

CITY OF HOUSTON

HCD Purchasing Unit 3200

PO NUMBER MUST APPEAR ON ALL PAYMENT AND DELIVERY CORRESPONDENCE

POSSIBLE DUPLICATE COPY DO NOT DUPLICATE SHIPMENT OR SERVICE PURCHASE ORDER

Vendor Address

Vendor Address Number 110341

CDW GOVERNMENT LLC 75 REMITTANCE DR STE1515 CHICAGO IL 60675-1515 USA

Mail Invoice to

COH HOUSING & COMMUNITY DEV FINANCIAL SERVICES SEC, ACCT PAY

P.O. Box 1562

HOUSTON TX 77251-1562

Information

Purchase Order Number/Date 4500308010-0 / 08/15/2019

CoH Vendor Number 152780

Page 1 of 2

Buyer's Name Lianshun Zhou S53

Buyer's Telephone Number 832-393-8721 Buyer's Fax Number 832-393-8758

Buyer's E-mail Address Lianshun.zhou@houstontx.gov

CONFIRM RECEIPT AND ACCEPTANCE OF PURCHASE ORDER
TO BUYER'S E-MAIL ADDRESS

Currency

USD

Shipping Address

HOUSING & COMMUNITY DEVELOPMENT

PROCUREMENT SERVICES 2100 TRAVIS, 9TH FLOOR HOUSTON TX 77002

USA

Terms of payment:

Pay net 30 w/o deduction

FOB(Free on board) /DESTINATION

Shipping Terms
Our reference:

2018-0557

Your person responsible: DEREK ANDERSON

Your reference:

H28785

NIPA contract 2018011-01 3/1/2018-2/28/2023

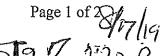
Reference Quote#: KTVQ064

Vendor Contact: Balley Murphy 877-536-5831

COH Contact: Orson Pate 832-393-0235 / Orson.Pate@houstontx.gov

Bunny Arita 832-394-6132 / Bunny.Arita@houstontx.gov

Item	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
10	75.00	EA	10036444	324.61 / EA	24,345.75
		:	LICENSE, SOFTWARE, APPLICATION	N	
			Int. Article No. 20811490113		
			Release Order against contract 4600015220) Item 03090	
			Make ADOBE Model 65280374AC02A00	0	
			ADOBE ACROBAT PRO 2017-LICENSE-1 US PN-65280374AC02A00	EER	
			COMPUTER SOFTWARE FOR MICROCOMPU	ITERS (PREPROGAMMED)	
			Application Software, Microcomputer, SERVE	ER	
	Gross Price		USD 1 EA		24,345.75





Description of Purchase *	Adobe Pro				HCDD Division; *	Support Services	
Deadline Date of Request: *	7/16/2019				Purchase Type: *	Computer	-
Requester Name: *	Pate, Orson - IT	ſ			Created:	7/16/2019	
Requester Phone Number: *	8323930235						
Brief Description of Scope of W Adobe Pro 2017 Perpetual Lice DR and FIN divisions have need	nses - Due to increa:	sed staffing			ted to Harvey and Increased need fo	or reporting critical financial data to	o HCD Executive manageme
Product		Qty	Unit	Total		:	
Adobe Pro 2017 Perpetual Lice	nses	75	\$328.00	\$24,600.	00		
Note: Please allow a minimum	of three (3) days for	r bld respon	ses.				
	FINANCE USE ONL	Y				PROCURMENT USE ONLY	
Fund Number: 5	030				Status:	Pending	
Funding Source: M	414846	εY_			Purchose Order No#:		
Cost Center: 320	205 00	OZ			Name of Vendor:		
G/L Account: 52	2480				Date Processed:		
Business Area:	CO				Date Received:		
internal Order:	32000	777	19		Total Amount:		
BFY:					Procurement Staff		
Grant: 300	0077-	-201	a		Priority:		
Funds Reservation:		Carrie (. 1		Notify Department:		
Funds Approval Mgr:					Notify Department:		
Justification of Need for G	oods/Services				Procurement Notes:		

	\sim	
		Supervising Manager (Purchase under \$5,000)
	Requestors Signature:) won a Wolly	Manager:
-I	Date:	Date:
7(1	Date: Synder Wy 146	Funds Approval Signature: Plate: 7/30/19 AD Muy 30/19
	Procurement DP Wann L. Konl	(Purchose over \$5,000)
	Date: 7/3/19	CFO Signature Date:
	(Purchase over \$5,000) Keith W. Burnam	Director Signature (Only Consultant Services)
	Assistant or Deputy Director: Date 7/17/19	Director or Designee: Date:
	Attochments	

QUOTE CONFIRMATION



DEAR BUNNY ARITA,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. <u>Click here</u> to convert your quote to an order.

ſ	QUOTE#	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
ſ	KTVQ064	8/7/2019	ADOBE ACROBAT PRO	11904100	\$24,345.75

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Adobe Acrobat Pro 2017 - license - 1 user	75	4642552	\$324,61	\$24,345.75
Mfg. Part#: 65280374AC02A00				
UNSPSC: 43232112				
Electronic distribution - NO MEDIA				
Contract: National IPA Technology Solutions (2018011-01)				

PURCHASER BILLING INFO	SUBTOTAL	\$24,345.75	
Billing Address:	SHIPPING SALES TAX		
COH HOUSING AND COMMUNITY ACCTS PAYABLE			
PO BOX 1562 HOUSTON, TX 77251-1562	GRAND TOTAL \$24,345		
Phone: (713) 865-4560 Payment Terms: Net 30 Days-Govt State/Local			
DELIVER TO	Please remit payments to:		
Shipping Address: COH HOUSING AND COMMUNITY BUNNY ARITA PO BOX 1552 HOUSTON, TX 77251-1562 Phone: (713) 865-4560 Shipping Method: ELECTRONIC DISTRIBUTION	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need	Assistance?	CDW•G SALES CONTACT IN	FORMATION	and compared to the order of the property of
Bailey Murphy	ì	(877) 536-5831	ı	ballmur@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at http://www.cdwg.com/content/terms-conditions/product-sales.aspx
For more information, contact a CDW account manager

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City of Houston Finance - Strategic Procurement Division

Request to Purchase from Cooperative/Interlocal

General Information	Date: 08/06/2019
Unit/Department: Housing & Community Development	Phone No. 832,393,0235
Contact Name: Orson Pate	email orson.pate@houstontx.gov
Vendor Information	Requisition No.
Name: CDW-G	Purchase Order No.
Address: 200 N. Milwaukee Avenue Vernon Hills, IL 60061	Contract No. National IPA Technology Solutions 2018011-01
Description. Please provide a description of the goods or service requirement, and where will the services or goods be delivered. Att 75 - Adobe Acrobat Pro 2017 license; Part# 65280374AC02A00 Total Cost: \$24,345.75	es required, the duration or frequency of the tach documents/information as appropriate.
Type of Request. Please select one of the options below. Interlocal Name of Government Entity Cooperative Name of Coop. Org.	A Cochrdogy Solutions
Reason: Attach back up information as appropriate Competitive Price One-time Need Other, explain why benefit to the city: COH Housing and need due to increased staffing of HCD DR division related to Harvey, and required reporting of critical financial data to HCD Executive manneed to purchase additional Adobe Acrobat Pro licenses for documer	implementation of the IMS Dynamics application agement, HCD IT. DR and FIN divisions have
Department Recommendation Requestor: Department Director: Kuth W. Lynam Chief Procurement Officer's Approval	: Date: 8/1/19 Date: 8/7/19
Signature:	Date:

Gilmore, Coryie - HCD

From:

Adams, Jerry - FIN

Sent:

Tuesday, August 13, 2019 8:11 PM

To:

Shah, Ketan - FIN

Subject:

FW: CDWPR10265597COOP.PDF - CDW- G

Attachments:

CDWPR10265597COOP.PDF

Approved

From: Shah, Ketan - FIN < Ketan. Shah@houstontx.gov>

Sent: Tuesday, August 13, 2019 1:41 PM

To: Adams, Jerry - FIN <Jerry.Adams@houstontx.gov> **Subject:** FW: CDWPR10265597COOP.PDF - CDW- G

Jerry

Vendor: CDW-G

Current NIPA Purchase requirement: \$24,345.75

Cooperative/interlocal Contract: NIPA - 4600015220

Remark: PR 10265597

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For your review and approval please.

Ketan

From: Arita, Bunny - HCD < Bunny. Arita@houstontx.gov>

Sent: Monday, August 12, 2019 7:20 AM

To: Shah, Ketan - FIN < Ketan. Shah@houstontx.gov>

Subject: CDWPR10265597COOP.PDF

Hi Ketan,

Attached is another Coop for CPO approval.

Originally was with SHI and we had to switch Vendors.

Bunny