to be published during the summer of 2022.

HCDD funds agencies and non-profit organizations to help expand services for employment training, youth services, mental health services, and other supportive services to help enhance the quality of life for Houstonians. HCDD has many community partners, and we encourage community organizations to apply for funding opportunities as they become available on HCDD's website.

Again, we greatly appreciate your comments, which will be included in the final 2022 Annual Action Plan submitted to the U.S. Department of Housing and Urban Development (HUD). Please check HCDD's website for additional information on strategic planning documents at [www.houstontx.gov/housing/](http://www.houstontx.gov/housing/) and

stay connected by signing up for HCDD's eNewsletter that provides information on HCDD's latest initiatives.

Sincerely,

DocuSigned by:  
  
451A6916CB00416...  
Derek Sellers  
Deputy Director

## Appendix 8: Online Survey Comments and Responses

HCDD accepted comments using an online survey with question prompts to help residents formulate and submit comments for the Draft 2022 Annual Action Plan. The following statements reflect a summary of those comments and responses from HCDD.

**Commenter 1:** Commenter is of the LULAC Council 60 and express that one of the areas of concern for many longtime homeowners, especially the elderly, is legal assistance to clear their titles, help to transfer ownership and other legal issues that many times cause foreclosures or loss of their homes. Are there any funds for this and or are there any organizations providing this service? Also, the administration costs at 15% is a bit high. Other non-profits usually stay with 10 to 12%.

**Response:** Thank you for your comment. While federal funds do not currently provide an opportunity to fund programs that pays for legal assistance to clear titles, transfer ownership, and other legal issues, HCDD does refer households, that are ineligible for programs because of these issues, to Lone Star Legal Aid for assistance.

Also, HCDD allocates less than 12% of its entitlement funding on administrative and planning costs on average. HCDD will continue to work towards improving administrative processes and reduces costs, when necessary.

**Commenter 2:** Commenter is a member of the African American Health Coalition and expressed that they would love to see more African American specific programming in the areas that need them the most. I'd also like to see more street and sidewalk replacement in older neighborhood. Currently new developments are mandated to have walkable communities and sustainable programs/ projects in those developments. I'd like to see something similar for the older neighborhoods that are filled with seniors, disabled individuals and youth that need infrastructure replacements. It would be great to assign specific amounts of financial support per neighborhood per district to support these efforts. I'd also like to see more community engagement as well. There are people and neighbors that don't know each other and need an outlet and connector to introduce them to their neighbors. I also like the idea of supporting minor home repairs for low income and vulnerable population that are living in poor conditions. It's great to have things when disaster strikes but we also need to be accountable to the general public and COH residents that can't afford or don't know how to repair their properties.

**Response:** Thank you for your comment.

As an organization that promotes and affirmatively furthers fair housing, HCDD will target one historically underserved and/or underrepresented community; however, HCDD does work to provide opportunities for inclusive patterns of housing

While the Housing and Community Development Department (HCDD) usually prioritizes the revitalization of communities through the improvement of community amenities such as parks, libraries, health clinics, and community centers, the Houston Public Works (HPW) Department is responsible for the maintenance and improvement of infrastructure like streets, sidewalks, drainage, etc. However, HCDD may support future HPW initiatives for infrastructure improvements.

Residents and community stakeholders can apply for the construction of new sidewalks or ramps through the HPW Sidewalk Program so please visit [www.publicworks.houstontx.gov/sidewalk-program](http://www.publicworks.houstontx.gov/sidewalk-program) for more information about this program. You may also call 3-1-1 or by visit [www.houstontx.gov/311/](http://www.houstontx.gov/311/) to submit a service request regarding sidewalks, ramps, sewage, and drainage issues.





Since the COVID-19 pandemic, HCDD has been restricted to virtual community engagements. However, recent relaxed COVID measures have allowed HCDD staff to engagement more with Houstonians in-person. Please stay connected through HCDD's newsletter to hear more about the upcoming virtual and in-person HCDD events.

HCDD's home repair program assists homeowners with minor repairs that are less than \$20,000 for low- and moderate-income households. Please visit HCDD's website for more specific information about the Home Repair Program at <https://houstontx.gov/housing/home-repair/index.html>. Also, please join one of HCDD trainings like the 360 Homeownership Series that helps potential and existing homeowners learn how to care for their home.

**Commenter 3:** Houston Center for Independent Living

With over 500,000 residents with disabilities in the Houston area, people with disabilities are sometimes left out of the equation. According to HUD, the primary objectives of entitlement funds are to increase the availability/accessibility, affordability, and sustainability of decent housing, suitable living environments, and economic opportunity for low- and moderate-income Houstonians with a high priority on people with disabilities. This has been a problem for years. As a disabled citizen, myself and being an advocate through the Houston Center for Independent living, I have experienced the housing crisis first-hand with 90% of calls received are about the lack of affordable, accessible housing. All of the activities listed need to include people with disabilities. There needs to be an approach to address the long HUD apartment wait list. There should be more incentives for landlords to rent to low-income, disabled people. We cannot afford life on the few cents that government gives us.

**Response:** Thank you for your comment.

While the Houston Housing Authority administers the Housing Choice Voucher (HCV) Program that is funded with HUD dollars and also maintains the waitlist of 30,000 families, HCDD recognizes that there is a shortage of affordable housing in Houston and continues to work towards developing rental homes that are affordable and accessible for low- and moderate-income households.

**Commenter 4:** Board Member of Wesley Community Center

I've been a resident of Houston for more than 30 years and am currently a board member of a non-profit in the Near Northside neighborhood just north of Downtown. The organization is the Wesley Community Center. We provide a full range of incredible services to low- and moderate-income residents in this neighborhood and many others ranging from child care, youth programs, housing and emergency assistance, seniors programs and my personal favorite - Job skills training and job placement support including computer skills, GED's and others. Our low-and moderate-income residents desperately need these skills so they can increase income for their families, build financial stability and their self-confidence and pride. Our organization (and others like us) have some incredible programs making a real difference in Houstonian's lives, but we need public funds to expand our facilities to grow and improve these services. This is one of the most meaningful and sustainable programs that can move these families out of LMI status. Please consider this opportunity in directing the maximum available public grant funds to the "Public Facilities & Improvements" budget which supports organizations like Wesley to expand and deliver these critical services.

**Response:** Thank you for your comment.





HCDD will continue to support the improvement or development of public facilities like the Wesley Community Center. HCDD also funds agencies and non-profit organizations to help expand services that enhance the quality of life for many low- and moderate-income Houstonians. If your organization is also interested in obtaining funding for public services, please apply for funding opportunities as they come available on HCDD's website at [www.houstontx.gov/housing/funding.html](http://www.houstontx.gov/housing/funding.html).

**Commenter 5:** Board Member of Wesley Community Center

A good job helps someone live a healthy and productive life, which then in turn helps them support their families and broader communities. As a city, we need to invest in training people to help them find better jobs. Community organizations need help from public funds to expand these types of services. Please consider prioritizing these types of effective and meaningful services that help to change lives.

**Response:** Thank you for your comment.

HCDD prioritizes workforce development to help Houstonians find better jobs by supporting employment training programs like those provided by Capital IDEA Houston, H.E.A.R.T, and the Village Learning Center. HCDD expects to assist over 300 individuals with workforce development through these programs and also expects to create or retain over 330 jobs by assisting businesses in Houston.





## Appendix 9: Ordinance



City of Houston, Texas, Ordinance No. 2022- 502

**AN ORDINANCE APPROVING AND AUTHORIZING THE CITY OF HOUSTON TO SUBMIT THE 2022 ANNUAL ACTION PLAN TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, THE FOLLOWING ENTITLEMENT GRANTS AND BUDGETS, 1) 48TH PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT IN THE AMOUNT OF \$24,356,616.00 (WHICH AMOUNT INCLUDES \$122,943.00 IN PROGRAM INCOME); 2) HOME INVESTMENT PARTNERSHIPS GRANT IN THE AMOUNT OF \$11,857,880.00 (WHICH AMOUNT INCLUDES \$158,393.00 IN PROGRAM INCOME); 3) HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS GRANT IN THE AMOUNT OF \$11,668,320.00; AND 4) EMERGENCY SOLUTIONS GRANT IN THE AMOUNT OF \$2,103,947.00; AND TO ACCEPT FUNDS FROM THE AFOREMENTIONED GRANTS, IF AWARDED; CONTAINING VARIOUS FINDINGS AND PROVISIONS RELATING TO THE FOREGOING SUBJECT; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City of Houston’s Housing and Community Development Department (“HCDD”) requests approval and authorization from the City Council of the City of Houston (“City Council”) to submit the 2022 Annual Action Plan (“Plan”) to the United States Department of Housing and Urban Development (“HUD”), which includes proposed applications and budgets for the following entitlement grants to be awarded by HUD: Community Development Block Grant, the HOME Investment Partnerships Grant, the Housing Opportunities for Persons with AIDS Grant, and the Emergency Solutions Grant; and

**WHEREAS**, HCDD also requests City Council approval to accept the aforementioned federal grants, if awarded; and

**WHEREAS**, funding priorities under the Plan will include affordable home development, supportive services, infrastructure/neighborhood facilities, and economic development; and

**WHEREAS**, the goal of the Plan is to promote strategies that will: 1) preserve and expand the supply of affordable housing, 2) expand homeownership opportunities, 3) provide assistance to persons affected by HIV/AIDS, 4) reduce homelessness, 5) improve quality of life, 6) revitalize communities, 7) promote health and safety, 8) foster community economic development, and 9) promote fair housing; and

**WHEREAS**, the format and information presented in the 2022 Plan are based on federal guidance and requirements; **NOW THEREFORE**,

\* \* \* \*

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOUSTON, TEXAS:**

**Section 1.** That the City Council hereby approves and authorizes the City of Houston ("City") to submit the Plan to the HUD, including the following 2022 grant applications and budgets (collectively, the "Applications") 1) 48th program year Community Development Block Grant in the amount of \$24,356,616.00 (which amount includes \$122,943.00 in Program Income); 2) home investment partnerships grant in the amount of \$11,857,880.00 (which amount includes \$158,393.00 in Program Income); 3) Housing Opportunities for Persons with AIDS grant in the amount of \$11,668,320.00; and 4) Emergency Solutions Grant in the amount of \$2,103,947.00; all in substantially the form attached hereto under **Exhibit "A"** and incorporated herein by this reference.

**Section 2.** That the Mayor is hereby designated as the official to accept the funds requested in the Applications, or a different amount awarded by HUD, for the purposes of the subject grant assistance programs, and the City Council hereby authorizes acceptance of such funds, if awarded.

**Section 3.** That the Mayor (or in the absence of the Mayor, the Mayor Pro-Tem) is hereby authorized to execute the Plan and Applications and all related documents on behalf of the City and to take all actions necessary to effectuate the City's intent and objectives in approving such Plan, Applications and related documents, or other undertakings in the event of changed circumstances. The City Secretary (or in the absence of the City Secretary, any Assistant City Secretary) is hereby authorized to attest to all such signatures and to affix the seal of the City to all such instruments. The City Attorney is hereby authorized to take all action necessary to enforce legal obligations under said contracts, agreements or other undertakings, without further authorization from City Council.

**Section 4.** That HCDD has considered comments and views of citizens received in writing, or orally at the public hearings, in response to the Plan and will make appropriate changes to the Plan prior to submission of same to HUD, as necessary. Public notice of the proposed Plan was given by publication in the Houston Chronicle on March 11, 2022; the applicable public comment period expired on April 10, 2022.

**Section 5.** That the City Council takes cognizance of the fact that in order to facilitate operations of the various City housing and community development programs, projects and activities, and to make adjustments occasioned by events transpiring during the year, some transfers will be necessary to and from some of the accounts contained within each of the grant application's budget as originally adopted. Accordingly, if the Mayor, through the Director of HCDD, designee, or successor, from time to time shall upon the review of each grant separately and individually determine:

- (1) that there are unexpended funds in a grant budget for one or more housing and community development programs, projects or activities, which could be transferred to another program year budget without creating deficits in the requirements for any housing and community development program, project or activity;
- (2) that all proposed transfers comply in all respects with all applicable federal laws and regulations;
- (3) that when a formal amendment is required this document and its attachment will serve as a transmittal to HUD in compliance with 24 C.F.R. §91.505(c), when applicable;
- (4) that a formal amendment may not be required by the United States Department of Housing and Urban Development nor the City Council of the City for such administrative and other minor changes to the budget; and

then, for all such administrative and other minor transfers, the Director of HCDD, his/her designee, or successor, may issue a request for the proposed transfer to the Director of the Finance Department. Upon receipt of such request, the Director of the Finance Department is hereby authorized to make transfers to and from said budget account or accounts in accordance with the request and to certify to the City Controller the amounts transferred and the accounts affected. Upon receipt of such certification, the City Controller shall treat such funds as if they had been so budgeted in the first instance.

**Section 6.** That the City Council authorizes the Director of HCDD or his or her designee or successor to make final adjustments to the Plan prior to its full execution, as may be required by HUD, without the necessity of returning to City Council for final approval.

**Section 7.** That there exists a public emergency requiring that this Ordinance be passed finally on the date of its introduction as requested in writing by the Mayor; therefore, this Ordinance shall be passed finally on such date and shall take effect immediately upon its passage and approval by the Mayor; however, in the event that the Mayor fails to sign this Ordinance within five days after its passage and adoption, it shall take effect in accordance with Article VI, Section 6, Houston City Charter.

PASSED AND ADOPTED this 22nd day of June, 2022.

ADOPTED this 22nd day of June, 2022.

  
Mayor of the City of Houston

Pursuant to Article VI, Section 6, Houston City Charter, the effective date of the foregoing Ordinance is \_\_\_\_\_.

\_\_\_\_\_  
City Secretary

DocuSigned by:



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Prepared by Legal Dept.  
(SW/vm/06/08/22)

Senior Assistant City Attorney

Requested by Keith Bynam, Director, Housing and Community Development  
L.D. File No. 0292200119001

Amount of Funding: \$49,705,427.00 (including \$281,336.00 in Program Income) to be received  
Community Development Block Grant – \$24,356,616.00  
HOME Investment Partnerships Grant – \$11,857,880.00  
Housing Opportunities for Persons with AIDS Grant – \$11,668,320.00  
Emergency Solutions Grant – \$2,103,947.00

z:\realestate\mcdowell\ordannualactionplan\_cdbghomehopwaesg2022

Meeting 6/22/2022

Aye	No	
✓		<b>Mayor Turner</b>
....	....	<b>Council Members</b>
✓		Peck
✓		Jackson
<b>Absent</b>		Kamin
✓		Evans-Shabazz
✓		Martin
✓		Thomas
✓		Huffman
✓		Cisneros
✓		Gallegos
✓		Pollard
✓		Castex-Tatum
✓		Knox
✓		Robinson
✓		Kubosh
<b>Absent</b>		Plummer
✓		Alcorn
<b>Caption</b>	<b>Adopted</b>	

Captions Published in DAILY COURT REVIEW  
 Date: 6/28/2022

**EXHIBIT A**

[Exhibit begins on the following page]

**Application for Federal Assistance SF-424**

**\* 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

**\* 2. Type of Application:**

- New
- Continuation
- Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

**4. Applicant Identifier:**

B22-MC48-0018

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:**

City of Houston

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

746001164

**\* c. UEI:**

J4MAQ69KQKF5

**d. Address:**

**\* Street1:**

2100 Travis Street, 9th Floor

**Street2:**

**\* City:**

Houston

**County/Parish:**

**\* State:**

TX: Texas

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:**

77002

**e. Organizational Unit:**

**Department Name:**

**Division Name:**

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

**\* First Name:**

Keith

**Middle Name:**

W.

**\* Last Name:**

Bynam

**Suffix:**

**Title:**

Director

**Organizational Affiliation:**

**\* Telephone Number:**

832-394-6134

**Fax Number:**

**\* Email:**

Keith.Bynam@houstontx.gov

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

Community Development Block Grant

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Houston

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

CDBG - PY 2022

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="24,233,673.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="122,943.00"/>
* g. TOTAL	<input type="text" value="24,356,616.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

## ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  	TITLE Mayor
APPLICANT ORGANIZATION City of Houston	DATE SUBMITTED  

Standard Form 424B (Rev. 7-97) Back

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

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**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
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19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  	TITLE Mayor
APPLICANT ORGANIZATION City of Houston	DATE SUBMITTED

SF-424D (Rev. 7-97) Back

Attest/Seal:

\_\_\_\_\_  
City Secretary

Countersigned:

\_\_\_\_\_  
City Controller

DATE OF COUNTERSIGNATURE: \_\_\_\_\_, 2022

**APPROVED:**

\_\_\_\_\_  
Director  
Housing and Community Development Department

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Senior Assistant City Attorney

## CDBG Budget Page

CDBG Funds	Allocation (PY 2022 / FY 2023)	Percentage
<b>Sources</b>		
Projected CDBG Grant Award	\$ 24,233,673	
Projected Program Income	\$ 122,943	
<b>Projected CDBG Funding</b>	<b>\$ 24,356,616</b>	
<b>Uses</b>		
Program Administration*	\$ 4,871,323	20.0%
Public Services**	\$ 3,611,604	14.8%
ESG Match (1:1 - Includes In-Kind)**	\$ 473,000	1.9%
Public Facilities and Improvements (Public/Private)	\$ 5,054,000	20.8%
Home Repair	\$ 5,078,400	20.9%
Homeownership Assistance	\$ 1,754,000	7.2%
Economic Development	\$ 726,669	3.0%
Code Enforcement	\$ 2,787,620	11.4%
<b>Total</b>	<b>\$ 24,356,616</b>	<b>100.0%</b>

\*Program Administration up to 20% of Grant Amount + Projected Program Income.

\*\*The City has been grandfathered with a rate of 16.77% cap instead of 15%.

## CDBG Estimated Program Income

CDBG Estimated Program Income	Estimated Program Income (PY 2022 / FY 2023)
<b>Sources</b>	
Multifamily Housing Loan Repayments/Fees	\$ 122,943
Projected CDBG Funding	\$ 122,943
<b>Uses</b>	
Program Administration	\$ 24,588
Public Services	\$ 20,617
Public Facilities and Improvements (Public/Private)	\$ 77,738

**Application for Federal Assistance SF-424**

<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>
---	---	--

<b>* 3. Date Received:</b> <input type="text"/>	<b>4. Applicant Identifier:</b> M22-MC48-0206
--	--

<b>5a. Federal Entity Identifier:</b> <input type="text"/>	<b>5b. Federal Award Identifier:</b> <input type="text"/>
---	--

**State Use Only:**

<b>6. Date Received by State:</b> <input type="text"/>	<b>7. State Application Identifier:</b> <input type="text"/>
--	--

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:** City of Houston

<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 746001164	<b>* c. UEI:</b> J4MAQ69KQKF5
---	----------------------------------

**d. Address:**

**\* Street1:** 2100 Travis Street, 9th Floor  
**Street2:**   
**\* City:** Houston  
**County/Parish:**   
**\* State:** TX: Texas  
**Province:**   
**\* Country:** USA: UNITED STATES  
**\* Zip / Postal Code:** 77002

**e. Organizational Unit:**

<b>Department Name:</b> <input type="text"/>	<b>Division Name:</b> <input type="text"/>
---	---

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**  **\* First Name:** Keith  
**Middle Name:** W.  
**\* Last Name:** Bynam  
**Suffix:**

**Title:** Director

**Organizational Affiliation:**

**\* Telephone Number:** 832-394-6134 **Fax Number:**

**\* Email:** Keith.Bynam@houstontx.gov

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.239

CFDA Title:

HOME Investment Partnership Grant

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Houston

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

HOME Grant - PY 2022

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="11,699,487.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="158,393.00"/>
* g. TOTAL	<input type="text" value="11,857,880.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
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- Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

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\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:

\* Date Signed:

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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  	TITLE Mayor
APPLICANT ORGANIZATION City of Houston	DATE SUBMITTED

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## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

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3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
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Prescribed by OMB Circular A-102

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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  	TITLE Mayor
APPLICANT ORGANIZATION City of Houston	DATE SUBMITTED

SF-424D (Rev. 7-97) Back

Attest/Seal:

\_\_\_\_\_  
City Secretary

Countersigned:

\_\_\_\_\_  
City Controller

DATE OF COUNTERSIGNATURE: \_\_\_\_\_, 2022

**APPROVED:**

\_\_\_\_\_  
Director  
Housing and Community Development Department

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Senior Assistant City Attorney

## HOME Budget Page

HOME Funds	Allocation (PY 2022 / FY 2023)	Percentage
<b>Sources</b>		
Projected HOME Grant Award	\$ 11,669,487	
Projected Program Income	\$ 158,393	
<b>Projected HOME Funding</b>	<b>\$ 11,857,880</b>	
<b>Uses</b>		
Planning and Administration*	\$ 1,185,788	10.0%
Multifamily Development	\$ 8,693,410	73.3%
Single Family Development**	\$ 1,978,682	16.7%
<b>Total</b>	<b>\$ 11,857,880</b>	<b>100.0%</b>

\*Planning and Administration up to 10% of Grant Amount + Projected Program Income

\*\*15% CHDO set aside included

## HOME Estimated Program Income

HOME Estimated Program Income	Estimated Program Income (FY 2022 / FY 2023)
<b>Sources</b>	
Multifamily Housing Loan Repayments/Fees	\$ 158,393
Projected HOME Funding	\$ 158,393
<b>Uses</b>	
Program Administration	\$ 15,839
Multifamily Development	\$ 142,554

Application for Federal Assistance SF-424											
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application			<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision			<b>* If Revision, select appropriate letter(s):</b> _____ <b>* Other (Specify):</b> _____					
<b>* 3. Date Received:</b> _____			<b>4. Applicant Identifier:</b> TXH22-F003								
<b>5a. Federal Entity Identifier:</b> _____			<b>5b. Federal Award Identifier:</b> _____								
<b>State Use Only:</b>											
<b>6. Date Received by State:</b> _____			<b>7. State Application Identifier:</b> _____								
<b>8. APPLICANT INFORMATION:</b>											
<b>* a. Legal Name:</b> City of Houston											
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 746001164			<b>* c. UEI:</b> J4MAQ69KQKF5								
<b>d. Address:</b>											
<b>* Street1:</b> 2100 Travis Street, 9th Floor			_____			_____					
<b>Street2:</b>			_____			_____					
<b>* City:</b> Houston			_____			_____					
<b>County/Parish:</b>			_____			_____					
<b>* State:</b> TX: Texas			_____			_____					
<b>Province:</b>			_____			_____					
<b>* Country:</b> USA: UNITED STATES			_____			_____					
<b>* Zip / Postal Code:</b> 77002			_____			_____					
<b>e. Organizational Unit:</b>											
<b>Department Name:</b> _____			<b>Division Name:</b> _____								
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>											
<b>Prefix:</b> _____		<b>* First Name:</b> Keith		_____		_____		_____			
<b>Middle Name:</b> W.		_____		_____		_____		_____			
<b>* Last Name:</b> Bynam		_____		_____		_____		_____			
<b>Suffix:</b> _____		_____		_____		_____		_____			
<b>Title:</b> Director											
<b>Organizational Affiliation:</b> _____											
<b>* Telephone Number:</b> 832-394-6134			<b>Fax Number:</b> _____								
<b>* Email:</b> Keith.Bynam@houstontx.gov											

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.241

CFDA Title:  
Housing Opportunities for Persons with AIDS

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Houston

**\* 15. Descriptive Title of Applicant's Project:**

HOPWA Grant - PY 2022

Attach supporting documents as specified in agency instructions.

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="11, 668, 320.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="11, 668, 320.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

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3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
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18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  	TITLE Mayor
APPLICANT ORGANIZATION City of Houston	DATE SUBMITTED

SF-424D (Rev. 7-97) Back

Attest/Seal:

\_\_\_\_\_  
City Secretary

Countersigned:

\_\_\_\_\_  
City Controller

DATE OF COUNTERSIGNATURE: \_\_\_\_\_, 2022

**APPROVED:**

\_\_\_\_\_  
Director  
Housing and Community Development Department

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Senior Assistant City Attorney

## HOPWA Budget Page

HOPWA Funds	Allocation (FY 2022 / FY 2023)	Percentage
<b>Sources</b>		
Projected HOPWA Grant Award	\$ 11,668,320	
<b>Uses</b>		
Operating Costs	\$ 1,073,485	9.2%
Supportive Services	\$ 2,683,717	23.0%
Project or Tenant Based Rental Assistance	\$ 5,145,729	44.1%
Short-term Rent, Mortgage, & Utility Subsidies	\$ 1,598,559	13.7%
Resource Identification/Technical Assistance/Housing Information	\$ 70,009	0.6%
Grantee Administration -- HCDD	\$ 350,049	3.0%
Sponsor Administration	\$ 746,772	6.4%
<b>Total</b>	<b>\$ 11,668,320</b>	

Application for Federal Assistance SF-424											
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application			<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision			<b>* If Revision, select appropriate letter(s):</b> _____ <b>* Other (Specify):</b> _____					
<b>* 3. Date Received:</b> _____			<b>4. Applicant Identifier:</b> E22-MC-48-0018								
<b>5a. Federal Entity Identifier:</b> _____			<b>5b. Federal Award Identifier:</b> _____								
<b>State Use Only:</b>											
<b>6. Date Received by State:</b> _____			<b>7. State Application Identifier:</b> _____								
<b>8. APPLICANT INFORMATION:</b>											
<b>* a. Legal Name:</b> City of Houston											
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 746001164			<b>* c. UEI:</b> J4MAQ69KQKF5								
<b>d. Address:</b>											
<b>* Street1:</b> 2100 Travis Street, 9th Floor			_____			_____					
<b>Street2:</b>			_____			_____					
<b>* City:</b> Houston			_____			_____					
<b>County/Parish:</b>			_____			_____					
<b>* State:</b> TX: Texas			_____			_____					
<b>Province:</b>			_____			_____					
<b>* Country:</b> USA: UNITED STATES			_____			_____					
<b>* Zip / Postal Code:</b> 77002			_____			_____					
<b>e. Organizational Unit:</b>											
<b>Department Name:</b> _____			<b>Division Name:</b> _____								
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>											
<b>Prefix:</b> _____		<b>* First Name:</b> Keith		_____		_____		_____			
<b>Middle Name:</b> W.		_____		_____		_____		_____			
<b>* Last Name:</b> Bynam		_____		_____		_____		_____			
<b>Suffix:</b> _____		_____		_____		_____		_____			
<b>Title:</b> Director		_____		_____		_____		_____			
<b>Organizational Affiliation:</b> _____											
<b>* Telephone Number:</b> 832-394-6134			<b>Fax Number:</b> _____								
<b>* Email:</b> Keith.Bynam@houstontx.gov											

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.231

CFDA Title:

Emergency Solutions Grant

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Houston

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

ESG - PY 2022

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant  18, 22, 29, 36

\* b. Program/Project  18, 22, 29, 36

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="2,103,947.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="2,103,947.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

## ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

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13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  	TITLE Mayor
APPLICANT ORGANIZATION City of Houston	DATE SUBMITTED

Standard Form 424B (Rev. 7-97) Back

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

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Prescribed by OMB Circular A-102

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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  	TITLE Mayor
APPLICANT ORGANIZATION City of Houston	DATE SUBMITTED

SF-424D (Rev. 7-97) Back

Attest/Seal:

---

City Secretary

Countersigned:

---

City Controller

DATE OF COUNTERSIGNATURE: \_\_\_\_\_, 2022

**APPROVED:**

---

Director  
Housing and Community Development Department

**APPROVED AS TO FORM:**

---

Senior Assistant City Attorney

## ESG Budget Page

ESG Funds	Allocation (PY 2022 / FY 2023)	Percentage
<b>Sources</b>		
Projected ESG Grant Award	\$ 2,103,947	
<b>Uses</b>		
Homeless Management Information System (HMIS)	\$ 85,000	4.0%
Emergency Shelter	\$ 1,000,000	47.5%
Homeless Prevention	\$ 361,152	17.2%
Rapid Rehousing	\$ 500,000	23.8%
Administration	\$ 157,795	7.5%
<b>Total</b>	<b>\$ 2,103,947</b>	<b>100.0%</b>

\* Street Outreach and Emergency Shelter cannot exceed the greater of: 1) 60% of the grant or 2) 2010 grant funds committed to homeless assistance activities.

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) \_\_\_\_\_ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

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Signature of Authorized Official

\_\_\_\_\_  
Date

Mayor  
\_\_\_\_\_  
Title

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

_____	_____
Signature of Authorized Official	Date
Mayor	
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Title	

## Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Title

## Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



CITY OF HOUSTON  
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**CITY OF HOUSTON**

**HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT**

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