

2019

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT



**CITY OF HOUSTON
HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT**

Tom McCasland, Director

July 1, 2019-June 30, 2020



DRAFT 2019 CONSOLIDATED ANNUAL

PERFORMANCE AND EVALUATION REPORT (CAPER)



**CITY OF HOUSTON
SYLVESTER TURNER, MAYOR**

HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT

TOM MCCASLAND, DIRECTOR

SEPTEMBER 2020

MAYOR

Sylvester Turner

CITY OF HOUSTON

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Highlights/Accomplishments

CR-05 Goals and Outcomes - 24 CFR 91.520(a)

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a).

Overview

On behalf of the City of Houston (City), the Housing and Community Development Department (HCDD) has prepared the Consolidated Annual Performance and Evaluation Report (CAPER), an evaluation of the progress made in carrying out the community development programs and activities identified in the 2019 Annual Action Plan. This annual report also assesses HCDD's success in addressing its 5-year priorities and objectives contained in the 2015-2019 Consolidated Plan (Con Plan).

This report details HCDD's progress in meeting the goals established in the Annual Action Plan for program year 2019 (PY 2019), which covers July 1, 2019 – June 30, 2020, by comparing the accomplishments with the proposed goals. The CAPER contains details on activities funded by the U.S. Department of Housing and Urban Development (HUD), including the Community Development Block Grant (CDBG), the HOME Investment Partnerships (HOME) Program, the Emergency Solutions Grant (ESG), and the Housing Opportunities for Persons with AIDS (HOPWA) Program. This CAPER also reviews other programs, special grants, and a range of locally funded programs carried out by HCDD.

In addition to providing housing outcome data, the CAPER also provides data and information related to the status of other priority programs covering supportive services (public services), infrastructure/public facilities, homelessness, and economic development and small business assistance. Tables throughout this report provide data on units completed, number and type of individuals assisted, dollar amounts expended, source(s) of funds used to finance individual projects, and other relevant product and process data.

Highlights

COVID-19

On March 4, 2020, Mayor Sylvester Turner announced the first presumptive case of Coronavirus (COVID-19) in Houston, and on March 11th, the Mayor declared a Public Health Emergency due to COVID-19. As of September 3, 2020, there have been over 108,500 confirmed cases and about 1,389 deaths caused by COVID-19 in the Houston/Harris County Area.

To assist with the impacts of the COVID-19 pandemic, U.S. Congress passed the Coronavirus Aid, Relief, Economic Security Act (CARES Act), granting \$9.1 billion to the U.S. Department of Housing and Urban Development (HUD). To date, HUD allocated the City \$44.9 million in formula grants authorized by the CARES Act.

On May 14th, staff submitted the Amended 2019 Annual Action Plan to HUD to receive \$23.3 million, and in June 2020, HCDD received notification of an additional \$21.6 million in CARES Act funding. The Amended 2019 Annual Action Plan incorporates projects designed to prevent, prepare for, and reduce COVID-19 impacts through activities such as rental assistance, public services, homelessness prevention and supportive services. HCDD will continue to support projects that lessen the impacts of COVID-19.

Minority- And Woman-Owned Small Business Enterprises (MWSBE)

In PY 2019, Community agencies nominated the MWSBE program for the Greater Houston Business Procurement Forum's Strategic Partner of the year, and on Tuesday, December 10, 2019 HCDD MWSBE program was awarded at a reception, recognizing the program's ability to build capacity and facilitate opportunities.

Fair Housing Ambassadors Program

HCDD launched a four-month pilot program called the Fair Housing Ambassador's Program. The Fair Housing Ambassadors consisted of 21 organizations and individuals, selected from a pool of applicants. These Ambassadors facilitated community input opportunities on behalf of HCDD about fair housing and community development strategies, targeting communities that are hard to reach and communities that have been underrepresented. Not only did they present fair housing information, they also held discussions and exercises designed to gather input about fair housing and community needs, which ultimately informed the 2020 Con Plan and AI.

Houston Be Fair!

HCDD hosted several events to tackle the on-going fair housing issues in Houston. Among these events were the Houston Be Fair! focus groups where HCDD staff met with local housing providers, banking institutions, realtors' associations, Fair Housing Ambassadors, community organizations, and other housing professionals. The focus groups discussed the causes of continued housing discrimination, housing challenges for protected classes, housing policies and regulations, increasing and strengthening private-public partnerships, and community engagement strategies. Information from the focus groups was used to help inform the 2020 Con Plan and AI.

Community Office Hours

Beginning August 2019, HCDD staff began hosting Community Office Hours weekly where representatives from the Department would be available during dedicated hours to provide any type of program information, status updates, and assistance with surveys and applications for residents. In February 2020, HCDD staff began hosting Community Office Hours each week at various multiservice or community centers so that more residents could access HCDD staff without traveling far from home. Unfortunately, in March 2020, COVID-19 halted HCDD's face-to-face operations in the community; however, HCDD quickly pivoted, making the Community Office Hours a virtual experience.

HCDD Website Relaunch

In June 2020, HCDD relaunched its main website, www.houstontx.gov/housing. The website showcases new navigation features that are more user-friendly. It also has new design updates that provide more dynamic advertising options for programs and events, along with optimized viewing for phones and tablets.

Build It Forward

After the City of Houston's Local Action Plan was incorporated into the State of Texas Action Plan for Disaster Recovery, HCDD executed a contract for \$1.2 billion with the Texas General Land Office (GLO) to develop and implement recovery programs that directly benefit Houston residents and address impacts of Hurricane Harvey. The State's Action Plan for Disaster Recovery was also amended during the year to include additional funding for Houston, resulting in a total award of \$1.3 billion. Through the Homeowner Assistance Program (HoAP), the City has funded \$27.7 in home repairs or home reconstruction for homes damaged by Hurricane Harvey over the past year.

In July 2019, HCDD's Round 1 of the Multifamily Housing Program announced five additional awards for developments that would produce over 400 additional rental homes. Round 1 awards totaled \$91.4 million leveraged with \$61 million in private funding and Housing Tax Credits (HTCs).

After the Round 2 NOFA seeking to procure proposals from owners and developers of multifamily housing to finance construction, reconstruction, rehabilitation or acquisition of multifamily properties impacted by Hurricane Harvey, HCDD awarded \$174.4 million for 15 proposals to bring more affordable housing in June 2020. These proposals seek to replace or renovate rental homes lost or damaged during Hurricane Harvey. These developments will yield almost 3,500 new rental homes in Houston, leveraging other funding sources and HTCs. About 3,100 of these homes will be targeted to low- and moderate-income renters.

The estimated investment in the City for the all developments in the program exceeds three quarters of \$1 billion.

Other Disaster Recovery Efforts

In conjunction with the Houston Public Works and the Office of Emergency Management, HCDD hosted two public hearings about the CDBG-Mitigation (CDBG-MIT) allocation of \$61.9 million in the winter of 2019/2020. The CDBG-MIT Action Plan was submitted in February 2020, which included a mitigation needs assessment and a budget and description for intended activities. The mitigation activities seek to not only increase disaster resiliency but also to lessen the impact of future disasters.

In October 2019, HCDD relaunched recovery.houstontx.gov. The website has been redesigned to help residents navigate the wealth of information available on the website and to provide transparency features, such as the ongoing DR data reporting.

As a direct recipient of CDBG-DR funds from HUD, HCDD continues home repair, housing buyout, and infrastructure improvement activities to address the 2015 flood events. As a subrecipient of the GLO for CDBG-DR funds addressing impacts from the 2016 flood events, HCDD continues its multifamily buyout program to remove homes that are deep within the floodplain.

Table 1 – Accomplishments – Program Year & Strategic Plan to Date

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Preserve and Expand Supply of Affordable Housing	Affordable Housing	CDBG: \$10,227,381/ HOME: \$8,914,992	Rental Units Constructed	Household Housing Unit	404	417	103.22%	50	0	0.00%
			Rental Units Rehabilitated	Household Housing Unit	390	567	145.38%	50	24	48.00%
			Homeowner Housing Rehabilitated	Household Housing Unit	250	112	44.80%	50	56	112.00%
			Other (Lead-Based Paint)	Other	488	290	59.43%	53	0	0.00%
Expand Homeownership Opportunities	Affordable Housing	CDBG: \$1,542,400	Direct Financial Assistance to Homebuyers	Households Assisted	500	124	24.80%	0	31	131.00%
Provide Assistance to Persons Affected by HIV/AIDS	Affordable Housing (Non-Homeless Special Needs)	HOPWA: \$9,738,444	Tenant-Based Rental Assistance / Rapid Re-housing	Households Assisted	2,325	1,973	84.86%	475	388	81.68%
			HIV/AIDS Housing Operations	Household Housing Unit	1,500	1,370	91.33%	300	246	82.00%
			Other (Supportive Services)	Other	9,150	18,565	202.90%	4,140	4,211	101.71%
Reduce Homelessness	Homeless	ESG: \$1,968,996/ CDBG: \$500,000	Tenant-Based Rental Assistance / Rapid Re-housing	Households Assisted	350	1,540	440.00%	100	412	371.00%
			Homelessness Prevention	Persons Assisted	950	4,290	451.58%	225	1,333	592.44%
			Public Service Activities Other Than Low/Moderate Income Housing Benefit	Persons Assisted	115,500	169,686	141.91%	26,175	8,056	30.78%
Enhance Quality of Life through the Provision of Public Services	Non-Housing Community Development	CDBG: \$4,042,042	Public Service Activities Other Than Low/Moderate Income Housing Benefit	Persons Assisted	103,000	113,868	110.55%	18,367	15,487	84.32%
Revitalize Communities	Non-Housing Community Development	CDBG: \$3,265,430	Public Facility or Infrastructure Activities	Other	30	35	116.67%	4	9	225.00%
			Housing Code Enforcement / Foreclosed Property Care	Household Housing Unit	161,250	184,123	114.18%	32,000	29,573	92.42%
Foster Community Economic Development	Non-Housing Community Development	CDBG: \$205,000	Jobs Created / Retained	Jobs	50	76	152.00%	7	17	242.86%
			Businesses Assisted	Businesses Assisted	3	0	0.00%	0	0	100.00%
Promote Fair Housing	Non-Housing Community Development	CDBG: \$150,000	Other	Other	500,000	4,544,141	910.83%	50,000	2,019,306	4,038.61%

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g).

Progress towards program year and strategic plan goals

As detailed in Table 1, almost all programs and activities made progress towards both the strategic 5-year and annual goals. Of the 5 goals, half met or exceeded the stated goal. Many annual goal indicators were surpassed by significant amounts, including for the goals of Expand Homeownership Opportunity, Reducing Homelessness, Revitalizing Communities, Fostering Community Economic Development and Promoting Fair Housing.

Preserve and Expand the Supply of Affordable Housing

Preserving and expanding the supply of affordable housing is based on the rehabilitation of single family and multifamily homes, construction of multifamily homes and remediating homes with lead hazards.

For the Multifamily Housing Program, one rehabilitation of a multifamily rental development (Cleme Manor) was completed during the program year. Construction has concluded for two additional multifamily developments but were not IDIS complete by the close of the program year. Consequently, the rehabilitation goal was not met in PY 2019. However, these developments are expected to be completed in PY 2020.

Home Repair exceeded its annual goal by 12% but did not meet its 5-year goal during PY 2019. The team continued to make strides, as shown in exceeding its annual goal. Staff worked to align home repair activities from several different funding sources, including disaster recovery, CDBG and Tax Increment Reinvestment Zone (TIRZ). The Home Repair Program has increased its staff capacity, which has helped to create a steady pipeline for construction and has worked to streamline its processes and procedures.

The goal indicator of remediating homes with lead hazards was not met during PY 2019. Since the demonstration year was completed during PY 2018, the program had to re-procure contracts and experienced delays during the procurement process. The program is working to complete the procurement process and HCDD is expected to execute the Letter of Agreement with the Houston Health Department in PY 2020 to achieve the stated goals in the next program year.

Expand Homeownership Opportunities

During PY 2019, homebuyer assistance activities transitioned from using CDBG funds to using CDBG-DR funds. CDBG-DR funds allow HCDD to assist low- and moderate-income households and those earning up to 120% of the area median income. Although HCDD assisted 159 households with homebuyer assistance this program year, only 31 families were assisted using CDBG funds, which is reported in Table 1. Staff assisting with homebuyer assistance activities continued to build relationships in the community and advertise new program guidelines aggressively.

Provide Assistance to Persons Affected by HIV/AIDS

Although the HOPWA programs performed well over the 5-year strategic plan period, these programs fell short of their annual goals during PY 2019. Because of attention placed on the impacts of COVID-19, HCDD staff and agencies had to pivot their focus to help address the needs of residents impacted by COVID-19. Transitioning to a virtual environment took time to achieve and challenged Project Sponsors to provide services in different ways. Additionally, residents seemed to prefer assistance from less stringent COVID-19 programs compared to the HOPWA program requirements and the complexity of the program application process. HCDD staff changes also presented challenges in accomplishing all annual goals set. However, it is expected that these activities will meet all proposed goals in the following program year.

Reducing Homelessness

The indicators of Rapid Re-housing and Homeless Prevention under the Reducing Homelessness goal were exceeded by a significant number as the programs, which were redesigned in PY 2015 to create efficiencies in

budget management and financial processes of subrecipient and lead agencies, have grown and served a larger number of persons. Within the homelessness reduction annual goal, HCDD performed well with both the Tennant-Based Rental Assistance/Rapid Re-housing and the Homelessness Prevention indicators, surpassing its goals by 271 and 1,108, respectively.

Enhance Quality of Life Through the Provision of Public Services

The Enhance Quality of Life Through the Provision of Public Services indicator fell short of its annual goal by 15.7%. This shortage is in large part due to two programs, which did not serve residents during the program year. However, many programs surpassed the projected number, on average, by 17.7%; these programs included the Child Care Council, Buckner Children and Family Services Program, Mobile Laboratory Program, the Village Learning Centers, health services programs, and the employment training programs.

Revitalize Communities and Foster Community Economic Revitalization

The Public Facility or Infrastructure Activities superseded its goal by 5 projects at the close of the PY 2019. HCDD continues to fund Department of Neighborhoods to carry out code enforcement activities, which exceeded its annual goal. HCDD continues to work with businesses and other entities to promote economic revitalization.

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

All four high priority funding categories (shown below) received entitlement funding during PY2019.

- Affordable Housing
- Supportive Services
- Public Improvements and Infrastructure
- Economic Development

The jurisdiction's use of funds is detailed in the following tables in the Appendix.

- PR26 – CDBG Financial Summary Report
- CDBG Program Spending Summary
- HOME Program Spending Summary
- ESG/HESG Program Spending Summary
- HOPWA Program Spending Summary
- Multifamily and Homeless Housing Project Status Report
- Public Facilities – Completed Projects
- Program Income Uses and Beneficiary Information Summary

Performance Information

CR-10 Racial and Ethnic composition of person/households/families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).
91.520(a)

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Race	CDBG (Households)	HOME (Persons)	ESG (Recipients)	HOPWA (Individuals)	Total
White	16,766	16	578	555	17,835
Black or African American	15,857	47	1,577	1,046	18,406
Asian	846	-	23	6	873
American Indian/Alaskan Native	189	-	11	5	205
Native Hawaiian/Other Pacific Islander	100	-	2	10	103
American Indian/Alaskan Native & White	44	-	-	1	44
Asian & White	38	-	-	1	40
Black or African American & White	176	-	-	0	176
American Indian/Alaskan Native & Black or African American	67	-	-	0	67
Other Multi-Racial	2,258	3	137	5	2,401
Total	36,341	66	2,328	1,629	40,150
Hispanic	12,651	8	428	366	13,367
Non-Hispanic	23,690	58	1,900	1,263	26,783
Total	36,341	66	2,328	1,629	40,150

Narrative

In line with HCDD’s commitment to serve minority populations, about 54% of the households served through CDBG funding in PY 2019 were of a minority race. Over 75% of persons served with ESG funding, which assists in reducing homelessness through rapid re-housing and public service activities, identified as a minority race. In total, activities funded with entitlement grants served 56% individuals identifying as minority races and 33% identifying as Hispanic.

CR-15 Resources and Investments 91.520(a)**Identify the resources made available****Table 3 – Resources Made Available**

Sources of Funds	Source (Federal, State, Local)	Expected Amount Available PY 2019	Actual Amount Expended PY 2019
CDBG	Federal	48,460,964	17,134,552
CDBG Program Income	Federal	4,153,644	525,262
CDBG-DR 2015	Federal	82,367,992	3,754,178
CDBG-DR 2016	Federal	23,482,836	1,048,154
CDBG-Disaster Recovery	Federal Pass Through	1,168,307,386	59,858,066
CDBG COVID	Federal Pass Through	14,523,741	5,246
Section 108	Federal	-	14,976,977
Section 108 Program Income	Federal	-	363,051
EDI	Federal	-	570,227
ESG	Federal	5,310,220	2,232,356
ESG COVID	Federal Pass Through	7,252,552	4,059
HOME	Federal	20,919,922	8,138,989
HOME Program Income	Federal	126,543	-
HOPWA	Federal	23,758,902	9,759,583
HOPWA COVID	Federal Pass Through	1,501,211	6,705
NSP	Federal	567,124	723,103
DR Round 2	Federal Pass Through	47,580,524	4,876,642
CDBG-DR Round 2 MF	Federal Pass Through	-	-
CDBG-DR Round 2 SF	Federal Pass Through	-	-
CDBG-DR Round 2 Infrastructure	Federal Pass Through	-	-
HHSP	State	2,444,651	1,234,335
HHSP YOUTH	State	415,034	-
General Fund	Local	515,818	515,818
Local Bonds	Local	8,718,974	3,130,224
Local TIRZ Bonds	Local	1,547,382	8,865
Special Revenue Fund	Local	635,347	110,825
TIRZ Affordable Housing	Local	95,697,962	33,751,867
Grand Total		1,558,288,729	162,729,083

*Expected amounts available for the above funding sources include anticipated unspent prior year funding (balances on hand as of July 1, 2019), along with known or anticipated amounts to be received during PY 2019.

Narrative

For PY 2019, an estimated \$126,543 was anticipated to be received as HOME Program Income. The total amount receipted was \$214,418.23. The difference in estimated HOME program income and program income receipted is due to unanticipated homebuyer repayments and loan repayments from multifamily developers.

The CDBG program income anticipated during PY 2019 was \$4,153,644, as identified in the 2019 Annual Action Plan, while the actual amount of \$4,473,860.12 receipted during the program year. The difference in estimated and receipted CDBG program income is due to loan repayments from developers of multifamily homes that were slightly underestimated in the Annual Action Plan.

Identify the geographic distribution and location of investments

Table 4 – Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Areas for Community Reinvestment	-	-	n/a
Complete Communities	-	-	n/a
Citywide	-	-	n/a

Narrative

In PY 2012, HCDD submitted a substantial amendment that identified Areas for Community Reinvestment used in the Code Enforcement activity. In PY 2016, HCDD added the five Complete Communities as target areas for entitlement funds. There was not a specific percentage of funding, by target area, identified in the PY 2019 Annual Action Plan. Thus, the Geographic Distribution and Location of Investments Table has not been populated.

HCDD developed maps that illustrate the geographic location of PY2019 program/activity investments for the programs/activities listed below. These maps are in the Appendix.

- Emergency Solutions Grant
- Housing Opportunities for Persons With HIV/AIDS
- Multifamily Housing Development Projects
- Direct Financial Assistance to Homebuyers
- Public Facilities and Improvements Projects
- Child Care Council Administered Public Service Agencies
- Direct Funded Public Service Activities
- Juvenile Delinquency Prevention Program
- Mobile Computer Laboratory
- Code Enforcement Site Visits by Census Tract
- Code Enforcement Citations Issued by Census Tract

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Leveraging

HCDD follows a policy of using its limited federal resources to leverage other funding for public improvements and infrastructure, new construction and major rehabilitation projects through private, state, or local funding.

- Multifamily activities leveraged entitlement grant funds as gap funding for projects with various funding sources such as local tax incentives, including the Tax Abatement Ordinance, TIRZ affordable housing set-aside funds, Homeless and Housing Bond funds, federal and state tax incentives, and state funded bond programs. Private sources were also leveraged to increase the supply of affordable rental housing. In total, for completed and ongoing projects in PY2019, HCDD utilized an investment of \$27,853,084 in entitlement funds to leverage \$ 572,061,769 in additional funding. HCDD also had \$113,615,000 in new and ongoing projects funded with local sources that leveraged \$391,012,217 in additional funding.
- Public services and services for homeless and other special needs populations required some form of cash and/or in-kind matching contributions.

More information on how HCDD leveraged additional resources can be found in the CR-35 actions taken to address obstacles to meeting underserved needs response.

Satisfaction of HOME Match Requirements

HUD has determined that the City of Houston is fiscally distressed, and the match amount has been lowered from the required 25% to 12.5% of the HOME funds drawn. After match reporting for HUD FY2018 (10/1/17 - 9/30/18), HCDD had an excess match amount of \$18,638,837.14. HUD allows the excess match funds to be carried forward to be applied to future fiscal years' match liability. Per the 7/28/2020 IDIS Report PR33, HCDD had a match liability of \$1,497,639.44 for HUD FY2019 (10/1/18 - 9/30/19). The excess amount of \$18,638,837.14 remaining after PY 2018, combined with the \$7,739,199.86.00 in match contributions HCDD documented during HUD FY2019, leaves HCDD with an excess match amount of \$24,880,397.56 after applying the HUD FY2018 match liability. The value of bonds in excess of the established 25% limit may be banked as match credit, to offset future liabilities. As a result, an additional \$7,038,742.30 in bond fund match credit may be applied toward future year's HOME match requirement, for an excess match total of \$31,919,139.86 for this reporting period.

Satisfaction of ESG Match Requirements

HCDD allocated \$500,000 in CDBG funds to meet the ESG match requirement as part of the Child Care Council and Coalition for the Homeless ESG administrative services contract. CDBG funds in the amount of \$500,000 were used to help subcontracted agencies meet their ESG match requirement. The ESG subcontracted agencies were required to provide \$993,146 in cash and/or in-kind contributions for ESG match. In-kind contributions were detailed in each subcontractor's budget. The in-kind contributions included, but were not limited to: staff salaries, professional fees, contract services, food, childcare, rent, direct assistance to clients, space, and utilities.

Publicly Owned Land or Property

No publicly owned land or property located within the jurisdiction was used to address the needs identified in the plan.

Table 5 – Fiscal Year Summary - HOME Match Report

<i>Fiscal Year Summary – HOME Match</i>	
1. Excess match from prior Federal fiscal year	\$18,638,837.14
2. Match contributed during current Federal fiscal year	\$7,739,199.86
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$26,378,037.00
4. Match liability for current Federal fiscal year	\$1,497,639.44
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$24,880,397.56

Table 6 – Match Contribution for the Federal Fiscal Year

<i>Match Contribution for the Federal Fiscal Year</i>								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
12196	08/1/2018	\$6,026,500.00	0	0	0	0	\$0.00	\$6,026,500.00
16-1	8/9/2014	\$0.00	0	0	0	0	\$359,433.46	\$359,433.46
11776	8/20/2015	\$0.00	0	0	0	0	\$14,976.40	\$14,976.40
12202	8/1/2018	\$1,338,290.00	0	0	0	0	\$0.00	\$1338,290.00

Table 7 – Program Income

<i>Program Income – Enter the program amounts for the reporting period</i>				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
\$ 0.00	\$ 214,481.23	\$ 0.00	\$0.00	\$ 214,481.23

Table 8 – Minority Business and Women Business Enterprises

<i>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</i>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	2	0	0	0	0	2
Dollar Amount	\$12,000,000.00	0	0	0	0	\$12,000,000.00
Sub-Contracts						
Number	34	0	0	3	8	23
Dollar Amount	\$11,417,388.00	\$0	\$0	\$1,254,017.00	\$4,550,621.00	\$5,612,750.00
	Total	Women Business Enterprises	Male			
Contracts						
Number	1	0	1			
Dollar Amount	\$4,373,238.00	0	\$4,373,238.00			
Sub-Contracts						
Number	15	4	11			
Dollar Amount	\$2,750,315.00	\$626,545.00	\$2,123,770.00			

Table 9 – Minority Owners of Rental Property

<i>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</i>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

<i>Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition</i>		
	Number	Amount
Parcels Acquired	2	\$ 7,663,113.00
Businesses Displaced	0	0
Nonprofit Organizations Displaced	0	0
Households Temporarily Relocated, not Displaced	0	0

CR-20 Affordable Housing 91.520(b)

Evaluation of the jurisdictions progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

Table 11 – Number of Households Assisted

	<i>One-Year Goal</i>	<i>Actual</i>
Number of Homeless households to be provided affordable housing units	100	413
Number of Non-Homeless households to be provided affordable housing units	216	239
Number of Special-Needs households to be provided affordable housing units	1,275	1,231
Total	1,591	1,883

Table 12 – Number of Households Supported

	<i>One-Year Goal</i>	<i>Actual</i>
Number of households supported through rental assistance	1,375	1,644
Number of households supported through the production of new units	60	24
Number of households supported through rehab of existing units	156	56
Number of households supported through acquisition of existing units	0	159
Total	1,591	1,883

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Preserve and Expand the Supply of Affordable Housing

Rental Housing

In PY 2019, 24 HOME funded City of Houston income-restricted affordable rental homes were constructed or rehabilitated. This includes 21 Section 504 accessible units. As explained in CR-05 Progress Made Towards Action Plan Goals section, the goal for rental homes rehabilitated was not met because of unexpected delays completing the developments. The Multifamily and Commercial Division has undertaken a more comprehensive vetting of contractors and developers to help improve non-compliance issues and designed a new underwriting process to improve the assessment of risks associated with the repair of multifamily homes. Nevertheless, most rental housing developments, whether rehabilitation or new construction developments, were in progress and/or near completion by the close of PY 2019, and at least 15 of these developments were awarded Housing Tax Credits from TDHCA, which offsets federal tax liability when affordable rental housing is built or rehabilitated.

Home Repair

The Home Repair program exceeded its goals during the program year. This is largely due to continued staff growth and streamlined processes. The Home Repair program has also partnered with the Public Works Department to provide more efficient services in permitting. During PY 2019, the Home Repair Program completed 56, surpassing its annual goal for PY 2019.

Lead-Based Paint

The lead-based paint program remediates homes, making them lead-free and reducing the residents' exposure to lead-based paint. The program fell short of the expected goal for the program year because a new procurement agreement is pending. The program is currently working to execute the agreement and is expected to achieve its goals for the next program year.

Discuss how these outcomes will impact future annual action plans.

Preserve and Expand the Supply of Affordable Housing

Rental Housing

HCDD may include updates on revised underwriting procedures and procurement process for developers in the next Annual Action Plan. Furthermore, given the changes to the Qualified Application Plan (QAP) for the State of Texas tax credit program, which encourages development in High Opportunity Areas (outside the City limits), HCDD will likely forecast fewer HOME income-restricted units in the future years as construction costs keep increasing and the City promotes affordable home development in higher income neighborhoods. By working closely with developers and publicizing HCDD priorities, there has been success in PY 2019 for developers receiving tax credits in Houston, with 11 out of the 14 developments in the region awarded 9% tax credits located in Houston. HCDD continues to improve compared to prior years. For instance, in 2015, no developments awarded 9% tax credits were located in Houston, and in 2018, 6 developments received the 9% tax credit. HCDD continues its efforts to identify additional funding sources to provide both new and high-quality rehabilitated units and will continue supporting developments through resolutions of support. In addition, HCDD will continue its proactive approach to contact appropriate developers who own developments that are nearing the end of the affordability period on their income-restricted units to offer various possibilities to increase or renew the properties' affordability period. These efforts may be shown in future Annual Action Plans.

Home Repair

Future Annual Action Plans will provide updates on the implementation of the new program guidelines and funding sources, as well as implementation timelines for home repair activities. It is anticipated that the completed number of homes will be constant or increase in future years as staff implements new processes to increase efficiencies. Home Repair has also hired staff member dedicated to improving the permitting process, which will streamline the Home Repair process.

Lead-Based Paint

Future Annual Action Plans will incorporate the lower anticipated activity level as a result of identified changes to the income verification process and associated income definition used by the program.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Table 13 – Number of Persons Served

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income (0-30% of AMI)	22	66
Low-income (31-60% of AMI)	30	0
Moderate-income (61-80% of AMI)	22	0
Total	74	66

Narrative

HCDD strives to maximize all available funding for the benefit of low- and moderate-income households and has worked to increase the supply of, and access to, affordable housing. The information contained in Table 13 comes from the IDIS PR23 report under Housing. In addition to the number of persons served as shown in this table, two CDBG and HOME funded projects with completed construction in PY 2019 and will result in 148 new income-restricted rental homes being added to the available pool of affordable rental housing in PY 2020. Additional

information on the number of persons provided housing related assistance through CDBG funded public service activities can be found in the accomplishment table in CR-05.

CR-25 Homeless and Other Special Needs 91.220(d,e); 91.320(d,e); 91.520(c)

Evaluate the jurisdictions progress in meeting its specific objectives for reducing and ending homelessness for the following:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

HCDD provides ESG and CDBG funding, as well as state and local funding, to social service organizations that assess and address the needs of homeless persons and support subrecipient organizations to create a more robust social service system. HCDD has worked closely with the Coalition for the Homeless of Houston/Harris County (Coalition) and with other members of the Houston/Harris County Continuum of Care (CoC) and aligned priorities and funding to address the needs of residents experiencing homelessness or at risk of becoming homeless.

The Coalition collaborated with service agencies and others in the public sector to analyze existing needs to identify and address funding gaps. The Homeless Point-In-Time (PIT) Count and the Community Needs Assessment, organized by the Coalition, annually assess the characteristics of the homeless population in and around Houston. This is important data used by the Coalition and its stakeholders to track the changing needs of the homeless. In PY 2019, HCDD continued to financially support the Coalition's preparation for the 2020 PIT Count. The CoC hosts quarterly Consumer Input Forums to obtain input strategies and funding priorities for The Way Home from current and formerly homeless individuals and families. The Consumer Input Forum gathers currently and formerly homeless individuals and seeks suggestions to improve the homeless service delivery system in Houston and insight and firsthand knowledge from their experiences, which are used to make recommendations to the CoC Steering Committee. While the Forum was not held in PY2019, the CoC is seeking Consumer Representatives for the Steering Committee in PY2020.

In 2014, the CoC implemented a coordinated assessment system ensuring standardized assessment for any homeless individual at a variety of access points, which it continued to operate in PY 2019. This system functions to triage, assess, match and refer homeless individuals to the most appropriate permanent housing option across the continuum. This is the primary referral method for most homeless beds, and, furthermore, functions as the sole referral source for Permanent Supportive Housing (PSH) and Rapid Rehousing (RRH). Since 2016, this system continues to expand and adapt to changing needs and is optimizing access for both sheltered and unsheltered homeless individuals seeking support across the city. Outreach workers are trained as assessors and navigators ensuring unsheltered homeless individuals have full access to all housing opportunities and services. The coordinated assessment system now has the capability to refer families or individuals to rapid re-housing services.

Addressing the emergency shelter and transitional housing needs of homeless persons

In PY 2019, HCDD continued to fund social service agencies that provide emergency shelter for homeless individuals and families. Services included case management, direct rent or utility assistance, and operations costs associated with overnight shelter. HCDD's ESG funding addressed emergency shelter needs. As part of the planning process for community-wide coordination of ESG implementation and the restructuring of the CoC funding process, the CoC continued to collaborate with local ESG recipients to right-size the system for emergency shelter, homeless prevention, and rapid re-housing. This coupled with enhanced diversion and prevention resources may potentially reduce demand for emergency shelter and ultimately allow the system to reach equilibrium and end homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

PSH pipeline committee monitors public investments in housing developments to align public resources with the goals of the Houston/Harris County Continuum of Care for unit development to end chronic homelessness. HCDD continues to participate in the communitywide pipeline committee although as a community, we have officially met our collective goal of creating 2,500 units of supportive housing. HCDD continues to work with the CoC lead agency to develop a new unit production goals to further the positive impact on homelessness in Houston.

HCDD is also committed to utilizing federal, state, and local resources in partnership with Harris County and the CoC to fund rapid re-housing for families with children, veterans, and unaccompanied youth. Rapid re-housing assists households to return to permanent housing quickly by offering short-term case management and financial assistance. This intervention has proven to be effective in returning more than 90% of the families experiencing homelessness or at risk of becoming homeless to housing stabilization.

The coordinated assessment system is the process for identifying people who are homeless and most in need of PSH or RRH. This includes people who are chronically homeless, families with children, veterans, persons fleeing domestic violence, and unaccompanied youth.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

In PY 2019, HCDD utilized state and federal grants to fund several agencies that deliver homelessness prevention assistance through

- Short-term subsidies to defray rent and utility arrearages for families that have received eviction or utility termination notices or are experiencing a hardship that may lead to homelessness
- Security deposits and first month's rent to permit homeless families to move into their own apartment
- Mortgage payments through the City's HOPWA program

Preventing homelessness, especially family homelessness, is a priority for the City of Houston and its partner, the Coalition. The Coalition assists Houston's homeless service providers, many of whom are CDBG and/or ESG subrecipients, to help families implement strategies that keep them stabilized and resolve their financial issues to reduce their risk of becoming homeless.

As part of the planning process for community-wide coordination of ESG and CoC funding process implementation, the Coalition has collaborated with local ESG recipients. Moving forward, HCDD will work with the CoC Lead Agency to review and promote excellent data quality for all projects serving people who are homeless in Houston and work to shape and implement data elements using HMIS, set standards for homeless program performance, and implement a program performance improvement process. This process will be used to inform investment and align resources in a data driven manner.

The CoC continues to execute memoranda of understanding (MOU) with mainstream and other homeless service providers on behalf of the homelessness prevention system to help clients link to mainstream and homeless supportive services outside the ESG programs. The purpose of developing MOUs is to help clients easily access mainstream services that might have a cumbersome application process or a long waitlist. This includes developing protocols for warm-handoffs to United Way's THRIVE programs to enhance family self-sufficiency and financial mobility. Mainstream services will include those listed in 24 CFR 576.400 (c), as well as those in the SOAR program, and locally-funded programs to assist with increasing income and improving health.

The Coalition, along with local public funding jurisdictions and publicly funded institutions and systems of care that discharge people into homelessness, will create or modify discharge plans to prevent discharging persons at risk of becoming homeless by

- Identifying local discharge plans or practices that are leading to homelessness
- Engaging each system and discussing data and alternatives
- Utilizing data to inform broader strategic planning processes

The CoC has several discharge policies to coordinate community-wide assistance to address youths aging out of foster care, persons exiting health care and mental health institutions, and persons discharged from correctional institutions. With the introduction of the coordinated placement system, these institutions are being invited to coordinate discharge planning activities at least once a year to prevent homelessness. Protocols have been developed to connect with Harris County Jail and several emergency rooms and hospitals across the jurisdiction.

CR-30 Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Houston Housing Authority (HHA) provides affordable homes and services to more than 58,000 low-income Houstonians including over 17,000 families housed through the Housing Choice Voucher Program. HHA and its affiliates own and operate 27 housing communities with more than 5,700 units for families, elderly, persons with disabilities, and other residents. HHA also administers one of the nation’s largest Veterans Affairs Supportive Housing (VASH) programs exclusively serving homeless veterans.

HHA’s expenditures for program activities to address the needs of public housing are shown in the table below.

HOUSTON HOUSING AUTHORITY PY 2018 EXPENDITURES	
Section 8 Program	\$165,411,820
Public Housing Capital Fund Program	\$1,773,158
Public Housing Operations	\$28,997,073
Self-Sufficiency (ROSS Grant)	\$577,625
Section 8 Mod Rehab	\$2,711,535
Section 8 New Construction – Rent Subsidy	\$2,453,391
Jobs Plus Grant	\$915,838
Rapid Rehousing	\$2,189,622
TOTAL	\$205,030,062

Operational Improvements/Accomplishments

The following highlights HHA’s program accomplishments occurring in calendar year 2019.

- **Assists Residents with Employment**
 - HHA enrolled over 91 participants in the Section 3 program resulting in 55 residents being hired, producing more than \$450,000 in income.
 - HHA also collaborated with Workforce Solutions to assist 227 residents at Cuney Homes in becoming employed.
 - HHA provided career counseling to 505 Job Plus participants at Cuney Homes with 292 residents increasing their earned income and receiving discounted rent totaling \$1,038,693.

- **Increased Housing Portfolio** - In partnership with others, closed on 1,412 units, including 833 new affordable units throughout the City.

- **Housed More Families**
 - Utilized 99.9% of its voucher authority.
 - Awarded the largest number of Mainstream Vouchers (272) in the country. The \$2.23 million award is the 4th highest amount in the country.
 - Fully leased the Mainstream Vouchers awarded in 2018. Leased 70 Family Unification Program (FUP) vouchers. Awarded 85 FUP vouchers in 2019.

- **Housed the Homeless, including Homeless Veterans**
 - Provided housing assistance to 956 homeless veterans through the VASH program.
 - Served 339 people (54 chronically homeless) through the Rapid Rehousing Transitioning Age Youth program and 1,668 adults and singles (268 chronically homeless) through Rapid Rehousing.

While HHA will obligate and expend its Capital Fund Program (CFP) allocation of \$7.26 million to address the most severe capital needs, without additional funding, HHA will remain significantly short of the support required to adequately address the portfolio's documented capital needs. Additionally, as the need to rehabilitate existing housing stock grows, so too does the need for affordable housing, which is illustrated by the approximately 90,000 families on HHA's waiting list for a public housing unit.

All HHA's current capital improvements are shown in the Capital Improvement Plan for 2020. HHA Begun the process for converting to the Rental Assistance Demonstration (RAD) Program for the following properties

- Allen Parkway Village
- Historic Oaks of Allen Parkway Village
- Historic Rental Initiative
- Victory Place

HHA applied for the following

- 9% Tax-Credit award with TDHCA for Telephone Road Elderly Apartments
- Choice Neighborhoods Planning or Implementation grant for Grants and Promise Zones for Cuney Homes
- The second cohort (rent reform) for the Moving-to-Work (MTW) program

Actions to encourage public housing residents to become more involved in management and participate in homeownership

HHA encouraged participation among public housing residents by hosting a variety of programs that promoted self-sufficiency and independent living, in the last year

- Established 18 site-based waiting lists for our Public Housing developments.
- Awarded over \$19 million for HHA's first 9% tax credit deal at Telephone Road.
- In partnership with others, closed on 1,412 units, including 833 new affordable units throughout the City
- Completed \$2.06 million in capital improvements in 2019.
- Provided career counseling to 505 Job Plus participants at Cuney Homes with 292 residents increasing their earned income and receiving discounted rent totaling \$1,038,693.
- Collaborated with Workforce Solution to assist 227 residents at Cuney Homes in becoming employed.
- 55 residents were hired by HHA, contractors and/or local employers through the Section 3 program and produced more than \$450,000 in total income.
- Assisted 475 elderly/disabled tenants in living independently and 649 non-elderly tenants to live self-sufficiently.
- In collaboration with Allied-Orion, implemented a successful apprenticeship with a Section 3 participant advancing from Trainee to Assistant Property Manager at Oxford Apartments.
- Co-sponsored an on-the-job training program in collaboration with Allied-Orion to assist 20 residents in obtaining work experience in property management with 5 residents being hired.
- In conjunction with SEARCH Homeless Services, the Coalition for the Homeless, Memorial Assistance Ministries, New Hope Housing and Memorial City Mall, hosted London's innovative PopUp Business School in Houston over 10 days for 95 attendees, 52% of whom made a sale by the end of the workshop.
- Collaborated with 50 community partners who provided services and/or resources to HHA tenants valued at over \$3 million.
- Partnered with Book Rich Environment (BRE) to distribute over 19,000 books to HHA youth. Six Little Free Libraries were delivered to HHA properties decorated by HHA staff.
- Engaged 225 youth in services hosted by partners (after-school & summer camps).
- Partnered with various donors to provide Thanksgiving Baskets/Meals to 300+ households.
- Partnered with the City of Houston's Department of Parks & Recreation and the Resident Councils to host Summer Lunch Programs at six (6) sites.

Future Plans

Throughout 2020 and 2021, HHA plans to reinvest in Houston communities by acquiring new units. Additionally, over 400 public housing units suffered damage in Hurricane Harvey, and HHA plans to repair the majority of its portfolio to pre-Hurricane Harvey status. HHA begun the process of disposing two properties (Clayton Homes and Kelly Village (partial)), which are planned for acquisition by TXDOT; TXDOT plans will require demolition of the units.

Lastly, HHA will continue to strengthen relations with Resident Councils by fostering a closer relationship between council members and the Special Assistant to the President and CEO of HHA, who will be the primary point of contact with the Resident Councils.

Actions taken to provide assistance to troubled PHAs

HHA has not been designated as a troubled PHA by HUD. Therefore, no actions were necessary on the part of HCDD to provide assistance to remove such designation.

CR-35 Other Actions – 91.220(j)-(k)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

HCDD's actions taken to address regulatory barriers, in PY 2019, are described below.

- Address housing market conditions that inhibit low- and moderate-income persons from obtaining decent housing
 - Continued to increase the supply of affordable homes in Houston by funding new construction and repair of affordable rental and homeowner homes through a variety of programs.
 - Assisted 159 low- and moderate-income families achieve homeownership by providing down-payment and closing cost assistance using CDBG and CDBG-DR funding.
 - Worked with private developers to enhance their Competitive (9%) HTC application scores and rankings.
 - Conducted two substantial amendments to increase the amount of HOME funding available for Tenant Based Rental Assistance.
- Invest in building code enforcement and lead hazard remediation to abate deterioration of housing stock
 - Improved homes of low- and moderate-income homeowners through the repair of single family homes, using entitlement and non-entitlement funding sources.
 - Prepared to reduce lead-based paint hazards in low- and moderate-income homes by partnering with HHD and providing matching funding for federal grants.
 - Engaged in code enforcement activities carried out by the City's Department of Neighborhoods to address code violations.
- Strengthen intergovernmental relationships to resolve regulatory issues
 - Communicated with TDHCA regarding updates to the Qualified Allocation Plan (QAP).
 - Coordinated with HUD and GLO officials to request waivers to certain standards, as needed.
 - Continually improved HCDD's monitoring and compliance function to detect and address inconsistencies or conflicts among federal, state, and local grant and regulatory requirements.
 - Continued to provide technical assistance to nonprofit and for-profit affordable housing developers and public service agencies regarding new or changing requirements.
 - Continued to refer fair housing complaints to substantially equivalent agencies and the regional HUD office, which are equipped and trained to manage such complaints effectively and efficiently.
- Use education to encourage policy decisions and public support that positively impact affordable housing
 - Continued the "I am Protected" fair housing campaign by featuring seven public service announcements, one for each protected class. The announcements were posted on HCDD's social media and community newspapers posted the announcements in print, on social media, and on its webpage.
 - Created the Fair Housing Ambassador program to share fair housing information, targeting residents that are underrepresented.
 - Created a 30-second video about fair housing promoting HCDD's Fair Housing Hotline in several languages: Spanish, Vietnamese, Urdu, and Chinese.
 - Hosted the Section 3 Café to provide an innovative platform for residents and businesses to meet with subject matter experts regarding their application.

HCDD continued to work to identify regulatory barriers to affordable housing within local codes, regulations, and policies. These efforts will continue in PY 2019.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Actions to Address Obstacles. Three obstacles to meeting the needs of the underserved identified in the PY 2019 Annual Action Plan are (1) the lack of resources (both program resources and personal resources of the underserved), (2) the lack of service or housing availability, and (3) the lack of knowledge of programs.

The underserved are LMI households that have a member that is elderly, is a child, has a disability, or has a quality of life limiting medical condition. The underserved also include individuals experiencing homelessness or victims of domestic violence. Characteristics of the underserved population may include fixed incomes, unemployment or underemployment, living in aging housing stock, language barriers, and physical limitations to access services.

HCDD carried out the following strategies and actions during PY 2019 to address identified obstacles to meeting underserved needs.

Leveraging its resources

- HCDD continued to implement programs through special grants and support funding applications for various non-profit agencies and housing developers.
- HCDD continued partnering with housing and service organizations to create permanent supportive housing units for the chronically homeless.
- HCDD continued to work with HHA to efficiently utilize entitlement funds to provide rental assistance for extremely low- and low-income residents.
- HCDD staff continued to research competitive grant opportunities to fund and enhance community development activities in Houston and applied and received to CDBG-DR grants through the Texas General Land Office.
- HCDD researched ways in which funded activities, such as development of affordable rental units, could be paired with other funding sources or programs, such as on-site public services availability, to lower costs for residents or make services easily available.
- HCDD prioritized selection of public services agencies and home developers that leveraged other funding sources with entitlement funds.
- HCDD continued to seek partnerships with entities in the private sector, such as banks, realtors, builders, and non-profits to fund trainings and utilize volunteer resources.
- HCDD continued to work with the Houston Land Bank and Community Land Trust to provide and preserve affordable homes.

Assisting households increase their income and assets

- HCDD continued to fund public services including job training and other assistance programs, like childcare, to help individuals secure a job to increase their family income.
- HCDD's Compliance and Monitoring Division facilitated training and routinely monitored contractual compliance to ensure that contractors were adhering to Section 3 guidelines to provide job training, employment, and contract opportunities to low-income residents. The Davis Bacon Act is also enforced to ensure contractors and sub-contractors paid the prevailing wage rates to employees.
- The Homebuyer Assistance Program provided financial assistance to income eligible households that otherwise could not afford to purchase a home due to the lack of funds for down payment and other fees associated with a home purchase.
- HCDD continued to look for new ways to create job opportunities for low- and moderate-income persons through existing funding resources.
- The Build Better Program ensures protections for those working on construction in support of HCDD's Multifamily Housing Programs, including an hourly base wage of \$15, workers' compensation insurance, and a minimum percentage of workers registered in an apprenticeship program and Section 3 Program.

Making housing and services available for the underserved

- HCDD prioritized housing and services to those in most need, including populations with special needs.
- Rapid re-housing activities using ESG funds targeted homeless individuals and those who were victims of domestic violence.
- HCDD continued to address the rental housing needs of the underserved by giving preference to developments that serve the elderly, persons with a disability, or persons who have experienced homelessness in the selection process. Housing developments assisted with entitlement funds continued to comply with Section 504 requirements to make housing available to persons with disabilities.
- In conjunction with the City’s Office of Emergency Management, HCDD’s Constituent Services division created the Disaster Readiness Program, which reviews the Disaster Preparedness Guide. This guide serves to prepare Houston residents for disasters given that the Gulf Coast is prone to natural disasters.

Advertising available services to the underserved

- HCDD continued to use the “I am Protected” campaign, which was translated in the Spanish, Chinese, Vietnamese, Arabic, and Urdu. HCDD also utilized the Fair Housing Ambassador’s Campaign to reach non-English speaking residents by promoting the Community Needs Survey in Spanish, Vietnamese, Chinese, and Korean.
- HCDD translated a 30-second PSA promoting the Fair Housing Hotline into Spanish, Vietnamese, Urdu, and Chinese.
- HCDD explored different methods of outreach to enhance the inclusion of residents who have a disability.
- HCDD held public hearings in low-income neighborhoods and strived to conduct meetings at agencies that serve special needs populations. As two in-person public hearings were scheduled for March 2020, HCDD quickly shifted to a virtual format for both hearings in response to the coronavirus pandemic and safety considerations for residents. The virtual hearings were available by phone, through an internet link, and through several Facebook pages (HCDD and HTV). HCDD had the live transcription and a Spanish interpreter available. In addition, working with community partners, HCDD pushed back one of its scheduled virtual hearings to allow for additional advertising due to the change in format.

All planned actions were addressed, and while no specific changes are planned, HCDD always looks for ways to maximize the impact of its programs and activities on the lives of Houston’s underserved populations.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Lead-Based Paint Hazard Control Program (LBPHC)

HCDD and HHD’s Bureau of Community and Children’s Environmental Health (BCCEH) worked closely to eliminate childhood lead poisoning by performing lead hazard reduction. Beginning in 1996, HHD has received federal funding from HUD to reduce lead-based paint hazards and establish Healthy Homes principles in low- and moderate-income homes within the City of Houston. The LBPHC Program is funded by the Lead Hazard Reduction Demonstration (LHRD) Grant.

During PY 2019, HCDD worked with HHD to procure a new agreement to match the LHRD grant with CDBG funding. However, due to delays in procurement, a Letter of Agreement with HHD was not executed before the close of the program year. HCDD is working with HHD and the Strategic Procurement Division to execute this contract. With the help of CDBG funds as match, BCCEH is expecting to perform lead hazard reduction and remediation on 50 units in PY 2020.

Home Repair Program Lead Activities

For home repair activities, HCDD utilized qualified contractors to perform lead-based paint testing and risk assessments for homes built before 1978. Staff ensured that contractors who carried out the repairs were certified for lead hazard abatement and addressed lead hazard according to regulations and requirements. HCDD staff obtained

a lead clearance letter from the contractors after repairs were finished and ensured that the delivery of repair services was provided in a timely, efficient, and healthful manner.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

HCDD supported services that assisted poverty-level families in a variety of ways to enable families to gain more income. Support services, such as affordable childcare through SEARCH and the Child Care Council, helped parents pursue education, job training, and become employed in higher wage work. HCDD continued the funding of juvenile delinquency programs that promote job prospects and cultural awareness and help provide opportunities to the youth to rise out of poverty. HCDD also supported employment services and training programs to help improve the skills of job seekers and to help them find appropriate, decent jobs with a livable wage. The Houston Public Library (HPL) Mobile Express, a mobile computer-training lab, brought job training and computer training to 8,184 persons in underserved communities, increasing job prospects for families in poverty. These accomplishment numbers are lower than prior years because of limitations, due to CODID-19, on the way that services have been previously delivered. HCDD is working with its public service agencies to provide services in various ways during this pandemic.

HCDD continued to support activities that created jobs for low-income residents. A program called Buckner Children and Family Services served 39 individuals by providing supportive housing and support services to families with children in danger of being separated from their families. Buckner offers stability to families with children at risk of being separated from their birth parents.

Creating equity and financial security through homeownership is a long-term strategy for poverty-reduction for LMI families. Through direct financial assistance, HCDD assisted 106 households achieve homeownership and helped them move towards greater self-sufficiency by building long-term assets. As a strategy to create more affordable housing opportunities for LMI persons, HCDD also partnered with the Houston Community Land Trust (CLT) in PY 2019. The Houston CLT, a non-profit entity, develops and stewards affordable housing by creating homeownership structures, resale rules, and long-term ground leases and ensures permanent affordability of homes. It allows for subsidies and lower sale prices for low-income homebuyers. Permanent affordability also helps stabilize and preserve neighborhoods from gentrification and displacement of residents.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

All actions proposed in the plan were undertaken during the program year. Changes were made, as needed, to more efficiently and effectively administer grant programs, and meet the goals and objectives, as planned, and as amended. HCDD continued its efforts to respond and adapt to the changing environment in which it operates by evaluating needs related to institutional structure and implementing revisions, as needed.

Internally, HCDD is comprised of four major functions: Program Areas (Multifamily and Commercial, Single Family Home Repair and Economic Development; Disaster Recovery and Public Services), Financial Services and Administration, Planning and Grants Management, Compliance and Operations, and Policy Communication Divisions. The current structure highlights HCDD's commitment to ensuring that all functions perform in a concerted manner to guarantee an efficient use of public and private resources that maximize output in the form of accomplishments. Underlying this effort is the recognized need to maintain a high level of coordination on projects involving other City departments and/or outside agencies.

HCDD addressed gaps and improved institutional structure using the following strategies

Reduced and/or alleviated any gaps in services and expedited the delivery of housing and community development improvements (primarily affordable housing) to eligible residents.

- With the award of two CDBG-DR contracts with the GLO, HCDD and other City Departments continued to hire additional staff and build capacity within the organization to carry out programs.

- The Special Assistant to the Mayor for Homeless Initiatives continued to lead planning efforts related to ending homelessness and to advance permanent supportive housing.
- HCDD continues to refine guidelines for its programs to ensure that programs using different funding sources align and complement with other programs.
- With the shift to CDBG-DR17 funding, HCDD's homebuyer assistance activities expanded assistance to households earning below 120% of the area median income. Program staff continued to aggressively market to the public and those working in the homebuyer industry, such as lenders and realtors.
- The Multifamily/Commercial program area carried out activities using recently revised underwriting methods for the NOFA selection process. The program is also supporting tax credits to encourage development that will allow multifamily developments for affordable housing to be available in all sections of the City.

Used high level of communication and project coordination among City departments and support the City's efforts to revitalize and/or stabilize low- and moderate-income neighborhoods.

- HCDD is currently in partnership with Health, Library, and Parks and Recreations departments, Houston Public Works, as well as the Mayor's Office on a variety of community improvement projects in low- and moderate-income neighborhoods. HCDD continued to refine ways to communicate regulations to other City departments and streamline the LOA procedures.
- HCDD and other departments meet regularly with the Planning Department and the new Office of Complete Communities to enhance services and meet the needs of residents living in five Complete Communities. With the Mayor's announcement of five additional communities, HCDD staff continues to support the development of the Action Plans for each of the additional five neighborhoods.

Worked with and financially supported various Community Housing Development Organizations (CHDOs) operating in low- and moderate-income neighborhoods to build affordable housing for the elderly, veterans, and other special needs populations.

- The CHDO Single Family Home Development RFP was issued in PY 2018. Three CHDO's were selected to move forward for funding consideration. In PY 2019, two CHDOs were awarded funding.
- HCDD sponsored training for home developers, including CHDOs, that focused on how to become a CHDO.

Continued to cultivate strong working relationships with local financial institutions to ensure the availability of private funding for housing projects and low- and moderate-income homebuyers.

- HCDD continued to work with the Houston Housing Finance Corporation to develop future housing financing opportunities.
- HCDD continued to reach out to realtor associations, including those representing minorities and realtors working in low-income areas of Houston, to advertise HCDD's Harvey Homebuyer Assistance Program.
- HCDD worked with finance agencies to further economic development initiatives, including those funded with Section 108 and EDI.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

HCDD continues to share a common vision with its partners in the public and private housing and social service sectors. That vision promotes community development and the leveraging of resources to maximize program outcomes. HCDD continued to enhance coordination efforts between housing and social service agencies in PY 2019. Some of these efforts are described as follows.

HCDD worked with developers and local public service agencies to provide much needed social services to residents of HCDD funded multifamily housing developments. Of the developments that were completed, initiated, or under construction during the 2019 program year, most offered some form of on-site social services. Social services are an important aspect of affordable multifamily housing projects. By providing social services, HCDD helped create a safe,

supportive community for the low- and moderate-income Houstonians most in need, such as seniors, homeless persons, persons with disabilities, and families.

Examples of HCDD funded projects and the types of services provided are shown in the following table. Coordination efforts between HCDD and public and private housing and social service agencies can also be seen in our response in CR 25 - Homeless and Other Special Needs, which details HCDD's work with the Coalition for the Homeless Houston/Harris County and the Continuum of Care.

Future actions will change based on the results of the current year, by exploring more collaborations in funding projects for the community and in application results from RFPs issued throughout the CoC. The relationship between the Housing Authorities, Harris County, and the City of Houston continues to develop, and there are possibilities of future joint ventures. The government funders meet regularly to discuss current and future projects in the pipeline to systematically plan projects. The continuation of technical assistance for ESG and HOPWA programs will play a significant role in future actions.

In PY 2019, planned efforts to enhance coordination between housing and social service agencies included the following

- Coalition for the Homeless Houston/Harris County, Continuum of Care (CoC), and Addressing Homelessness. See responses in CR-25 – Homeless and Other Special Needs Populations.
- Economic Development. HCDD coordinated with Houston Business Development Inc (HBDI), which is Houston's only Community Based Development Organization (CBDO) to enhance its capacity to provide funding and technical assistance to small businesses that create jobs for or are owned by low- and moderate-income persons. In PY 2019, HCDD announced a Section 108 loan leveraged with CDBG funding for the East End Innovation Maker Hub, a makerspace and manufacturing center for innovators, fabricators and crafters located in Houston's East End. HCDD also hired a new staff member to manage the economic development activities. The program is funded with primarily CDBG-DR17 funds, and the activities are anticipated to assisted small businesses in the next program year.
- Disaster Recovery. The City of Houston continued coordinating with the Texas General Land Office (GLO) and Harris County in the planning and implementation of disaster recovery programs following the devastating impact of Hurricane Harvey on Houston.

Examples of HCDD funded projects with onsite/coordinated social services are shown below.

Project	Population Served	Group Therapy/ Substance Abuse Counseling	Vocational Training/ Employment Services	Case Management	Health Screening	Fitness Programs	Continuing Education/ Computer Classes	Financial Planning	Legal Services	After- school Activities
TRAVIS STREET PLAZA	Veterans	√	√	√	√				√	
WOODLAND CHRISTIAN TOWERS	Seniors	√	√	√	√	√	√	√	√	
VILLAS AT EASTWOOD (FENIX ESTATES)	Families	√	√	√			√	√	√	
VILLAGE AT HICKORY GLEN APARTMENT HOMES	Disabled		√	√		√	√	√		√
NHH HARRISBURG (SRO)	SRO	√	√	√			√			
GOLDEN BAMBOO III	Seniors				√		√	√	√	
LYDIA'S PLACE	HOPWA	√	√	√	√		√			
ZION GARDENS	Families		√	√			√			√
NHH RITTENHOUSE	SRO		√	√			√			
MIDTOWN TERRACE	Veterans	√	√	√	√				√	
COTTAGES AT SOUTH ACRES	Families		√		√		√	√	√	√
GULF COAST ARMS	Families				√		√	√		√
TEMENOS PLACE II	SRO	√		√	√					
HOUSTON HEIGHTS TOWER APTS	Seniors			√	√	√				
NHH REED RD	Families	√	√	√	√	√	√	√	√	√
4600 MAIN STREET	SRO	√		√	√	√				
THE MEN'S CENTER	SRO	√	√	√						
WOMEN'S HOME PHASE II	Families	√	√	√	√		√			√
CLEME MANOR	Families			√	√	√		√		√
AVENUE STATION	Families					√		√		√
INDEPENDENCE HEIGHTS	Families	√	√		√	√		√		√

Identify actions taken to overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice. 91.520(a)

Summary of the 2019 Analysis of Impediments

As a part of the 2015-2019 Consolidated Plan, HCDD conducted the 2015 Analysis of Impediments to Fair Housing Choice (AI) identifying the impediments and barriers to fair housing in Houston, Texas. The following are the impediments to fair housing choice identified to be addressed in PY 2019.

- Impediment 1: Discrimination in Housing – Disability/Race/National Origin/Families with Children
- Impediment 2: Lack of Knowledge About Fair Housing
- Impediment 3: Lack of Affordable Housing Options
- Impediment 4: Lack of Accessible Housing for Persons with Disabilities
- Impediment 5: Lack of Income/ Funding
- Impediment 6: Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status
- Impediment 7: Affordability
- Impediment 8: Lack of Financial Literacy
- Impediment 9: Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods
- Impediment 10: NIMBY Resistance
- Impediment 11: Lack of Transportation Options
- Impediment 12: Low Educational Attainment Among Minorities
- Impediment 13: Increased Health Hazard Exposure in Certain Neighborhoods
- Impediment 14: Lack of Communication Between Government and Residents

Some of the actions that took place in Houston to affirmatively further fair housing in PY 2019 include the following

- The City's Fair Housing Hotline provided free resources to 1,215 callers who have questions or concerns about various tenant, landlord, and fair housing issues.
- HCDD reached more than 1,074 individuals through a series of public hearings designed to promote and facilitate the public comment period of the 2020-2025 Consolidated Plan and Analysis of Impediments. HCDD created a series of presentations and a supplemental toolkit that supported this campaign which remains available to the public during the entire comment period.
- During Fair Housing Month in April 2020, HCDD's *I Am Protected* campaign reached more than 2 million Houston residents through 12 different digital, newspaper, and television platforms. Ads and PSAs appeared in three languages (English, Spanish, and Vietnamese), covering information about the protected classes under the Fair Housing Act. The translated ads were made available on the City's Fair Housing website and remain there for public use.
- The City held a series of community engagement meetings and received 1,130 written comments on the TxDOT North Houston Highway Improvement Project (NHHIP). The feedback was used to inform the letter on the NHHIP that Mayor Turner wrote to the TX Transportation Commissioner on May 12, 2020. A key goal identified through the meetings was the need to serve and preserve the neighborhoods along the corridor while enhancing connectivity between neighborhoods.
- In PY 2019, HCDD staff continued to prioritize community partnerships, attending over 84 partner events and provided at least 8,907 individuals with information on HCDD activities, the public engagement process, and surveyed their housing concerns and needs.
- HCDD translated 34 documents into several languages including public notices, the *SAY YES!* and *I Am Protected* fair housing campaigns, Consolidated Plan and AI engagement material, and Community Needs survey materials.
- HCDD allocated \$150,000 in CDBG funds for fair housing activities in PY 2019, and three full time staff members worked on fair housing compliance and outreach/education.

More information about impediments and the actions taken during PY2019, to address the impediments, can be found in the Appendix of this document.

CR-40 Monitoring 91.220(d,e); 91.520(c)

Description of the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements.

Real Estate Compliance

Compliance with the Davis Bacon and related Acts includes ensuring the payment of prescribed hourly rates and investigating potential violations. The total amount of restitution collected was \$61,191.54 for 45 employees. Monitoring practices consist of desk reviews, onsite visits, and employee interviews. Training sessions and technical assistance are also provided.

Annual multifamily project property inspections include evaluating the physical condition of the exterior and common areas of the properties and a random sampling of qualified units. The physical condition of the property includes apartment building, common areas and parking lots as well as identifying life, health and safety issues. Results of this activity are detailed in the related response in CR-50.

The Loan Servicing section of the Real Estate Compliance division is responsible to ensure those home owners assisted by single family housing programs adhere to affordability period requirements as outlined in their contracts. This includes verification of occupancy through a variety of means. The total amount of payoff funds collected was \$130,097 when 194 Releases of Liens were executed.

The Real Estate Division also houses the Environmental section that is responsible for ensuring all departmental projects, as well as sub-recipient projects, comply with the National Environmental Policy Act and HUD Environmental Requirements. During the 2019 Program Year, the Environmental section completed 9 Commercial/Public Facilities projects, 135 Single Family projects, 76 Public Service projects, 79 projects for sub-recipients, as well as 10 projects to support the needs of the department overall.

Contract Monitoring

Subrecipients are monitored on a predetermined schedule through desk reviews, entrance meetings, documentation analysis, client interviews, and exit meetings; developing and issuing compliance review reports; and when necessary, follow-up reviews and closeouts. This monitoring involves in-person, telephone, email and written communications, analysis of reports and audits. Staff conducted 83 Annual Compliance Reviews during PY 2019.

Contract Compliance

Contract Compliance operates under federal and local directives that document specific steps to achieve compliance of program rules. Our administrative practices maximize Minority, Women Owned, Small Business enterprises (MWSBE) participation on projects awarded through housing; generate economic, employment and training opportunities for low-to-very low income persons and businesses that employ such persons; promotes a quality workforce for employees through Pay or Play (POP) healthcare Incentives; and monitors occupancy covenants of affordable multi-family projects rented to low-and very low tenants for the entire period of affordability while being a voice in the community to promote, educate and connect residents and partnering organizations with housing resources and opportunities.

Staff perform Desk Reviews of compliance file records to examine Affirmative Marketing and Tenant Selection Plans, to ensure adherence to federal standards. On-site Annual Compliance Reviews are conducted for each project property, testing for compliance of tenant /household eligibility, qualification of income certifications, rent affordability standards and occupancy/use of designated units. Technical assistance trainings are held quarterly and host topics of interest to owners, property management, leasing staff and affordable housing professionals. Details can be found in the Compliance Summary Review (CSR) Rental Housing table in the Appendix.

Minority Business Outreach

In 2013, the Houston City Council approved enhancements to the City's 30-year old goal-oriented Minority/Women-Owned/Small Business Enterprise (MWSBE) contracting program. Due to City Council's action, women-owned businesses were reinstated to the program. The citywide goal for construction contracts is 34% with a breakdown of 23% MBE 11% WBE. HCDD monitors ongoing contractor compliance with Minority Business Enterprise (MBE) and Women owned Business Enterprise (WBE) participation goals in accordance with federal and local requirements. In 2018, HCDD updated contract provisions to comply with citywide goal requirements on applicable project types.

Comprehensive Planning Requirements

Staff participated in HUD trainings, including workshops, reviews/monitoring, and webinars. In the fall of 2019, HCDD held two public hearings where residents could review accomplishments from the PY 2018 CAPER and provide input on the development of the 2020-2024 Consolidated Plan and Annual Action Plan. Two additional hearings were held in the spring of 2019, to solicit feedback from the public regarding planned activities in the upcoming program year. These hearings were located at both a central location and a location in a low- and moderate-income neighborhood. The public comment period and substantial amendments were advertised in the *Houston Chronicle* and community newspapers with appropriate translations, as needed, and relevant information was posted on HCDD's website, to solicit public comments. HCDD followed the approved Citizen Participation Plan to ensure continued compliance with comprehensive planning requirements. The Citizen Participation Plan was also updated to allow requirement alterations granted by HUD during disasters or emergencies, like COVID-19.

Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The 2019 CAPER was available for public review and comment from September 8, 2020 to September 23, 2020. A notice was published in the *Houston Chronicle* on September 8, 2019. This notice was also posted on HCDD's website. A copy of the actual notice published, is included in the Appendix.

A draft copy of the CAPER was posted on HCDD's website, and copies can be requested at HCDD's office (2100 Travis Street).

Program Specific Requirements

CR-45 CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

HCDD may implement programmatic changes as a result of its experiences in PY 2019. Efforts to innovate and implement best practices continue.

Activities and strategies making an impact on identified needs

All CDBG-funded programs and activities are making an impact on identified needs through the progress shown in the Annual and Strategic Plan accomplishments tables in CR-05. Many programs and activities have exceeded the Annual Action Plan goals identified for PY 2019.

Barriers having a negative impact on fulfilling the strategies and the overall vision

Caps on Public Services continue to be a barrier on CDBG-funded programs and activities. In addition, the following encountered program specific barriers that had a negative impact on fulfilling the overall planned strategies.

- *Lead-Based Paint Program*. Barriers for this program are discussed in first narrative response in CR20 – Affordable Housing section.
- *Multifamily rehabilitation and development activities (rental units constructed/rehabilitated)*: Barriers to multifamily activities are discussed in first narrative response in CR05 – Goals and Outcomes and CR20 – Affordable Housing sections.

Status of grant programs

The IDIS PR26 states the following: Percent of Low/Mod Credit (100.00%), Percent of Funds Obligated for Public Services Activity (5.98%), and Percent of Funds Obligated for Planning and Administration (19.92%). Although HCDD strives to fund the maximum amount of CDBG towards public services, this was not achieved in PY 2019 because the large amount of anticipated program income was budgeted for other activities. HCDD adhered to all requirements during PY 2019 and were within the established caps. Going forward, HCDD will continue to review the impact of actual program income received in excess of estimates, to maximize available funding for public services and planning and administration activities. HCDD will also continue to shift eligible costs to project delivery, when possible, to lessen HCDD's administrative cost burden. Status of grant programs and activities can be seen in the IDIS PR03 report. At PY 2019 year-end, the IDIS PR03 contained 54 open activities, 82 completed activities, and 0 cancelled activities.

Activities falling behind schedule

For programs/activities that did not achieve their PY 2019 goals, explanations are contained in CR05 and CR20.

Timely grant disbursements

The City has maintained its compliance with 24 CFR 570.902 of the CDBG regulations regarding expending funds in a timely manner. HCDD conducted the timeliness test for CDBG spending on May 2, 2020 and met the test requirement with an adjusted draw ratio of 1.47.

Major goals on target

Progress towards goals for CDBG-funded programs and activities can be seen in the accomplishments table and narrative discussion in CR05 - Goals and Outcomes or in the CR20 - Affordable Housing section responses.

Does this jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

Does this jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

- Yes No

CR-50 HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations.

Inspectors conducted property inspections of multifamily developments, evaluating the physical condition of the properties, which included exterior and common areas and a random sampling of qualified units. The inspections were based on construction standards specified in the project's contract agreement, inclusive of applicable City codes and ordinances. Property inspection results were provided to the property owners for necessary corrections. Once corrections were made, the inspectors revisited the property to verify further compliance and to close the review. In PY 2019, 55 property inspections were conducted with a total of 0 findings.

A list of projects scheduled for on-site inspection, inspection results, a summary of issues identified, and follow-up actions is in the Appendix in the following documents: Multifamily Annual Compliance Review (ACR) Rental Housing, Minimum Property Standard (MPS) Rental Housing Inspection Summary, and Minimum Property Standard (MPS) Summary of Inspection Issues Identified tables, in the Appendix.

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units.
92.351(b)**

HUD requires that recipients of HOME funds adopt an Affirmative Marketing Plan. HCDD has developed policies and procedures covering both rental and homebuyer projects, which include dissemination of information, technical assistance to applicants, project management, reporting requirements, and project review. HCDD Policy 29-19, outlining procedures to affirmatively market units funded by HCDD programs, was included as an exhibit in required contracts for projects assisted with HOME funds that consisted of 5 or more units. The procedures set by this policy are meant to ensure the furthering of objectives in Title VIII of the Civil Rights Act of 1968 and Executive Order 11063, as amended.

The purpose of the HCDD's affirmative marketing strategy is to provide housing choice for all residents through programs of voluntary assistance, affirmative marketing, outreach, and education. The strategy consists of actions that will provide information and attract eligible persons in the housing market, without regard to race, color, national origin, sex, religion, familial status, or disability. Affirmative marketing action supports fair housing to ensure that eligible persons from all protected groups are fully informed of available units for sale and/or rent, are encouraged to apply for available units for sale and/or rent and are given the opportunity to buy or rent the unit of their choice.

Technical assistance begins in the project approval stage and continues during periods of affordability. When HCDD funds a project, monitoring staff contact the applicant and share HCDD's Affirmative Marketing Plan requirements. Monitoring staff also assists the applicant on an as needed basis, in developing an Affirmative Marketing Plan, subject to HCDD approval. The Affirmative Marketing Plan, pursuant to federal regulations, outlines strategies to inform the public about their housing opportunities, requirements, and practices that the owner must adhere to in executing an Affirmative Marketing Plan. This includes the procedures that must be followed in soliciting tenant applications and identifies what special efforts will be made to attract racial, ethnic, and other protected groups who might not normally seek housing in their project.

In accordance with the Annual Action Plan, HCDD continued to provide proven strategies in informing potential renters/buyers about available opportunities and supporting requirements through the HCDD's website, publications, workshops/seminars and the placement of flyers/posters at funded project sites. Particularly, emphasis was placed on low- and moderate-income areas and those communities with minority concentrations.

Affirmative marketing efforts generated as a result of HCDD's policies and requirements ensured that marketing strategies were designed to attract buyers and renters without regard to race, color, religion, sex, familial status, handicap, or national origin. These efforts continue to be effective for providing access to information.

Data on the amount and use of program income for projects, including the number of projects and owner and tenant characteristics.

See CR-15 Table 7 - Program Income table and Program Income Uses and Beneficiary Information Appendix table.

Describe other actions taken to foster and maintain affordable housing. 91.220(k)

The City of Houston currently has an affordable rental-housing inventory of 14,047 units, housed in 86 developments. Through the investment of federal and local funding sources, 6,737 of these units are income-restricted. The income-restricted units and affordable rental-housing inventory has gone down by 3 properties and 96 units respectively since PY 2016. Effective relationships with owners of affordable housing properties, potential buyers of at-risk housing, advocacy groups, lenders, community groups, and other stakeholders help to ensure that the level of restricted units is maintained. Each year, HCDD strives to add additional units to its affordable rental-housing portfolio. These efforts help to ensure that the number of affordable units increases over time.

CR-55 HOPWA 91.520(e)

Table 14 – HOPWA Number of Households Served

Number of Households Served Through:	One- Year Goal	Actual
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	800	843
Tenant-based rental assistance	475	388
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	245	200
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	55	46
Permanent Housing Placement Services	N/A	79
Sub Total	1,575	1556
Adjustment for Duplication	N/A	N/A
Total	1,575	1,556

Discussion

The City of Houston’s Housing and Community Development Department (HCDD) provides housing assistance and supportive services to eligible, low-income individuals living with and/or affected by HIV/AIDS, through its Housing Opportunities for Persons with AIDS (HOPWA) Program. Eligible persons must reside within the City’s Eligible Metropolitan Statistical Area (EMSA), which consists of the counties of Austin, Brazoria, Chambers, Fort Bend, Galveston, Harris, Liberty, Montgomery and Waller. In 1993, the City of Houston acquired administration of the HOPWA grant. Since then, the City has been allocated close to \$180 million in HOPWA grants.

HUD approved the City of Houston’s HOPWA Program for \$9,882,076 in HOPWA funds for PY 2019 (July 1, 2019 – June 30, 2020). With these funds, HCDD proposed to serve 1,575 households with housing assistance and supportive services. Proposed HOPWA activities included:

- Tenant based rental assistance (TBRA);
- Short-term rent, mortgage and utilities assistance (STRMU);
- Operating costs for community residences;
- Supportive services;
- Housing information services; and
- Administrative expenses (program sponsor and grantee).

During PY 2019, the HOPWA Program provided households with housing assistance and/or supportive services and expended \$9,165,268.76 (based on PY 2019 IDIS draws). Households receiving housing assistance totaled 1,556. Types of housing assistance included facility-based housing, rental assistance, and permanent housing placement services. Facility-based housing activities provided transitional and permanent housing assistance to 246 households. Rental assistance housing activities provided short-term rent, mortgage, and utility assistance (STRMU) payments to 843 households and providing tenant-based rental assistance to 388 households. Also, 79 households received permanent housing placement services, which included housing referral, tenant counseling, application fees, and first month’s rent and security deposits. Households receiving supportive services totaled 1,747. Supportive service activities included case management, childcare and early childhood education for homeless families, legal services, transportation, job training and employment services, substance abuse counseling, and housing information and referrals.

The City of Houston awards grants to eligible organizations, through a Notice of Funding Award (NOFA) process for the HOPWA program. During the summer of 2018, HCDD conducted a NOFA for program year 2019 HOPWA

agreements. The NOFA encouraged non-profit agencies to participate in the process by proposing a project that would provide housing assistance and supportive services for low-income persons living with HIV/AIDS and their families. In PY2019, the City of Houston approved 14 subrecipients for \$9,721,142.30 in HOPWA funding.

Agency Name	Amount Awarded
A Caring Safe Place, Inc.	\$793,049.89
Access Care of Coastal Texas, Inc.	\$629,500.00
AIDS Foundation Houston	\$1,080,238.00
Association for the Advancement of Mexican Americans	\$260,192.69
Brentwood Community Foundation	\$650,789.10
Catholic Charities of the Archdiocese of Galveston-Houston	\$875,000.00
Coalition for the Homeless of Houston/Harris County	\$66,005.00
Goodwill Industries	\$175,000.00
Houston Area Community Services	\$2,856,237.00
Houston HELP, Inc.	\$368,551.00
Houston SRO Housing Corporation	\$196,090.62
Houston Volunteer Lawyers Program	\$150,700.00
Montrose Counseling Center	\$1,487,210.00
SEARCH Homeless Services	\$132,579.00
Total	\$9,721,142.30

All HOPWA Project Sponsors are required to utilize the Homeless Management Information System (HMIS) for client data. HUD’s HMIS is currently maintained by the Coalition for the Homeless of Houston/Harris County for the Houston/Harris County metropolitan statistical area.

HMIS enables HOPWA project sponsors to input, maintain, and track information for clients in the HOPWA program, while ensuring their confidentiality in accordance with the regulations at 24 CFR § 574.440 Confidentiality. The program also ensures that duplication of services does not occur with clients participating in the TBRA, STRMU, and facility-based housing assistance activities. Furthermore, agencies can create and printout reports for their HOPWA activities, i.e., TBRA, STRMU, etc. Moreover, agencies use the HMIS as a Housing Information Services tool for their case management activities and use the system to pull down the Annual Progress Report. Coalition for the Homeless of Houston/Harris County offers quarterly HMIS forums for its participating agencies. HOPWA project sponsors are encouraged to attend the HMIS forums and trainings provided by the Coalition. The last forum was held virtually on June 23, 2020.

HCDD is currently in conversations with technical assistance providers in developing a trainer protocol. Additional conversations have led to the development of a more specific training for HCDD staff. There are plans to host additional training in the fall of 2020. Starting July 2020, the Public Services division started hosting virtual monthly dialogues with the HOPWA provider to share ideas related to work flow changes due to COVID-19 and physical distancing recommendations.

Due to the impact of COVID-19, HOPWA programs did not reach 100% of the STRMU, Permanent Housing Facility, nor Short-term/Transitional Housing Facility goals set over the past two years. It appears that COVID-19 and the Stay at Home orders issued by the City of Houston Mayor and Harris County Judge, contributed to a significant decrease

in referrals and with potential clients accessing services. With a moratorium of evictions, there was also a decrease in asks for available documentation to prove that rent was late, as evictions were not happening. Many agencies had to quickly adapt to a remote work plan and implement new program guidelines to continue to serve clients and reach new clients without using face-to-face interaction.

Project Sponsors have reported obstacles that can be categorized into Referrals, Virtual Work Impact, and Client Need. Most all Project Sponsors have stated that there was a decrease in referrals from partnering agencies and from those received very few qualified for services or were unable to adapt to the modified application process.

For example, AIDS Foundation Houston stated that many potential clients did not have the tools necessary to electronically submit documentation or to use for virtual appointments. Catholic Charities, along with many other Project Sponsors, had to develop a plan to transition to a virtual work environment that took some time to accomplish. This disrupted typical outreach and communication with prospective clients which in turn impacted enrollment.

Most surprisingly, Project Sponsors stated that client need for housing assistance decreased due to the moratorium of evictions and the COVID-19 unemployment benefit fund increase. Catholic Charities pointed out that clients were more likely to choose the path of least resistance as it relates to the complexity of a program application process. The eviction moratorium and unemployment benefits required substantially less amount of paperwork than what is needed to qualify for a HOPWA program. Subsequently, referrals and self-inquiring clients that were not under the purview of CARES Act assistance, did not qualify for housing subsidy programs. For example, Brentwood Community Foundation stated that many of the potential clients did not qualify due to a criminal background or opted out of the application process due to the drug testing policy.

Approximately 83% of the clients and households were stabilized through housing assistance from the tenant-based rental assistance and housing facilities (transitional and permanent) projects, exceeding HUD's HOPWA performance outcomes goal of 80%. Furthermore, Project Sponsors exceeded the goal of the participants who received short-term rent, mortgage and utilities assistance and were either stabilized or temporarily stabilized in their housing. We credit these positive outcomes to our meeting with the project sponsors and stressing housing stability with case management.

HOPWA funds were expended by the following subrecipients during PY 2019.

Project Sponsors Drawing HOPWA Funding During PY 2018	
<ul style="list-style-type: none"> • A Caring Safe Place, Inc. • Access Care of Coastal Texas, Inc. • AIDS Foundation Houston • Association for the Advancement of Mexican-Americans • Brentwood Community Foundation, Inc. • Catholic Charities of the Archdiocese of Galveston-Houston • Coalition for the Homeless of Houston/Harris County 	<ul style="list-style-type: none"> • Goodwill Industries of Houston • Houston Area Community Services dba Avenue 360 • Houston HELP, Inc. • Houston SRO Housing Corporation • Houston Volunteer Lawyers Program • Montrose Counseling Center • SEARCH Homeless Services • Men's Center dba ReCenter
Total Funds Expended \$9,461,760.76	

CR-60 Subrecipient Information

ESG Supplement to the CAPER in eCart

ESG Recipient Information

Basic Grant Information

Recipient Name	HOUSTON
Organizational DUNS Number	832431985
EIN/TIN Number	746001164
Identify the Field Office	HOUSTON
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Houston/Harris County CoC

ESG Contact Name

Prefix	
First Name	MELODY
Middle Name	
Last Name	BARR
Suffix	
Title	Deputy Assistant Director

ESG Contact Address

Street Address 1	2100 TRAVIS STREET
Street Address 2	9 TH FLOOR
City	HOUSTON
State	TX
ZIP Code	77007
Phone Number	(832) 394-6124
Extension	
Fax Number	
Email Address	Melody.Barr@houstontx.gov

ESG Secondary Contact

Prefix	
First Name	Robin
Last Name	James
Suffix	
Title	Administration Manager
Phone Number	(832) 394-6182
Extension	
Email Address	Robin.James@houstontx.gov

ESG Supplement to the CAPER in eCart

CR-65 ESG Persons Assisted 91.520(g)**Table 15 – Q6. Household Information for Homeless Prevention Activities**

Persons Served	Total
Total Number of Persons Served	2328
Number of Adults (Age 18 or Over)	1791
Number of Children (Under Age 18)	537
Number of Persons with Unknown Age	0
Total Number of Leavers	2127
Total Number of Adult Leavers	131
Number of Adult and Head of Household Leavers	1667
Total Number of Stayers	201
Total Number of Adult Stayers	131
Number of Veterans	33
Number of Chronically Homeless Persons	287
Number of Adult Heads of Household	1756
Number of Child Heads of Household	7
Number of Unaccompanied Youth Under Age 25	842
Number of Parenting Youth with Children	72
Head of Households and Adult Stayers in the Project 365 Days	6

CR-70 ESG Assistance Provided

Table 16 – Shelter Utilizations

8. Shelter Utilization	Number of units
Number of Beds - Rehabbed	-
Number of Beds - Conversion	-
Total Number of bed-nights available	145,076
Total Number of bed-nights provided	130,333
Capacity Utilization	89.8%

Project Outcomes Data measured under the performance standards developed in consultation with CoC(s)

PY 2018 was the first year that HCDD used Sage to submit reporting information for the ESG CAPER. Discussion, on ESG funded programs and activities, is contained in our responses to CR25. Accomplishments can be seen in the tables in CR70. HCDD continues to work with the CoC to establish community-wide standards and common goals and HMIS will be used to support analysis of performance against the established measures, once in place.

CR-75 ESG Expenditures

Table 17 – 11a. ESG Expenditures for Homeless Prevention

11a. ESG Expenditures for Homeless Prevention	Dollar Amount of Expenditures in Program Year		
	PY 2017	PY 2018	PY 2019
Expenditures for Rental Assistance	234,605	194,577	233,285
Expenditures for Housing Relocation & Stabilization Services - Financial Assistance	37,704	31,271	37,492
Expenditures for Housing Relocation & Stabilization Services - Services	58,651	48,644	58,321
Expenditures for Homelessness Prevention under Emergency Shelter Grants Program	87,977	72,966	87,482
Subtotal Homelessness Prevention	418,937	347,458	416,580

Table 18 – 11b. ESG Expenditures for Rapid Re-Housing

11b. ESG Expenditures for Rapid Re-Housing	Dollar Amount of Expenditures in Program Year		
	PY 2017	PY 2018	PY 2019
Expenditures for Rental Assistance	32,013	87,397	58,896
Expenditures for Housing Relocation & Stabilization Services - Financial Assistance	14,406	39,329	26,503
Expenditures for Housing Relocation & Stabilization Services - Services	32,013	87,397	58,896
Expenditures for Homelessness Prevention under Emergency Shelter Grants Program	81,633	222,862	150,185
Subtotal Homelessness Prevention	160,065	436,985	294,480

Table 19 – 11c. ESG Expenditures for Emergency Shelter

11c. ESG Expenditures for Emergency Shelter	Dollar Amount of Expenditures in Program Year		
	PY 2017	PY 2018	PY 2019
Essential Services	504,292	383,801	433,279
Operations	296,171	225,407	254,465
Renovation	-	-	-
Major Rehab	-	-	-
Conversion	-	-	-
Subtotal Emergency Shelter	800,463	609,208	687,744

Table 20 – 11d. Other Grant Expenditures

11d. Other Grant Expenditures	Dollar Amount of Expenditures in Program Year		
	PY 2017	PY 2018	PY 2019
Street Outreach	-	-	-
HMIS	118,147	79,200	79,200
Administration	247,480	70,915	72,392
Subtotal Other Grant Expenditures	365,627	150,115	151,592

Table 21 – 11e. Total Amount of Expended on ESG Activities

11e. Total ESG Grant Funds	Dollar Amount of Expenditures in Program Year		
	PY 2017	PY 2018	PY 2019
Total ESG Funds Expended	1,745,092	1,543,766	1,550,396

Table 22 – 11f. Match Source

11f. Match Source	Dollar Amount of Expenditures in Program Year		
	PY 2017	PY 2018	PY 2019
Total ESG Funds Expended	501,999	500,000	500,000
Other Non-ESG HUD Funds	-	-	-
Other Federal Funds	-	-	-
State Government	-	-	-
Local Government	-	-	-
Private Funds	-	1,007,081	993,146
Other	-	-	-
Fees	-	-	-
Program Income	-	-	-
Total Match Amount	1,549,947	1,507,081	1,493,146

Table 23 – 11g. Total

11g. Total	Dollar Amount of Expenditures in Program Year		
	PY 2017	PY 2018	PY 2019
Total Amount of Funds Expended on ESG Activities	3,295,039	3,050,847	3,043,542

Appendix

Appendix 1: Tables

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HCDD Organizational Leadership Positions (CR35)

Name	Position	Division/Program Area(s)	Direct Reports
Tom McCasland	Director (EXE)	Director's Office	9
Keith W. Bynam	Deputy Director (EXE)	Operations & Compliance	7
VACANT	Assistant Director (EXE)	Disaster Recovery	2
Ray Miller	Assistant Director (EXE)	Economic Development, Multi-Family, Public Facilities and Public Services	6
Derek Sellers	Assistant Director (EXE)	Planning and Grants Management	7
VACANT	Assistant Director (EXE)	Policy and Communications	6
Temika Jones	Assistant Director (EXE)	Finance & Procurement	5
Melody Barr	Deputy Assistant Director (EXE)	Public Services	4
Ana Patino-Martinez	Deputy Assistant Director (EXE)	Public Facilities	5
Anderson Stoute	Deputy Assistant Director (EXE)	Single Family Home Repair (SHFR)	8
Angela Simon	Deputy Assistant Director (EXE)	Planning and Grants Management	3
Jeffrey Swonke	Division Manager	Disaster Recovery - Construction	5
Floyd Smith	Division Manager	Finance	2
Jayna Mistry	Division Manager	Finance	4
Krupa Desai	Division Manager	Finance	3
Tywana Rhone	Division Manager	Finance - Procurement	3
Ryan Bibbs	Division Manager	Multi-Family	7
Pirooz Farhoomand	Division Manager	Operations & Compliance - Compliance	6
Dean Carter	Division Manager	Operations & Compliance - Compliance & Monitoring	7
Chrystal Boyce	Division Manager	Operations & Compliance - Portfolio Compliance, Section 3 & MWSBE	11
Cedrick LaSane	Division Manager	Planning and Grants Management - Special Projects	3
Neal Sutherland	Division Manager	Planning and Grants Management - Training and Development	2
Kimesha Sonnier	Division Manager	SFHR - New Home Development and Complete Communities	2
Stephen Skeete	Division Manager	SFHR - Operations & Systems Management	2
Roxanne Lawson	Division Manager (EXE)	Council Liaison and Facilities	5
Alfred Henson	GIS Manager	Planning and Grants Management	2

Multifamily and Homeless Housing Project Status Report (CR05)

SUMMARY Completed/In-Progress/New Multifamily Housing Projects							
Description	COH Restricted Units	Project Status	Total Units	Entitlement Funds	Total HCD Investment	Total Project Budget	Amount Leveraged
Entitlement-Funded Completed Projects During Program Year 2019	284	IDIS Complete	284	1,260,000	4,260,000	37,417,949	36,157,949
Entitlement-Funded Projects In-Progress During Program Year 2019	283	Ongoing In-Progress	915	26,593,084	32,687,256	171,484,687	144,891,603
Total	567		1,199	27,853,084	36,947,256	208,902,636	181,049,552
Other Funded Completed Projects During Program Year 2019	0	Completed	-	-	-	-	-
Other Funded In-Progress Projects During Program Year 2019	884	Ongoing In-Progress	1,645	-	99,115,000	356,351,267	356,351,267
Total	884		1,645	-	99,115,000	356,351,267	356,351,267
All Completed/In-Progress Projects for Program Year 2019	1,451		2,844	\$27,853,084	\$136,062,256	\$565,253,903	\$537,400,819

Project Name	Project Type	Project Status	Project Funding Commitment	Funds Drawn					Tax Credit Equity	Other Funding	Total Project Budget	COH Restricted Units	TDHCA Restricted Units	Total Restricted Units	Total Units	504 Accessible
				HOME	CDBG	CDBG-DR	BONDS	TIRZ								
CLEME MANOR	Rehab	Construction Complete	4,260,000	1,260,000		3,000,000			14,998,500	18,159,449	37,417,949	284	284	284	284	21
			\$4,260,000	\$1,260,000	\$0	\$3,000,000	\$0	\$0	\$14,998,500	\$18,159,449	\$37,417,949	284	284	284	284	21

IN-PROGRESS																
Project Name	Project Type	Project Status	Project Funding Commitment	Funds Allocated					Tax Credit Equity	Other Funding	Total Project Budget	COH Restricted Units	TDHCA Restricted Units	Total Restricted Units	Total Units	504 Accessible
				HOME	CDBG	CDBG-DR	BONDS	TIRZ								
Entitlement Funded																
4600 MAIN STREET/Light Rail Lofts	SRO	Acquisition Complete	3,464,143	1,500,000	1,953,329				2,611,008	5,194,850	11,270,001	30	56	56	56	4
NHH DALE CARNEGIE	SRO	Under Construction	8,500,000	7,400,000			1,100,000		14,248,575	7,607,469	30,356,044	51	170	170	170	13
CAMPANILE ON COMMERCE	Seniors	Under Construction	3,500,000	2,161,710				1,338,290	14,098,590	6,202,372	23,800,962	21	105	105	120	9
GREEN OAKS APARTMENTS	Families	Under Construction	6,273,113	6,273,113					8,820,343	18,882,062	33,975,518	33	177	177	177	9
POINTE AT CRESTMONT	Families	Construction Complete	5,000,000		3,404,932				1,595,068	12,600,506	15,838,425	98	192	192	192	14
FENIX ESTATES	Families	Construction Complete	5,950,000	3,900,000					2,050,000	10,774,076	21,919,155	50	180	180	200	14
Entitlement Funded Total			\$32,687,256	\$21,234,823	\$5,358,261	\$0	\$1,100,000	\$4,983,358	\$63,153,098	\$75,644,333	\$171,484,687	283	880	880	915	63
Other Funded																
HARDY YARDS	Families	Under Construction	19,200,000			19,200,000			0	43,414,868	62,614,868	179	0	179	380	27
SOMERSET LOFTS	Families	Under Construction	6,000,000			6,000,000			14,248,575	7,665,883	27,914,458	62	120	120	120	9
PARK YELLOWSTONE	Families	Under Construction	4,600,000			4,600,000			8,504,720	17,033,410	30,138,130	108	210	210	210	16
CLEBURNE SENIOR LIVING CENTER	Seniors	Under Construction	2,500,000					2,500,000	6,375,451	9,754,501	18,629,952	112	112	112	112	9
900 WINSTON	Seniors	Under Construction	11,230,000			11,230,000			13,948,605	6,286,452	31,465,057	59	102	102	114	6
EDISON LOFTS	Families	Under Construction	8,000,000			8,000,000			13,498,650	4,747,730	26,246,380	65	107	107	128	6
NHH AVENUE J	Families	Under Construction	12,485,000			12,485,000			12,314,751	10,105,439	34,905,190	51	100	100	100	5
MCKEE CITY LIVING	Families	Under Construction	14,500,000			14,500,000			14,398,560	6,580,960	35,479,520	62	100	100	120	6
SCOTT STREET LOFTS	Seniors	Approved	14,500,000			14,500,000			6,798,567	13,362,383	34,660,950	63	98	98	123	6
RECENTER II	SRO	Under Construction	2,200,000				2,200,000		7,850,000	9,418,746	19,468,746	32	62	62	62	3
SOUTH RICE APARTMENTS	Families	Under Construction	12,400,000			12,400,000			13,723,628	6,962,290	33,085,918	59	86	86	115	6
BELLFORT PARK APARTMENTS	Families	Under Construction	3,500,000			3,500,000			7,361,823	3,221,225	14,083,048	33	64	64	64	3
BRIARWEST APARTMENTS	Families	Under Construction	2,500,000			2,500,000			14,398,560	5,421,440	22,320,000	62	100	100	120	6
Other Funded Total			\$113,615,000	\$0	\$0	\$19,200,000	\$0	\$2,500,000	\$133,421,890	\$143,975,327	\$391,012,217	947	1,261	1,440	1,768	108
Total Entitlement and Other Funded Projects			\$146,302,256	\$21,234,823	\$5,358,261	\$19,200,000	\$1,100,000	\$7,483,358	\$196,574,988	\$219,619,660	\$662,496,904	1,230	2,141	2,320	2,683	171

Community Housing Development Organizations (CHDO) Projects

Public Facilities and Improvements Ongoing Projects (CR05)

Project Name	Funding Source	Project Funding Amount	Total Project Budget	PY19 Expenditures	Expenditures To Date	PY19 Activity (Describe)	Status at 6/30/20
Neighborhood Facilities							
Bering Omega Community Services	CDBG	\$ 1,100,000.00	\$ 1,100,000.00	\$ -	\$ 1,100,000.00	Construction 85% complete. Extension Req to review project on or before 10/6/20	In Progress
Independence Heights Community Center	CDBG	\$ 169,000.00	\$ 169,000.00	\$ 136,357.00	\$ 136,357.00	Construction is completed and RCA to accept work is expected to go to Council mid-August 2020.	In Progress
Swiney Community Center	CDBG	\$ 150,000.00	\$ 150,000.00	\$ 102,976.08	\$ 102,976.08	Construction is completed and RCA to accept work is expected to go to Council mid-August 2020.	In Progress
Recenter	TIRZ/Bonds	\$ 4,000,000.00	\$ 17,554,000.00	\$ 2,978,208.16	\$ 2,978,208.16	Construction is complete and received CO on 6/14/2020	In Progress
HEB	EDI/108	\$ 13,862,000.00	\$ 33,862,000.00	\$ -	\$ 13,862,000.00	Construction complete. Project will be closed out in PY 2020.	In Progress
Telo Market	CDBG	\$ 835,000.00	\$ 3,357,033.64	\$ 524,988.03	\$ 524,988.03	Under construction, completion expected August 2020	In Progress
Harmony House	TIRZ	\$ 1,992,263.00	\$ 4,338,803.00	\$ -	\$ -	Design is complete, and in permitting. Pending Council approval of additional funding.	In Progress
Avenue Center	EDI/108	\$ 6,000,000.00	\$ 10,407,444.00	\$ 5,400,000.00	\$ 5,400,000.00	Construction is completed and COC expected August 2020.	In Progress
TXRX-East End Maker Hub	CDBG/108	\$ 23,689,335.00	\$ 32,691,862.00	\$ 79,451.00	\$ 79,451.00	Under construction buildout of interior.	In Progress
SWAT Projects (4A and 12A)	CDBG-DR	\$ 29,207,210.00	\$ 29,207,210.00	\$ 78,425.03	\$ 2,192,839.69	Design is complete, pending Bid Advertisement mid-August 2020	In Progress
Voluntary Housing Buyout	CDBG-DR	\$ 10,660,000.00	\$ 10,660,000.00	\$ 768,931.00	\$ 3,081,967.75	Program is on-going	In Progress
Open Ditch Projects-Nichols, West Coke and Gano	CDBG-DR	\$ 3,842,889.15	\$ 4,040,000.00	\$ 1,621,081.47	\$ 3,842,889.15	Construction Complete	In Progress
Near Northside Infrastructure-Hernandez Tunnel	CDBG-DR	\$ 639,577.72	\$ 699,609.90	\$ 190,276.62	\$ 639,577.72	Construction Complete	In Progress
Open Ditch Projects-Calhoun	CDBG-DR	\$ 4,553,637.51	\$ 4,565,000.00	\$ 2,771,564.73	\$ 4,553,637.51	Construction Complete	In Progress
Total Neighborhood Facilities		\$100,700,912.38	\$152,801,962.54	\$ 14,652,259.12	\$ 38,494,892.09		
Total Public Facilities		\$100,700,912.38	\$152,801,962.54	\$ 14,652,259.12	\$ 38,494,892.09		

Public Facilities and Improvements Completed Projects (CR05)

Prior Program Year Public Facilities Projects
Completed During PY 2019

Prior Program Year Public Facilities Projects Completed During PY2019					
Project Name	Funding Source	PY19 Expenditures	Total Grant Funding	Expenditures to Date	PY19 Activity (Describe)
Pro Vision Charter School	CDBG	\$ 2,381,236.00	\$ 2,800,000.00	\$ 2,800,000.00	Construction Complete
Ser Jobs for Progress	CDBG	\$ -	\$ 5,300,000.00	\$ 5,300,000.00	Construction Complete
The Women's Home	CDBG	\$ -	\$ 1,630,000.00	\$ 1,630,000.00	Construction Completed in PY18. Accomplishments recorded in PY19
Chinese Community Center	CDBG	\$ -	\$ 1,500,000.00	\$ 1,500,000.00	Construction Complete
Houston Furniture Bank	CDBG	\$ -	\$ 2,205,500.00	\$ 2,205,500.00	Met job creation requirement in PY19
Hartsfield Elementary SPARK	CDBG	\$ -	\$ 90,000.00	\$ 90,000.00	Construction Complete
Lockhart Elementary SPARK	CDBG	\$ -	\$ 90,000.00	\$ 90,000.00	Construction Complete
Whidby SPARK	CDBG	\$ 98,967.00	\$ 150,000.00	\$ 150,000.00	Construction Complete
Milne SPARK	CDBG	\$ 52,500.00	\$ 150,000.00	\$ 150,000.00	Construction Complete
Total Neighborhood Facilities		\$ -	\$ 3,705,500.00	\$ 9,730,000.00	
Total SPARKS		\$ 2,381,236.00	\$ 9,730,000.00	\$ 3,705,500.00	
Total Parks		\$ -	\$ -	\$ -	
Total Public Facilities		\$ 2,381,236.00	\$ 13,435,500.00	\$ 13,435,500.00	

Homeless Discharge Coordination Policy (CR25)

PY 2019 CAPER

Foster Care

The Way Home Continuum of Care (CoC) TX:700 coordinates its efforts with Harris County Child Protective Services that developed policies and procedures to address youths who are aging out of foster care. The transition plan process, developed for consistent statewide use, begins within six months of discharge and identifies the needs and resources to support the youth's discharge. The methods for planning include Circles of Support (COS), Formal Transition Planning Meetings, Permanency Conferences, or a combination of all. Transition Planning is a team approach among youth, substitute care workers, Preparation for Adult Living (PAL) staff, case managers, care providers, and others involved with the youth. Further, the PHA added a Transition age youth preference and family unification program vouchers have been secured for use in the CoC. The Transition Plan addresses whether or not the youth has identified a safe and stable place to live after leaving foster care. Additionally, the CoC continues to work at the state level and in collaboration with TNOYS, HYN and THEO to promote advocacy for more comprehensive discharge planning for youth aging out of foster care. A foster care system representative was added to the CoC Steering Committee as an adjacent system representative beginning in 2020. A collaborative Youth Homeless Demonstration Program grant has been submitted to HUD in 2019 to further formalize discharge planning processes with the CoC.

Health Care

With the purpose of defining the process by which patients remain in a healthcare organization no longer than medically necessary and ensuring continued care, the CoC works with Harris Health and Healthcare for the Homeless, FQHCS, and MCOs and employs its discharge planning process that utilizes an interdisciplinary team structure. The process begins with the admitting nurse as the initiator of the planning process which starts with an assessment of patient needs. A discharge summary, which includes relevant referrals to community resources, is prepared for dissemination to the patient and their family, if appropriate. A representative from Harris Health will be added to the CoC Steering Committee in 2020.

Mental Health

The Way Home has an agreement with Harris Center to use its policies and procedures on consumer referral, transfer, and discharge. A consumer is discharged for a variety of reasons: 1) services cease to be developmentally, therapeutic, or legally appropriate; 2) request for discharge by the consumer/family/other responsible party; 3) consumer moves or dies; or 4) there is no contact with consumer for 90 days and reasonable attempts have been made to contact the consumer with no success. Harris Center will conduct a discharge planning conference with the treatment team and develop a discharge summary and appropriate follow along services, if requested. Within this process, Harris Center assesses housing factors and strives to discharge clients to a family member or the least restrictive environment that does not receive McKinney-Vento funds. Harris Center maintains representation on the CoC Steering Committee, which provides oversight to CoC policies and procedures.

Corrections

The Way Home continues the corrections discharge protocol in development with the Texas Department of Criminal Justice Community Justice Assistance Division (TDCJ). According to TDCJ representatives, contact information is obtained from incarcerated persons released from jail. TDCJ provides Community Justice Assistance Division policies and procedures for persons given community service sentences by the courts. These procedures provide for assessment and continued involvement from a Community Service Officer; the staff works with those incarcerated to locate appropriate housing and refer accordingly. This corrections category refers to local jails and state or federal prisons. The Harris County Criminal Justice Department has been added as an At-Large representative to the CoC Steering Committee in 2019.

Minimum Property Standards (MPS) Summary of Inspection Issues Identified (CR50)

For the period of July 1, 2019 to June 30, 2020

There were no inspection issues identified.

Multifamily Annual Compliance Review Summary (CR50)

Project/Property	Funding	Review Date	# of Findings	# of Concerns	# of Observations	Status of Findings	Reason Review Not Conducted
1414 Congress	HOME	2/6/2020	0	0	0	N/A	N/A
2100 Memorial	CDBG	N/A	0	0	0	N/A	Casualty Loss
2424 Sakowitz Apts.	HOME	3/26/2020	0	0	0	N/A	N/A
4415 Perry Street	HOME	4/9/2020	0	0	0	N/A	N/A
Allen Parkway Village	CDBG	11/26/2019	0	1	0	Closed on 01/09/2020	N/A
Avenue Terrace	HOME	8/8/2019	0	0	0	N/A	N/A
Belfort Plaza	CDBG	7/9/2020	0	0	0	N/A	Review pending due to COVID19
Brays Crossing	HOME	4/28/2020	0	0	0	N/A	N/A
Britton Place Apts.	HOME	9/6/2019	0	0	0	N/A	N/A
Brompton Square Apts.	CDBG	3/20/2020	0	0	0	N/A	N/A
Canal Street Apts.	HOME	3/5/2020	0	0	0	N/A	N/A
Chelsea Sr. Community	HOME	3/12/2020	0	0	0	N/A	N/A
Cleme Manor	HOME	New Project	N/A	N/A	N/A	N/A	N/A
Commons of Grace Sr. Estates	HOME	6/4/2020	0	0	0	N/A	N/A
Corder Place Apts.	HOME/HOPWA	6/23/2020	0	0	0	N/A	N/A
Corinthian Village	HOME	10/8/2019	2	0	0	Closed on 10/29/2019	N/A
Cypress Creek at Reed Road	HOME	10/3/2019	1	0	0	Finding Open	N/A
Eastend Apts.	CDBG	1/7/2020	0	0	0	N/A	N/A
Fair Oak	HOME	12/3/2019	0	0	0	N/A	N/A
Floral Garden Apts.	HOME	1/14/2020	0	0	0	N/A	N/A
Garden City Apts.	HOME	6/5/2020	5	0	0	Closed on 7/29/2020	N/A
Goldberg Towers	CDBG	3/31/2020	0	0	0	N/A	N/A
Golden Bamboo Village I	HOME	9/3/2019	0	0	0	N/A	N/A
Golden Bamboo Village III	HOME	9/17/2019	0	0	0	N/A	N/A
Gulf Coast Arms	CDBG	5/20/2020	0	0	0	N/A	N/A
Hannah Project	HOME	8/4/2020	0	0	0	N/A	N/A
Hometowne on Belfort	HOME	8/27/2019	0	0	0	N/A	N/A
Hometowne on Wayside	HOME	9/10/2019	0	0	0	N/A	N/A
Homewood at Zion	HOME	10/15/2019	0	0	0	N/A	N/A
Houston Heights Tower	HOME/CDBG	2/21/2020	0	0	0	N/A	N/A
Independence Hall Apts.	CDBG	2/13/2020	0	0	0	N/A	N/A
Independence Heights	HOME	4/30/2020	0	0	0	N/A	N/A
Jadestone Apts.	CDBG/HOME	10/22/2019	0	0	0	N/A	N/A
Jane Cizik Garden Place	HOME	4/14/2020	0	0	0	N/A	N/A
Kingwood Senior Village Apts.	HOME	6/16/2020	0	0	0	N/A	N/A
La Estancia Apts.	CDBG	7/14/2020	0	0	0	N/A	N/A
Langwick Senior Residences	HOME	4/7/2020	0	0	0	N/A	N/A
Linda Vista	CDBG/DR	11/6/2019	3	0	0	Open	N/A
Little York Villas Apts.	HOME	3/19/2020	0	0	0	N/A	N/A
Mariposa at Reed Road	HOME	6/11/2020	0	0	0	N/A	N/A
Northline Apartments	HOME	10/1/2019	0	0	0	N/A	N/A
Northline Point Apts.	CDBG	4/2/2020	0	0	0	File Review pending due to COVID19	N/A
Orchard at Garden Oaks	HOME	4/16/2020	0	0	0	N/A	N/A

Project/Property	Funding	Review Date	# of Findings	# of Concerns	# of Observations	Status of Findings	Reason Review Not Conducted
Orchard Park at Willowbrook	HOME	9/19/2019	0	0	0	N/A	N/A
Premier on Woodfair	CDBG/DR	12/5/2019	0	0	0	N/A	N/A
Reserve at Bankside	CDBG/DR	6/18/2020	0	0	0	N/A	N/A
Residences at Hardy Yards	CDBG/DR	New Project	N/A	N/A	N/A	N/A	N/A
Rose of Sharon Manor II	CDBG/HOME	2/20/2020	0	0	0	N/A	N/A
Saint James Village Apts.	HOME	9/5/2019	0	0	0	N/A	N/A
Sandpiper / Vista Apts.	HOME/CDBG	10/24/2019	4	0	0	Closed on 1/22/2020	N/A
Simmons Gardens Sr. Citizen Housing	HOME	3/3/2020	0	0	0	N/A	N/A
South Acres Ranch II	HOME	1/28/2020	0	0	0	N/A	N/A
Cottages at South Acres Ranch	HOME	11/19/2019	0	0	0	N/A	N/A
Sterling Court	HOME	9/24/2019	0	0	0	N/A	N/A
Sunflower Terrace Apts.	HOME	11/0/2019	0	0	0	N/A	N/A
The Men's Center	HOME	11/5/2019	0	0	0	N/A	N/A
Travis Street Plaza Apts.	HOME	5/5/2020	0	0	0	N/A	N/A
U.S. Vets at Midtown Terrace	CDBG/HOME	1/16/2020	0	0	0	N/A	N/A
Victory Apts.	CDBG/HOME	1/9/2020	0	0	0	N/A	N/A
Village of Hickory Glen	HOME	7/2/2020	0	0	0	N/A	N/A
Village of Zion Senior Apts.	HOME	8/8/2019	0	0	0	N/A	N/A
Village Park North Apts.	HOME	9/12/2019	0	0	0	N/A	N/A
Villas at Colt Run	HOME	4/21/2020	0	0	0	N/A	N/A
Vista Bonita/Villa Del Prado	CDBG	Closed 8/27/2019	0	0	0	N/A	Closed 8/27/2019
W. Leo Daniels Towers	CDBG/HOME	8/29/2019	0	0	0	N/A	N/A
WALIPP Sr. Residences	HOME	5/14/2020	0	0	0	N/A	N/A
Watercrest at Kingwood	HOME	6/9/2020	0	0	0	N/A	N/A
Wheatly Manor	HOME	10/10/2019	0	0	0	N/A	N/A
Woodland Christian Tower	HOME	6/26/2020	0	0	0	N/A	N/A
Women's Home Phase II	HOME	10/29/2019	0	0	0	N/A	N/A

Multifamily Rental Housing Minimum Property Standards Inspection Summary (CR50)

No.	Affordable Rental Housing Properties	Funding	Insp. Date	Issues Detected	Status of Findings
Properties Inspected					
1	Congress 1414 NHH	HOME	2/6/2020	No Issues	N/A
2	A Caring Safe Place	HOPWA	2/18/2020	No Issues	N/A
3	A Friendly Haven	HOPWA	8/8/2019	No Issues	N/A
4	Avenue Terrace Apts.(Irvington Court Apts.)	HOME	8/15/2019	No Issues	N/A
5	Bellfort Plaza Apts.	CDBG	7/9/2020	No Issues	N/A
6	Britton Place Apts.	HOME	9/6/2019	No Issues	N/A
7	Brompton Square Apts.	CDBG	7/1/2020	No Issues	N/A
8	Canal Street Apts.	HOME	3/5/2020	No Issues	N/A
9	Chelsea Senior Community	HOME	3/20/2020	No Issues	N/A
10	Commons of Grace Sr.Apt.Homes	HOME	6/4/2020	No Issues	N/A
11	Corinthian Village Apts.	HOME	10/8/2019	No Issues	N/A
12	Corder Place Apts.	HOME/HOPWA	6/30/2020	No Issues	N/A
13	Cypress Creek at Reed Road Apts.	HOME	10/3/2019	No Issues	N/A
14	Eastend Apts.	CDBG	1/7/2020	No Issues	N/A
15	Floral Garden Apts.	HOME	1/14/2020	No Issues	N/A
16	Garden City Apts.	HOME	6/5/2020	No Issues	N/A
17	Golden Bamboo Village I	HOME	9/3/2019	No Issues	N/A
18	Golden Bamboo Village III	HOME	9/17/2019	No Issues	N/A
19	Gulf Coast Arms Apts.	HOME	5/20/2020	No Issues	N/A
20	Hannah Project (Row House CDC)	HOME	8/6/2019	No Issues	N/A
21	Help House	HOPWA	7/9/2019	No Issues	N/A
22	Hometowne on Bellfort Apts.	HOME	8/27/2019	No Issues	N/A
23	Hometowne on Wayside Apts.	HOME	9/10/2019	No Issues	N/A
24	Homewood at Zion Apts.	HOME	10/15/2019	No Issues	N/A
25	Independence Hall Apts.	CDBG	2/13/2020	No Issues	N/A
26	Jadestone Apts.(Camino Real Apts.)	CDBG/HOME	11/22/2019	No Issues	N/A
27	Jane Cizik Garden Place (Women's Home)	HOME	6/17/2020	No Issues	N/A
28	Jefferson House Apts. (La Estancia Apts.)	CDBG/TIRZ	7/16/2019	No Issues	N/A
29	Langwick Senior Residences	HOME	7/30/2020	No Issues	N/A
30	Linda Vista Apts.	CDBG/DIDR	11/7/2019	No Issues	N/A
31	Lydia's Place	HOPWA	1/21/2020	No Issues	N/A
32	Mariposa at Reed Road Apts.	HOME	6/11/2020	No Issues	N/A
33	The Men's Center	HOME	11/5/2019	No Issues	N/A
34	Northline Apt. Homes	HOME	10/1/2019	No Issues	N/A
35	Orchard Park at Willowbrook	HOME	9/19/2019	No Issues	N/A

No.	Affordable Rental Housing Properties	Funding	Insp. Date	Issues Detected	Status of Findings
36	Premier on Woodfair Apts.	CDBG/DIDR	12/5/2019	No Issues	N/A
37	Regency Walk Apts. & Sandpiper Apts.	CDBG/DIDR	10/24/2019	No Issues	N/A
38	Reserve at Bankside Apts.	CDBG/DIDR	6/18/2020	No Issues	N/A
39	Rose of Sharon Manor II (UpLift 4th Ward)	CDBG/HOME	1/20/2020	No Issues	N/A
40	Saint James Village Apts. (Chateau Village Apts.)	HOME	9/5/2019	No Issues	N/A
41	San Jacinto Place Apts.	HOPWA	2/11/2020	No Issues	N/A
42	Simmons Gardens Sr.Citizen Housing	HOME	3/1/2020	No Issues	N/A
43	South Acres Ranch II	HOME	1/28/2020	No Issues	N/A
44	Sterling Court Senior Residences	HOME	9/24/2019	No Issues	N/A
45	Sunflower Terrace Apts.	HOME	11/1/2019	No Issues	N/A
46	U.S. Vets at Midtown Terrace	HOME/CDBG/BOND	1/16/2020	No Issues	N/A
47	Victory Apts.	CDBG/HOME	1/9/2020	No Issues	N/A
48	Village at Hickory Glen Apts.	Home	7/2/2019	No Issues	N/A
49	Village Park North Apts. (Ambassador North Apts.)	HOME	9/12/2019	No Issues	N/A
50	Villas at Colt Run Apts.	HOME	6/9/2020	No Issues	N/A
51	Volunteers of America	HOPWA	11/12/2019	No Issues	N/A
52	W. Leo Daniels Towers	CDBG/HOME	8/29/2019	No Issues	N/A
53	WALIPP Senior Residences	HOME	6/30/2020	No Issues	N/A
54	Wheatly Manor Apts. (Market Square Apts.)	HOME	10/10/2019	No Issues	N/A
55	Zion Village Senior Apts.	HOME	8/13/2019	No Issues	N/A

PR26 – CDBG Financial Summary Report (CR05)



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2019
 Houston , TX

DATE: 8/14/2020
 TIME: 11:35
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	23,902,053.92
02 ENTITLEMENT GRANT	23,936,444.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	42,006,789.01
05 CURRENT YEAR PROGRAM INCOME	4,473,860.12
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	3,842,747.92
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	98,161,894.97

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	61,209,752.30
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	1,346,057.74
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	62,555,810.04
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	5,069,279.35
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	236,186.40
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	(7,265,512.69)
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	60,595,763.10
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	37,566,131.87

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	38,522.35
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	61,171,229.95
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	1,346,057.74
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	62,555,810.04
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY:2019	PY:	PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION			62,554,823.04
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS			62,554,823.04
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)			100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	2,944,100.51
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	4,181,825.58
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	3,303,440.54
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	(26,890.60)
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	3,795,594.95
32 ENTITLEMENT GRANT	23,936,444.00
33 PRIOR YEAR PROGRAM INCOME	475,997.34
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	(253,315.09)
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	24,159,126.25
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	15.71%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	5,069,279.35
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	126,752.83
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	233,803.29
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	4,962,228.89
42 ENTITLEMENT GRANT	23,936,444.00
43 CURRENT YEAR PROGRAM INCOME	8,316,608.04
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	32,253,052.04
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	15.39%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
 Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

CDBG Program Spending Summary (CR05)

PROJECT DESCRIPTION	IDIS #	PY 2019 SAP BUDGET	PY 2019 SAP ACTUAL	PY 2019 IDIS DRAWS
Public Facilities				
Bering Omega Community Services	11367	750,000.00	152,281.26	16,216.88
SPARKS - Hartsfield Elementary 2014	11809	-	-	1,966.62
Pro-Vision Acquisition and Gym Construction	11837	-	-	25,077.49
Chinese Community Center	11888	-	-	176,753.48
SPARKS - Lockhart Elementary	12045	-	-	4,500.00
PBF-Milne Elementary	12046	-	52,500.00	71,094.17
PBF-Whidby Elementary	12047	-	98,967.00	109,556.47
PUB-Independence Heights Comm	12092	-	6,131.58	23,335.02
PRK-Swiney Community Ctr	12093	-	60,377.47	85,008.11
PBF - Edison Performance Arts	12453	3,477,904.64	-	-
CDBG-PRJ Public Facilities	MULTI HUD#	-	11,125.34	-
UNA-Neighborhood Facilities	UNA	1,606,840.36	-	-
Total Public Facilities		5,834,745.00	381,382.65	513,508.24
Public Services				
PBS-Village Learning Center	12064	-	78,486.10	77,985.86
PBS-Capital IDEA 2016	12102	-	22,324.61	-
HHS-Houston Housing Authority	12143	-	182,221.31	182,221.31
PBS-Mobile Library	12199	-	52,440.21	52,440.21
Youth Enrichment Program	12197	-	-	11,333.20
PBS-Healthcare For Homeless	12243	-	124,855.95	110,395.75
PBS-Heart	12244	-	76,470.81	76,470.81
PBS-Heart	12245	-	113,619.54	63,622.97
PBS-Chronic Disease Prevention	12270	-	73,238.61	73,238.61
PBS-Re-Entry	12273	-	51,188.45	51,188.45
PBS-Elderly Services	12278	-	147,303.06	260,244.57
PBS-HIV/AIDS Education Prog	12279	-	70,684.02	82,227.76
PBS- Mental Health Services	12280	-	120,042.40	152,789.20
PBS-The Woman's Home	12286	-	122,484.10	122,484.10
PBS-Village Learning Center	12291	-	106,995.06	106,995.06
PBS-Buckner Children & Fam Svc	12301	-	76,402.94	76,402.94
PBS- Mens Center dba Recenter	12304	-	61,964.97	54,378.13
PBS-Capital IDEA 2018	12321	-	140,817.26	140,817.26
PBS-Child Care Council Juvenile	12360	-	335,742.61	298,757.39
PBS-Child Care Program	12361	-	310,299.60	290,484.28
PBS-CCC-Esn & Support Svcs	12362	-	368,045.01	352,898.68
PBS-Mobile Library 2016	12393	-	17,603.84	66,253.00
PBS-Mobile Library 2017	12393	-	43,875.24	-
PBS-Mobile Library 2018	12393	-	4,773.92	-
PBS-HIV/AIDS Education Prog	12399	-	128,043.22	128,043.22
PBS-Re-Entry	12412	98,300.00	87,524.24	87,524.24
PBS-Chronic Disease Prevention	12413	104,198.00	29,517.73	29,517.73

PBS-Elderly Services	12414	-	63,326.34	63,326.34
PBS-Elderly Services	12414	119,634.63	-	-
PBS-Healthcare For Homeless 2016	12421	-	1,663.72	1,663.72
PBS-Healthcare For Homeless 2017	12421	-	1,529.19	-
PBS-Healthcare For Homeless 2018	12421	-	13,207.59	-
PBS-Juvenile Delinquency	12427	360,000.00	50,058.33	50,058.33
PBS-Child Care Program 2016	12428	-	32,498.47	32,498.47
PBS-Child Care Program 2017	12428	-	30,060.23	30,060.23
PBS-Child Care Program 2019	12428	188,650.67	-	-
PBS-The Woman's Home	12439	124,383.75	-	-
PBS-Heart	12470	-	148.83	-
PBS-ESSN & Support SVC	12469	500,000.00	10,935.91	-
UNA-Public Serv Public&Private	UNA	1,997,440.04	-	-
PBS-Buckner Children & Fam Svc	Waiting for HUD#	97,541.91	-	-
PBS-Men's Center dba Recenter	Waiting for HUD#	50,000.00	-	-
PBS-Village Learning Center	Waiting for HUD#	200,000.00	12,069.11	-
PBS-Capital Idea	Waiting for HUD#	200,000.00	-	-
Total Public Services		4,040,149.00	3,162,462.53	3,126,321.82
Single Family Housing				
Single Family Down Payment Assistance 2015	11990	-	-	5,242.50
Single Family Down Payment Assistance 2015	11991	-	-	6,969.00
Single Family Down Payment Assistance 2016	12217	-	-	30,000.00
Single Family Down Payment Assistance 2017	12406	-	-	26,788.00
Single Family Down Payment Assistance 2017	12410	-	-	30,000.00
Single Family Down Payment Assistance 2018	12349	-	-	30,000.00
Single Family Down Payment Assistance 2018	12367	-	-	30,000.00
Single Family Down Payment Assistance 2018	12368	-	-	30,000.00
Single Family Down Payment Assistance 2018	12369	-	-	30,000.00
Single Family Down Payment Assistance 2018	12370	-	-	30,000.00
Single Family Down Payment Assistance 2018	12387	-	-	30,000.00
Single Family Down Payment Assistance 2018	12388	-	-	30,000.00
Single Family Down Payment Assistance 2018	12389	-	-	30,000.00
Single Family Down Payment Assistance 2018	12390	-	-	30,000.00
Single Family Down Payment Assistance 2018	12391	-	-	30,000.00
Single Family Down Payment Assistance 2018	12394	-	-	30,000.00
Single Family Down Payment Assistance 2018	12403	-	-	30,000.00
Single Family Down Payment Assistance 2018	12404	-	-	30,000.00
Single Family Down Payment Assistance 2018	12405	-	-	30,000.00
Single Family Down Payment Assistance 2018	12408	-	-	30,000.00
Single Family Down Payment Assistance 2018	12409	-	-	30,000.00
Single Family Down Payment Project Delivery 2017	12086	-	(5,437.05)	0.11
Single Family Down Payment Assistance 2017	12212	-	98,844.00	-
Single Family Down Payment Assistance 2018	12240	-	17,944.00	-
Single Family Down Payment Project Delivery 2018	12299	-	74,682.30	42,094.99
Total Down Payment Assistance		0.00	186,033.25	621,094.60
SFR-Single Family Contra Pool 2017	12022	-	2,874,943.22	2,752,909.27

SFR-Single Family Contra Pool 2017	12022	-	82,030.26	-
Single Family Home Repair Contract Pool 2018	12023	-	(29,857.78)	-
Single Family Home Repair Contract Pool 2016	12024	-	903,213.26	-
SFR-Single Family Contra Pool 2016	12024	-	1,773,177.92	2,810,669.02
Single Family Home Repair Contract Pool 2018	12249	-	2,372,648.98	3,352,930.90
SFR-Single Family Contra Pool 2018	12249	-	1,035,977.35	-
Single Family Home Repair Project Delivery 2018	12251	-	1,921,913.19	1,622,583.70
CDBG-PRJ SF Housing 2018	12251	-	(179,632.14)	-
TIRZ-PRJ SF Development	12440	1,145,456.00	985,400.06	-
SFR-Single Family Home Repair	12454	4,578,878.00	-	-
UNA-Home Repair Program	UNA	1,956,172.90	-	-
Total Single Family Home Repair		7,680,506.90	11,739,814.32	10,539,092.89
Total Single Family Housing		7,680,506.90	11,925,847.57	11,160,187.49
Multi-Family Housing				
Pointe at Crestmont	11839	-	-	38,522.35
4600 MAIN 2012	11397	-	-	8,834.82
PRJ Multi-Family 2015	MULTI HUD#	-	44,765.77	-
PRJ TIRZ Multi-Family 2019	MULTI HUD#	300,000.00	143,896.50	-
PRJ Multi-Family 2016	MULTI HUD#	-	11,679.87	-
PRJ Multi-Family 2018	MULTI HUD#	-	(170,924.56)	-
Total Multi-Family Housing		300,000.00	29,417.58	47,357.17
Lead-Based Paint				
Lead-Based Paint	11832	-	(5,123.65)	-
LBP-Lead Based Paint Match	12261	-	196,108.24	130,638.93
UNA_Lead Based Paint	UNA	225,000.00	-	-
CDBG-PRJ Lead Based Paint	Waiting for HUD#	50,000.00	6,979.77	-
Total Lead-Based Paint		275,000.00	197,964.36	130,638.93
Blight Clearance				
CDBG-DON-Code Enforcement	12057	-	(384,614.69)	-
CDBG-LGL Title Search	12071	-	57.75	-
Code Enforcement Year 2018	12225	-	(102,398.94)	-
Code Enforcement Project Delivery Year 2018	12233	-	60,200.75	49,349.76
Title Search 2018	12298	-	(104,232.66)	-
Code Enforcement Year 2019	12417	2,420,650.00	2,115,332.11	2,115,332.11
Title Search 2017	12418	-	21,076.89	-
Code Enforcement Project Delivery Year 2019	12418	200,000.00	237,223.43	221,076.89
Title Search 2017	12419	-	25,000.00	25,000.00
Title Search 2017	12464	-	987.00	987.00
Title Search 2019	12464	187,193.00	169,458.53	-
Title Search Project Delivery 2017	12103/12320	-	97,255.01	-
Total Blight Clearance		2,807,843.00	2,135,345.18	2,411,745.76
Economic Development				
HRA-Houston Furniture Bank	11853	-	-	5,314.12
HEB 288 and N MacGregor 19195	12032	-	-	10,067.24
Avenue CDC	12296	-	1,075,646.03	1,012,514.01
ECD-East End Maker Hub	12397	1,390,000.00	205,868.79	205,868.79

ECD-Telo Market	12396	-	583,320.03	547,691.50
Economic Development Activity Delivery 2018	12257	-	44,936.89	31,748.22
CDBG-PRJ Economic Development	MULTI HUD#	-	90,796.74	-
CDBG-PRJ Economic Development	Waiting for HUD#	400,000.00	23,058.21	-
Total Economic Development		1,790,000.00	2,023,626.69	1,813,203.88
Administrative Costs				
Admin Program Year 2015	11796	-	-	29,281.17
Admin Program Year 2016	11890	-	2,479.47	-
Admin Program Year 2017	12005	-	(4,598,815.73)	752.38
Admin Program Year 2018	12173	-	(6,395,671.35)	209,390.06
Admin Program Year 2019	12378	4,900,060.22	8,002,386.48	4,051,045.93
Total Housing Dept		4,900,060.22	(2,989,621.13)	4,290,469.54
CDBG-ARA Dept Admin	12376	-	21,045.60	21,045.60
Total ARA Dept		-	21,045.60	21,045.60
Coalition For Homeless Year 2014	12295	-	4,686.80	-
Coalition For Homeless Year 2018	12294	-	86,988.29	82,299.95
Coalition For Homeless Year 2019	12415	130,000.00	54,162.68	54,162.68
Total Coalition for Homeless Planning		130,000.00	145,837.77	136,462.63
Fair Housing Program Year 2018	12176	-	44,866.27	20,217.09
Fair Housing Program Year 2019	12382	150,000.00	132,490.23	132,490.23
Total Fair Housing		150,000.00	177,356.50	152,707.32
Finance Admin Program Year 2018	12222	-	(760.94)	-
Finance Admin Program Year 2019	12384	78,000.00	58,054.89	58,054.89
Total Finance Dept		78,000.00	57,293.95	58,054.89
Legal Admin Program Year 2017	12029	-	(2,367.90)	-
Legal Admin Program Year 2018	12297	-	(16,317.50)	-
Legal Admin Program Year 2019	12392	424,000.00	410,539.37	410,539.37
Total Legal Dept		424,000.00	391,853.97	410,539.37
Total Administration		5,682,060.22	(2,196,233.34)	5,069,279.35
Total CDBG		32,524,994.11	44,534,342.24	0.00

HOME Program Spending Summary (CR05)

PROGRAM DESCRIPTION	HUD #	PY 2019 SAP BUDGET	PY 2019 SAP ACTUAL	PY 2019 IDIS DRAWS
Program Administration				
Program Administration	9170		75,311.40	-
HOME-PROGRAM ADMIN	11891	-	807.09	807.09
HOME-ADM	12007	-	(7,759.82)	-
HOME-PROGRAM ADMIN	12174	-	(80,376.81)	-
HOME-ADMIN	12379	1,237,557.00	-	-
HOME-ADMIN	12379	-	885,721.31	885,423.98
Total Program Administration		1,237,557.00	873,703.17	886,231.07
Houston Housing Authority				
TBR-HOUSTON HOUSING AUTHORITY	12140	-	798,405.36	-
HOUSTON HOUSING AUTHORITY	12140	-	992,210.99	-
HOUSTON HOUSING AUTHORITY	12140	-	-	1,786,042.51
HOUSTON HOUSING AUTHORITY	Waiting HUD #	5,738,788.16	-	-
Total Houston Housing Authority		5,738,788.16	1,790,616.35	1,786,042.51
Multi-Family Housing				
MFX-Cleme Manor	11777	-	60,000.00	-
MFT-FENIX Estates	11965	-	-	-
MFR-LIGHT RAIL LOFTS	12000	-	-	-
MFR-NHH DALE CARNEGIE	12196	-	265.00	-
MFR-NHH DALE CARNEGIE	12196	-	278,394.80	-
MFR-NHH DALE CARNEGIE	12196	-	49,957.92	-
MFR-NHH DALE CARNEGIE	12196	-	1,375,383.97	-
MFR-NHH DALE CARNEGIE	12196	-	122,029.85	-
MFR-NHH DALE CARNEGIE	12196	-	200,273.96	-
MFR-NHH DALE CARNEGIE	12196	-	-	1,988,228.19
MFR-CAMPANILE ON COMMERCE	12202	-	-	-
MFR-Green Oaks Apartment	12377	-	1,177,072.96	-
MFR-Green Oaks Apartment	12377	-	443,562.67	-
MFR-Green Oaks Apartment	12377	-	1,205,624.37	-
MFR-Green Oaks Apartment	12377	-	-	2,543,392.69
HOME-PRJ MF HOUSING	MULTI HUD#	-	59,142.83	-
HOME-PRJ MF HOUSING	MULTI HUD#	-	330,408.74	-
Total Multi-Family Housing		-	5,302,117.07	4,531,620.88
Single-Family Housing				
HOME-PRJ-MF HOUSING	MULTI HUD#	986,927.23	-	-
Home-PRJ SF Housing	MULTI HUD#	189,945.00	-	-
Home-PRJ SF Housing	Waiting HUD #	-	172,552.90	-
UNA-CHDO Reserve SFR	UNA	1,368,978.84	-	-
Total Single-Family Housing		2,545,851.07	172,552.90	-
HOME PROGRAM YEAR 2019 GRAND TOTAL		9,522,196.23	8,138,989.49	7,203,894.46

ESG/HESG Program Spending Summary (CR05)

PROGRAM DESCRIPTION	HUD #	PY 2019 SAP BUDGET	PY 2019 SAP ACTUAL	PY 2019 IDIS DRAWS
Data Collection				
HMS-COALITION FOR THE HOMELESS	12080	-	781.94	781.94
HMS-COALITION FOR HOMELESS	12080	-	4,421.77	4,421.77
Total Data Collection		-	5,203.71	5,203.71
HMIS				
HMS-COALITION FOR THE HOMELESS	12363	-	68,938.81	68,938.81
HMS-COALITION FOR THE HOMELESS	12463	81,516.00	-	-
Total HMIS		81,516.00	68,938.81	68,938.81
Prevention				
HPV-CCC-HOMELESS PREVENTION	12066	-	6,105.77	6,105.77
HPV-CCC-HOMELESS PREVENTION	12355	-	385,303.32	385,303.32
HPV-CCC	12423	407,754.00	-	0.00
Total Prevention		407,754.00	391,409.09	391,409.09
Rapid Rehousing				
RRH-CCC-RAPID REHOUSING	12059	-	18,678.05	18,678.05
RRH-COALITION FOR THE HOMELESS	12059	-	86,803.62	86,803.62
RRH-CCC RAPID REHOUSING	12290	-	149,208.56	149,208.56
RRH-COALITION FOR THE HOMELESS	12290	-	537,782.07	537,782.07
RRH-COALITION FOR THE HOMELESS	12450	714,178.00	7,399.34	7,399.34
Total Rapid Rehousing		714,178.00	799,871.64	799,871.64
Shelter				
ESN-CCC-EMERGENCY SHELTER	12067	-	93,308.73	93,308.74
ESN-HARMONY HOUSE	12067	-	0.01	0.01
ESN-CCC-EMERGENCY SHELTER	12356	-	647,664.68	647,664.68
ESN-CCC	12422	676,057.00	-	-
Total Shelter		676,057.00	740,973.42	740,973.43
Sponsor Administration				
HESG-CCC-ADMIN	12198	-	67,674.00	67,674.00
HESG-CCC-ADM	12380	72,392.00	63,329.81	63,329.81
Total Sponsor Administration		72,392.00	131,003.81	131,003.81
Program Administration				
HESG-ADM	12008	-	(1.36)	-
HESG-ADM	12198	-	3,387.77	8,991.13
HESG-ADMIN	12380	80,000.00	91,569.06	80,000.00
Total Program Administration		80,000.00	94,955.47	88,991.13
Total Administration		152,392.00	225,959.28	219,994.94
ESG/HESG PROGRAM YEAR 2019 GRAND TOTAL			2,031,897.00	2,232,355.95
				2,226,391.62

HOPWA Program Spending Summary (CR05)

PROGRAM DESCRIPTION	PROJECT TYPE	HUD #	PY 2019 SAP BUDGET	PY 2019 SAP ACTUAL	PY 2019 IDIS DRAWS
HSS-Caring Safe Place	Support Services	11968	-	23,185.01	23,185.01
HSS-AAMA	Support Services	12090	-	150,213.91	150,213.91
HSS-Goodwill	Support Services	12091	-	32,744.29	32,744.29
SAM-Caring Safe Place	Sponsor Admin	12094	-	52,451.20	52,451.20
SAM-Caring Safe Place	Sponsor Admin	12095	-	2,833.23	2,833.23
HSS-Caring Safe Place	Support Services	12096	-	129,097.69	78,205.40
HOP-Caring Safe Place	Operating Costs	12097	-	18,000.00	18,000.00
RMU-CATHOLIC CHARITIES	Short Term Rent Mortgage Utility	12105	-	202,625.53	202,625.53
PHP-CATHOLIC CHARITIES	Support Services PHP	12112	-	4,990.18	4,990.18
HSS-VOLUNTEER LAWYERS	Support Services	12118	-	15,000.00	15,000.00
SAM-Volunteer Lawyer	Sponsor Admin	12119	-	8,783.22	10,549.00
SAM-MONTROSE	Sponsor Admin	12122	-	42,905.05	42,905.05
HOP-HACS	Operating Costs	12126	-	51,808.19	51,808.19
HSS-SEARCH	Support Services	12127	-	1,271.22	1,271.22
HOP-BRENTWOOD	Operating Costs	12130	-	60,355.52	60,355.52
HSS-AIDS FOUNDATION	Support Services	12133	-	120,329.90	98,957.46
THR-COALITION FOR THE HOMELESS	Resource Identification/Technical Assistance	12145	-	58,118.97	53,258.99
SAM-Coalition for Homeless	Sponsor Admin	12146	-	466.30	466.30
TBR-ACCESS CARE	Tenant Based Rental Assistance	12151	-	192,466.52	192,466.52
SAM-BRENTWOOD	Sponsor Admin	12158	-	32,465.02	32,465.02
SAM-HACS	Sponsor Admin	12164	-	126,030.95	126,030.95
PHP-HACS	Support Services PHP	12165	-	34,532.73	34,532.73
HOPWA-ADM	Operating Costs	12177	-	(29,848.01)	-
HOP-AIDS FOUNDATION FRIENDLY	Operating Costs	12189	-	219,489.70	212,673.56
SAM-AIDS FOUNDATION	Sponsor Admin	12191	-	7,628.94	7,628.94
HSS-SEARCH	Support Services	12215	-	77,318.54	77,318.54
SAM-SEARCH	Sponsor Admin	12216	-	3,628.50	3,628.50
TBR-HACS	Tenant Based Rental Assistance	12246	-	1,409,013.68	1,409,013.68
RMU-HACS	Short Term Rent Mortgage Utility	12247	-	356,685.30	356,685.30
HSS-HACS	Support Services	12263	-	314,572.16	314,572.16
HOP-HACS	Operating Costs	12265	-	8,518.51	8,518.51
SAM-Houston SRO	Sponsor Admin	12274	-	9,650.16	9,650.16
HSS-Houston SRO	Support Services	12275	-	15,233.72	15,233.72
HOP-Houston SRO	Operating Costs	12276	-	70,833.49	56,686.37
SAM-Catholic Charities	Sponsor Admin	12277	-	61,807.97	61,807.97
TBR-CATHOLIC CHARITIES	Tenant Based Rental Assistance	12287	-	300,751.22	300,751.22
RMU-CATHOLIC CHARITIES	Short Term Rent Mortgage Utility	12288	-	81,772.66	81,772.66
HSS-CATHOLIC CHARITIES	Support Services	12289	-	153,821.64	153,821.64
HOP-BRENTWOOD	Operating Costs	12313	-	7,047.06	4,859.13
HSS-BRENTWOOD	Support Services	12314	-	41,394.74	31,602.04

PROGRAM DESCRIPTION	PROJECT TYPE	HUD #	PY 2019 SAP BUDGET	PY 2019 SAP ACTUAL	PY 2019 IDIS DRAWS
RMU-Brentwood	Short Term Rent Mortgage Utility	12315	-	372,364.11	351,082.59
HOP-Caring Safe Place	Operating Costs	12316	-	358,000.55	383,364.53
HSS-Caring Safe Place	Support Services	12317	-	187,963.18	187,963.18
TBR-MONTROSE	Tenant Based Rental Assistance	12326	-	206,156.13	206,156.13
HOP-AIDS FOUNDATION FRIENDLY	Operating Costs	12327	-	455,644.84	424,436.50
SAM-HOUSTON HELP	Sponsor Admin	12328	-	4,055.21	4,733.00
HSS-Houston Help	Support Services	12335	-	46,867.46	38,909.58
HSS-MENS RECENTER DBA RECENTER	Support Services	12337	-	50,115.64	50,115.64
HSS-MONTROSE	Support Services	12338	-	184,077.26	184,077.26
PHP-ACCESS CARE COASTAL TEXAS	Support Services PHP	12339	-	15,580.17	15,580.17
SAM-ACCESS CARE COASTAL TEXAS	Sponsor Admin	12340	-	26,323.77	25,645.98
TBR-ACCESS CARE COASTAL TEXAS	Tenant Based Rental Assistance	12341	-	121,660.16	121,660.16
RMU-ACCESS CARE	Short Term Rent Mortgage Utility	12342	-	107,911.40	100,000.00
HSS-ACCESS CARE COASTAL TEXAS	Support Services	12343	-	104,072.01	104,072.01
RMU-MONTROSE	Short Term Rent Mortgage Utility	12345	-	594,423.09	594,423.09
SAM-MONTROSE	Sponsor Admin	12346	-	24,684.23	24,684.23
PHP-MONTROSE	Support Services PHP	12347	-	22,098.08	22,098.08
TBR-MONTROSE	Tenant Based Rental Assistance	12348	-	201,158.82	201,158.82
HSS-AAMA	Support Services	12350	-	14,633.55	14,633.55
SAM-AAMA	Sponsor Admin	12351	-	1,771.62	1,771.62
HSS-Volunteer Lawyer	Support Services	12352	-	94,631.18	80,359.06
HOP-Houston HELP	Operating Costs	12353	-	204,433.06	146,066.78
SAM-HOUSTON HELP	Sponsor Admin	12354	-	770.00	-
AM-MENS CENTER DBA RECENTE	Sponsor Admin	12357	-	500.00	500.00
HSS-AIDS FOUNDATION	Support Services	12358	-	119,911.70	120,368.02
SAM-AIDS FOUNDATION	Sponsor Admin	12359	-	55,559.57	55,559.57
SAM-COALITION FOR THE HOMELESS	Sponsor Admin	12366	-	4,525.28	473.00
HSS-BRENTWOOD	Support Services	12371	-	96,085.20	96,085.20
SAM-ACCESS CARE	Sponsor Admin	12372	-	16,870.23	14,971.06
SAM-AAMA	Sponsor Admin	12373	-	13,298.34	13,298.34
HSS-Houston Help	Support Services	12374	-	39,425.75	39,425.75
HOP-Houston HELP	Operating Costs	12375	-	49,773.95	49,773.95
HOP-Houston SRO	Operating Costs	12381	-	87,410.37	87,410.37
HOPWA-ADMIN	Operating Costs	12383	296,462.00	330,820.71	296,462.00
HSS-Goodwill	Support Services	12385	-	93,393.88	93,393.88
SAM-MENS CENTER DBA RECENTER	Sponsor Admin	12386	-	1,846.59	1,043.13
HSS-HOUSTON SRO	Support Services	12398	46,360.96	-	-
SAM-HACS	Sponsor Admin	12400	202,602.05	-	-
PHP-HACS	Support Services PHP	12401	76,581.57	7,534.00	7,534.00
HOP-HACS	Operating Costs	12402	123,600.00	12,846.44	12,846.44
HSS-Houston SRO	Support Services	12411	-	5,802.46	2,835.14
HSS-SEARCH	Support Services	12420	-	40,403.25	35,816.55

PROGRAM DESCRIPTION	PROJECT TYPE	HUD #	PY 2019 SAP BUDGET	PY 2019 SAP ACTUAL	PY 2019 IDIS DRAWS
SAM-HOUSTON SRO	Sponsor Admin	12425	744.50	-	-
SAM-HOUSTON SRO	Sponsor Admin	12425	7,654.67	-	-
HOP-HOUSTON SRO	Operating Costs	12426	42,000.00	-	-
HSS-HACS	Support Services	12429	-	3,081.46	3,081.46
SAM-HACS	Sponsor Admin	12430	-	6,671.47	6,671.47
TBR-HACS	Tenant Based Rental Assistance	12431	-	618,148.23	618,148.23
RMU-HACS	Short Term Rent Mortgage Utility	12432	-	86,651.82	86,651.82
RMU-HACS	Short Term Rent Mortgage Utility	12433	190,789.00	-	-
TBR-HACS	Tenant Based Rental Assistance	12434	503,098.53	-	-
HSS-AIDS FOUNDATION	Support Services	12436	62,863.44	-	-
SAM-AIDS FOUNDATION	Sponsor Admin	12435	33,472.89	-	-
HOP-OPERATING BURRESS	Operating Costs	12437	387,477.14	-	-
SAM-SEARCH	Sponsor Admin	12438	-	1,645.45	1,030.46
RMU-CATHOLIC CHARITIES	Short Term Rent Mortgage Utility	12442	165,641.16	-	-
TBR-CATHOLIC CHARITIES	Tenant Based Rental Assistance	12443	429,796.32	100,158.60	100,158.60
HSS-AAMA	Support Services	12445	138,366.69	-	-
PHP-CATHOLIC CHARITIES	Support Services PHP	12445	11,500.00	-	-
PHP-CATHOLIC CHARITIES	Support Services PHP	12445	2,057.32	-	-
HSS-CATHOLIC CHARITIES	Support Services	12446	-	38,830.18	38,830.18
HSS-CATHOLIC CHARITIES	Support Services	12447	113,312.52	-	-
SAM-CATHOLIC CHARITIES	Sponsor Admin	12449	44,250.00	-	-
SAM-BRENTWOOD	Sponsor Admin	12451	-	7,809.58	4,830.38
SAM-AAMA	Sponsor Admin	12456	18,226.00	-	-
HOP-BRENTWOOD	Operating Costs	12457	18,000.00	-	-
HOP-BRENTWOOD	Operating Costs	12457	39,920.00	-	-
SAM-BRENTWOOD	Sponsor Admin	12458	13,116.60	-	-
HSS-BRENTWOOD	Support Services	12459	58,485.28	-	-
RMU-BRENTWOOD	Short Term Rent Mortgage Utility	12460	154,267.22	-	-
HOP-HOUSTON HELP	Operating Costs	Waiting on HUD#	90,149.00	-	-
HOP-OPERATING TRANSITIONAL	Operating Costs	Waiting on HUD#	223,761.58	-	-
HOP-OPERATING LYDIA'S PLACE	Operating Costs	Waiting on HUD#	170,290.26	-	-
HSS-CARING SAFE PLACE	Support Services	Waiting on HUD#	23,701.06	-	-
HSS-MONTROSE	Support Services	Waiting on HUD#	126,256.27	-	-
HSS-VOLUNTEER LAWYERS	Support Services	Waiting on HUD#	140,151.00	-	-
HSS-ACCESS CARE	Support Services	Waiting on HUD#	120,600.00	11,406.50	-
HSS-GOODWILL	Support Services	Waiting on HUD#	140,999.81	-	-
PHP-Access Care	Support Services PHP	Waiting on HUD#	15,400.00	1,540.00	-
RMU-ACCESS CARE	Short Term Rent Mortgage Utility	Waiting on HUD#	83,125.65	-	-
SAM-VOLUNTEER LAWYERS	Sponsor Admin	Waiting on HUD#	10,549.00	-	-
SAM-ACCESS CARE	Sponsor Admin	Waiting on HUD#	40,399.17	2,307.09	-
SAM-COALITION FOR THE HOMELESS	Sponsor Admin	Waiting on HUD#	4,525.28	-	-
SAM-GOODWILL	Sponsor Admin	Waiting on HUD#	6,060.00	-	-

PROGRAM DESCRIPTION	PROJECT TYPE	HUD #	PY 2019 SAP BUDGET	PY 2019 SAP ACTUAL	PY 2019 IDIS DRAWS
SAM-Caring Safe Place	Sponsor Admin	Waiting on HUD#	55,296.99	2,987.82	-
SAM-MONTROSE	Sponsor Admin	Waiting on HUD#	104,146.11	-	-
TBR-MONTROSE	Tenant Based Rental Assistance	Waiting on HUD#	510,522.73	-	-
TBR-ACCESS CARE	Tenant Based Rental Assistance	Waiting on HUD#	350,000.00	32,946.94	-
THR-COALITION FOR THE HOMELESS	Resource Identification/Technical Assistance	Waiting on HUD#	61,479.72	-	-
UNA-OPERATING COSTS	Unallocated Operating Costs	Unallocated	1,234,547.02	-	-
UNA-Supportive Services	Unallocated Support Services	Unallocated	952,809.08	-	-
UNA-TBR-PRO/TENANT-BASED RENT	Unallocated Tenant Based Rent	Unallocated	1,250,820.42	-	-
UNA-STRMUA	Unallocated STRMUA	Unallocated	830,612.97	-	-
UNA-RESOURCE IDENTIFICATION	Unallocated Resource Identification	Unallocated	4,525.28	-	-
UNA-SPONSOR ADMINISTRATION	Unallocated Sponsor Admin	Unallocated	150,701.74	-	-
HOPWA PROGRAM YEAR 2019 GRAND TOTAL			9,882,076.00	9,759,582.99	9,461,730.76

Revenue/Program Income Report – CDBG and Section 108 Programs (CR15)

REVENUE DESCRIPTION	REVOLVING FUND GRANTEE	REVOLVING FUND SUBRECIPIENT	NON-REVOLVING FUND GRANTEE	NON-REVOLVING FUND SUBRECIPIENT	TOTAL PROGRAM INCOME
Rental Rehab Loans					
Principal Payment Rental Rehab	0.00	0.00	60,555.77	0.00	60,555.77
Interest Payment Rental Rehab	0.00	0.00	39,341.25	0.00	39,341.25
Subtotal Rental Rehab Loans	0.00	0.00	99,897.02	0.00	99,897.02
HHP Loans					
Principal Payment HHIP	0.00	0.00	0.00	0.00	0.00
Interest Payment HHIP	0.00	0.00	0.00	0.00	0.00
Other Fees HHIP	0.00	0.00	0.00	0.00	0.00
Subtotal HHIP Loans	0.00	0.00	0.00	0.00	0.00
Multifamily Housing Loans					
Principal Payment MF Housing Loan	0.00	0.00	0.00	0.00	0.00
Principal Collected	16,666.66	0.00	4,000,000.00	0.00	4,000,000.00
Interest Payment MF Housing Loan	0.00	0.00	0.00	0.00	0.00
Subtotal Multifamily Housing Loan	16,666.66	0.00	4,000,000.00	0.00	4,000,000.00
Affordable Housing					
Principal Payment Afford Housing	0.00	0.00	0.00	0.00	0.00
Interest Payment Afford Housing	0.00	0.00	58,406.28	0.00	58,406.28
Subtotal Affordable Housing	0.00	0.00	58,406.28	0.00	58,406.28
Other Program Income					
Miscellaneous Revenue	0.00	0.00	12,723.83	0.00	12,723.83
Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenue	3,842,747.92	0.00	0.00	0.00	3,842,747.92
Demolition	0.00	0.00	302,823.49	0.00	302,823.49
Prior Year Revenue	0.00	0.00	9.50	0.00	9.50
Custom Service Fees	0.00	0.00	0.00	0.00	0.00
Sale of Obsolete City Vehicles	0.00	0.00	0.00	0.00	0.00
Sale of Capital Assets/Land/Street	0.00	0.00	0.00	0.00	0.00
Building Space Rental Fee	0.00	0.00	0.00	0.00	0.00
Facility Rental Fee	0.00	0.00	0.00	0.00	0.00
Other Rental Fees	0.00	0.00	0.00	0.00	0.00
Subtotal Other Program Income	3,842,747.92	0.00	315,556.82	0.00	4,158,304.74
TOTAL PROGRAM INCOME	3,842,747.92	0.00	4,473,860.12	0.00	8,316,608.04

Program Income Uses and Beneficiary Information – Summary (CR05/CR50)

IN-PROGRESS HOME ACTIVITIES FUNDED WITH PROGRAM INCOME DURING PY2018							
Activity Type	Project Name	HOME Assisted Units	HUD Income % Category	Total Units	Type	# of Disabled Units	Program Income Amount
Acquisition & New Construction	4600 MAIN STREET/Light Rail Lofts	3	<= 50%	56	SRO	4	\$1,467.01
		10	<= 60%				
Acquisition & New Construction	NHH DALE CARNEGIE	11	<= 50%	170	SRO	13	\$22,981.79
		40	<= 60%				
Acquisition	CAMPANILE ON COMMERCE	5	<= 50%	120	Seniors	9	\$22,801.72
		16	<= 60%				
Acquisition & New Construction	GREEN OAKS APARTMENTS	8	<= 50%	177	Families	9	\$80,833.58
		167	<= 60%				
New Construction	FENIX ESTATES	10	<= 50%	200	Families	14	\$12,574.12
		40	<= 60%				
TOTAL IN-PROGRESS HOME ASSISTED ACTIVITIES FUNDED WITH PROGRAM INCOME							\$140,658.22
TOTAL PY2019 EARNED PROGRAM INCOME USED TO FUND ACTIVITIES							\$140,658.22

Fair Housing Checklist

Houston - FHEO Caper Checklist

Keep in mind, while you are preparing your CAPER, FHEO will consider whether your activities for the program year Affirmatively Furthered Fair Housing. The following is indicative of how FHEO makes that determination.

A. Background Information

1. Did the grantee allocate any funding to fair housing activities?
Response: Yes. CR – 35
2. Name of Fair Housing Agency funded?
Response: N/A
3. Fair housing activity funded and amount
Response: In PY 2019 fair housing activities were supported by \$150,000 available entitlement funding.

B. Qualitative Review

1. Did activities accomplished during this planning year demonstrate progress in addressing the needs of minorities, people with disabilities and other protected class population?
Response: Yes. CR – 10
2. Is there a description of resources made available, the investment of resources, the geographical distribution and location of investments, the families and persons assisted?
Response: Yes. CR – 15
3. Did the jurisdiction describe its actions that affirmatively furthered fair housing?
Response: Yes. CR – 35 and Appendix
4. Is there an evaluation of the recipient's progress in meeting its specific objectives of providing affordable housing, including the numbers and types of families as served?
Response: Yes. CR – 20
5. Is there a comparison of the proposed versus actual outcomes for each outcome measure that was submitted with the consolidated plan?
Response: Yes. CR – 05
6. Is the amount/percentage of money devoted to fair housing (above) consistent with Action Plan projections from the past year?
Response: Yes. CR – 35
7. Does the CAPER describe the types of activities carried out by its fair housing project (number of clients assisted, the outreach/education undertaken, the number of complaints referred to HUD or local civil rights agency for fair housing issues? If yes, describe the activities.
Response: Yes. CR – 35 and Appendix. HCDD, through the City's Fair Housing Hotline, referred a total of 21 callers to HUD, Texas Workforce Commission, and Greater Housing Fair Housing Center.

C. Demographic Characteristics: Give the demographic information for your jurisdiction

Race Table from CAPER CR-10

Race/Ethnicity	Total	Percent of Total
American Indian/Alaskan Native	205	0.51%
Asian	873	2.17%
Black or African American	18,406	45.84%
Native Hawaiian/Other Pacific Islander	103	0.26%
White	17,835	44.42%
American Indian/Alaskan Native & White	44	0.11%
Asian & White	40	0.10%
Black or African American & White	176	0.44%
American Indian/Alaskan Native & Black or African American	67	0.17%
Other Multi-Racial	2,401	5.98%
Total	40,150	
Hispanic	13,367	33.29%
Non-Hispanic	26,783	66.71%
Total	40,150	

City of Houston Race Information

Race/Ethnicity	Total	Percent of Total
White	1,323,123	57.63%
Black or African American	517,594	22.54%
Asian	158,101	6.89%
American Indian/Alaskan Native	7,266	0.32%
Native Hawaiian/Other Pacific Islander	1,274	0.06%
American Indian/Alaskan Native & White	6,063	0.26%
Asian & White	11,820	0.51%
Black or African American & White	1,814	0.08%
American Indian/Alaskan Native & Black or African American	27,911	1.22%
Other Multi-Racial	241,016	10.50%
Total	2,295,982	
Hispanic Total	1,027,693	44.76%
Non Hispanic Total	1,268,289	55.24%
Total	2,295,982	

Source: 2014 - 2018 American Community Survey 5-Year Estimates

D. Citizen Participation

1. Did the entitlement solicit citizen participation in the CAPER preparation process?
Response: Yes. CR – 40 and Appendix
- Did the entitlement take any affirmative steps to solicit participation in the CAPER preparation process from protected classes including racial, ethnic, and religious minorities, families with children, and persons with disabilities?
Response: Yes. CR – 40 and Appendix
- Describe affirmative steps to solicit participation, name the participation, name the participant organizations, input received, and whether it was considered and the outcome of the comments.
Response: Yes. CR – 40 and Appendix
2. Does the entitlement indicate that notices concerning community meetings and comments were made to the Limited English Proficient (LEP) population in languages other than English, and that notice was distributed in ways to reach that population?
Response: Yes. CR – 40 and Appendix
3. Are the notices submitted with the CAPER?
 - Does the entitlement indicate that notices concerning community meetings and comments were made to persons with disabilities in alternative formats, when needed?
Response: Yes, provided in the Appendix. To allow the public to comment on planning documents, such as the performance report, the City of Houston will publish notice in one or more newspapers of general circulation that its Draft CAPER is available for review. The notice will be available in English and may also be available in Spanish and other languages, as feasible. The notice will detail locations where the entire Draft CAPER will be made available for review. The Citizen Participation Plan indicates that consolidated planning documents (including the CAPER) will be made available in alternate formats, upon request. We have indicated this on our webpage where these documents reside, as well. Documents may also be translated into alternate languages, upon request. Notices will be available in English and may also be available in Spanish and other languages, as feasible. Public hearings and public meeting notices are posted on the bulletin board at City Hall, readily accessible to the general public at least three (3) days (72 hours) prior to the meeting date, in accordance to the Texas Open Meetings Act.

E. Fair Housing

1. What activities reported in the CAPER address the impediments identified in the AI?
Response: Yes. See chart on next page.

Summary of Impediments Addressed	
Program Area	Related Impediments
Multifamily	3. Lack of Affordable Housing Options 4. Lack of Accessible Housing for Persons with Disabilities 6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status 9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods 11. Lack of transportation options
HAP	5. Lack of Income/Funding 7. Affordability 8. Lack of Financial Education 13. Increased Health Hazard Exposure in Certain Neighborhoods
Public Facilities	5. Lack of Income/Funding 9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods
HRP	5. Lack of Income/Funding 9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods 13. Increased Health Hazard Exposure in Certain Neighborhoods
MWSBE and Section 3	5. Lack of Income/Funding
Public Services	5. Lack of Income/Funding 9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods 12. Low educational Attainment Among Minorities

2. Which of these impediments have been partially addressed, but need additional actions?
Response: See Appendix
3. Are there significant impediments to fair housing choice affecting one or more of the federal protected classes, which were not addressed in this year's CAPER (but are identified in the AI or in previous CAPERs)? If yes, explain impediment.
Response: None identified
4. Were new impediments identified as actions were taken to address previously identified impediments?
Response: None identified

F. Activities/Benefits

1. Overall, are racial and ethnic minorities benefiting from the entitlement's direct benefit activities in at least relative proportion to such groups' representation in the entitlement's jurisdiction?
Response: Yes. See race tables in C. Demographic Characteristics

2. Are people with disabilities benefiting from the entitlement’s direct benefit activities in relative proportion to their representation in the entitlement’s jurisdiction?

Response: We have captured the disability data from the census, but IDIS does capture all of the required disability information needed to make an appropriate comparison.

2013 - 2017 American Community Survey 5-Year Estimates (Disability)	
Total civilian noninstitutionalized population	2,281,292
Total civilian noninstitutionalized population with a disability	215,309
Population with a disability that are Hispanic or Latino (of any race)	65,377
Percent with disability	9.4
Percent with disability; Hispanic or Latino (of any race)	6.4
Percent with hearing difficulty	2.3
Percent with vision difficulty	2.1
Percent with cognitive difficulty	3.9
Percent with ambulatory difficulty	5.5
Percent with self-care difficulty	2.3
Percent with independent living difficulty	4.6

3. Indirect Benefits

- Review a selection of indirect benefit activities, e.g. street improvements, curbs and gutters
- Are these activities consistent with what was proposed in the Action Plan?

Response: N/A, this is a HUD reviewer activity.

4. Are programs progressing at a significantly different pace in project areas that can be identified with particular racial, ethnic, or other characteristics of protected classes (e.g. given lower priority for beginning use of resources, etc.)

Response: HCDD continues to work on projects in Complete Community areas and in LMI areas.

5. Is the entitlement making public areas in all construction and rehabilitation projects accessible to persons with disabilities?

- If yes, is the progress of such activities reasonably consistent with the progress of other indirect benefit activities?

Response: The progress of construction and rehabilitation projects accessible to persons with disabilities are reasonably consistent with the progress of other indirect benefit activities. All projects are required to meet Section 504 standards and 24 affordable rental units were created or rehabilitated at Cleme Manor.

Fair Housing Impediments/Actions Matrix (CR35)

Summary of Recommended Actions and Fair Housing Implementation Plan					
Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>1. Conduct housing discrimination testing and studies HCDD will contract with one or more qualified fair housing organization to conduct fair housing testing or studies which may be related to whether lenders are engaging in mortgage pricing practices unrelated to credit worthiness or engaging in mortgage redlining, whether insurance redlining is occurring, whether discrimination in real estate appraisals is taking place, whether real estate advertising is discriminatory, to what extent landlords refuse Housing Choice Voucher participants, or whether other discriminatory housing practices are occurring. This action will help to reveal actual discriminatory practices taking place in the community so that future resources can be better allocated to address discrimination.</p> <p style="text-align: right;">SN, D – Priority: High</p>	<p>1. Discrimination in Housing</p>	<ul style="list-style-type: none"> • CDBG • CDBG-Staff Time 	<p>Start: 2015 Complete: 2018</p>	<ul style="list-style-type: none"> • Continue work on RFP 	<ul style="list-style-type: none"> • Began review of comparable cities with substantial equivalency. • Work continued on RFP
<p>2. Provide counseling through the City’s Fair Housing Hotline The City’s Fair Housing Hotline provides a year-round, free resource to citizens who may have been discriminated against or have concerns about tenant and landlord issues. This action will continue to provide a resource to anyone living in, owning housing, or planning to move to the Houston area that may have a concern about their rights. The Fair Housing Hotline is one way to address several impediments by empowering citizens about their rights, giving citizens various ways to remedy possible discriminatory actions, and preventing future discrimination from occurring.</p> <p style="text-align: right;">D, H, SN – Priority: High</p>	<p>1. Discrimination in Housing</p> <p>2. Lack of Knowledge about Fair Housing</p> <p>14. Lack of Communication Between Government and Residents</p>	<ul style="list-style-type: none"> • CDBG-Staff Time • CDBG-Outreach Materials 	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Assist 1,500 callers 	<ul style="list-style-type: none"> • Assisted 1,215 callers
<p>3. Provide fair housing education to housing industry professionals HCDD will provide fair housing education and outreach to 200 housing industry professionals, such as housing providers, by supplying housing materials to distribute with City of Houston contact information or information about complying with the Fair Housing Act which may include topics like providing reasonable accommodations. HCDD may also sponsor free training opportunities. This action will address discrimination by reducing the numbers of people impacted by covert and overt discriminatory practices due to housing providers being unaware or unfamiliar with fair housing laws.</p> <p style="text-align: right;">Priority: High</p>	<p>1. Discrimination in Housing</p> <p>2. Lack of Knowledge about Fair Housing</p>	<ul style="list-style-type: none"> • CDBG-Staff Time • CDBG-Outreach Materials 	<p>Start: 2016 Complete: 2018</p>	<ul style="list-style-type: none"> • Reach 40 housing industry professionals 	<ul style="list-style-type: none"> • Provided fair housing training for 200 housing industry professionals

Summary of Recommended Actions and Fair Housing Implementation Plan

Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>4. Provide fair housing information to HCDD stakeholders HCDD will provide education and outreach through trainings, presentations, informational brochures, and other methods to 200 HCDD stakeholders including subrecipients, contractors, developers, and nonprofit and for-profit partners. This action will address the impediment of lack of knowledge by providing fair housing training to educate and ensure stakeholder compliance under fair housing laws of agencies and subrecipients that partner with HCDD.</p> <p style="text-align: right;">H, SN – Priority: High</p>	<p>1. Discrimination in Housing</p> <p>2. Lack of Knowledge about Fair Housing</p>	<ul style="list-style-type: none"> • CDBG-Staff Time • CDBG-Outreach Materials 	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Reach 40 HCDD stakeholders 	<ul style="list-style-type: none"> • Reached 86 HCDD stakeholder organization
<p>5. Increase the fair housing knowledge of government staff HCDD will provide education and outreach to city staff through trainings, presentations, informational brochures, and other methods of outreach. HCDD may work with partners to create a fair housing training program to implement city-wide for executive city staff during the first 12 months of employment. This action will address the impediment of lack of knowledge by providing fair housing training and resources to educate city employees about federal requirements to comply with fair housing law within the city's policies and procedures.</p> <p style="text-align: right;">NH – Priority: High</p>	<p>1. Discrimination in Housing</p> <p>2. Lack of Knowledge about Fair Housing</p>	<ul style="list-style-type: none"> • CDBG-Staff Time • CDBG-Outreach Materials 	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Reach 250 staff members 	<ul style="list-style-type: none"> • 5 HCDD staff members attended intensive courses, trainings and webinars to build internal knowledge on Fair Housing.
<p>7. Provide fair housing and HCDD housing program information to citizens HCDD will create a fair housing outreach plan to inform 500,000 citizens of their fair housing rights, the fair housing complaint process, and tenant and landlord relations. The outreach will likely consist of direct mailings to rental tenants and management companies about the City's Fair Housing Hotline, direct mailings to renters about the City's down payment assistance program, and basic fair housing training to civic clubs and Super Neighborhoods. Education and outreach may be provided through trainings, presentations, informational brochures, posters, and other methods. This action will address the lack of knowledge of existing fair housing and housing resources by creating an array of targeted marketing for groups that have little or no knowledge of fair housing rights, fair housing laws, or HCDD housing programs.</p> <p style="text-align: right;">Priority: High</p>	<p>2. Lack of Knowledge about Fair Housing</p> <p>8. Lack of Financial Education</p> <p>14. Lack of Communication between government and residents</p>	<ul style="list-style-type: none"> • CDBG-Staff Time • CDBG-Outreach Materials 	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Reach 50,000 citizens 	<ul style="list-style-type: none"> • Reached more than 2M Houston residents with information about fair housing.

Summary of Recommended Actions and Fair Housing Implementation Plan

Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>8. Preserve affordable housing units HCDD will fund the preservation of at least 390 affordable housing rental units through the Multifamily Housing Development Program. This action will preserve the supply of existing affordable housing for low- and moderate-income households, addressing the lack of quality affordable housing options for members of protected classes.</p> <p style="text-align: right;">Priority: High</p>	3. Lack of Affordable Housing Options	<ul style="list-style-type: none"> • CDBG • HOME • TIRZ • BOND 	Start: 2015 Complete: Ongoing	<ul style="list-style-type: none"> • Preserve 98 affordable housing rental units 	<ul style="list-style-type: none"> • Created or preserved 24 units
<p>9. Create affordable housing units HCDD will fund the creation of 404 new affordable housing rental units using entitlement funding. This action will expand the supply of affordable housing for low- and moderate income housing, addressing the lack of affordable housing options for members of protected classes.</p> <p style="text-align: right;">Priority: High</p>	3. Lack of Affordable Housing Options	<ul style="list-style-type: none"> • CDBG • HOME • TIRZ • BOND 	Start: 2015 Complete: Ongoing	<ul style="list-style-type: none"> • Create 50 affordable housing units 	<ul style="list-style-type: none"> • Created 0 new affordable rental units
<p>10. Fund the creation or preservation accessible rental units Through HCDD's Multifamily Housing Development Program, rental developments must produce a minimum number of Section 504 accessible rental units. This action will increase the availability of quality accessible units for 50 low- and moderate-income households directly addressing the lack of accessible housing.</p> <p style="text-align: right;">D, SN – Priority: High</p>	4. Lack of Accessible Housing for Persons with Disabilities	<ul style="list-style-type: none"> • CDBG • HOME 	Start: 2015 Complete: Ongoing	<ul style="list-style-type: none"> • Create or preserve 28 units 	<ul style="list-style-type: none"> • Rehabilitated 21 Section 504 accessible units
<p>12. Fund public infrastructure and facility improvements in low- and moderate-income neighborhoods HCDD will provide funding for 20 infrastructure and facility improvements through its Public Facilities Program. This action will improve low- and moderate-income neighborhoods by creating new or improved amenities and services in these neighborhoods.</p> <p style="text-align: right;">MC, D, SN – Priority: High</p>	9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods	<ul style="list-style-type: none"> • CDBG • TIRZ 	Start: 2015 Complete: Ongoing	<ul style="list-style-type: none"> • 4 public infrastructure and public facility improvements in low- and moderate-income neighborhoods 	<ul style="list-style-type: none"> • 9 public infrastructure and public facility improvements in low- and moderate-income neighborhoods
<p>13. Fund economic development activities to create 3 new or improved services benefitting low- and moderate-income neighborhoods HCDD will provide economic development funding to enhance services offered in low- and moderate-income neighborhoods. This action will improve low- and moderate-income neighborhoods by creating new or improved services in these neighborhoods that would otherwise be unavailable to residents.</p> <p style="text-align: right;">Priority: High</p>	9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods	<ul style="list-style-type: none"> • CDBG • Section 108 	Start: 2015 Complete: Ongoing	<ul style="list-style-type: none"> • Fund 2 economic development activities creating new or improved services 	<ul style="list-style-type: none"> • In September 2019, Council approved a Section 108 loan and CDBG funds for the funding of East End Maker Hub, a center for makerspace and manufacturing to provide a hub for innovation in the East End residents.

Summary of Recommended Actions and Fair Housing Implementation Plan

Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>15. Offer economic incentives for development in CRAs HCDD will continue to address revitalization in CRAs by offering economic incentives for developers, businesses, bankers, and other interested entities that assist in the revitalization efforts. This action will incentivize private development in CRAs which will spur continued private investment revitalizing the community. MC – Priority: High</p>	<p>9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods</p>	<ul style="list-style-type: none"> • CDBG-DR • CDBG • Section 108 	<p>Start: 2015 Complete: 2018</p>	<ul style="list-style-type: none"> • Fund economic development activities in CRAs or other communities designated for investment. 	<ul style="list-style-type: none"> • City Council approved funding the construction of East End Maker Hub.
<p>16. Provide down payment assistance funds for 500 low- and moderate-income households to purchase a home HCDD's Down Payment Assistance Program provides down payment assistance to eligible low- and moderate-income households to purchase a home anywhere in the city. This action will expand housing choice for low- and moderate-income households by allowing these households these households to seek housing in neighborhoods that may have more opportunity. Priority: High</p>	<p>5. Lack of Income/Funding</p>	<ul style="list-style-type: none"> • CDBG • HOME 	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • 65 households (with entitlement funds) 	<ul style="list-style-type: none"> • Provided down payment assistance to 159 households (with entitlement and disaster recovery funds)
<p>17. Provide home repair assistance for 250 low- and moderate-income households HCDD's Single Family Home Repair Program will assist qualified low- and moderate-income homeowners with needed home repairs or reconstruction to create a safe living environment. This action will address the lack of income of low- and moderate-income homeowners by assisting with home repair activities. In addition, this action helps to upgrade the housing stock in mostly low-income, minority areas. Priority: High</p>	<p>5. Lack of Income/Funding 9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods</p>	<ul style="list-style-type: none"> • CDBG • TIRZ 	<p>Start: 2016 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Provide assistance to 58 households with emergency repairs or general rehab 	<ul style="list-style-type: none"> • Provided assistance to 56 households with home repairs
<p>18. Carry out economic development activities to create or retain jobs HCDD will continue to fund economic development activities such as businesses lending to create or retain 50 jobs. This action will address residents' lack of income by promoting ways for low- and moderate-income individuals of protected classes to become employed or retain employment. Priority: High</p>	<p>5. Lack of Income/Funding</p>	<ul style="list-style-type: none"> • CDBG • Section 108 	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Create or retain 7 jobs 	<ul style="list-style-type: none"> • Created or retained 17 jobs

Summary of Recommended Actions and Fair Housing Implementation Plan

Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>19. Prioritize affordable housing proposals near transit options in RFP</p> <p>HCDD will prioritize housing proposals near transportation options by giving priority to proposals through the RFP process. This action will address the lack of transportation options by creating greater access to transit opportunities by locating affordable housing near transit.</p> <p style="text-align: right;">Priority: High</p>	11. Lack of transportation options	<ul style="list-style-type: none"> None 	Start: 2015 Complete: 2019	<ul style="list-style-type: none"> Produce 1 RFP 	<ul style="list-style-type: none"> One RFP for multifamily rental housing was published during the year and prioritized transit-oriented developments that promote access to mass transportation options
<p>20. Promote multifamily affordable housing development in high opportunity areas</p> <p>HCDD will prioritize housing proposals in high opportunity areas or CRAs by giving preference to proposals through the RFP process. This action will address patterns of segregation by locating affordable housing in areas with more opportunity.</p> <p style="text-align: right;">MC – Priority: High</p>	6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status	<ul style="list-style-type: none"> None 	Start: 2015 Complete: 2019	<ul style="list-style-type: none"> Produce 1 RFP 	<ul style="list-style-type: none"> One NOFA for multifamily rental housing was published during the year and prioritized transit-oriented developments that promote access to mass transportation options
<p>21. HCDD will pursue additional financial resources to support fair housing activities</p> <p>HCDD will pursue additional resources by applying for grants such as the FHIP to support its continued fair housing efforts. This action is intended to lead to an increase in fair housing funding which will help to implement these actions while the city continues to receive dwindling entitlement funding.</p> <p style="text-align: right;">Priority: High</p>	5. Lack of Income/Funding	<ul style="list-style-type: none"> CDBG-Staff Time 	Start: 2015 Complete: Ongoing	<ul style="list-style-type: none"> If applicable, apply for Fair Housing Initiatives Program (FHIP) funding Seek other funding sources 	<ul style="list-style-type: none"> HCDD was not eligible and therefore did not pursue a FHIP grant in PY 2019.
<p>22. Create education material, or electronic access to material, in support of other actions as a way to educate government staff and community residents in fair housing</p> <p>HCDD will create original educational material including posters, flyers, brochures, and presentations that can be easily dispersed or can be available on-demand on the city’s website to government staff and/or the community. By creating unique fair housing materials, HCDD can better tailor its outreach efforts to reach different groups with specific information needed.</p> <p style="text-align: right;">Priority: High</p>	<p>2. Lack of Knowledge about Fair Housing</p> <p>14. Lack of Communication Between Government and Residents</p>	<ul style="list-style-type: none"> CDBG-Outreach Material 	Start: 2015 Complete: Ongoing	<ul style="list-style-type: none"> Create 3 materials Update 3 materials 	<ul style="list-style-type: none"> HCDD updated the website to allow for easier access to download fair housing outreach materials.

Summary of Recommended Actions and Fair Housing Implementation Plan

Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>23. Translate HCDD's public notices about the consolidated planning process and other documents, as needed, into languages other than English</p> <p>HCDD will continue to translate its planning and housing program information documents prioritizing the documents most requested. This action will address the lack of communication between government and residents by ensuring HCDD documents are accessible to non-English speakers.</p> <p style="text-align: right;">SN – Priority: High</p>	<p>2. Lack of Knowledge about Fair Housing</p> <p>14. Lack of Communication Between Government and Residents</p>	<ul style="list-style-type: none"> CDBG CDBG-Staff Time 	<p>Start: 2015</p> <p>Complete: Ongoing</p>	<p>Translate 2 documents</p>	<ul style="list-style-type: none"> Translated 34 documents into several languages including public notices, the SAY YES! and I Am Protected fair housing campaigns, Consolidated Plan, AI and AI engagement material, and Community Needs survey materials. In addition, HCDD translated many of the disaster recovery program materials including the HoAP application.
<p>24. Review fair housing impediments and strategies annually and report on the progress in the CAPER</p> <p>HCDD will continue to offer a transparent review for the public of the actions taken to further fair housing. The draft CAPER is open for public comment for at least 15 days before submission to HUD. This action provides a way for citizens to review and comment on the progress of furthering fair housing.</p> <p style="text-align: right;">Priority: High</p>	<p>14. Lack of Communication Between Government and Residents</p>	<ul style="list-style-type: none"> CDBG-Staff Time 	<p>Start: 2015</p> <p>Complete: Ongoing</p>	<ul style="list-style-type: none"> Update 2017 CAPER 	<ul style="list-style-type: none"> Updated the 2018 CAPER

Summary of Recommended Actions and Fair Housing Implementation Plan

Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>26. Translate HHA documents into languages other than English HHA will continue to translate its documents prioritizing the documents requested. This action will address the lack of communication between government and residents by ensuring HHA documents are readable by non-English speakers. SN – Priority: High</p>	<p>14. Lack of Communication Between Government and Residents</p>	<ul style="list-style-type: none"> • HHA 	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Translate 2 documents 	<ul style="list-style-type: none"> • HHA translated 13 documents into Arabic, Chinese Simplified, Spanish, and Vietnamese. • A total of 110 translation and interpretation requests were made and completed. • HHA translated letters to residents/tenants regarding its program operations and their rights and responsibilities during COVID-19 in Spanish, Vietnamese, Chinese. HHA published CDC COVID-19 information on its website in English Spanish, Vietnamese, Chinese.
<p>27. Update HHA's Language Assistance Plan annually HHA will continue to update its Language Assistance Plan yearly in the Annual Plan. This action will ensure that approaches to reach out to persons with limited English proficiency are analyzed and updated periodically and promote communication between HHA and LEP residents. SN – Priority: High</p>	<p>14. Lack of Communication Between Government and Residents</p>	<ul style="list-style-type: none"> • HHA 	<p>Start: 2015 Complete: Annually</p>	<ul style="list-style-type: none"> • Update Language Assistance Plan, if needed 	<ul style="list-style-type: none"> • HHA reviews the plan and updates it when necessary. No changes have been made to the HHA's LAP. The plan closely mirrors the City of Houston's Language Assistance Pan.

Summary of Recommended Actions and Fair Housing Implementation Plan

Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>29. HHA will expand the Opportunity Center’s activities HHA will pursue partnerships and/or financing to expand resources available at the HHA Opportunity Center which provides meaningful and extensive mobility counseling for its voucher program participants. This action will ensure that voucher participants understand opportunities for housing in areas outside of their neighborhood promoting desegregation and the deconcentrating of poverty.</p> <p style="text-align: right;">MC – Priority: High</p>	<p>6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status</p>	<ul style="list-style-type: none"> • No City Funding Needed 	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Continue all activities including book fairs and educational counselors • Plan to host a quarterly job fair 	<ul style="list-style-type: none"> • HHA has continued to pursue partnerships and/or financing to expand resources available at the HHA Opportunity Center which provides meaningful and extensive mobility counseling for program participants • 91 participants enrolled in the Section 3 program resulting in 55 residents being hired, who earned more than \$450,000 in additional income. • 227 residents became employed through Workforce Solutions. • 505 Job Plus participants at Cuney Homes received career counseling with 292 residents increasing their earned income and receiving discounted rent totaling \$1,038,693.

Summary of Recommended Actions and Fair Housing Implementation Plan

Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>30. HHA will affirmatively market housing programs to families least likely to be served HHA will affirmatively market HHA waiting lists to families that are least likely to be served and monitor site and central waiting lists to identify practices that positively and negatively impact affirmatively furthering fair housing. This action will help to integrate HHA's housing programs.</p> <p style="text-align: right;">Priority: High</p>	<p>6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status</p>	<ul style="list-style-type: none"> No City Funding Needed 	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> Plans to market heavily to demographics not represented 	<ul style="list-style-type: none"> Successfully established 18 site-based waiting lists for our Public Housing developments.
<p>31. Monitor lending data HCDD will collect and analyze HMDA lending data to monitor lending trends for patterns of potential discrimination. This analysis may be shared with the community to promote understanding of fair housing needs in the city. This action will result in updated analysis that will be utilized to better allocate future resources to address and decrease private lending discrimination and educate the public about fair housing discrimination.</p> <p style="text-align: right;">Priority: Medium</p>	<p>1. Discrimination in Housing</p> <p>2. Lack of Knowledge about Fair Housing</p>	<ul style="list-style-type: none"> CDBG-Staff Time 	<p>Start: 2015 Complete: Annually</p>	<ul style="list-style-type: none"> Update lending data 	<ul style="list-style-type: none"> Lending data was updated and analyzed and included in outreach and public engagement in support of the development of the Consolidated Plan and Analysis of Impediments to Fair Housing Choice
<p>32. Monitor HUD Fair Housing Complaint Data HCDD will collect and analyze HUD fair housing complaint data to monitor trends for patterns of potential housing discrimination. This analysis may be shared with the community to promote understanding of fair housing needs in the city. This action will result in updated analysis that will be utilized to better allocate future resources to address and decrease housing discrimination and educate the public about fair housing discrimination.</p> <p style="text-align: right;">Priority: Medium</p>	<p>1. Discrimination in Housing</p> <p>2. Lack of Knowledge about Fair Housing</p>	<p>CDBG-Staff Time</p>	<p>Start: 2015 Complete: Annually</p>	<ul style="list-style-type: none"> Update complaint data 	<ul style="list-style-type: none"> HCDD updated and analyzed HUD fair housing complaints and information was included in outreach and public engagement in support of the development of the Consolidated Plan and Analysis of Impediments to Fair Housing Choice HUD closed 68 cases in Houston

Summary of Recommended Actions and Fair Housing Implementation Plan

Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>33. Develop or update datasets to describe the local supply and demand for accessible housing units HCDD will work with partners to develop or update datasets regarding housing for persons with disabilities because there is little detailed data available regarding the supply of housing and the various needs of persons with disabilities at the community or neighborhood level. This action will help to develop data that will better describe local accessible housing supply and local needs of persons with disabilities. This data will then be used to more efficiently allocate resources to address the lack of accessible housing and to create more accessible housing options.</p> <p style="text-align: right;">D – Priority: Medium</p>	<p>4. Lack of Accessible Housing for Persons with Disabilities</p>	<ul style="list-style-type: none"> • CDBG-Staff Time 	<p>Start: 2015 Complete: 2016</p>	<ul style="list-style-type: none"> • Update 1 dataset • Partner with 1 organization 	<ul style="list-style-type: none"> • HCDD continues to research best practices to acquire information on accessible housing for person with disabilities.
<p>35. Monitor code enforcement activities and address imbalances in implementation if needed HCDD will monitor code enforcement activities. This action will ensure that city services, specifically code enforcement, are not unfairly targeting housing occupied primarily by residents of various protected classes.</p> <p style="text-align: right;">Priority: Medium</p>	<p>1. Discrimination in Housing</p> <p>9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods</p>	<ul style="list-style-type: none"> • CDBG-staff time 	<p>Start: 2015 Complete: Annually updated</p>	<ul style="list-style-type: none"> • Continue annual analysis for monitoring 	<ul style="list-style-type: none"> • Continued monthly analysis for monitoring
<p>36. Conduct an analysis of Community Reinvestment Act funding in Houston and meet with banks to coordinate efforts for reinvesting in the community Banks are required by the Community Reinvestment Act to invest in certain communities. HCDD will research and analyze how banks have utilized funds to satisfy the Community Reinvestment Act's requirements. After research is completed, HCDD or other city staff will meet with banking institutions to discuss ways in which funding could be used to increase housing choice and opportunity, especially related to the city's efforts. Banking institutions have funding required to be reinvested in minority and low-income neighborhoods and this funding could be used to address imbalanced distribution of neighborhood assets while supporting housing affordability in all neighborhoods.</p> <p style="text-align: right;">Priority: Medium</p>	<p>5. Affordability</p> <p>6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status</p> <p>9. Imbalanced distribution of amenities, services, and infrastructure between neighborhoods</p>	<ul style="list-style-type: none"> • CDBG-staff time 	<p>Start: 2016 Complete: 2018</p>	<ul style="list-style-type: none"> • Research, analyze, and report funding distribution 	<ul style="list-style-type: none"> • To support the development of the 2020 AI, HCDD held a focus group about discrimination of lending. This was an open discussion between staff from banking institutions in Houston about fair housing issues in lending and the action steps needed to address these issues. HCDD will continue to explore new relationships with banks to support fair housing choice.

Summary of Recommended Actions and Fair Housing Implementation Plan

Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>37. Meet with banking institutions to promote locating branches in minority areas HCDD will meet with banking institutions to discuss how they can better serve minority families by locating their services in minority neighborhoods. This action will promote a balance distribution of access to private financial services in the city. Priority: Medium</p>	<p>8. Lack of Financial Education 9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods5. Affordability 6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status 9. Imbalanced distribution of amenities, services, and infrastructure between neighborhoods</p>	<ul style="list-style-type: none"> • CDBG-staff time 	<p>Start: 2015 Complete: 2017</p>	<ul style="list-style-type: none"> • Continue to partner with BankOn Houston 	<ul style="list-style-type: none"> • Continued to partner with BankOn Houston
<p>38. Meet with developers to promote private development in minority areas HCDD will promote development in minority areas by meeting with business owners or residential or commercial developers. This action will encourage increased private investment in neighborhoods currently lacking private investment. Priority: Medium</p>	<p>9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods8. Lack of Financial Education 9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods</p>	<p>CDBG-staff time</p>	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Meet with developers 	<ul style="list-style-type: none"> • HCDD used EDI and Section 108 loan funds to support the construction of a community services hub in Near Northside. • HCDD invested \$24M in CDBG and Section 108 loan funds for the development of the East End Makers Hub. • The Complete Community initiative promotes private development in minority areas

Summary of Recommended Actions and Fair Housing Implementation Plan

Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>39. Host and work with the Fair Housing Interdepartmental Leadership Team HCDD will continue to host city departments at the Fair Housing Interdepartmental Leadership Team meetings to discuss AFFH and coordinate various fair housing efforts. These meetings will be held at least three times annually. By coordinating fair housing outreach efforts with other city departments, the city can more efficiently reach city staff and citizens with appropriate fair housing materials ultimately promoting fair housing knowledge as well as ensuring that the development of policies and programs citywide consider fair housing issues.</p> <p style="text-align: right;">MC – Priority: Medium</p>	<p>2. Lack of Knowledge about Fair Housing⁹. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods</p>	<ul style="list-style-type: none"> • CDBG-Staff Time • City Department-Staff Time 	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Hold three meetings 	<ul style="list-style-type: none"> • HCDD worked with Abt Associates to plan an in-person fair housing training for Council member staff and senior level staff members from various Departments in the Spring 2020. This training was postponed and put on hold because of the Coronavirus pandemic. HCDD hired two new staff members in early 2020 to assist with fair housing activities and recordkeeping. These staff members will continue to work with other City Departments on fair housing training and activities.

Summary of Recommended Actions and Fair Housing Implementation Plan

Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>40. Provide outreach to about the MWSBE and Section 3 Programs HCDD will promote available job opportunities to low-income and minority persons through the MWSBE / Section 3 Program while conducting 50 outreach activities reaching 10,000 individuals. This action will address residents' lack of income by promoting ways for low- and moderate-income individuals of protected classes to become employed.</p> <p style="text-align: right;">NH – Priority: Medium</p>	<p>5. Lack of Income/Funding</p>	<ul style="list-style-type: none"> • CDBG-Staff Time 	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Reach 5,000 individuals 	<ul style="list-style-type: none"> • Conducted 78 outreach activities • Reached 5,818 individuals and business owners • A total of 296 certified as Section 3 Residents and 82% which accounts for the 243 completed applicants. • A total of 128 businesses obtained certification as a Section 3 Business Concern with 77% accounting for 98 completed applicants. • Hosted the 3rd Annual Career Opportunity Fair virtually resulting in 229 registrants and over 100 views joined by 35 vendors that offered 1,500 job opportunities. • HCDD ranked 3rd in the MWSBE participation on projects awarded by the City of Houston out of twenty-two (22) departments.

Summary of Recommended Actions and Fair Housing Implementation Plan

Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>42. Attend events to provide information about HCDD and housing programs HCDD staff will attend city and non-city events to spread the word about the number of people HCDD assists and how HCDD and other affordable housing programs work. Priority: Medium</p>	<p>10. NIMBY Resistance 14. Lack of Communication Between Government and Residents</p>	<ul style="list-style-type: none"> • CDBG-Staff Time • CDBG-Outreach materials 	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Attend 515 events 	<ul style="list-style-type: none"> • Attended over 84 partner events and provided at least 8,907 individuals with information on HCDD activities, the public engagement process, and surveyed their housing concerns and needs.
<p>45. Work to dispel misconceptions about assisted housing HCDD and HHA will work to dispel the perception that assisted housing is just for minorities by conducting outreach to inform the public on assisted housing opportunities. Non-minority households will be targeted. This action will target non-minority households to reduce NIMBY sentiment and misconceptions about assisted housing. Priority: Medium</p>	<p>10. NIMBY Resistance</p>	<p>CDBG-Staff Time CDBG-Outreach materials</p>	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Continue to be involved in national education campaign 	<ul style="list-style-type: none"> • Say Yes campaign materials translated into multiple languages and made available to the public on HCDD Fair Housing website.
<p>48. Fund youth enrichment and afterschool programs to children in low- and moderate-income areas HCDD will continue to fund youth enrichment and afterschool programs through its public services program for 34,750 children in low- and moderate-income areas of the city over the next five years. This action increases the number of activities available for youth in the city. NH – Priority: Medium</p>	<p>9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods 12. Low educational Attainment Among Minorities</p>	<p>CDBG-CDBG-Staff Time</p>	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Provide assistance to 4,600 children and youth 	<ul style="list-style-type: none"> • Provided assistance to 855 children and youth
<p>49. Fund programs that provide job training to low- and moderate-income individuals and individuals from protected classes HCDD will continue to fund job training for 1,335 persons through its public services program for low- and moderate-income individuals and persons from protected classes. This action will help to improve the skills of residents enhancing their previous education while preparing them for the workforce. D, SN, NH – Priority: Medium</p>	<p>5. Lack of Income/Funding 12. Low educational Attainment Among Minorities</p>	<ul style="list-style-type: none"> • CDBG 	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Support job training for 317 persons 	<ul style="list-style-type: none"> • Support job training for 356 persons

Summary of Recommended Actions and Fair Housing Implementation Plan

Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>50. Work with partners to explore ways to increase knowledge of health hazards HCDD will work with partners to disseminate fair housing and health hazard information, which may include making materials available in city facilities maintained by HHSD. This action will address health hazard exposure in certain areas by making citizens aware of their neighborhood’s health conditions related to fair housing issues, such as communities that have historically and continually been exposed to poor air quality, lead-based paint hazards, and other hazardous conditions or poor infrastructure.</p> <p style="text-align: right;">NH – Priority: Medium</p>	<p>13. Increased Health Hazard Exposure in Certain Neighborhoods</p>	<ul style="list-style-type: none"> • CDBG-Staff Time • CDBG-Outreach Materials 	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Reach 100 people 	<ul style="list-style-type: none"> • No lead-based paint activities were performed in PY 2019
<p>51. Provide lead-based paint information to families who might be at risk lead poisoning HCDD and HHSD will provide information about lead-based paint hazards to families who might be at risk. This action will help to educate residents, including those of certain protected classes, about possible health hazards in their community.</p> <p style="text-align: right;">NH – Priority: Medium</p>	<p>13. Increased Health Hazard Exposure in Certain Neighborhoods</p>	<ul style="list-style-type: none"> • CDBG-Staff Time • CDBG-Outreach Materials • HHSD 	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Reach 200 people 	<ul style="list-style-type: none"> • No lead-based paint activities were performed in PY 2019
<p>52. Expand where people look for housing by creating a long-term educational publicity campaign HCDD will partner with developers to provide a long-term educational publicity campaign to help broaden the locations where residents of various races and ethnicities think to look for housing. This action will encourage residents to look in more neighborhoods when seeking housing and this could decrease segregation and deconcentrate poverty.</p> <p style="text-align: right;">NH – Priority: Medium</p>	<p>6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status</p>	<ul style="list-style-type: none"> • CDBG-Staff Time • CDBG-Outreach Materials 	<p>Start: 2017 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Research ways to expand housing choice 	<ul style="list-style-type: none"> • Researched ways to expand housing choice

Summary of Recommended Actions and Fair Housing Implementation Plan

Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>53. HHA will prioritize capital improvements of public housing properties HHA will annually undertake a physical needs assessment to prioritize capital improvements at properties that would be designed to attract those residents least likely to apply. This action will attract more residents to apply for HHA's housing assistance which will help desegregate its housing programs.</p> <p style="text-align: right;">Priority: Medium</p>	<p>6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status</p>	<ul style="list-style-type: none"> No City Funding Needed 	<p>Start: 2015 Complete: Annually</p>	<ul style="list-style-type: none"> Review priorities identified in the Physical Needs assessments Installed new appliance throughout our portfolio. Completed portfolio wide energy efficiency improvements that will decrease resident energy/utility bills. 	<ul style="list-style-type: none"> HHA initiated the process of converting all Public Housing properties to Rental Assistance Demonstration (RAD) to answer and meet deferred capital needs. HHA and Houston Community Development Department received awards of Community Development Block Grant -Disaster Relief 17 funds. HHA also obligated over \$19 million in FEMA reimbursements, and requested for an additional \$30 million that should be awarded in the near future. In the last 5 years, HHA completed a portfolio-wide energy efficiency improvement that will decrease resident energy/utility bills. The result has been a reduction in annual energy usage and a decrease in cost to the Resident Paid Utilities, for 3 years in a row.

Summary of Recommended Actions and Fair Housing Implementation Plan

Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>54. HHA will review market analysis to determine if payment standards need updating Conduct a market analysis of fair market rents by zip code and area of the community and evaluate the distribution of vouchers to determine if payment standards should be reevaluated. This action will ensure that HCV holders can access communities that are not traditionally leased by HCV holders.</p> <p>MC – Priority: Medium</p>	<p>6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status</p>	<ul style="list-style-type: none"> No City Funding Needed 	<p>Start: 2015 Complete: Annually</p>	<ul style="list-style-type: none"> Review analysis upon publication of the FMRs 	<ul style="list-style-type: none"> HHA conducted a market analysis of fair market rents by zip code and area of the community. HHA evaluates voucher distribution to determine if payment standards should be modified. HHA maintained the amount of its four payment standard tiers throughout its service area which resulted in payment standards ranging from 92%, 101%, 111% and 130%. This action helps HCV holders to access communities that are not traditionally affordable to HHA HCV holders.
<p>56. Monitor and comment on changes to public transportation related to fair housing HCDD will provide input on fair housing implications related to planned actions by METRO during appropriate public comment processes. This action will help to ensure fair housing was incorporated into any policy decisions made to public transportation in Houston.</p> <p style="text-align: right;">Priority: Low</p>	<p>11. Lack of Transportation Options</p>	<ul style="list-style-type: none"> CDBG-Staff Time 	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> Monitor comment period for opportunity to submit comment, if needed 	<ul style="list-style-type: none"> The City held 9 public engagement meetings and received 1,130 written comments on the TxDOT North Houston Highway Improvement Project (NHHIP). The feedback was used to inform Mayor Turner’s NHHIP letter to the TX Transportation Commissioner on 5/12/20.

Summary of Recommended Actions and Fair Housing Implementation Plan

Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>57. Conduct an analysis of infrastructure deficiencies The city will conduct an analysis of infrastructure to identify deficiencies in minority areas. This research and analysis action will help in the allocation of future infrastructure resources in minority neighborhoods.</p> <p style="text-align: right;">MC, NH – Priority: Low</p>	<p>9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods</p>	<ul style="list-style-type: none"> • CDBG-staff time 	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Continue to compile information in support of analysis 	<ul style="list-style-type: none"> • Houston Public Works (HPW) maintains the City of Houston's infrastructure. In PY 2019, HPW researched and prepared for the anticipated Stormwater Master Plan to help identify areas of need in the City's drainage system.
<p>59. Partner with 20 other organizations to promote asset building programs and financial literacy programs HCDD will partner with other agencies such as the United Way, City departments, local government counterparts, and housing counseling agencies by providing fair housing resources and information about the City's down payment assistance program. This action will address the lack of income and the lack of financial literacy of residents by working with partners to direct families that are interested in the down payment assistance program but aren't yet ready for homeownership to the resources available to improve their financial standing.</p> <p style="text-align: right;">NH – Priority: Low</p>	<p>5. Lack of Income/Funding</p> <p>8. Lack of Financial Education</p> <p>9. Imbalanced Distribution of Amenities, Services, and Infrastructure Between Neighborhoods</p>	<ul style="list-style-type: none"> • CDBG-Staff Time 	<p>Start: 2015 Complete: Ongoing</p>	<ul style="list-style-type: none"> • Partner with 4 organizations 	<ul style="list-style-type: none"> • The 2020 Summer Jobs Program employed youth from the age of 16 to 21 years of age and made no-cost or low-cost bank accounts and financial education information available to participants.
<p>60. Research changes to integrate AFFH into subdivision process HCDD will research and recommend including the following in the City's subdivision process:</p> <ul style="list-style-type: none"> • Developers should agree to produce print and Internet advertising targeted to certain racial/ethnic groups that are not represented in the community currently to receive subdivision approval • Developers and sales agents should give every client a brochure that identifies illegal discriminatory practices • All advertising should display fair housing logo <p>This action will decrease segregated housing patterns by encouraging private residential developers to AFFH and make housing opportunities known to racial/ethnic groups that are not represented currently in a specific community or neighborhood.</p> <p style="text-align: right;">Priority: Low</p>	<p>2. Lack of Knowledge about Fair Housing</p> <p>6. Segregated Housing Patterns Based on Race, Ethnicity, and Economic Status</p>	<ul style="list-style-type: none"> • CDBG-Staff Time 	<p>Start: 2016 Complete: 2018</p>	<ul style="list-style-type: none"> • Work with Planning staff 	<ul style="list-style-type: none"> • No recommendations were made.

Summary of Recommended Actions and Fair Housing Implementation Plan

Recommended Actions	Related Impediments	Possible Funding Source	Timeline (Based on Program Years)	1 Year Measure for Success/Milestone	PY 2019 Milestones Achieved
<p>61. Encourage the addition of a scope of work for accessibility features for all residential permit approvals HCDD will meet with the Plan Review staff to encourage the inclusion of an accessibility features scope of work in the plan submittal for all residential permits. This action will address the lack of accessible housing for persons with disabilities by ensuring accessibility features are present in residential plans.</p> <p style="text-align: right;">Priority: Low</p>	<p>4. Lack of Accessible Housing for Persons with Disabilities</p> <p>2. Lack of Knowledge about Fair Housing</p>	<ul style="list-style-type: none"> • CDBG-Staff Time 	<p>Start: 2016 Complete: 2016</p>	<ul style="list-style-type: none"> • Research ways to implement through the plan submittal process • Meet with Planning and Development staff 	<ul style="list-style-type: none"> • No recommendations were made
<p>62. Encourage the addition of a scope of work for accessibility features for all residential permit approvals HCDD will meet with the Plan Review staff to encourage the inclusion of an accessibility features scope of work in the plan submittal for all residential permits. This action will address the lack of accessible housing for persons with disabilities by ensuring accessibility features are present in residential plans.</p> <p style="text-align: right;">Priority: Low</p>	<p>4. Lack of Accessible Housing for Persons with Disabilities</p>	<ul style="list-style-type: none"> • CDBG-Staff Time 	<p>Start: 2016 Complete: 2016</p>	<ul style="list-style-type: none"> • Research ways to implement through the plan submittal process • Meet with Planning and Development staff 	<ul style="list-style-type: none"> • Did not directly work on this action.

Acronyms – AFFH: Affirmatively Furthering Fair Housing, CRA: HCDD’s Community Reinvestment Area, DON: Department of Neighborhoods, GHFHC: Greater Houston Fair Housing Center, HCDD: Housing and Community Development Department, HCIL: Houston Center for Independent Living, HCV: Housing Choice Voucher, HHA: Houston Housing Authority, HHSD: Houston’s Health and Human Services Department, HUD: U.S. Department of Housing and Urban Development, HUD-FHEO: HUD’s Office of Fair Housing and Equal Opportunity. MOPD: Mayor’s Office Persons with Disabilities, Planning: Planning and Development Services Department, PRD: Parks and Recreation Department, PWE: Public Works and Engineering Department, SWMD: Solid Waste Management Department, TIRR: The Institute from Rehabilitation and Research
 Houston FHEO Designation, if applicable: MC – Action associated with minority concentration, D – Action associated with disability issues, H – Action associated with homelessness, SN – Action associated with other special needs, and NH – if action is associated with non-housing needs.

PY 2019 CAPER Public Notice (CR40)

Public Notice

The City of Houston Housing and Community Development Department (HCDD) will submit its Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2019 (July 1, 2019 – June 30, 2020) to the U.S. Department of Housing and Urban Development (HUD). The CAPER is an annual report that describes the use of the following Entitlement Grants: Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME) Grant, Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) Grant.

The Draft 2019 CAPER will be available for review from Tuesday, September 8, 2020 to Wednesday, September 23, 2020 at the following locations:

- Online at www.houstontx.gov/housing
- Main Public Library – 500 McKinney Street, 77002
- HCDD Office – 2100 Travis Street, 10th Floor, 77002
(Copies of the document in an accessible format will be available at this location, upon request)

Public comments may be submitted by email to HCDDPlanning@houstontx.gov, or by mail to HCDD ATTN: Planning and Grants Management, 2100 Travis Street, 10th Floor, Houston, Texas 77002. A summary of comments received will be included in the final CAPER and will be posted to the HCDD website, upon submission to HUD.

For specific questions or concerns about fair housing or landlord/tenant relations, please contact Yolanda Jeffries at 832-394-6240. For more information about HCDD and its programs, please access HCDD's website at www.houstontx.gov/housing.

Substantial Amendments

City of Houston, Texas, Ordinance No. 2019- 873

AN ORDINANCE APPROVING AND AUTHORIZING SUBSTANTIAL AMENDMENTS TO THE 2017 AND 2019 ANNUAL ACTION PLANS SUBMITTED TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, INCLUDING THE APPLICATIONS AND BUDGETS FOR THE HOME INVESTMENT PARTNERSHIPS (“HOME”) PROGRAM AND THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) PROGRAM, AMONG OTHERS, AUTHORIZED PURSUANT TO CITY OF HOUSTON ORDINANCE NO. 2017-516 PASSED JULY 19, 2017, AS AMENDED, AND ORDINANCE NO. 2019-381 PASSED MAY 22, 2019; CONTAINING FINDINGS AND PROVISIONS RELATING TO THE FOREGOING SUBJECT; AND DECLARING AN EMERGENCY.

* * * *

WHEREAS, on July 19, 2017, pursuant to Ordinance No. 2017-516, as amended, the City Council of the City of Houston (“City Council”) approved and authorized the submission of the 2017 Annual Action Plan (“2017 Plan”), including an application and budget for the Home Investment Partnerships (“HOME”) Program to the United States Department of Housing and Urban Development (“HUD”), and the acceptance of the funds if awarded; and

WHEREAS, on May 22, 2019, pursuant to Ordinance No. 2019-381, the City Council approved and authorized the submission of the 2019 Annual Action Plan (“2019 Plan”), including an application and budget for the 45th Program Year of the Community Development Block Grant (“CDBG”) Program, to HUD and the acceptance of the funds if awarded; and

WHEREAS, the City’s Housing and Community Development Department (“HCDD”) now desires to make a substantial amendment to the 2017 Plan, including the HOME Program Application and Budget, to make the following changes: (i) decrease funding for the “Multifamily Development” activity (-\$2,400,000.00), and (ii) create and add funding for the new “Tenant Based Rental Assistance” activity (+\$2,400,000.00); and

WHEREAS, HCDD also desires to make a substantial amendment to the 2019 Plan, including the CDBG Program Application and Budget, to make the following changes: (i) decrease funding for the “Public Facilities and Improvements (Public/Private)” activity (-\$1,390,000.00), and (ii) increase funding for the “Economic Development” activity (+\$1,390,000.00); and

WHEREAS, these changes to the 2017 and 2019 Plans, including the Applications and Budgets for the HOME and CDBG Programs, are necessary to reallocate funds for the new Tenant Based Rental Assistance activity and Economic Development activity; and

WHEREAS, in accordance with HUD regulations, the City is required to amend components of a Consolidated Plan/Annual Action Plan when any of the following occur: (1) an activity is added; (2) an activity is deleted; (3) there is a change in the scope of an activity or a reallocation of funds increases or decreases the budget of an activity by more than twenty-five

(25%) of the original budget; or (4) there is a change in the purpose, location or beneficiary of an activity or a priority is changed; and

WHEREAS, HCDD has publicized in the Houston Chronicle its intent to amend the 2017 and 2019 Plans, including the Applications and Budgets for the HOME and CDBG Programs; and

WHEREAS, the public notice period expired on November 11, 2019, at this time no citizen's comments have been received, and any updates to HUD will follow, as necessary; **NOW, THEREFORE**,

* * * *

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOUSTON, TEXAS:

Section 1. That the City Council hereby adopts the recitals set forth above and hereby amends the HOME and CDBG Applications and Budgets under the 2017 and 2019 Plans, authorized pursuant to Ordinance No. 2017-516 passed on July 19, 2017, as amended, and Ordinance No. 2019-381 passed on May 22, 2019, respectively, in the manner set forth below:

Budget Year Amended	Activity	Budget Decrease	Budget Increase
2017	Multifamily Development	(-\$2,400,000.00)	
2017	Tenant Based Rental Assistance (NEW)		\$2,400,000.00
Total HOME Budget Changes		(\$2,400,000.00)	\$2,400,000.00

Budget Year Amended	Activity	Budget Decrease	Budget Increase
2019	Public Facilities and Improvements (Public/Private)	(-\$1,390,000.00)	
2019	Economic Development		\$1,390,000.00
Total CDBG Budget Changes		(\$1,390,000.00)	\$1,390,000.00

Section 2. That by this amendment, the aforementioned reallocation of funds will result in a current allocation of funds under the 2017 and 2019 Plans, including the Applications and Budgets for the HOME and CDBG Programs as set forth under **EXHIBIT "A"**, attached hereto and incorporated herein by reference.

Section 3. That the City Council finds that citizens residing in community development areas and residents and members of neighborhood-based organizations were given an opportunity to comment on the proposed changes contained in this amendment.

Section 4. That the City Council takes cognizance of the fact that in order to facilitate operations of various City community development programs, projects and activities, and to make adjustments occasioned by events transpiring during the year, it may become necessary to make adjustments to the projected uses of some of the program activities as originally adopted. Accordingly, the Mayor, through the Director of the HCDD, has determined:

- (1) a formal amendment may not be required by HUD nor the City Council for such administrative changes to the budget; and
- (2) this document will serve as a transmittal to HUD in compliance with 24 CFR '91.505(c), if applicable.

Section 5. That there exists a public emergency requiring that this Ordinance be passed finally on the date of its introduction as requested in writing by the Mayor; therefore, this Ordinance shall be passed finally on such date and shall take effect immediately upon its passage and approval by the Mayor; however, in the event that the Mayor fails to sign this Ordinance within five days after its passage and adoption, it shall take effect in accordance with Article VI, Section 6, Houston City Charter.

PASSED AND ADOPTED this 13th day of November, 2019.

APPROVED this _____ day of _____, 2019.

Mayor of the City of Houston

Pursuant to Article VI, Section 6, Houston City Charter, the effective date of the foregoing Ordinance is ~~NOV 19 2019~~.

[Signature]
 City Secretary **Assistant**

(Prepared by Legal Dept. *[Signature]*
 (BJP/EA/11/01/19) Senior Assistant City Attorney
 (Requested by Tom McCasland, Director, Housing and Community Development Department
 (L.D. File No. _____))

FUND REF: No New Funding Required
 Community Development Block Grant (CDBG) – Fund 5000
 Home Investment Partnerships Program (HOME) – Fund _____

z:\betford\ordsubstantialamedments2017&2019home&cdbg2019.doc

AYE	NO	
✓		MAYOR TURNER
....	COUNCIL MEMBERS
✓		STARDIG
✓		DAVIS
✓		COHEN
	ABSENT	BOYKINS
✓		MARTIN
✓		LE
✓		TRAVIS
✓		CISNEROS
✓		GALLEGOS
✓		LASTER
✓		MARTHA CASTEX-TATUM
	ABSENT	KNOX
✓		ROBINSON
✓		KUBOSH
✓		EDWARDS
✓		CHRISTIE
CAPTION	ADOPTED	

4

CAPTION PUBLISHED IN DAILY COURT
 REVIEW
 DATE: **NOV 19 2019**

Rev. 5/18

EXHIBIT A

PREPARED: September 30, 2019
 APPROVED:
 AMENDMENT:
 ORDINANCE NO:

PROJECTED USE OF FUNDS
 July 1, 2017 through June 30, 2018

HOME ACTIVITIES	CURRENT ALLOCATION	REALLOCATION	REVISED ALLOCATION	% CHANGE FROM LAST SUBSTANTIAL AMENDMENT OF REVISED ALLOCATION(S)	% of REVISED ALLOCATION(S)
Planning and Administration*	\$ 700,108.63		\$ 700,108.63	0.00%	9.82%
Multifamily Development	\$ 5,403,589.50	\$ (2,400,000.00)	\$ 3,003,589.50	-44%	42.11%
CHDO Set-Aside Single Family Housing Development **	\$ 1,029,308.00	\$ -	\$ 1,029,308.00	0.00%	14.43%
Tenant Based Rental Assistance	\$ -	\$ 2,400,000.00	\$ 2,400,000.00	44%	33.65%
TOTAL	\$ 7,133,006.13	\$ -	\$ 7,133,006.13		100.00%

*Planning and Administration up to 10% of Grant Amount + Projected Program Income

**15% CHDO Set Aside Included

2017 PROJECTED HOME AWARD - FY2018

Projected HOME Grant Award	\$ 6,767,107.00
Estimated Program Income	\$ 94,943.00
Additional Program Income	\$ 270,956.13
Total	\$ 7,133,006.13

PREPARED:
 APPROVED:
 AMENDMENT:
 ORDINANCE NO:

October 10, 2019

PROJECTED USE OF FUNDS BUDGET FOR
 FORTY-FOURTH PROGRAM YEAR
 July 1, 2019 through June 30, 2020

CDBG ACTIVITIES	CURRENT ALLOCATION	REALLOCATION	CURRENT REVISED ALLOCATION	% CHANGE FROM LAST SUBSTANTIAL AMENDMENT OF REVISED ALLOCATION(S)	CUMULATIVE % of REVISED ALLOCATION(S)
Program Administration*	\$ 5,618,017.00	\$ -	\$ 5,618,017.00	0.00%	20%
Public Services**	\$ 4,040,149.00	\$ -	\$ 4,040,149.00	0.00%	14%
Public-Facilities and Improvements (Public/Private)	\$ 7,224,745.00	\$ (1,390,000.00)	\$ 5,834,745.00	-19.24%	21%
Single Family Home Repair	\$ 7,424,334.00	\$ -	\$ 7,424,334.00	0.00%	26%
Lead-Based Paint	\$ 275,000.00	\$ -	\$ 275,000.00	0.00%	1%
Multifamily Housing (Rehab)	\$ 300,000.00	\$ -	\$ 300,000.00	0.00%	1%
Economic Development	\$ 400,000.00	\$ 1,390,000.00	\$ 1,790,000.00	19.24%	6%
Code Enforcement and Dangerous Buildings	\$ 2,807,843.00	\$ -	\$ 2,807,843.00	0.00%	10%
Clearance		\$ -	\$ -	0.00%	0%
TOTAL	\$ 28,090,088.00	\$ -	\$ 28,090,088.00		100.00%

*Program Administration up to 20% of Grant Amount + Projected Program Income
 **The City has been grandfathered with a rate of 16.77% instead of 15%

2019 CDBG AWARD - FY2020	
Projected CDBG Grant Award	\$ 23,936,444.00
Estimated Program Income	\$ 4,153,644.00
Total	\$ 28,090,088.00

City of Houston, Texas, Ordinance No. 2020 - 374

AN ORDINANCE APPROVING AND AUTHORIZING SUBSTANTIAL AMENDMENTS TO THE 2018 AND 2019 ANNUAL ACTION PLANS SUBMITTED TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, INCLUDING THE APPLICATIONS AND BUDGETS FOR THE HOME INVESTMENT PARTNERSHIPS (“HOME”) PROGRAM, AMONG OTHERS, AUTHORIZED PURSUANT TO CITY OF HOUSTON ORDINANCE NO. 2018-430 PASSED MAY 23, 2018, AS AMENDED, AND ORDINANCE NO. 2019-381 PASSED MAY 22, 2019, AS AMENDED; CONTAINING FINDINGS AND PROVISIONS RELATING TO THE FOREGOING SUBJECT; AND DECLARING AN EMERGENCY.

* * * *

WHEREAS, on May 23, 2018, pursuant to Ordinance No. 2018-430, as amended, the City Council of the City of Houston (“City Council”) approved and authorized the submission of the 2018 Annual Action Plan (“2018 Plan”), including an application and budget for the Home Investment Partnerships (“HOME”) Program, among others, to the United States Department of Housing and Urban Development (“HUD”), and the acceptance of the funds if awarded; and

WHEREAS, on May 22, 2019, pursuant to Ordinance No. 2019-381, the City Council approved and authorized the submission of the 2019 Annual Action Plan (“2019 Plan”), including an application and budget for the HOME Program, among others, to HUD and the acceptance of the funds if awarded; and

WHEREAS, the City’s Housing and Community Development Department (“HCDD”) now desires to make a substantial amendment to the 2018 Plan, including the HOME Program Application and Budget, to make the following changes: (i) decrease funding for the “Multifamily Development” activity (-\$2,261,211.84) and (ii) create and add funding for the new “Tenant Based Rental Assistance” activity (+\$2,261,211.84); and

WHEREAS, HCDD also desires to make a substantial amendment to the 2019 Plan, including the HOME Program Application and Budget, to make the following changes: (i) decrease funding for the “Multifamily Development” activity (-\$5,971,861.00); (ii) decrease funding for the “CHDO Set-Aside Single Family Housing Development” activity (-\$46,159.16); (iii) create and add funding for the new “Tenant Based Rental Assistance” activity (+\$5,738,788.16); and (iv) add funds to the “Planning and Administration” activity (+\$279,232.00); and

WHEREAS, these changes to the 2018 and 2019 Plans, including the Applications and Budgets for the HOME Program, are necessary to reallocate funds for the new “Tenant Based Rental Assistance” activity and to take advantage of the Memorandum sent by HUD on April 10, 2020 granting the availability of Waivers and Suspension of the Home Program Requirements in response to the COVID-19 Pandemic; and

WHEREAS, in accordance with HUD’s Citizen Participation Plan regulations, the City is required to amend components of a Consolidated Plan/Annual Action Plan for a variety of reasons, including when a reallocation of funds increases or decreases the budget of an activity by more than twenty-five (25%) of the original budget, or when an activity is added to or deleted from the Plan; and

WHEREAS, HCDD has publicized in the Houston Chronicle its intent to amend the 2018 and 2019 Plans, including the Applications and Budgets for the HOME Program; and

WHEREAS, the final public notice period expired on April 29, 2020, at this time no citizen's comments have been received, and any updates to HUD will follow, as necessary;
NOW, THEREFORE,

* * * *

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOUSTON, TEXAS:

Section 1. That the City Council hereby adopts the recitals set forth above and hereby amends the HOME Applications and Budgets under the 2018 and 2019 Plans, authorized pursuant to Ordinance No. 2018-430 passed on May 23, 2018, as amended, and Ordinance No. 2019-381 passed on May 22, 2019, as amended, respectively, in the manner set forth below:

Budget Year Amended	Activity	Budget Decrease	Budget Increase
2018	Multifamily Development	(\$2,261,211.84)	
2018	Tenant Based Rental Assistance (NEW)		\$2,261,211.84
Total 2018 HOME Budget Changes		(\$2,261,211.84)	\$2,261,211.84

Budget Year Amended	Activity	Budget Decrease	Budget Increase
2019	Multifamily Development	(\$5,971,861.00)	
2019	CHDO Set Aside – Single Family Housing Development	(\$46,159.16)	

2019	Tenant Based Rental Assistance (NEW)	\$5,738,788.16
2019	Planning and Administration	\$ 279,232.00
Total 2019 HOME Budget Changes		(\$5,738,788.16) \$5,738,788.16
TOTAL 2018/2019 HOME BUDGET CHANGES (\$8,279,232.00)		\$8,279,232.00

Section 2. That these changes to the 2018 and 2019 Plans, including the Applications and Budgets for the HOME Program, are necessary to reallocate funds for the new “Tenant Based Rental Assistance” activity and to take advantage of the Memorandum sent by HUD on April 10, 2020 granting the availability of Waivers and Suspension of the Home Program Requirements in response to the COVID-19 Pandemic.

Section 3. That by this amendment, the reallocation of funds will result in a current allocation of funds under the 2018 and 2019 Plans, including the Applications and Budgets for the HOME Program as set forth under **EXHIBIT "A"**, attached hereto and incorporated herein by reference.

Section 4. That the City Council finds that citizens residing in community development areas and residents and members of neighborhood-based organizations were given an opportunity to comment on the proposed changes contained in this amendment.

Section 5. That the City Council takes cognizance of the fact that in order to facilitate operations of various City community development programs, projects and activities, and to make adjustments occasioned by events transpiring during the year, it may become necessary to make adjustments to the projected uses of some of the program activities as originally adopted. Accordingly, the Mayor, through the Director of the HCDD, has determined:

- (1) a formal amendment may not be required by HUD nor the City Council for such administrative changes to the budget; and
- (2) this document will serve as a transmittal to HUD in compliance with 24 CFR §91.505(c), if applicable.

Section 6. That there exists a public emergency requiring that this Ordinance be passed finally on the date of its introduction as requested in writing by the Mayor; therefore, this Ordinance shall be passed finally on such date and shall take effect immediately upon its passage and approval by the Mayor; however, in the event the Mayor fails to sign this Ordinance within

five days after its passage and adoption, it shall take effect in accordance with Article VI, Section 6, Houston City Charter.

PASSED AND ADOPTED this 6th day of May, 2020.

APPROVED this 6th day of May, 2020.



Mayor of the City of Houston

Pursuant to Article VI, Section 6, Houston City Charter, the effective date of the foregoing Ordinance is _____.

City Secretary

(Prepared by Legal Dept. Barbara J. Pissone
(BJP/04/27/20) Senior Assistant City Attorney
(Requested by Tom McCasland, Director, Housing and Community Development Department
(L.D. File No. _____)
FUND REF: No New Funding Required
Home Investment Partnerships Program (HOME) – Fund ____

z:\bet\ord\ordsubstantialamedments2018&2019home2020.doc

CAPTION PUBLISHED IN DAILY COURT
REVIEW
DATE: **MAY 12 2020**

AYE	NO	
✓		MAYOR TURNER
••••	••••	COUNCIL MEMBERS
✓		PECK
✓		DAVIS
✓		KAMIN
✓		EVANS-SHABAZZ
✓		MARTIN
✓		THOMAS
✓		TRAVIS
✓		CISNEROS
✓		GALLEGOS
✓		POLLARD
✓		MARTHA CASTEX-TATUM
	ABSENT-ON PERSONAL BUSINESS	KNOX
✓		ROBINSON
✓		KUBOSH
✓		PLUMMER
✓		ALCORN
CAPTION	ADOPTED	

Rev. 5/18

EXHIBIT A

PREPARED:
 APPROVED:
 AMENDMENT:
 ORDINANCE NO:

April 20, 2020

PROJECTED USE OF FUNDS
 July 1, 2018 through June 30, 2019

HOME ACTIVITIES	CURRENT ALLOCATION	REALLOCATION	CURRENT REVISED ALLOCATION	% CHANGE FROM LAST SUBSTANTIAL AMENDMENT OF REVISED ALLOCATION(S)	CUMULATIVE % of REVISED ALLOCATION(S)
Planning and Administration*	\$ 1,010,842.76		\$ 1,010,842.76	0.00%	10.00%
Multifamily Development	\$ 6,544,308.00	\$ (2,261,211.84)	\$ 4,283,096.16	-34.55%	42.37%
Multifamily Development Delivery Costs	\$ 800,000.00		\$ 800,000.00	0.00%	8%
CHDO Set-Aside Single Family Housing Development**	\$ 1,753,282.00		\$ 1,753,282.00	-	17.34%
Tenant Based Rental Assistance		\$ 2,261,211.84	\$ 2,261,211.84	34.55%	22.37%
TOTAL	\$ 10,108,432.76	\$ -	\$ 10,108,432.76		100.00%

*Planning and Administration up to 10% of Grant Amount + Projected Program Income

**15% CHDO Set Aside included

2018 PROJECTED HOME AWARD - FY2019

Projected HOME Grant Award	\$ 9,981,889.76
Estimated Program Income	\$ 126,543.00
Total	\$ 10,108,432.76

PREPARED:
 APPROVED:
 AMENDMENT:
 ORDINANCE NO:

April 20, 2020

PROJECTED USE OF FUNDS
 July 1, 2019 through June 30, 2020

HOME ACTIVITIES	CURRENT ALLOCATION	REALLOCATION	CURRENT REVISED ALLOCATION	% CHANGE FROM LAST SUBSTANTIAL AMENDMENT OF REVISED ALLOCATION(S)	CUMULATIVE % of REVISED ALLOCATION(S)
Planning and Administration*	\$ 930,771.00	\$ 279,232.00	\$ 1,210,003.00	30.00%	13.00%
Multifamily Development	\$ 5,971,861.00	\$ (5,971,861.00)	\$ -	-100.00%	0.00%
Multifamily Development Delivery Costs	\$ 800,000.00		\$ 800,000.00	0.00%	9%
CHDO Set-Aside Single Family Housing Development**	\$ 1,605,083.00	\$ (46,159.16)	\$ 1,558,923.84	-2.88%	16.75%
Tenant Based Rental Assistance		\$ 5,738,788.16	\$ 5,738,788.16	96.10%	61.66%
TOTAL	\$ 9,307,715.00	\$ -	\$ 9,307,715.00		100.00%

*Planning and Administration up to 13% of Grant Amount + Projected Program Income

**15% CHDO Set Aside included

2019 PROJECTED HOME AWARD - FY2020

Projected HOME Grant Award	\$ 9,181,172.00
Estimated Program Income	\$ 126,543.00
Total	\$ 9,307,715.00

City of Houston, Texas, Ordinance No. 2020- 394

AN ORDINANCE APPROVING AND AUTHORIZING THE SUBMISSION OF A SUBSTANTIAL AMENDMENT TO THE 2019 ANNUAL ACTION PLAN TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD), WHICH INCLUDES AN APPLICATION FOR THE FOLLOWING ENTITLEMENT GRANTS: 1) COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS (CDBG-CV) IN THE AMOUNT OF \$14,523,741; 2) HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS GRANT CORONAVIRUS (HOPWA-CV) IN THE AMOUNT OF \$1,501,211; AND 3) EMERGENCY SOLUTIONS GRANTS CORONAVIRUS (ESG-CV) IN THE AMOUNT OF \$7,252,552; TO ACCEPT FUNDS FROM THE AFOREMENTIONED GRANTS, IF AWARDED; TO AMEND THE CITY'S CITIZEN PARTICIPATION PLAN; CONTAINING OTHER FINDINGS AND PROVISIONS RELATING TO THE FOREGOING SUBJECT; AND DECLARING AN EMERGENCY.

WHEREAS, on May 22, 2019, pursuant to Ordinance No. 2019-381, the City Council of the City of Houston ("Council") approved and authorized the submission of the 2019 Annual Action Plan ("2019 Plan"), including an application and budgets for the Community Development Block Grant ("CDBG") Program, HOME Investment Partnerships ("HOME") Program, Housing Opportunities for Persons with AIDS ("HOPWA") Program, and the Emergency Solutions Grants ("ESG") Program, to the United States Department of Housing and Development ("HUD"), and to accept the funds, if awarded; and

WHEREAS, on March 27, 2020 the Coronavirus Aid, Relief and Economic Security Act ("CARES Act"), Public Law 116-136, authorized a special allocation of CDBG-CV, HOPWA-CV, and ESG-CV funds to state and local jurisdictions to prevent, prepare for, and respond to the Coronavirus ("COVID-19"), which funds must be expended by September 30, 2022; and

WHEREAS, pursuant to the CARES Act, HUD has allocated \$23,277,504 to the City to prevent and respond to COVID-19 impacts through grant eligible activities in alignment with the 2019 Plan, which promotes strategies that 1) preserve and expand the supply of affordable housing, 2) expand homeownership opportunities, 3) provide assistance to persons affected by HIV/AIDS, 4) reduce homelessness, 5) improve quality of life, 6) revitalize communities, 7) foster community economic development, and 8) promote fair housing; and

WHEREAS, the City's Housing and Community Development Department ("HCDD") now desires to submit an Amended 2019 Annual Action Plan ("Amended 2019 Plan") to HUD which includes an application ("Application") for the following entitlement grants: 1) Community Development Block Grant Coronavirus (CDBG-CV) in the amount of \$14,523,741; 2) Housing Opportunities for Persons With Aids Grant Coronavirus (HOPWA-CV) in the amount of \$1,501,211; and 3) Emergency Solutions Grants Coronavirus (ESG-CV) in the amount of \$7,252,552; and to accept funds from the aforementioned grants, if awarded; and

WHEREAS, the City's Application estimates a total of \$23,277,504 in additional Federal funding to be received during the HUD Program Year 2019 (July 1, 2019 – June 30, 2020) and expended on the following activities:

Community Development Block Grant - CV		
Public Services	\$ 10,968,993	75.5%
Housing Services	\$ 650,000	4.5%
Planning and Administration	\$ 2,904,748	20.0%
Total	\$ 14,523,741	100.0%

Housing Opportunities for Persons with AIDS Grant - CV		
Supportive Services	\$ 261,018	17.4%
Project or Tenant-based Rental Assistance	\$ 200,000	13.3%
Short-Term, Rent, Mortgage & Utility Assistance	\$ 800,000	53.3%
Grantee Administration	\$ 90,072	6.0%
Sponsor Administration	\$ 150,121	10.0%
Total	\$ 1,501,211	100.0%

Emergency Solutions Grant - CV		
Street Outreach	\$ 127,297	1.8%
Homeless Management Information System (HMIS)	\$ 100,000	1.4%
Emergency Shelter	\$ 4,000,000	55.2%
Homeless Prevention	\$ 2,000,000	27.6%
Rapid Re-Housing	\$ 300,000	4.1%
Administration	\$ 725,255	10.0%
Total	\$ 7,252,552	100.0%

WHEREAS, the format and information set forth in the City's Amended 2019 Plan to be submitted to HUD are based on federal guidance and requirements; and

WHEREAS, HCDD further desires to amend the City's Citizen Participation Plan to include updated guidance regarding alternatives to the length of the public notice and comment period in times of disasters or other emergencies; and

WHEREAS, as stipulated by federal regulations and recent waivers granted by HUD, residents had 5 days to comment on the Amended 2019 Plan before it is approved by City Council, which 5-day review and comment period extended from April 20, 2020 through April 25, 2020; **NOW THEREFORE**,

* * * *

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOUSTON, TEXAS:

Section 1. That the City Council hereby approves and authorizes the City to submit the Amended 2019 Plan to HUD, including the attached Application and budgets for the following entitlement grants: 1) Community Development Block Grant Coronavirus (CDBG-CV) in the amount of \$14,523,741; 2) Housing Opportunities for Persons With Aids Grant Coronavirus (HOPWA-CV) in the amount of \$1,501,211; and 3) Emergency Solutions Grants Coronavirus (ESG-CV) in the amount of \$7,252,552; and to accept funds from the aforementioned grants, if awarded.

Section 2. That City Council further approves and authorizes an amendment to the City's Citizen Participation Plan to include updated guidance regarding alternatives to the length of the public notice and comment period in times of disasters or other emergencies.

Section 3. That the Mayor is hereby designated as the official to accept the funds requested in the Application, or a different amount awarded by HUD, pursuant to the Amended 2019 Plan.

Section 4. That the Mayor, or the Mayor's designee, is hereby authorized to execute the Amended 2019 Plan, Application and all related documents on behalf of the City and to take all actions necessary to effectuate the City's intent and objectives in approving such Amended 2019 Plan, the Application and related documents, or other undertakings in the event of changed circumstances. The City Secretary (or in the absence of the City Secretary, any Assistant City Secretary) is hereby authorized to attest to all such signatures and to affix the seal of the City to all such instruments. The City Attorney is hereby authorized to take all action necessary to enforce legal obligations under said related contracts, agreements or other undertakings, without further authorization from City Council.

Section 5. That public notice of the Amended 2019 Plan was published in the Houston Chronicle from April 20, 2020 through April 25, 2020. HCDD has considered comments and views of citizens received in writing, or orally at the public hearings, in response to the Amended 2019 Plan and will make appropriate changes to the Amended 2019 Plan prior to submission of same to HUD, as necessary.

Section 6. That the City Council takes cognizance of the fact that in order to facilitate operations of the various City housing and community development programs, projects and activities, and to make adjustments occasioned by events transpiring during the year, some transfers may be necessary to and from some of the accounts contained within the Application as originally adopted. Accordingly, if the Mayor, through the Director of HCDD, its designee, or successor, from time to time shall upon the review of each grant separately and individually determine, consistent with the mandates of the CARES Act:

- (1) that there are unexpended funds in a grant budget for one or more of the programs, projects or activities, which could be transferred to another

program year budget without creating deficits in the requirements for any housing and community development program, project or activity;

- (2) that all proposed transfers comply in all respects with all applicable federal laws and regulations;
- (3) that when a formal amendment is required this document and its attachment will serve as a transmittal to HUD in compliance with 24 CFR § 91.505(c), when applicable;
- (4) that a formal amendment may not be required by HUD nor the City Council of the City for such administrative and other minor changes to the budget; and

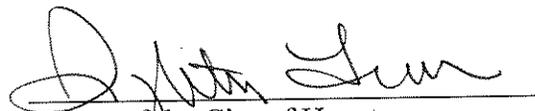
then, for all such administrative transfers, the Director of the Department of HCDD, his/her designee, or successor, may issue a request for the proposed transfer to the Director of the Finance Department. Upon receipt of such request, the Director of the Finance Department is hereby authorized to make transfers to and from said budget account or accounts in accordance with the request and to certify to the City Controller the amount transferred and the accounts affected. Upon receipt of such certification, the City Controller shall treat such funds as if they had been so budgeted in the first instance.

Section 7. That the City Council authorizes the Director of HCDD or his or her designee or successor to make final adjustments to the Amended 2019 Plan prior to its full execution, as may be required by HUD, without the necessity of returning to City Council for final approval.

Section 8. That there exists a public emergency requiring that this Ordinance be passed finally on the date of its introduction as requested in writing by the Mayor; therefore, this Ordinance shall be passed finally on such date and shall take effect immediately upon its passage and approval by the Mayor; however, in the event that the Mayor fails to sign this Ordinance within five days after its passage and adoption, it shall take effect in accordance with Article VI, Section 6, Houston City Charter.

PASSED AND ADOPTED this 6th day of May, 2020.

ADOPTED this 6th day of May, 2020.



Mayor of the City of Houston

Pursuant to Article VI, Section 6, Houston City Charter, the effective date of the foregoing Ordinance is _____

City Secretary

(Prepared by Legal Dept. Barbara J. Puccio
 (BJP/EA/04/29/20) Senior Assistant City Attorney
 (Requested by Tom McCasland, Director, Housing and Community Development)
 (L.D. File No. 0292000391001)
 Total Amount of Funding: \$23,277,504.00 (To Be Received)
 CDBG-CV (\$14,523,741), HOPWA-CV (\$1,501,211), and ESG Grants-CV (\$7,252,552)
 z:\bet\ord\ord.covid.cdbghopwaesgamend2019plandoc

AYE	NO	
✓		MAYOR TURNER
....	COUNCIL MEMBERS
✓		PECK
✓		DAVIS
✓		KAMIN
✓		EVANS-SHABAZZ
✓		MARTIN
✓		THOMAS
✓		TRAVIS
✓		CISNEROS
	ABSENT	GALLEGOS
✓		POLLARD
✓		MARTHA CASTEX-TATUM
	ABSENT-ON PERSONAL BUSINESS	KNOX
✓		ROBINSON
✓		KUBOSH
✓		PLUMMER
✓		ALCORN
CAPTION	ADOPTED	

CAPTION PUBLISHED IN DAILY COURT
 REVIEW
 DATE: **MAY 12 2020**

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Houston		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 746001164	* c. Organizational DUNS: 8324319850000	
d. Address:		
* Street1: 2100 Travis Street, 9th Floor	_____	
Street2:	_____	
* City: Houston	_____	
County/Parish:	_____	
* State:	TX: Texas	
Province:	_____	
* Country:	USA: UNITED STATES	
* Zip / Postal Code: 77002	_____	
e. Organizational Unit:		
Department Name: Housing and Community Dev Dept	Division Name: _____	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: _____	* First Name: Tom	
Middle Name: _____	_____	
* Last Name: McCasland	_____	
Suffix: _____	_____	
Title: Director		
Organizational Affiliation: _____		
* Telephone Number: 832.394.6282	Fax Number: _____	
* Email: Tom.McCasland@houstontx.gov		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant / CV funds

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Community Development Block Grant Funds - CV

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant <input type="text" value="2,7,8,9,10"/> 18,22,29,26	* b. Program/Project <input type="text" value="2,7,8,9,10"/> 18,22,29,26
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="05/01/2020"/>	* b. End Date: <input type="text" value="09/30/2022"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="14,523,741.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="14,523,741.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text"/>	* First Name: <input type="text" value="Sylvester"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Turner"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Mayor"/>	
* Telephone Number: <input type="text" value="832.393.1011"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="Sylvester.Turner@houstontx.gov"/>	
* Signature of Authorized Representative: <input type="text"/>	* Date Signed: <input type="text"/>

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

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Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor
APPLICANT ORGANIZATION 	DATE SUBMITTED

SF-424D (Rev. 7-97) Back

CDBG-CV Budget Page

CDBG-CV Funds	Estimated Allocation
Sources	
CDBG-CV Grant Award	\$ 14,523,741.00
CDBG-CV Funding	\$ 14,523,741.00
Uses	
Public Services	\$ 10,968,993.00
Housing Services	\$ 650,000.00
Planning and Administration	\$ 2,904,748.00
Total	\$ 14,523,741.00

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Houston		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 746001164	* c. Organizational DUNS: 8324319850000	
d. Address:		
* Street1: 2100 Travis Street, 9th Floor	_____	
Street2:	_____	
* City: Houston	_____	
County/Parish:	_____	
* State:	TX: Texas	
Province:	_____	
* Country:	USA: UNITED STATES	
* Zip / Postal Code: 77002	_____	
e. Organizational Unit:		
Department Name: Housing and Community Dev Dept	Division Name: _____	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: _____	* First Name: Tom	_____
Middle Name: _____	_____	
* Last Name: McCasland	_____	
Suffix: _____	_____	
Title: Director		
Organizational Affiliation: _____		
* Telephone Number: 832.394.6282	Fax Number: _____	
* Email: Tom.McCasland@houstontx.gov		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.241

CFDA Title:

Housing Opportunity for Persons with AIDS / CV funds

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

HOPWA - CV

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant <input type="text" value="2,7,8,9,10"/> 18,22,29,26	* b. Program/Project <input type="text" value="2,7,8,9,10"/> 18,22,29,26
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="05/01/2020"/>	* b. End Date: <input type="text" value="09/30/2022"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="1,501,211.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="1,501,211.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text"/>	* First Name: <input type="text" value="Sylvester"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Turner"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Mayor"/>	
* Telephone Number: <input type="text" value="832.393.1011"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="Sylvester.Turner@houstontx.gov"/>	
* Signature of Authorized Representative: <input type="text"/>	* Date Signed: <input type="text"/>

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor
APPLICANT ORGANIZATION 	DATE SUBMITTED

SF-424D (Rev. 7-97) Back

HOPWA-CV Budget Page

HOPWA-CV Funds	Estimated Allocation
Sources	
HOPWA-CV Grant Award	\$ 1,501,211.00
HOPWA-CV Funding	\$ 1,501,211.00
Uses	
Support Services	\$ 261,018.00
Project or Tenant Based Rental Assistance	\$ 200,000.00
Short-term Rent, Mortgage, and Utility Assistance	\$ 800,000.00
Grantee Administration	\$ 90,072.00
Sponsor Administration	\$ 150,121.00
Total	\$ 1,501,211.00

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Houston		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 746001164	* c. Organizational DUNS: 832431985000	
d. Address:		
* Street1: 2100 Travis Street, 9th Floor	_____	
Street2:	_____	
* City: Houston	_____	
County/Parish:	_____	
* State:	TX: Texas	
Province:	_____	
* Country:	USA: UNITED STATES	
* Zip / Postal Code: 77002	_____	
e. Organizational Unit:		
Department Name: Housing and Community Dev Dept	Division Name: _____	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: _____	* First Name: Tom	
Middle Name: _____	_____	
* Last Name: McCasland	_____	
Suffix: _____	_____	
Title: Director		
Organizational Affiliation: _____		
* Telephone Number: 832.394.6282	Fax Number: _____	
* Email: Tom.McCasland@houstontx.gov		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.231

CFDA Title:

Emergency Solutions Grant / CV funds

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

ESG-CV

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant 18, 22, 29, 26

* b. Program/Project 18, 22, 29, 26

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="7,252,552.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="7,252,552.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor
APPLICANT ORGANIZATION 	DATE SUBMITTED

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ESG-CV Budget Page

ESG-CV Funds	Estimated Allocation
Sources	
ESG-CV Grant Award	\$ 7,252,552.00
ESG-CV Funding	\$ 7,252,552.00
Uses	
Street Outreach	\$ 127,297.00
HMIS	\$ 100,000.00
Emergency Shelter	\$ 4,000,000.00
Homeless Prevention	\$ 2,000,000.00
Rapid Rehousing	\$ 300,000.00
Administration	\$ 725,255.00
Total	\$ 7,252,552.00

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

Signature of Authorized Official

Date

Mayor
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2017, 2018, 2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

Date

Mayor
Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature of Authorized Official

Date

Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official

Date

Mayor
Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature of Authorized Official

Date

Mayor
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

City of Houston, Texas, Ordinance No. 2020-511

AN ORDINANCE APPROVING AND AUTHORIZING A SUBSTANTIAL AMENDMENT TO THE 2019 ANNUAL ACTION PLAN, AS AMENDED, INCLUDING THE APPLICATION AND BUDGET FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS (CDBG-CV) PROGRAM; CONTAINING OTHER FINDINGS AND PROVISIONS RELATING TO THE FOREGOING SUBJECT; AND DECLARING AN EMERGENCY.

* * * *

WHEREAS, on May 6, 2020, pursuant to Ordinance No. 2020-394, the City Council of the City of Houston (“Council”) approved and authorized a Substantial Amendment to the 2019 Annual Action Plan (“2019 Plan”), which included an application and budget for the Community Development Block Grant Coronavirus (“CDBG-CV”) Program, among others; and

WHEREAS, the City’s Housing and Community Development Department (“HCDD”) now desires to make another substantial amendment to the 2019 Plan, including the CDBG-CV Program Application and Budget, to make the following changes: (i) decrease funding for the “Public Services” activity (-\$372,224.00), and (ii) add funding to the “Housing Services” activity (+\$372,224.00); and

WHEREAS, this substantial amendment to the Application and Budget for the CDBG-CV Program under the 2019 Plan is necessary to reallocate funds among the following activities:

Budget		
Activity	Delete/Decrease	Add/Increase
The Program Year 2019 Budget (CDBG-CV) is Amended as follows:		
Public Services	(\$372,224.00)	
Housing Services		\$372,224.00
Total Budget Changes:	(\$372,224.00)	\$372,224.00

WHEREAS, in accordance with HUD’s Citizen Participation Plan regulations, the City is required to amend components of a Consolidated Plan/Annual Action Plan for a variety of reasons, including when a reallocation of funds increases or decreases the budget of an activity by more than twenty-five percent (25%) of the original budget, or when an activity is added to or deleted from the Plan; and

WHEREAS, HCDD has publicized in the Houston Chronicle its intent to further amend the 2019 Plan, including the Application and Budget for the CDBG-CV Program; and

WHEREAS, as stipulated by federal regulations and recent waivers granted by HUD, residents had 5 days to comment on this substantial amendment to the 2019 Plan, as amended, before it is approved by City Council, which 5-day review and comment period extended from June 8, 2020 through June 13, 2020; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOUSTON, TEXAS:

Section 1. That the City Council hereby adopts the recitals set forth above and hereby further amends the CDBG-CV Application and Budget under the 2019 Plan, as amended, authorized pursuant to Ordinance No. 2020-394 passed on May 6, 2020, in the manner set forth below:

Budget Year Amended	Activity	Budget Decrease	Budget Increase
2019	Public Services	(\$372,224.00)	
2019	Housing Services		\$372,224.00
Total 2019 CDBG-CV Budget Changes		(\$372,224.00)	\$372,224.00

Section 2. That by this substantial amendment the aforementioned reallocation of funds will result in a current allocation of funds under the 2019 Plan, as amended, including the Application and Budget for the CDBG-CV Program, as set forth under **EXHIBIT "A"**, attached hereto and incorporated herein by reference.

Section 3. That the public notice of this substantial amendment to the 2019 Plan, as amended, relating to the Application and Budget for the CDBG-CV Program was published in the Houston Chronicle from June 8, 2020 through June 13, 2020, and citizens residing in community development areas and residents and members of neighborhood-based organizations were given an opportunity to comment on the proposed changes contained in this substantial amendment.

Section 4. That the Mayor, or the Mayor’s designee, is hereby authorized to execute the substantial amendment to the 2019 Plan, as amended, and all related documents on behalf of the City and to take all actions necessary to effectuate the City's intent and objectives in approving such substantial amendment to the 2019 Plan, as amended, and related documents, or other undertakings in the event of changed circumstances. The City Secretary (or in the absence of the City Secretary, any Assistant City Secretary) is hereby authorized to attest to all such signatures and to affix the seal of the City to all such instruments. The City Attorney is hereby authorized to take all action necessary to enforce legal obligations under said related contracts, agreements or other undertakings, without further authorization from City Council.

Section 5. That the City Council takes cognizance of the fact that in order to facilitate operations of the various City housing and community development programs, projects and activities, and to make adjustments occasioned by events transpiring during the year, it may become necessary to make adjustments to the projected uses of some of the program activities originally adopted. Accordingly, if the Mayor, through the Director of HCDD, its designee, or successor, from time to time shall upon the review of each grant, separately and individually, determine consistency with the mandates of the Coronavirus Aid, Relief and Economic Security Act (“CARES Act”):

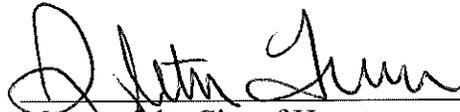
- (1) that there are unexpended funds in a grant budget for one or more of the programs, projects or activities, which could be transferred to another program year budget without creating deficits in the requirements for any housing and community development program, project or activity;
- (2) that all proposed transfers comply in all respects with all applicable laws and regulations;
- (3) that when a formal amendment is required this document and its attachment will serve as a transmittal to HUD in compliance with 24 CFR § 91.505(c), if applicable; and
- (4) that a formal amendment may not be required by HUD nor the City Council of the City for such administrative and other minor changes to the budget;

then, for all such administrative transfers, the Director of HCDD, his/her designee, or successor, may issue a request for the proposed transfer to the Director of the Finance Department. Upon receipt of such request, the Director of the Finance Department is hereby authorized to make transfers to and from said budget account or accounts in accordance with the request and to certify to the City Controller the transferred amount and the accounts affected. Upon receipt of such certification, the City Controller shall treat such funds as if they had been so budgeted in the first instance.

Section 6. That there exists a public emergency requiring that this Ordinance be passed finally on the date of its introduction as requested in writing by the Mayor; therefore, this Ordinance shall be passed finally on such date and shall take effect immediately upon its passage and approval by the Mayor; however, in the event that the Mayor fails to sign this Ordinance within five days after its passage and adoption, it shall take effect in accordance with Article VI, Section 6, Houston City Charter.

PASSED AND ADOPTED this 17th day of June, 2020.

ADOPTED this 17th day of June, 2020.


 Mayor of the City of Houston

Pursuant to Article VI, Section 6, Houston City Charter, the effective date of the foregoing Ordinance is _____.

 Interim City Secretary

(Prepared by Legal Dept. Barbara J. Lewis
 (BJP/EA/06/11/20) Senior Assistant City Attorney
 (Requested by Tom McCasland, Director, Housing and Community Development)
 (L.D. File No. _____)

No New Funding Required
 CDBG-CV – Fund 5307 (CARES Act 2020)
 (Reallocation of \$372,224.00)
 z:\betford\ord.covid.cdbgcvrevised6112020plandoc

AYE	NO	
✓		MAYOR TURNER
....	COUNCIL MEMBERS
✓		PECK
✓		DAVIS
	ABSENT-ON PERSONAL BUSINESS	KAMIN
✓		EVANS-SHABAZZ
✓		MARTIN
✓		THOMAS
✓		TRAVIS
✓		CISNEROS
✓		GALLEGOS
✓		POLLARD
✓		MARTHA CASTEX-TATUM
✓		KNOX
✓		ROBINSON
✓		KUBOSH
✓		PLUMMER
✓		ALCORN
CAPTION	ADOPTED	

CAPTION PUBLISHED IN DAILY COURT
 REVIEW
 DATE: JUN 23 2020

EXHIBIT “A”

PREPARED: June 20, 2020
 APPROVED:
 AMENDMENT: 1
 ORDINANCE NO:

PROJECTED USE OF CDBG-CV FUNDS
CDBG-CV 2019
 July 1, 2019 through June 30, 2020

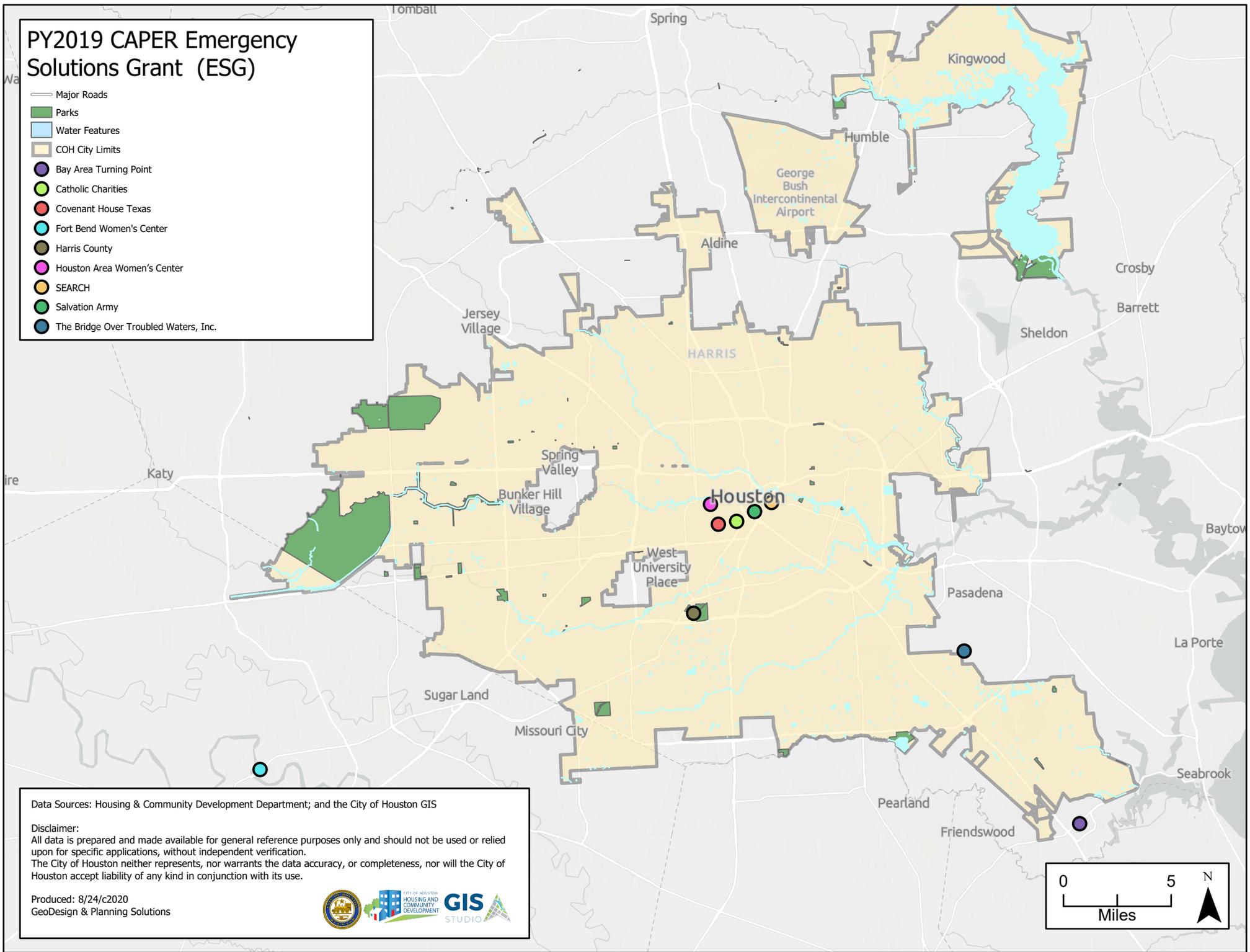
CDBG-CV ACTIVITIES	CURRENT ALLOCATION	REALLOCATION	CURRENT REVISED ALLOCATION	% CHANGE FROM LAST SUBSTANTIAL AMENDMENT OF REVISED ALLOCATION(S)	CUMULATIVE % of REVISED ALLOCATION(S)
Public Services	\$10,968,993.00	(\$372,224.00)	\$10,596,769.00	-3.39%	72.96%
Housing Services	\$650,000.00	\$372,224.00	\$1,022,224.00	57.27%	7.04%
Planning and Administration	\$2,904,748.00		\$2,904,748.00	0.00%	20.00%
TOTAL	\$14,523,741.00	\$0.00	\$14,523,741.00		100.00%

Appendix 2: Maps

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PY2019 CAPER Emergency Solutions Grant (ESG)

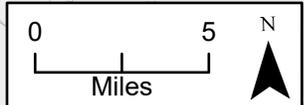
-  Major Roads
-  Parks
-  Water Features
-  COH City Limits
-  Bay Area Turning Point
-  Catholic Charities
-  Covenant House Texas
-  Fort Bend Women's Center
-  Harris County
-  Houston Area Women's Center
-  SEARCH
-  Salvation Army
-  The Bridge Over Troubled Waters, Inc.



Data Sources: Housing & Community Development Department; and the City of Houston GIS

Disclaimer:
 All data is prepared and made available for general reference purposes only and should not be used or relied upon for specific applications, without independent verification.
 The City of Houston neither represents, nor warrants the data accuracy, or completeness, nor will the City of Houston accept liability of any kind in conjunction with its use.

Produced: 8/24/c2020
 GeoDesign & Planning Solutions

PY2019 CAPER Housing Opportunities for Persons With AIDS Grant (HOPWA)

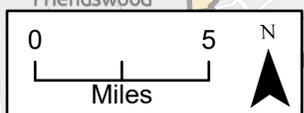
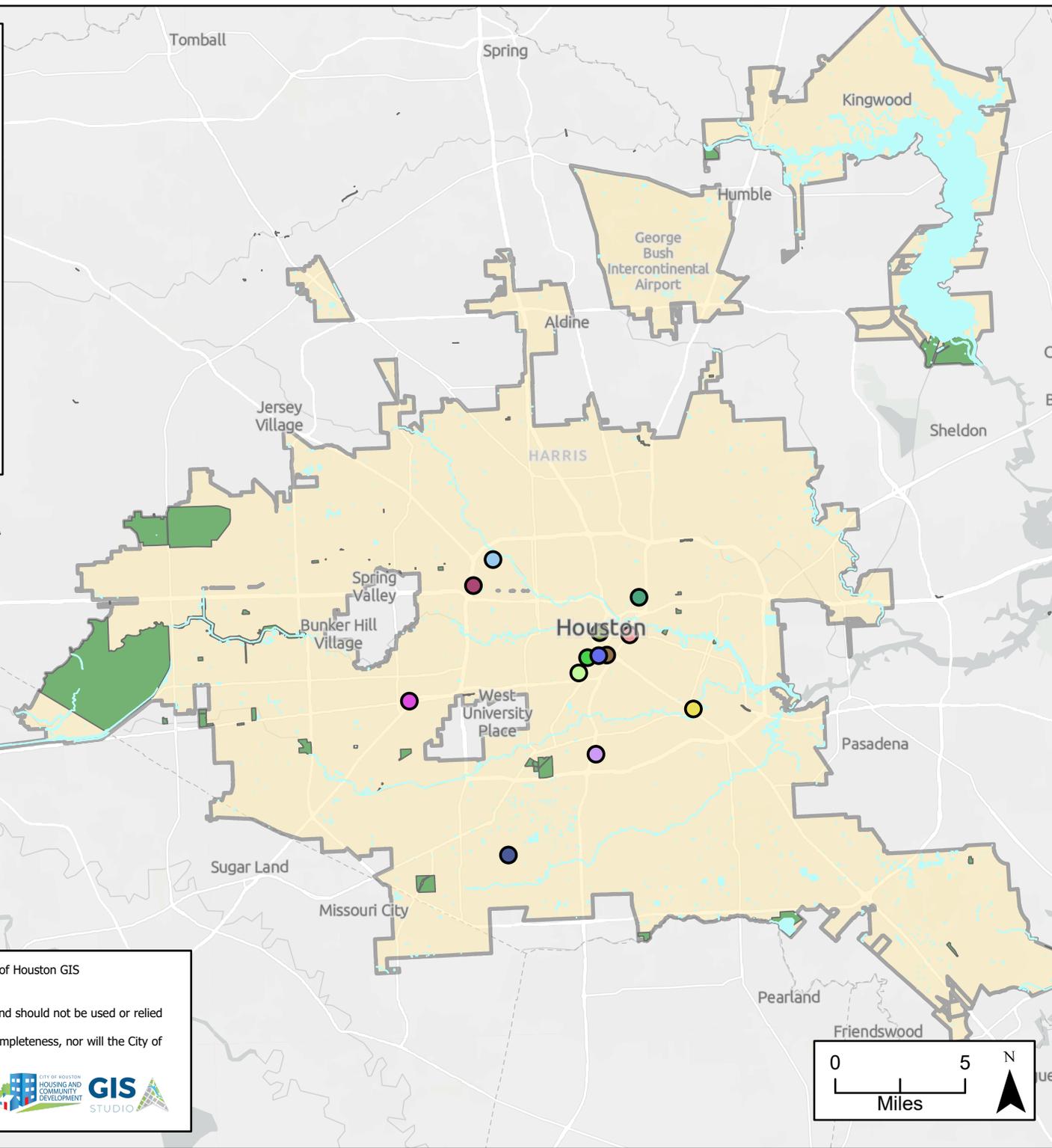
- Major Roads
- Parks
- Water Features
- COH City Limits
- A Caring Safe Place
- AIDS Foundation Houston
- Access Care of Coastal Texas
- Association for the Advancement of Mexican Americans
- Brentwood Economic Community Development Corporation
- Catholic Charities of the Archdiocese of Galveston-Houston
- Coalition for the Homeless of Harris County
- Goodwill Industries of Houston
- Houston Area Community Services
- Houston HELP, Inc.
- Houston SRO Housing Corporation (San Jacinto Apartments)
- Houston Volunteer Lawyers Program
- Montrose Counseling Center
- SEARCH Homeless Services



Data Sources: Housing & Community Development Department; and the City of Houston GIS

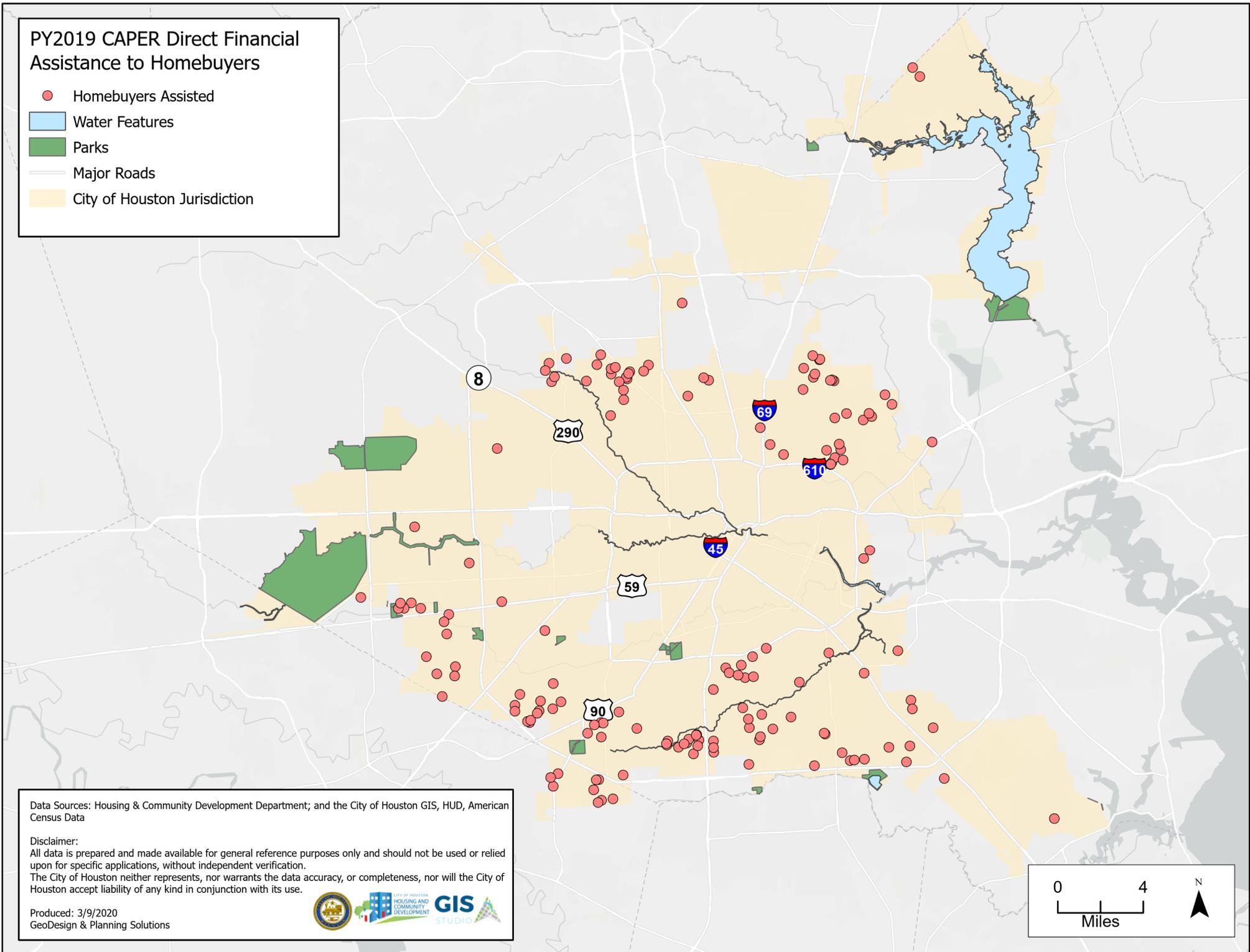
Disclaimer:
 All data is prepared and made available for general reference purposes only and should not be used or relied upon for specific applications, without independent verification.
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PY2019 CAPER Direct Financial Assistance to Homebuyers

- Homebuyers Assisted
- Water Features
- Parks
- Major Roads
- City of Houston Jurisdiction



Data Sources: Housing & Community Development Department; and the City of Houston GIS, HUD, American Census Data

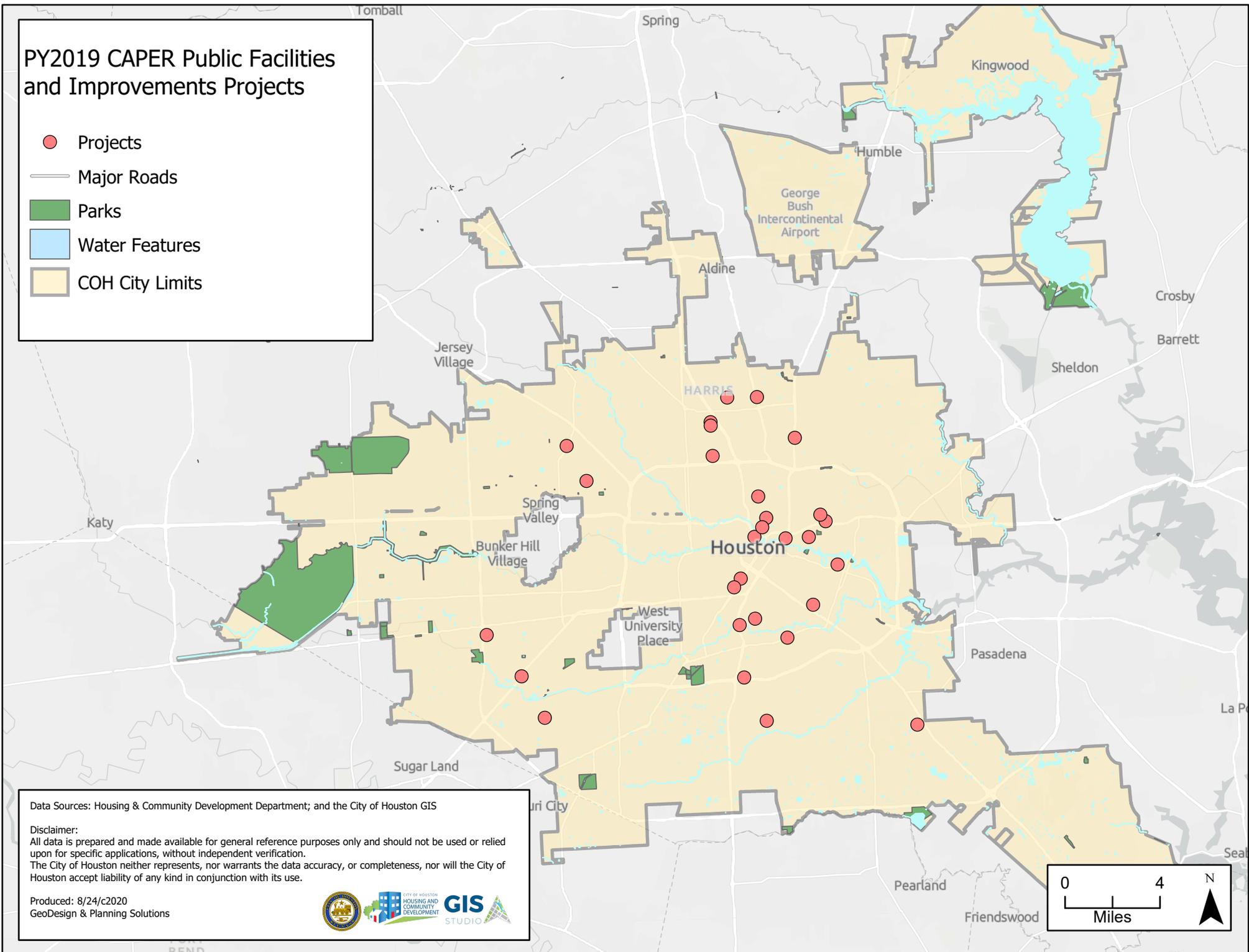
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PY2019 CAPER Public Facilities and Improvements Projects

- Projects
-  Major Roads
-  Parks
-  Water Features
-  COH City Limits

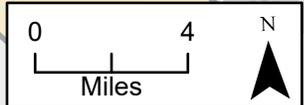


Data Sources: Housing & Community Development Department; and the City of Houston GIS

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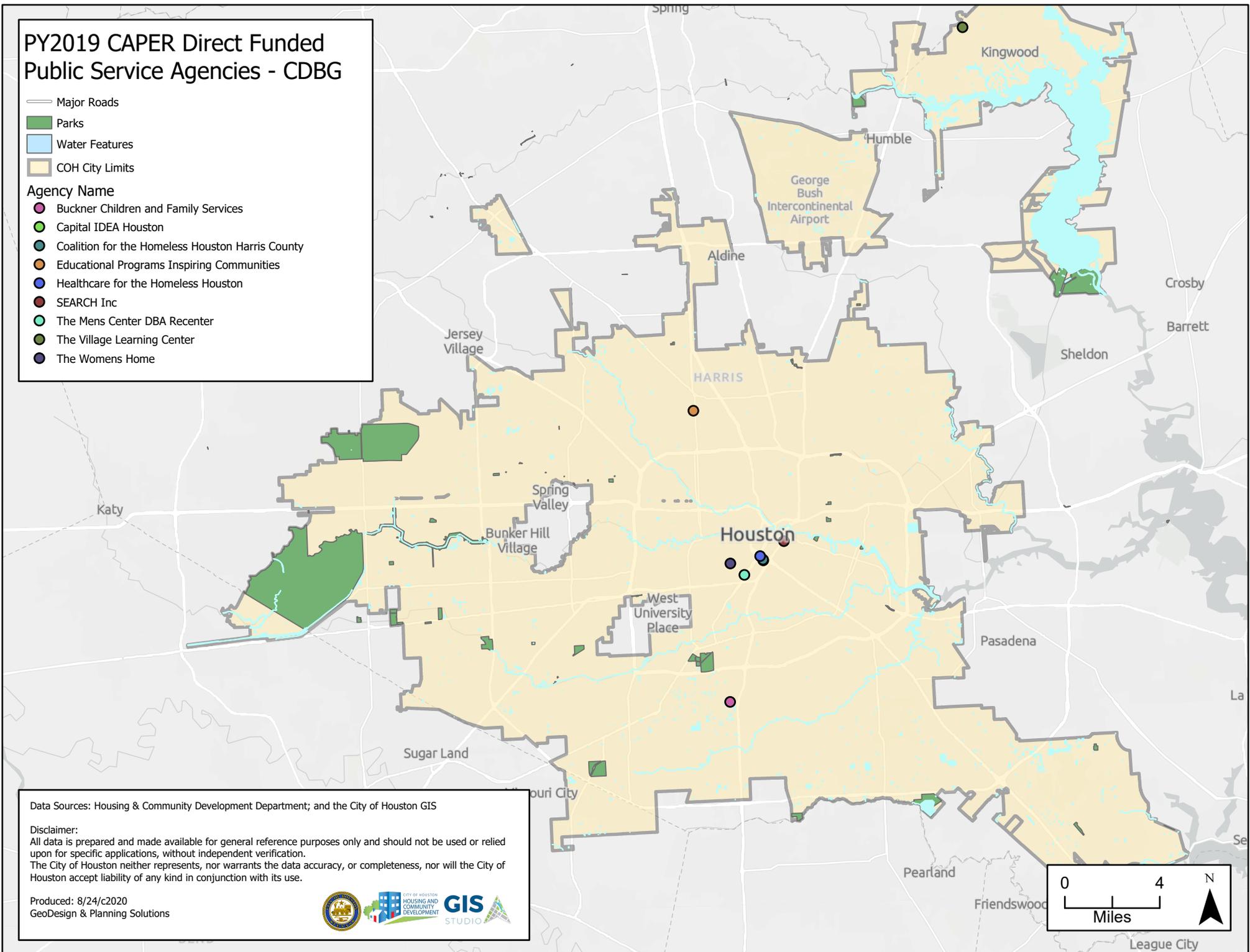


PY2019 CAPER Direct Funded Public Service Agencies - CDBG

- Major Roads
- Parks
- Water Features
- COH City Limits

Agency Name

- Buckner Children and Family Services
- Capital IDEA Houston
- Coalition for the Homeless Houston Harris County
- Educational Programs Inspiring Communities
- Healthcare for the Homeless Houston
- SEARCH Inc
- The Mens Center DBA Recenter
- The Village Learning Center
- The Womens Home



Data Sources: Housing & Community Development Department; and the City of Houston GIS

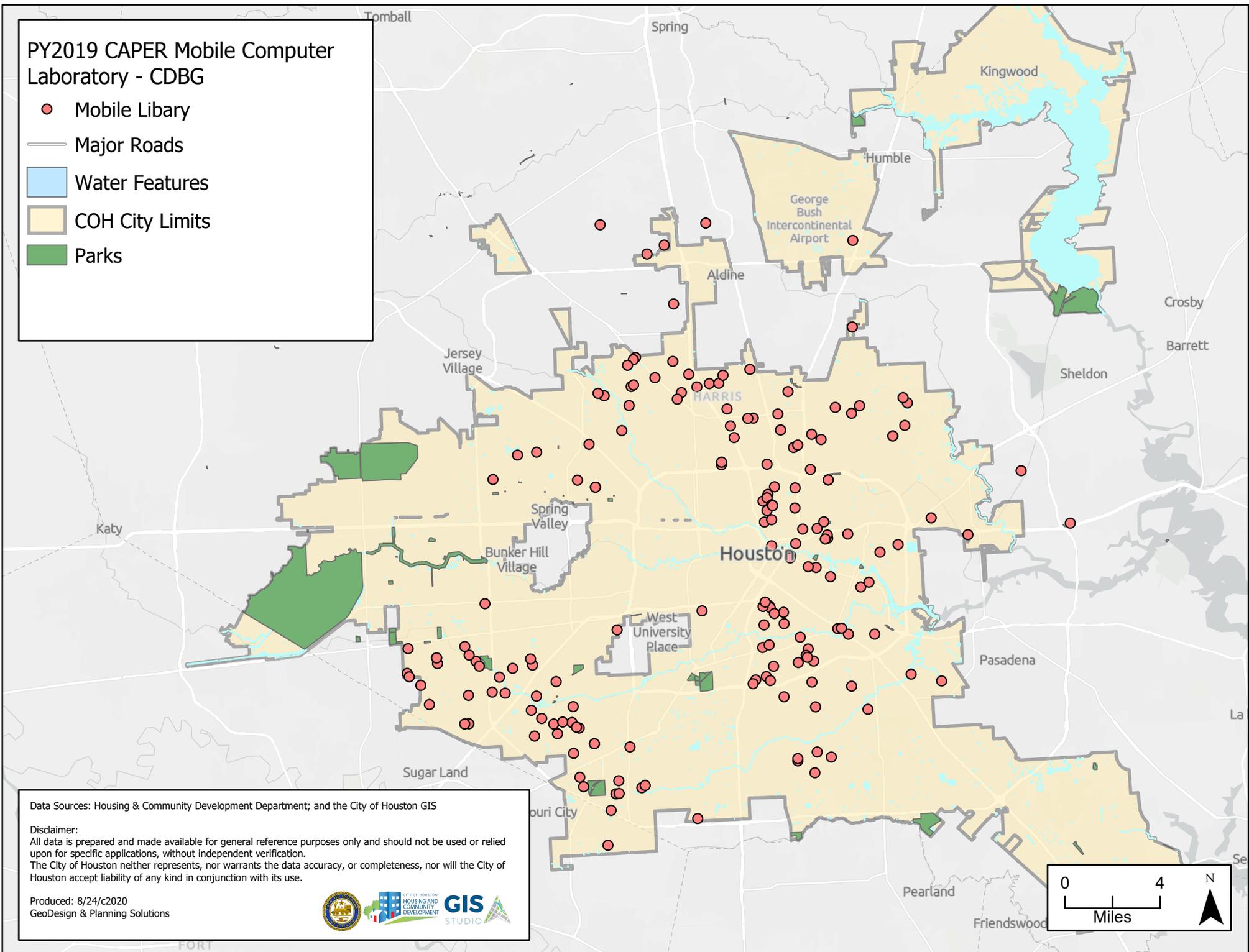
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PY2019 CAPER Mobile Computer Laboratory - CDBG

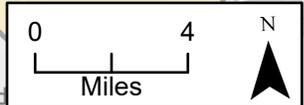
- Mobile Library
- Major Roads
- Water Features
- COH City Limits
- Parks



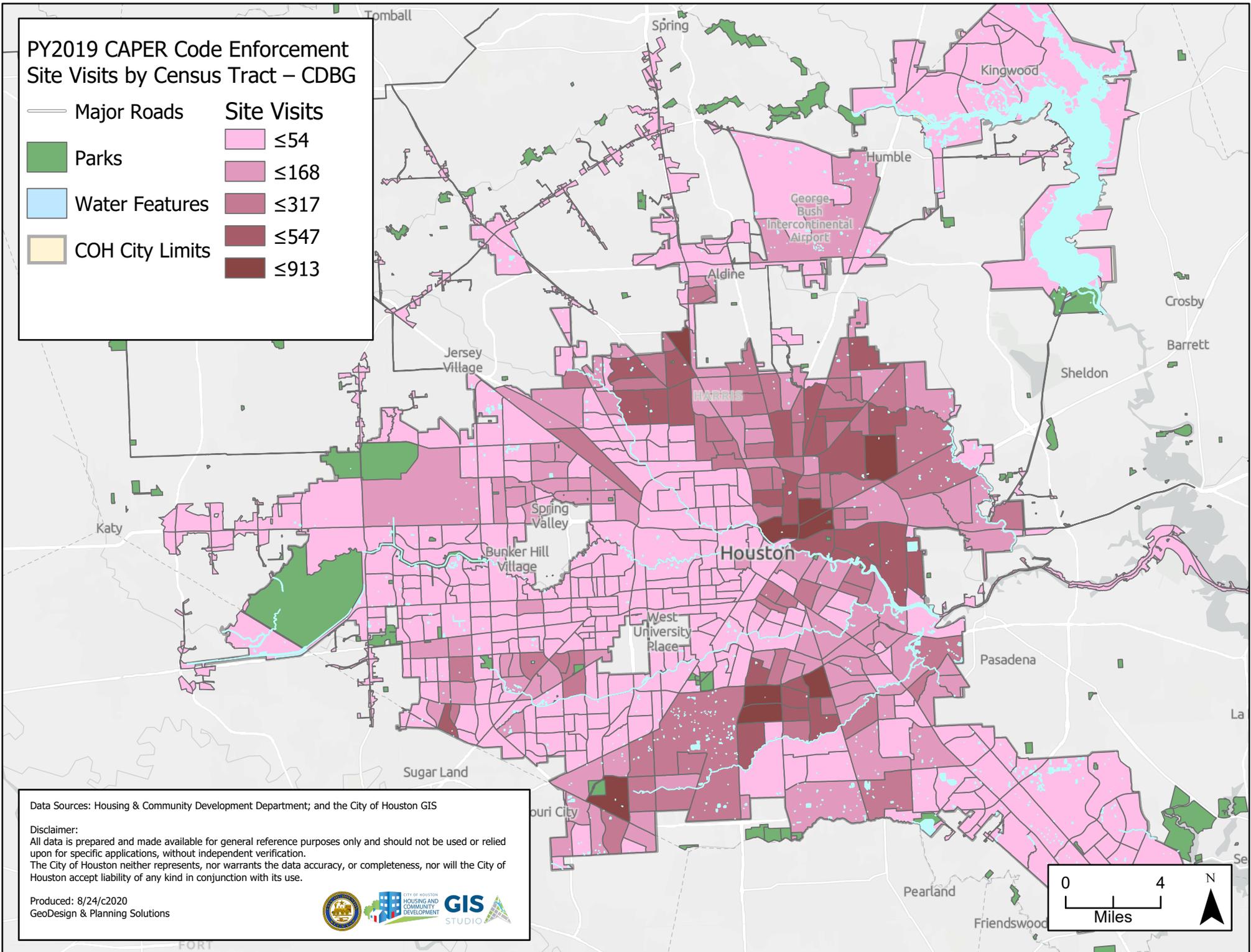
Data Sources: Housing & Community Development Department; and the City of Houston GIS

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PY2019 CAPER Code Enforcement Site Visits by Census Tract – CDBG



Data Sources: Housing & Community Development Department; and the City of Houston GIS

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