

CITY OF HOUSTON PO NU HCD Purchasing Unit 3200

PO NUMBER MUST APPEAR ON ALL PAYMENT AND DELIVERY CORRESPONDENCE

POSSIBLE DUPLICATE COPY DO NOT DUPLICATE SHOPMENDE to OR SERVICE PURCHASE ORDER

Vendor Address		Information				
Vendor Address Number 15462	6	Purchase Order Number/Date	4500278602-2 / 04/03/2018	Т		
MANDY CHAPMAN SEMPLE		CoH Vendor Number	154626			
31403 IMPERIAL BLUFF COURT		Page	1 of 1			
SPRING TX 77386		Buyer's Name	Clarence Moton 454			
USA		Buyer's Telephone Number	832-394-6212			
Mail Invoice to		Buyer's Fax Number	002 004 0212			
COH HOUSING & COMMUNITY DEV FINANCIAL SERVICES SEC, ACCT PAY			clarence.moton@houstontx.gov			
		Buyer's E-mail Address				
P.O. Box 1562						
HOUSTON TX 77251-1562			CCEPTANCE OF PURCHASE ORDER 'S E-MAIL ADDRESS			
Shipping Address	HOUSING & COM	MUNITY DEVELOPMENT				
	PROCUREMENT	SERVICES				
	601 SAWYER, 41	TH FLOOR				
	HOUSTON TX 7	7007				
	USA					
Terms of payment :	Pay net 30 w/o de	eduction	Currency USD			
Shipping Terms	FOB(Free on board) /DESTINATION					
Your person responsible:	MANDY CHAPMAN SEMPLE					

Item	Quantity	UM	Material # / Description		Unit Cost	Extended Cos
10	1.00	AU		25	,000.00 / AU	25,000.00
			91863 HOUSING	CONSULTING		
			Technical Assistance Hurrica	ane Harvey		
			The City of Houston's Housing and project management support to:	Community Developmen	t Department has requeste	ed facilitation and
			1.Successfully conclude the FEMA		ay 23, 2018.	
			 Account for the successful transiti 3.Prepare an after action report. 	on of participants, and		
			City of Houston payment policy will	apply to all invoices.		
			Purchase Order will not exceed \$25	,000.		
	Gross Price		25,000.00 USD	1 AU	1.000	25,000.00
			*** Delivery date changed ***			
			*** Item partially delivered ***			
			Delivery Date: 09/14/2018			
Total **'	**				USD	25,000.00
			ecified on http://purchasing.h	oustontx.gov will a	pply. that the expenditure for th	e above goods
departmer	· · · · · · · · · · · · · · · · · · ·			has been duly a	authorized and appropriate are available to liquidate s	ed and that

Tokenbul	Jumer-	Juny adams	Clb. Prom
Mayor	Chief Procurement Officer	Controller	



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Vendor Address Vendor Address Number 15462 MANDY CHAPMAN SEMPLE	26	Information Purchase Order Number/Date 4500278602-1 / 04/03/2018 CoH Vendor Number 154626				
31403 IMPERIAL BLUFF COURT SPRING TX 77386 USA		Page Buyer's Name Buyer's Telephone Number	1 of 1 Clarence Moton 454 832-394-6212			
Mail Invoice to COH HOUSING & COMMUNITY DEV FINANCIAL SERVICES SEC, ACCT PAY P.O. Box 1562		Buyer's Fax Number Buyer's E-mail Address	clarence.moton@houstontx.gov			
HOUSTON TX 77251-1562			S E-MAIL ADDRESS			
Shipping Address	HOUSING & COM PROCUREMENT 601 SAWYER, 4T HOUSTON TX 77 USA	TH FLOOR				
Terms of payment :	Pay net 30 w/o de	duction	Currency USD			
Shipping Terms	FOB(Free on board) /DESTINATION					
Your person responsible:	MANDY CHAPMA	AN SEMPLE				

ltem	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
10	1.00	AU		25,000.00 / AU	25,000.00
			91863 HOUS	SING CONSULTING	
			Technical Assistance Hu	irricane Harvey	
			The City of Houston's Housing project management support to	and Community Development Department has o:	requested facilitation and
			1.Successfully conclude the FI	EMA sponsored program by May 23, 2018.	
			2.Account for the successful tr	ansition of participants, and	
			3.Prepare an after action repo	rt.	
			City of Houston payment policy	y will apply to all invoices.	
			Purchase Order will not excee	d \$25,000.	
	Gross Price		25,000.00 USD	1 AU 1.0	000 25,000.00
			*** Delivery date changed ***		
			Delivery Date: 06/29/20	18	
Total ***	*				USD 25,000.00

The Terms and Co	onditions specified on http://purchas	sing.h	noustontx.gov w	vill apply.
I hereby certify a certific	ate of the necessity of this expenditure is on file	in this	I hereby c	ertify that the expenditure for the above goods
department.				duly authorized and appropriated and that function for the same available to liquidate same.
Aubrestor	Jumer 1	Leny	adame	Cl. 16. Veron
Mayor	Chief Procurement Officer	V	Controll	er

ANTO CONTRACTOR	
	- IIIIII

CITY OF HOUSTON HCD Purchasing Unit 3200 PO NUMBER MUST APPEAR ON ALL PAYMENT AND DELIVERY CORRESPONDENCE

POSSIBLE DUPLICATE COPY DO NOT DUPLICATE SH**CHAENGE** to OR SERVICE PURCHASE ORDER

Vendor <i>J</i>	Address			Information		
Vendor A	ddress Number	[.] 15462	26	Purchase Order Number/Date	4500278602-3 / (04/03/2018
MANDY CH	HAPMAN SEMPLE			CoH Vendor Number	154626	
31403 IMPERIAL BLUFF COURT				Page	1 of 1	
SPRING T	X 77386					454
USA				Buyer's Name	Clarence Moton	404
Mail Invoice to COH HOUSING & COMMUNITY DEV FINANCIAL SERVICES SEC, ACCT PAY		Buyer's Telephone Number Buyer's Fax Number Buyer's E-mail Address	832-394-6212 clarence.moton@houstontx.gov			
P.O. Box 1						
HOUSTON	NTX 77251-1562			CONFIRM RECEIPT AND A TO BUYE	ACCEPTANCE OF PU R'S E-MAIL ADDRES	
Shipp	oing Address		HOUSING & CO			
			PROCUREMENT			
			601 SAWYER, 4	TH FLOOR		
			HOUSTON TX 7	7007		
			USA			
Term	s of payment :		Pay net 30 w/o de	eduction		Currency USD
Shipp	oing Terms		FOB(Free on boa	ard) /DESTINATION		
Your	person respor	nsible:	MANDY CHAPM	AN SEMPLE		
Item	Quantity	UM	Material #	/ Description	Unit Cost	Extended Cost
20	1.00	AU			23.000.00 / AU	23.000.00

Item	Quantity	UM	Material # / Description		Unit Cost	Extended Cost
20	1.00	AU			23,000.00 / AU	23,000.00
			91881 NATURAL	DISASTERS (F		
			Disaster Recovery - Consultin	g		
	Gross Price		23,000.00 USD	1 AU	1.000	23,000.00
			Delivery date: Day 12/31/2018			
			*** New item ***			
			Delivery Date: 12/31/2018			
Total ***	**				USD	48,000.00

The Terms and Conditions specified on http://purchasing.houstontx.gov will apply.					
I hereby certify a certifica department.	te of the necessity of this expenditure is on file in	this	has been	certify that the expenditure for the above goods a duly authorized and appropriated and that funds are available to liquidate same.	
Suprestor	Jumer J	m A	cheme	Cl. B. Verom	
Mayor	Chief Procurement Officer		Control	ler	



City of Houston Finance-Strategic Procurement Division

Professional Services Justification

General Information	Date: 2/12/18		
Department: Housing and Community Development	Phone No: (832) 394-6204		
Contact Name: Tywana Rhone	Email: tywana.rhone@houstontx.gov		
Vendor Information	Requisition No.		
Name: Mandy Chapman Semple, Vendor #154626	Purchase Order No.		
Address:	Contract No.		

Description. Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered. Please also identify the annual cost of this good or service.

In the wake of Hurricane Harvey, the City of Houston expects to receive over a billion dollars in Community Development Block Grant funding for disaster recovery (CDBG–DR). A portion of these disaster recovery funds will be allocated to serving homeless individuals. To maximize the impact of this funding, HCDD requires technical assistance to determine how best to (1) conduct a needs–assessment for homeless services related to disaster recovery, (2) create guidelines and processes for new programs serving the homeless population, and (3) increase staff capacity to fully execute these programs. Services provided through this contract are expected to last through December 31, 2018 and are not expected to exceed \$23,000.

Explanation: Why is this product or service the only one that would satisfy the requirement(s)? Given the amount of funding HCDD anticipates receiving in the wake of Hurricane Harvey, HCDD has the opportunity to impact the homeless community in unprecedented ways. To fully realize this opportunity, HCDD must assess the current level of need and create programs designed to utilize available resources in ways that maximize impact. HCDD does not currently have sufficient staff or expertise to complete this task without outside assistance.

Due Diligence. Describe the due diligence performed that led to the conclusion that this service provider offers the best value to the city.

Ms. Chapman–Semple has extensive experience working for the City of Houston as a Special Assistant to the Mayor for Homeless Initiatives. She has provided support for rapid rehousing programs immediately after Hurricane Harvey and has over 14 years of experience working within the local homeless network and coordinating services for homeless persons. Given her background and prior involvement with the City, HCDD is satisfied that Ms. Chapman–Semple possesses the skills and qualifications necessary to fulfill this scope of services.

Department Recommendation	
Requestor: K.D. Grugrapeki	Date: 6/29/18
DepartmentDirector	Date: 6/29/18
Chief Procurement Officer's Approval	
Signature:	Date:

Mandy Chapman Semple

Systems Transformation Consulting

Proposal for Consulting Services Prepared for City of Houston Housing and Community Development Department June 25, 2018

Purpose of Engagement:

The City of Houston is currently in the early planning phases for the use of CDBG-DR funds for pre- and poststorm homeless individuals.

HCDD has requested technical assistance to:

- 1. facilitate the collection of data in support of the CDBG-DR needs assessment,
- 2. support a process to prepare program guidelines for homeless programs, and
- 3. build the capacity of the department to fully execute CDBG-DR homeless programs.

Planned Activities

On-site and Virtual Technical Support 7/1/18 – 12/31/18

Up to 110 on-demand hours to:

- provide technical support and data analysis for the needs assessment process
- participate in and support internal and external engagements to prepare program guidelines for CDBG-DR homeless programs
- provide staffing and capacity building recommendations to fully execute CDBG-DR and other homeless programs
- identify how to coordinate other internal and external homeless funding to fully leverage the CDBG-DR projects to achieve maximum impact

Budget

- This is an hourly rate contract. Proposed hours are only estimates. Actual hours and travel costs will be billed each month.

Estimated Hours – 110 hours @ \$200/Hour	\$22,000
Estimated Mileage –	\$ 1,000
Total Estimated Costs	\$23,000

Contact:

Mandy Chapman Semple <u>Mandy.chapmansemple@gmail.com</u> 713-897-1528



CITY OF HOUSTON HCD Purchasing Unit 3200 POSSIBLE DUPLICATE COPY DO NOT DUPLICATE SHOMETONE to OR SERVICE PURCHASE ORDER

Vendor Address Vendor Address Number 154626 MANDY CHAPMAN SEMPLE 31403 IMPERIAL BLUFF COURT SPRING TX 77386 USA	Information Purchase Order Number/Date CoH Vendor Number Page Buyer's Name	4500278602-2 / 04/03/2018 154626 1 of 1 Clarence Moton 454
Mail Invoice to COH HOUSING & COMMUNITY DEV FINANCIAL SERVICES SEC, ACCT PAY	Buyer's Telephone Number Buyer's Fax Number Buyer's E-mail Address	832-394-6212 clarence.moton@houstontx.gov
P.O. Box 1562 IOUSTON TX 77251-1562		CCEPTANCE OF PURCHASE ORDER S E-MAIL ADDRESS

Shipping Address	HOUSING & COMMUNITY DEVELOPMENT	
	PROCUREMENT SERVICES	
	601 SAWYER, 4TH FLOOR	
	HOUSTON TX 77007	
	USA	
Terms of payment :	Pay net 30 w/o deduction	Currency USD
Shipping Terms	FOB(Free on board) /DESTINATION	
Your person responsible:	MANDY CHAPMAN SEMPLE	

ltem	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
10	1.00	AU		25,000.00 / AU	25,000.00
			91863 HOUSING CONSU	JLTING	
			Technical Assistance Hurricane Harv	ey	
			The City of Houston's Housing and Communit project management support to:	y Development Department has	requested facilitation and
			1.Successfully conclude the FEMA sponsored 2.Account for the successful transition of parti		
			3.Prepare an after action report.		
		ъ.	City of Houston payment policy will apply to al	involces.	
			Purchase Order will not exceed \$25,000.		
	Gross Price		25,000.00 USD 1 A	u 1.0	00 25,000.00
			*** Delivery date changed ***		
			*** Item partially delivered ***		
		:	Delivery Date: 09/14/2018		
Total **	**				USD 25,000.00
	ertify a certificate o		h	c.gov will apply. hereby certify that the expenditu as been duly authorized and ap ufficient funds are available to li	ppropriated and that
8.	5 mbs ou lu	Sum	henry adams		R Prom

υ

Controller

Chief Procurement Officer

Mayor

Housing and Community Development

HOATING AND DOWNANTY DEBLOOKEM	PROCUREMENT REC		
Note: The Procurement Reques and \$3,000 to 49,0000 using no Signature of this document is si * Required Fields [must be con	on-Federal funds (COH AP 5-8, Executive Order 1.14). till required.	urchase) bid process for purchosing	transactions \$100,000 or less using Federal Funds (2 CFR 200.318)
Description of Purchase *	Mandy Chapman-Semple PO Extension	HCDD Division: *	Director's Office
Deadline Date of Request: *	6/19/2018	Purchase Type: *	Service Under <50K
Requester Name: *	Domeracki, Kristen - HCD	Created:	
Requester Phone Number: *	832.394.6125		
August.	2-1 issued to Mandy Chapman Semple (vendor numbe of three (3) days for bid responses.	r 124026) UNUI 9/19/18 que to UNIC	rseen defays. We expect a final report to be issued by the vendor l
····	FINANCE USE ONLY		PROCURMENT USE ONLY
Fund Number:		Status;	Pending
Funding Source:		Purchase Order No#:	
Cost Center:	•	Name of Vendor:	54674
G/L Account:		Date Processed:	ę – 1
Business Area:		Date Received:	
Internal Order:		Total Amount:	
BFY:		Procurement Staff	
Grant:		Priority:	
Funds Reservation:		Notify Department:	
Funds Approval Mgr:		Notify Deportment:	· · · · · · · · · · · · · · · · · · ·
Justification of Need for Go	ods/Services	Procurement Notes:	600 278602
Requestors Signature:	K. Domeracki 4/19/13	Supervising Manager (Pur Manager: Date:	
Buyer's Signature: Date:	Varence Moti-	Funds Approval Signature. Date:	·
Procurement DPU		(Purchase over \$5,000)	
Signature: <i>Date:</i>		CFO Signature Date:	
		Director Signature (Only C	onsultant Services)
(Purchase over \$5,000)			

Homo CityPointe Support City of Houston

CITY OF HOUSTON PO NUMBER MUST APPEAR ON ALL PAYMENT AND HCD Purchasing Unit 3200 DELIVERY CORRESPONDENCE POSSIBLE DUPLICATE COPY DO NOT DUPLICATE SHOMENDE to **OR SERVICE** PURCHASE ORDER Information Vendor Address Purchase Order Number/Date 4500278602-3 / 04/03/2018 Vendor Address Number 154626 MANDY CHAPMAN SEMPLE CoH Vendor Number 154626 31403 IMPERIAL BLUFF COURT 1 of 1 Page SPRING TX 77386 **Buyer's Name Clarence Moton 454** USA 832-394-6212 Buyer's Telephone Number Mail Invoice to Buyer's Fax Number COH HOUSING & COMMUNITY DEV **Buyer's E-mail Address** clarence.moton@houstontx.gov FINANCIAL SERVICES SEC, ACCT PAY P.O. Box 1562 CONFIRM RECEIPT AND ACCEPTANCE OF PURCHASE ORDER HOUSTON TX 77251-1562 TO BUYER'S E-MAIL ADDRESS

Shipping Address	HOUSING & COMMUNITY DEVELOPMENT	
	PROCUREMENT SERVICES	
	601 SAWYER, 4TH FLOOR	
	HOUSTON TX 77007	
	USA	
Terms of payment :	Pay net 30 w/o deduction	Currency USD
Shipping Terms	FOB(Free on board) /DESTINATION	
Your person responsible:	MANDY CHAPMAN SEMPLE	

Item	Quantity	UM	Material # / Description		Unit Cost	Extended Cost
20	1.00	AU			23,000.00 / AU	23,000.00
			91881 NATURA	L DISASTERS	(F	
			Disaster Recovery - Consul	ing		
	Gross Price		23,000.00 USD	1 AU	1.000	23,000.00
			Delivery date: Day 12/31/2018			
			*** New item ***			
			Delivery Date: 12/31/2018			
Total ***	*				USD	48,000.00

The Terms and Co	nditions specified on http://purchas	sing.h	oustontx.gov	will apply.
I hereby certify a certification	ite of the necessity of this expenditure is on file		I hereby	r certify that the expenditure for the above goods on duly authorized and appropriated and that
department.				It funds are available to liquidate same.
-Suluzion	Jumer-	Juny	asterno	Cl. B. Prom
Mayor	Chief Procurement Officer		Contro	biler



PROCUREMENT REQUEST FORM



Note: The Procurement Request form is to solicit quotes through on informal (Small Purchase) bid process for purchasing transactions \$100,000 or less using Federal Funds (2 CFR 200.318) and \$3,000 to 49,0000 using non-Federal funds (COH AP 5-8, Executive Order 1.14). Signature of this document is still required. * Required Fields [must be completed]

Neganea menas (mass we com	Required fields finds we completely				
Description of Purchase *	Mandy Chapman Semple	HCDD Division: *	Director's Office		
Deadline Date of Request: *	6/29/2018	Purchase Type: *	Service Under <50K		
Requester Name: *	Domeracki, Kristen - HCD	Created:			
Requester Phone Number: *	832.394.6125				

Brief Description of Scope of Work for Goods/Services:

In the wake of Hurricane Harvey, the City of Houston expects to receive over a billion dollars in Community Development Block Grant funding for disaster recovery (CDBG-DR). A portion of these disaster recovery funds will be allocated to serving homeless individuals. To maximize the Impact of this funding, HCDD requires technical assistance to determine how best to (1) conduct a needs-assessment for homeless services related to disaster recovery, (2) create guidelines and processes for new programs serving the homeless population, and (3) increase staff capacity to fully execute these programs. Services provided through this contract are expected to last through December 31, 2018 and are not expected to exceed \$23,000.

Note: Please allow a minimum of three (3) days far bid responses.

FINANCE USE ONLY	PROCURMENT USE ONLY
Fund Number: 5000	Status: Pending
Funding Source: COBG	Purchase Order No#: 450027860 2013 91020
Cost Center: 3,2000 300 2	Status: Pending Purchase Order No#: 4500278602(154620) Name of Vendor: MANDY CHAPMAN SEMPLE Date Processed:
G/L Account: 522430	Date Processed:
Business Area: 2707	Dote Received:
Internal Order: CP3200001-2018 BFY: 2018	Total Amount: \$23,000
BFY: 2018	Procurement Staff
Grant: 32000001-2018	Priority:
Funds Reservation:	Notify Department:
Funds Approval Mgr:	Notify Department:
Justification of Need for Goods/Services	Procurement Notes: R-LG - 10250258
Requestors Signature: K. Dometarki	Supervising Manager (Purchase under \$5,000) Manager: Date:
Buyer's Signifiture [3 Clarence Moto	Funds Approval Signature: Date: 15/18
Procurement DPU	(Purchase over \$5,000)
Signature: Date:	CFO Signature, 5 18
(Purchase over \$5,000)	Director Signature (Only Consultant Services)
Assistant or Deputy	Director or Designee:
Attachments	

Home CityPointe Support City of Houston

From: Adams, Jerry - FIN Sent: Tuesday, July 03, 2018 2:03 PM To: Shah, Ketan - FIN Subject: FW: Professional Justification Approval for Mandy Chapman Attachments: Mandy Chapman Semple Professional Justification Form Cor	Adams, Jerry - FIN Tuesday, July 03, 2018 2:03 PM Shah, Ketan - FIN FW: Professional Justification Approval for Mandy Chapman Semple FW: Professional Justification I Justification Form Consulting Services.pdf
approved	
From: Shah, Ketan - FIN Sent: Tuesday, July 3, 2018 10:27 AM To: Adams, Jerry - FIN <jerry.adams@houstontx.gov> Subject: FW: Professional Justification Approval for Mandy Chapman Semple</jerry.adams@houstontx.gov>	nple
Jerry	
FY19 Citywide non-contract spending w/o council action for Vendor # 154626 MANDY CHAPMAN SEMPLE: \$0	4626 MANDY CHAPMAN SEMPLE: \$0
Current requirement: \$23,000.00	
For your review and approval please.	
Ketan	
 From: Moton, Clarence - HCD Sent: Monday, July 02, 2018 11:38 AM To: Shah, Ketan - FIN <<u>Ketan.Shah@houstontx.gov</u>> Cc: Rhone, Tywana - HCD <<u>Tywana.Rhone@houstontx.gov</u>>; Domeracki, Kristen - HCD <<u>Kristen.Domeracki@houstontx.gov</u>> Subject: Professional Justification Approval for Mandy Chapman Semple 	Kristen - HCD < <u>Kristen.Domeracki@houstontx.gov</u> >
Hello Ketan,	

щ



City of Houston Finance-Strategic Procurement Division

Professional Services Justification

General Information	Date: 2/12/18
Department: Housing and Community Development	Phone No: (832) 394–6204
Contact Name: Tywana Rhone	Email: tywana.rhone@houstontx.gov
Vendor Information	Requisition No.
Name: Mandy Chapman Semple, Vendor #154626	Purchase Order No.
Address:	Contract No.

Description. Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered. Please also identify the annual cost of this good or service.

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Department Recommendation					
Requestor: K.D. Gruckmerki	Date: 6122118				
DepartmentDirector	Date: 6/29/18				
Chief Procurement Officer's Approval					
Signature:	Date:				

Systems Transformation Consulting

Proposal for Consulting Services Prepared for City of Houston Housing and Community Development Department June 25, 2018

Purpose of Engagement:

, . ·

The City of Houston is currently in the early planning phases for the use of CDBG-DR funds for pre- and poststorm homeless individuals.

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- 3. build the capacity of the department to fully execute CDBG-DR homeless programs.

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Up to 110 on-demand hours to:

- provide technical support and data analysis for the needs assessment process
- participate in and support internal and external engagements to prepare program guidelines for CDBG-DR homeless programs
- provide staffing and capacity building recommendations to fully execute CDBG-DR and other homeless programs
- identify how to coordinate other internal and external homeless funding to fully leverage the CDBG-DR projects to achieve maximum impact

Budget

- This is an hourly rate contract. Proposed hours are only estimates. Actual hours and travel costs will be billed each month.

Estimated Hours – 110 hours @ \$200/Hour	\$22,000
Estimated Mileage	\$ 1,000
Total Estimated Costs	\$23,000

Contact:

Mandy Chapman Semple <u>Mandy.chapmansemple@gmail.com</u> 713-897-1528 **CITY OF HOUSTON**



HCD Purchasing Unit 3200

PO NUMBER MUST APPEAR ON ALL PAYMENT AND DELIVERY CORRESPONDENCE

Change to PURCHASE ORDER

Currency USD

Vendor Address Vendor Address Number 154626 MANDY CHAPMAN SEMPLE 31403 IMPERIAL BLUFF COURT SPRING TX 77386 USA Mail Invoice to COH HOUSING & COMMUNITY DEV FINANCIAL SERVICES SEC, ACCT PAY P.O. Box 1562 HOUSTON TX 77251-1562		Information Purchase Order Number/Date CoH Vendor Number Page Buyer's Name Buyer's Telephone Number	4500278602-5 / 04/03/2018 154626 1 of 2 Clarence Moton 454 832-394-6212 clarence.moton@houstontx.gov ACCEPTANCE OF PURCHASE ORDER R'S E-MAIL ADDRESS	
		Buyer's Fax Number Buyer's E-mail Address CONFIRM RECEIPT AND A		
Shipping Address	HOUSING & CO PROCUREMEN 2100 TRAVIS, 9 HOUSTON TX 7 USA	TH FLOOR		

 Shipping Terms
 FOB(Free on board) /DESTINATION

 Your person responsible:
 MANDY CHAPMAN SEMPLE

Pay net 30 w/o deduction

Terms of payment :

ltem	Quantity	UM	Material # / Description	Unit Cost	Extended Cost
20	1.00	AU		17,612.30 / AU	17,612.30
			91881 NATURAL DISASTERS (F		
			Disaster Recovery - Consulting		
	Gross Price		17,612.30 USD 1 AU	1.000	17,612.30
			Delivery date: Day 12/31/2018		
			*** Net price changed ***		
			*** Services changed ***		
			*** Item partially delivered ***		
			Changed Expected value of unplanned services:	17,612.30	
			Delivery Date: 12/31/2018		
40	1.00	AU		5,387.70 / AU	5,387.70
			91881 NATURAL DISASTE	RS (F	
			Disaster Recovery - Consulting		
	Gross Price		5,387.70 USD 1 AU	1.000	5,387.70
			Delivery date: Day 02/01/2019		
			*** New item ***		

CITY OF HOUSTON HCD Purchasing Unit 3200

PO NUMBER MUST APPEAR ON ALL PAYMENT AND DELIVERY CORRESPONDENCE

Change to PURCHASE ORDER

PO number/date 4500278602 -5 / 04/03/2018 Page 2 of 2

	Delivery Date: 02/01/2019		
Total ****		USD	48,022.82

The Terms and Conditions specified on http://purchasing.houstontx.gov will apply. I hereby certify a certificate of the necessity of this expenditure is on file in this I hereby certify that the I hereby certify that the expenditure for the above goods has been duly authorized and appropriated and that department. ame.

		suff	ficient funds are available to liquidate same
Johney	Jumer-	Juny adams	Cl. B. Prom
Mayor	Chief Procurement Offi	cer Cor	ntroller

