

HOUSTON ARCHAEOLOGICAL AND HISTORICAL COMMISSION
MINUTES
THURSDAY, 8 MAY 2025
611 WALKER 6TH FLOOR, RAIA ROOM, HOUSTON TX 77002

Call to Order and Roll Call by Chair Bucek at 2:34 PM

Commissioners	Quorum – Present / Absent
David Bucek, Chair	Present
Beth Wiedower Jackson, Vice Chair	<i>Absent</i>
Shantel Blakely	Present
John Cosgrove	Present, left at 3:49 after Item C.11
Steven Curry	Present
Ashley Jones	<i>Absent</i>
Ben Koush	Present
Stephen McNiel	Present
Rhonda Sepulveda	<i>Absent</i>
Charles Stava	Present
Dominic Yap	<i>Absent</i>
Vonn Tran, Secretary	Present, left at 4:28 during Item C.14
Robert Williamson, Acting Secretary	Present at 4:28 during Item C. 14

Legal Department • Kim Mickelson

Ex-Officio Members • Marta Crinejo, Mayor’s Liaison to HAHC
 Ginger Berni, Architectural Archivist, HHRC

The Chair’s Report, David Bucek, Chair, announced speaker rules and meeting procedures.

Director’s Report, Vonn Tran, Secretary and Director of the Houston Planning and Development department, in honor of May being Preservation Month. Preservation Houston has selected a new Executive Director, Jennifer Kapral was chosen, and she is here today. We welcome Jennifer Kapral to the commission.

Jennifer Kapral, thanked the commission for the warm welcome.

Mayor Liaison’s Report – None

APPROVAL OF MINUTES

Consideration of April 10, 2025, HAHC meeting minutes

Motion: Cosgrove

Vote: Unanimous

Second: Stava

Opposed: None

A. PUBLIC HEARING AND CONSIDERATION OF AND POSSIBLE ACTION ON A PROTECTED LANDMARK DESIGNATION APPLICATION FOR THE VALENTI-DISSEN HOUSE AT 1505 ALAMO STREET, HOUSTON, TX 77007**B. PUBLIC HEARING AND CONSIDERATION OF AND POSSIBLE ACTION ON A PROTECTED LANDMARK DESIGNATION APPLICATION FOR THE VALENTI-DISSEN HOUSE AT 1507 ALAMO STREET, HOUSTON, TX 77007**

Commission action: The Houston Archaeological and Historical Commission recommends to City Council the Protected Landmark Designation of the Valenti Dissen house at 1505 Alamo Street, Houston, Tx 77007.

Speaker(s): Emily Ardoin – support

Motion: Curry

Vote: Unanimous

Second: Stava

Opposed: None

C. CONSIDERATION OF AND POSSIBLE ACTION ON CERTIFICATE OF APPROPRIATENESS APPLICATIONS FOR CONSENT AGENDA:

#	Address	Application Type	Historic District	Staff Recommendation
1	10 Courtlandt	New SFR	Courtlandt Place	Approval
2	3395 Del Monte St	Windows	Landmark	Approval
3	4620 Norhill Blvd	Addition	Norhill	Approval
4	4620 Norhill Blvd	Alt-Garage	Norhill	Approval
5	719 Highland	Addition	Woodland Heights	Approval
6	1120 W Temple	Garage-Demo	Norhill	Approval
7	1120 W Temple	New-Garage	Norhill	Approval
8	404 Avondale	Restoration w/Addition	Avondale West	Approval
9	1111 Fugate	Garage-Demo	Norhill	Approval
10	1111 Fugate	New-Garage	Norhill	Approval
11	911 Cortlandt St	Alteration	Heights South	Denial/COR
12	609 Avondale St	New-Garage	Avondale West	Deferral
13	731 Key St	Addition	Norhill	Approval
14	1101 W Melwood St.	Addition	Norhill	Approval

Staff recommendation: Approve recommendations for Item(s) C., 2, 3, 4, 5, 6, 7, 9, 10, and 12.

Commission action: Accepted staff recommendations for all items listed above, Certificates of Appropriateness (COA) and Certificates of Remediation (COR).

Speaker(s): None

Motion: Cosgrove

Vote: Unanimous

Second: Blakely

Opposed: None

C.1. 10 COURTLANDT PLACE

Staff recommendation: Approve.

Commission action: Deferred, the application is deferred for further study and review.

Speaker(s): Charles Chapman, applicant, Karen Twitchell, Ginger Napier, Robert Park – opposed

Motion: McNiel

Second: Stava

Vote: Unanimous

C.8. 404 AVONDALE STREET

Staff recommendation: Approval

Commission action: Accepts staff recommendation, with the condition to position the original door of the house in its original position. The front door, which is on the enclosed porch is the original, and will be set as the original door to the house.

Speaker(s): Thu Nguyen, applicant

Motion: Stava

Second: McNiel

Vote: Unanimous

C.11. 911 CORTLANDT STREET

Staff recommendation: Denial of COA and issuance of a COR with conditions for work performed without a permit. Conditions: New windows are removed and replaced with an appropriate window (to the district), the front door is approved by staff prior to purchase or installation, staff approves the proposed Option 1 (with lap siding), and the proposed front portico be limited to 3' in depth (from the face of the front wall).

Commission action: Accept staff recommendation.

Speaker(s): Ricardo Ocampo, applicant – opposed

Motion: McNiel

Second: Blakley

Vote: Carried

Opposed: Cosgrove, Stava

C.13. 731 KEY STREET

Staff recommendation: Approve.

Commission action: Deferred.

Speaker(s): Laurance Febbo, Virginia Kelsey, Mary Schultz, Karen Stokes, Sam Gianukos – applicant

Motion: Koush

Second: Stava

Vote: Carried

Opposed: McNiel, Blackly

C.14. 1101 W MELWOOD STREET

Staff recommendation: Approve.

Commission action: Accepts staff's recommendation with the condition of the ridge height of the garage to be lowered by 2' minimum.

Speaker(s): Mary Allison Alexander, Sam Gianukos – applicant, Virginia Kelsey, Laurance Febbo, Mary Schultz, Karen Stokes – opposed

Motion: McNiel

Second: Blakely

Vote: Carried

Opposed: Stava

D. COMMENTS FROM THE PUBLIC –

Virginia Kelsey, Norhill, wants clarification of the “context area” and 2nd Norhill approved 1011 W Cottage windows, wants to know why items are being approved.

E. COMMENTS FROM THE HAHC –

Commissioner Koush, asking for the timeline of the design guidelines for Norhill. Commissioner Blakely would also like to know the status. Staff member Terrance Jackson, the survey is in due process and once the survey is completed, it will go to the City Council. (2nd survey is due to new administration).

Commissioner Curry asked about the 2nd survey (is it the same questions or will there be more content)

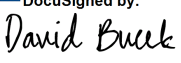
Commissioner Stava, what is the status with Old 6th Ward design guidelines. Staff member Terrance Jackson, guidelines are in draft mode, meetings were conducted with the board and residence, changes are being made and will be followed by a survey.


F. HISTORIC PRESERVATION OFFICER’S REPORT –

Staff member Roman McAllen announced an apology from our legal department for not being present and wanted to inform HAHC, Item 1, 10 Courtland, which will be discussed in the next meeting due to no date being discussed. This item will be reconsidered at the next HAHC Meeting. He also announced May is Historic preservation month, asked the public to reflect and observe Houston’s Historic places and share their thought with us at HoustonPreservation@HoustonTX.gov

G. ADJOURNMENT

There being no further business brought before the Commission, Chair David Bucek adjourned the meeting at 5:01 PM.

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David Bucek, Chair

Signed by:

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Robert Williamson, Secretary