



# CERTIFICATE OF APPROPRIATENESS

Reviewed by the Houston Archaeological and Historical Commission

**Application Date:** 02/03/2025

**HPO File#:** HP2025\_0364

**ITEM#:** B10

**Applicant:** Clay Hardman, agent, Michael Harney, owner

**Property:** 3607 White Oak Drive, Tracks 1A and 2A, Block 290, Commercial retail building, one of four buildings on lot, total square footage 5,611 sq. ft. of all 4 buildings, on 13,199 sq. ft. lot, Houston Heights South

**Significance:** Non-contributing, Bungalow, circa 1930, Houston Heights South Historic District.

**Proposal:** Alteration:

**Install New Sign North Elevation** (Faces White Oak Dr.)

- Painted aluminum cabinet 4 ft. 9 ½ in. wide by 2 ft. 4 in. tall, frames (wood) face of sign. Which is lit internal by an LED light source.
- Face of sign constructed of wood, with routed lines.
- Raised painted aluminum overlay (0.063 in.) with push thru (1 in.) clear acrylic behind. Clear acrylic creates a "halo" lighting effect.
- Small text at bottom of sign of painted aluminum.
- Sign mounted with 3 in. square, painted aluminum arms, attached to façade, overhead street entrance.

## Public Comments

- - No Comments

## Civic Association

- - No Comments

**Recommendation:** Approval

**HAHC Action:**

**Basis for Issuance:** HAHC Review

**Date Effective:**

**Note:** All materials in exterior walls, including windows, siding, framing lumber, and interior shiplap must be retained except where removal or replacement has been explicitly approved by HAHC. Shiplap is an integral structural component of the exterior wall assembly in balloon framed structures and its removal can cause torquing, twisting and collapse of exterior walls. Shiplap may be carefully shored and removed in small portions to insulate, run wire or plumbing, and should be replaced when the work is complete. Maintenance and minor in-kind repairs of exterior materials may be undertaken without HAHC approval, but if extensive damage of any exterior wall element is encountered during construction, contact staff before removing or replacing the materials. A revised COA may be required.

## APPROVAL CRITERIA

### ALTERATIONS TO NONCONTRIBUTING STRUCTURES

Sec. 33-241.1(b): Director shall issue a certificate of appropriateness for the alteration, rehabilitation, or restoration of a non-contributing structure or an addition to a **noncontributing structure in an historic district** upon finding that the application satisfies the following criteria, as applicable:

**S   D   NA**

**S - satisfies   D - does not satisfy   NA - not applicable**

- |   |   |
|---|---|
|   | (1) For an alteration, rehabilitation, or restoration that does not require the removal or replacement of the structural elements, not including the foundation, within 67 percent of the structure:  |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | (a) The proposed activity must recognize the building, structure, object or site as a product of its own time and avoid alterations that seek to create an earlier or later appearance; and   |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | (b) The proposed activity must match the architectural features, materials, and character of either the existing noncontributing structure or the contributing structures within the context area.  |
| <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> | (2) For an alteration, rehabilitation, or restoration that requires the removal or replacement of the structural elements, not including the foundation, within 67 percent or more of the structure, the director shall refer the application to the HAHC, which shall approve a certificate of appropriateness if the result of the project conforms to the requirements for new construction in a historic district in section 33-242 of this Code. |
|   | (3) For an addition to a noncontributing structure:   |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | (a) The distance from the property line to the front and side walls, porches, and exterior features of any proposed addition or alteration must be compatible with the distance from the property line of similar elements of existing contributing structures in the context area; and   |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | (b) The noncontributing structure with the constructed addition is compatible with the typical proportions and scale of existing contributing structures in the context area.   |

### HEIGHTS DESIGN GUIDELINES

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | In accordance with Sec. 33-276, the proposed activity must comply with the City Council approved Design Guidelines. |
|---|---|



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## HISTORIC DISTRICT MAP



### Houston Heights South Historic District

Historic District Boundary  
----

#### Building Classification

- Contributing
- Non-Contributing
- Park

Established: June 29, 2011

Source: GIS Services Division

Date: 4/24/2013

Reference: p17025\_Heights\_South

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



PLANNING &  
DEVELOPMENT  
DEPARTMENT





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### STREETVIEW 2022 (Google Maps)

#### NORTH ELEVATION – Faces Street



### AREA MAP

(Google Maps 2026)



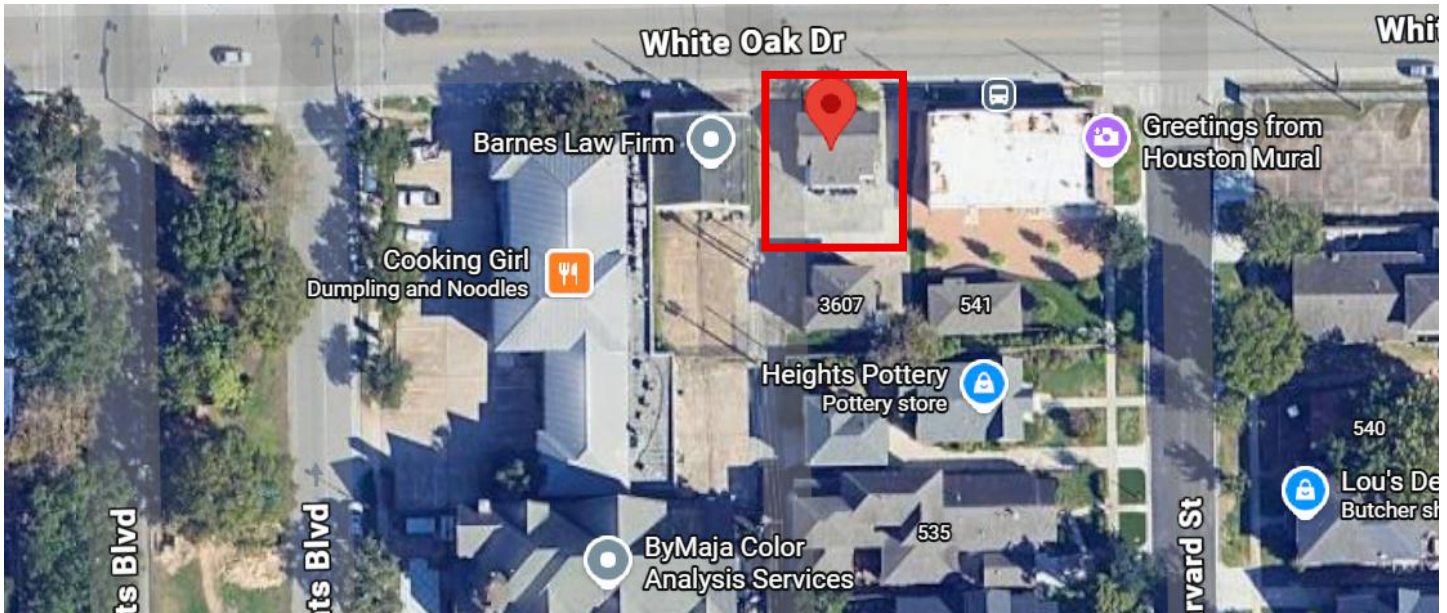




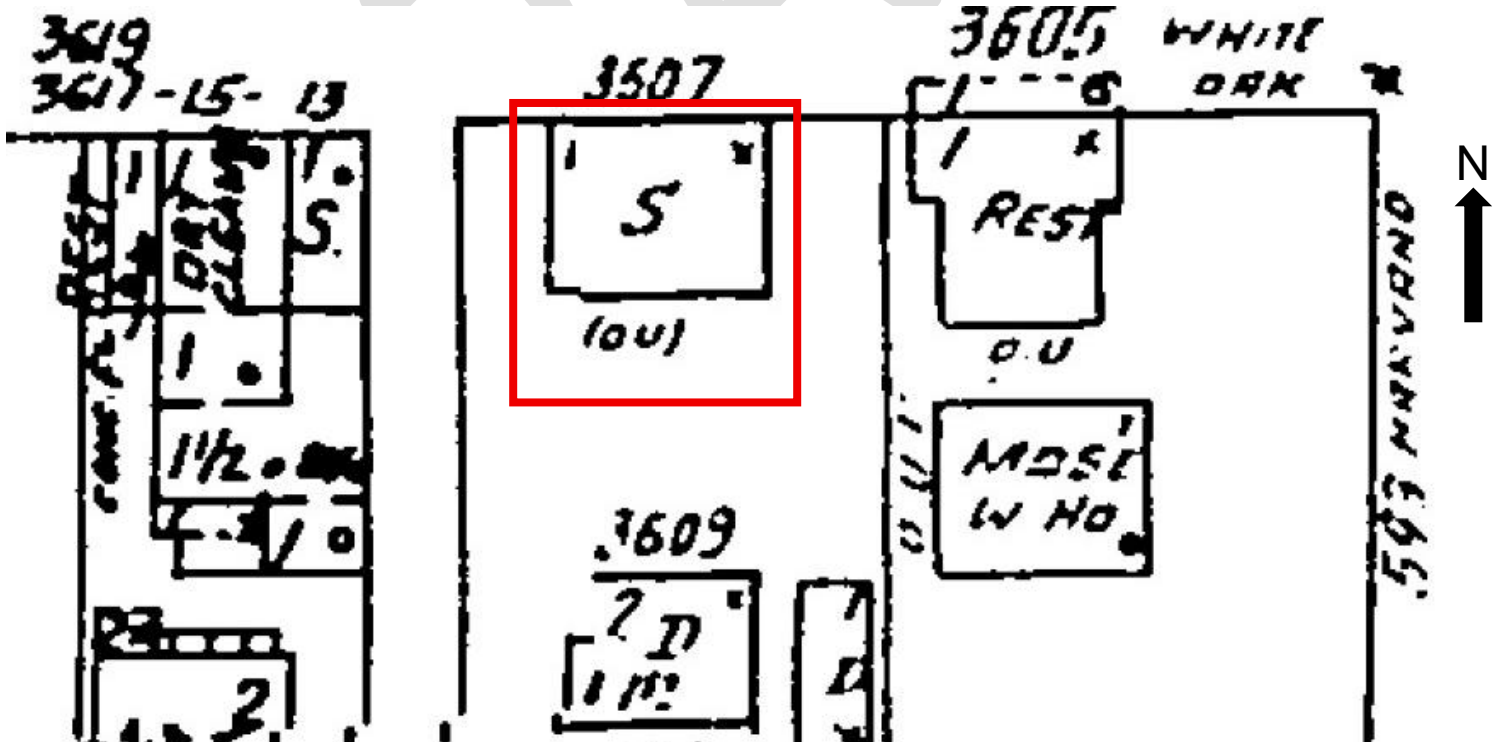
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### AREA MAP (Google Maps 2026)



### HISTORIC MATERIALS SANBORN AREA MAP





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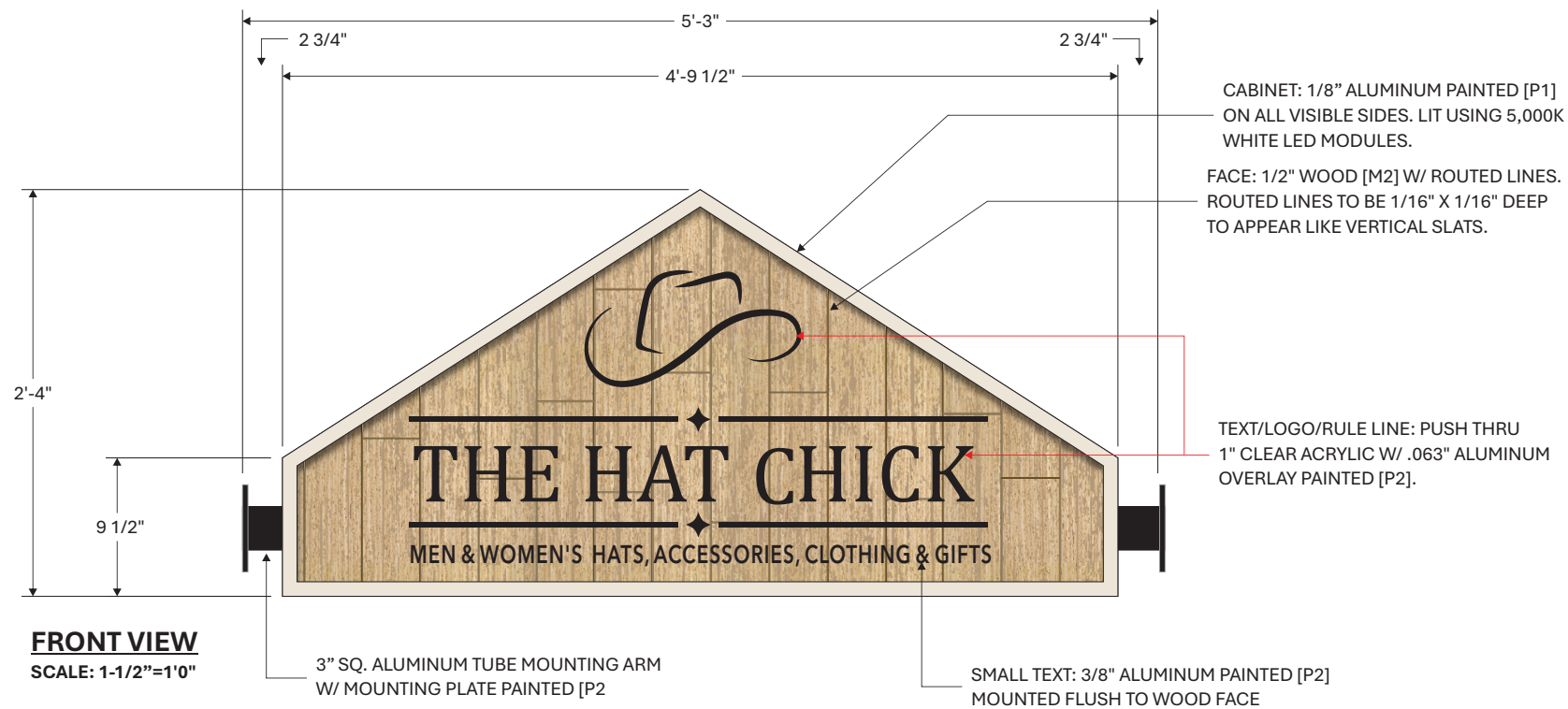
## HISTORIC MATERIALS BUREAU OF LAND ASSESSMENT

CITY ACCOUNT No.				COUNTY ACCOUNT No.				
VOL.	PG.	SUB.	ITEM	SEQUENCE NO.	VOL.	PG.	SUB.	ITEM
50	37	0	22	0117680000	21	22		1
DATE 4-25-1961				PERMIT NO. 4509				
OWNER				PERMIT VALUE 32000				
STREET ADDRESS 3601-3-5 White oak				YEAR BUILT				
MAILING ADDRESS				INSPECTOR				
SURVEY OR ADDITION Ho Hes				BLOCK BOOK TRW				
LOT OR TRACT E 75 x 50 9/1				INVENTORY 2				
NO. OF ACRES				1970				
LAND IMPROVEMENTS				1961 total val 4610				
STREETS: CONCRETE ASPHALT IRON ORE SHELL				VALUE 4580				
DIRT CURBS AND GUTTERS OPEN DITCHES				DATE				
UTILITIES: WATER LIGHTS GAS TELEPHONE				NEW OWNER BALFANZ ROBERT				
STORM AND SANITARY SEWER SEPTIC TANK								

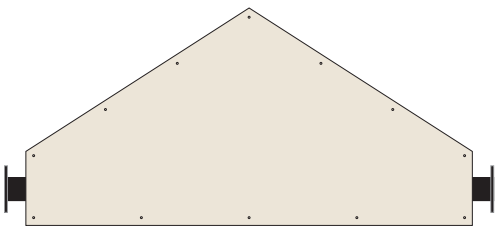
GROUND PLAN SKETCH		PICTURE	
IMPROVEMENT LOCATION			



QTY. 1 SINGLE FACE



**FRONT VIEW**  
SCALE: 1-1/2"=1'-0"



**BACK SIDE**  
SCALE: 3/4"=1'-0"



**Hardman Signs**  
ARCHITECTURAL SIGNAGE & GRAPHICS  
9980 Bammel N Houston Rd.  
Houston, Texas 77098  
Office 713.957.2324  
www.HardmanSigns.com

Client:   
**THE HAT CHICK**

Project: **The Hat Chick Identity**

- ☐ Approved
- ☐ Approved As Noted
- ☐ Revise & Resubmit
- ☐ Rejected

Signature: \_\_\_\_\_  
Notes: \_\_\_\_\_

These sign designs are the sole property of Hardman Signs and may not be used for bidding purposes. The ownership of these designs will be transferred to the listed client in the event that signs are purchased from Hardman Signs. If the artwork is used without consent, you will be invoiced for the design fee (\$2,500.00 minimum).

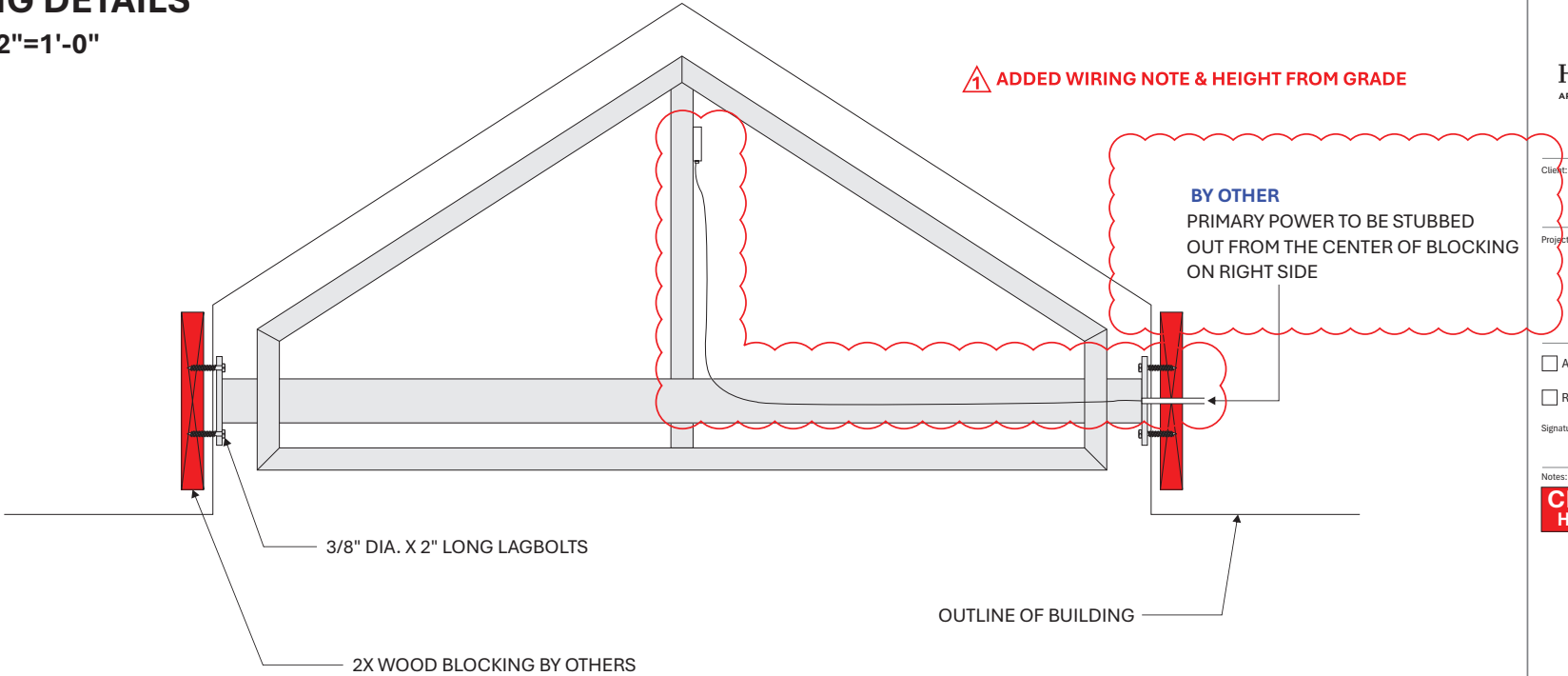
Sign Type: **WALL**  
Description: **Entry Wall Sign**

Shop Drawing Number: **25-2219**

Shop Drawing Filename: **The Hat Chick 25-2219 Identity**

Date: **October 10, 2025**

BLOCKING DETAILS  
SCALE: 1-1/2"=1'-0"



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Signature: \_\_\_\_\_

Notes:  
**CHANGE ORDER**  
**H CO-01 / 10-10-2025**

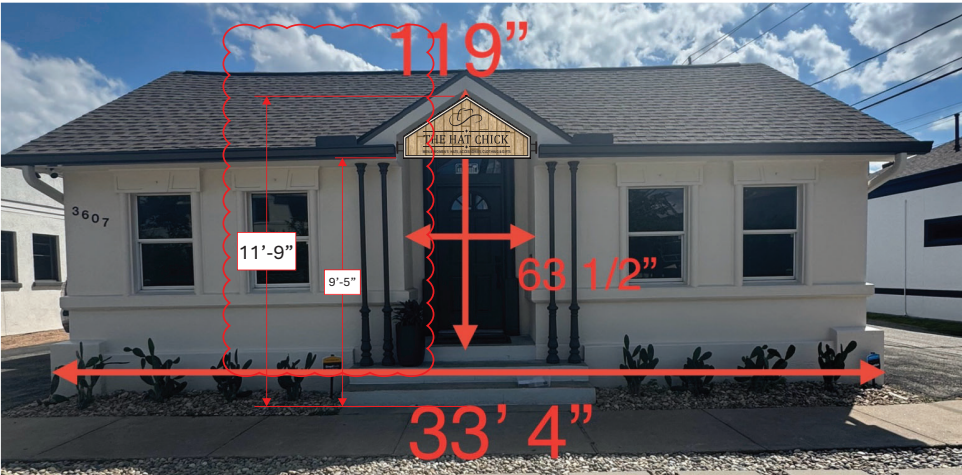
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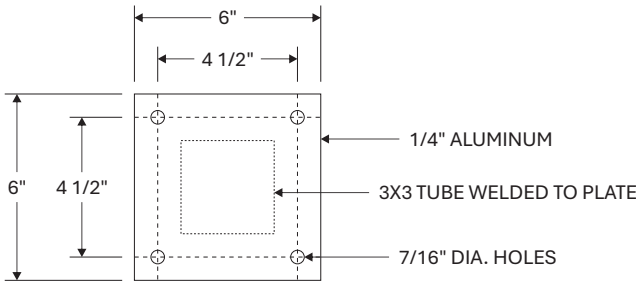
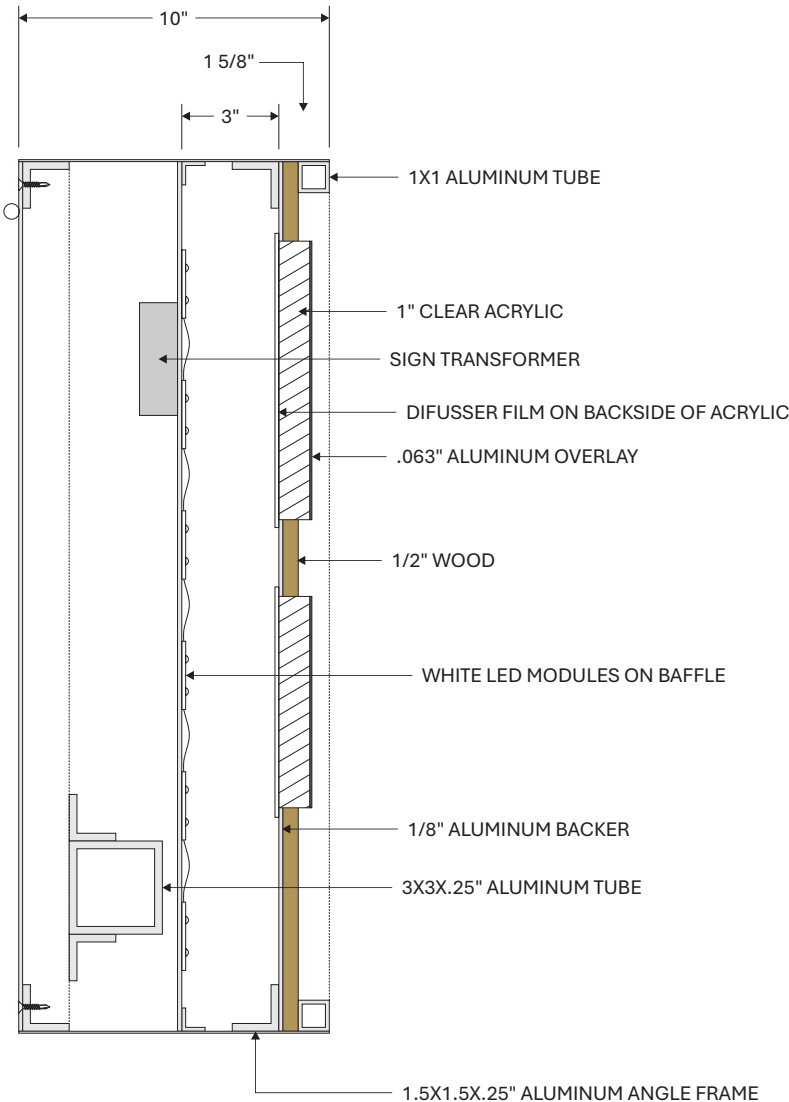
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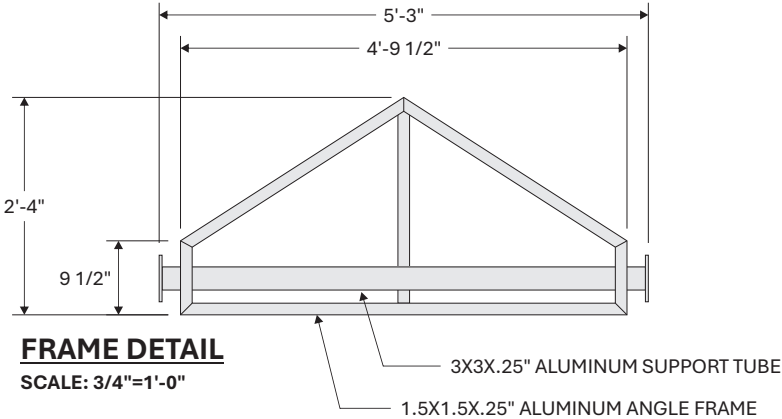


# FABRICATION DETAILS

SCALE: 3"=1'-0"



**MOUNTING PLATE**  
SCALE: 3"=1'-0"



**FRAME DETAIL**  
SCALE: 3/4"=1'-0"



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**WALL**

Description:

**Entry  
Wall Sign**

Shop Drawing Number:

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Date:

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# NIGHT VIEW

NIGHT VIEWS ARE SIMULATED ONLY FOR PRESENTATION PURPOSES.  
ACTUAL LIGHTING CONDITIONS MIGHT APPEAR DIFFERENT.



NOT TO SCALE



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Project:

## The Hat Chick Identity

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Sign Type:

**WALL**

Description:

**Entry  
Wall Sign**

Shop Drawing Number:

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Shop Drawing Filename:

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Date:

October 10, 2025

Sheet 4 of 8



Paint Colors



**P1**  
Sherwin Williams  
Ivory Lace  
SW 7013



**P2**  
Standard  
Carbon Black  
N929SP

Materials



**M1**  
White Push Through  
Acrylic # 2447



**M2**  
Ash Wood w/  
MW 210B Golden  
Oak Stain

Typography

AvenirNext LT Pro Regular  
ABCDEFGHIJKLMNOPQRSTUVWXYZ  
abcdefghijklmnopqrstuvwxyz  
1234567890!@#\$%^&\*()



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Sheet Name:  
**Sign Elements  
& Fonts**

Shop Drawing Number:  
**25-2219**

Shop Drawing Filename:  
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Date: October 10, 2025

ELECTRICAL DETAIL



Hardman Signs

ARCHITECTURAL SIGNAGE & GRAPHICS

E496516

\_\_\_\_V \_\_\_\_A \_\_\_\_HZ

DATE: \_\_\_\_\_

Suitable for wet locations.

VOLT: 120V.

LOAD: 1.10A

HARDMAN SIGNS MUST BE NOTIFIED OF OTHER VOLTAGES PRIOR TO MANUFACTURE. A DEDICATED CIRCUIT CONSISTING OF PRIMARY, NEUTRAL AND GROUND CONDUCTORS ARE TO BE PROVIDED BY CUSTOMER.

MAX MODS PER SERIES	MAX MODS PER POWER SUPPLY
Qwik Mod Mini 1 Qwik Mod Mini 1: 40 Qwik Mod Mini 2 Qwik Mod Mini 2: 120	Qwik Mod Mini 1 240 MODS PER 60W PS Qwik Mod Mini 2 120 MODS PER 60W PS

⚠️ ADDED ELECTRICAL DETAILS

The Hat Chick: 280141			REV. 1
DATE: 09 Oct 2025	DRAWN BY : Adriana Carranco	AMP DRAW: 1.10 A	FACE MATERIAL: Acrylic
SIGN HEIGHT: 39.8125 in x 18.3544 in	SIGN DEPTH: 5 in	MODULES PER FOOT: 6.70	LIGHTING: Face Lit



Load: 61.2 %

Modules: 109.0

Watts: 36.7 of 60.0

PS: Energizer Series Universal 60W

ESTIMATED PRODUCT PER SIGN	
(65) Qwik Mod Mini 1 Modules: (UL#: PL-MN1-QM70-P, SKU#: M-QMM10-70)	(1) Energizer Series Universal 60W Driver(s): (UL#: P-OH060-12-EC, SKU#: P-OH060-12-EC)
(44) Qwik Mod Mini 2 Modules: (UL#: PL-MN2-QM70-P, SKU#: M-QMM20-70)	



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☐ Rejected

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Notes:

CHANGE ORDER

H CO-01 / 10-10-2025

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Sign Type:

WALL

Description:

Entry Wall Sign

Shop Drawing Number:

25-2219

Shop Drawing Filename:

The Hat Chick 25-2219 Identity

Date:

October 10, 2025



QTY. 1 WALL MURAL

1 ADDED MURAL INFORMATION

PAINTED WALL MURAL  
BY OTHER



Hardman Signs

ARCHITECTURAL SIGNAGE & GRAPHICS

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Client:



Project:

The Hat Chick  
Identity

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Signature:

Notes:

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Sign Type:

**WALL.2**

Description:

**Side Wall Mural  
Sign**

Shop Drawing Number:

**25-2219**

Shop Drawing Filename:

The Hat Chick 25-2219 Identity

Date:

October 10, 2025

Sheet 8 of 8