

HOUSTON ARCHAEOLOGICAL and HISTORICAL COMMISSION

Members

Ashley Jones, *Archaeologist*

Tanya Debose, *Historian*

Shantel Blakely, *Architectural Historian*

Rhonda Sepulveda, *Cultural History Organization Representative*

David Bucek, *Architect, Chair*

Elizabeth Wiedower Jackson, *Commercial Business Representative, Vice Chair*

John Cosgrove, *Real Estate Appraiser*

Stephen McNiel, *Remodeler/Builder*

Steven F. Curry, *Preservation Professional*

Ann Collum, *Citizen Representative*

Dominic Yap, *Citizen Representative*

Charles Stava, *Citizen Representative*

Ben Koush, *Citizen Representative*

Ex-Officio Members

Marta Crinejo, *Mayor's Liaison to HAHC*

Samantha Bruer, *Architectural Archivist, HMRC*

Executive Secretary

Jennifer Ostlind, *Interim Director, Planning & Development*

Agenda

Thursday, March 14, 2024, 2:30 p.m.

In-person meeting location at: 900 Bagby Street,
City Council Chamber, City Hall Annex

Microsoft Teams by installing App, or

Web: <https://bit.ly/3uVoLG3>

Phone: 936-755-1521

Conference ID: 861 790 5 #

[Download staff reports here](#)

Submit written comments 24 hours in advance to:
historicpreservation@houstontx.gov

Comments by phone to: 832-393-6556

Contact: Roman McAllen, Historic Preservation Officer
Roman.McAllen@houstontx.gov

SPEAKER GUIDELINES

WELCOME to a meeting of the City's Planning and Development Department. Your input is valued. Commissioners act according to established standards; see rules or policies for details. Staff is available to help orient you on meeting procedures. For the City's I SPEAK language line, including traducción en español, call (832) 393-3000.

The public is encouraged to attend meetings and take an active interest in matters that come before the **Houston Archaeological and Historical Commission**. Anyone wishing to speak before the Commission may do so. The Commission has adopted the following procedural rules on public participation for virtual meetings:

1. Anyone wishing to speak before the Commission should sign up to speak via phone 832-393-6556 or email historicpreservation@houstontx.gov, 24 hours in advance preferred.
2. Please note what agenda item you wish to speak on, or if you wish to make a general public comment.
3. You may also sign up to speak in the chat feature of Microsoft Teams, and either ask to speak, or write your comments there, which will be read into the record by staff.
4. All comments submitted in writing or by phone will be included in the agenda or read into the record by staff.
5. Keep your phone or computer on "MUTE" unless identified by the Chair to speak. When your name is called, unmute your phone by pressing your mute button or *6, or unmute your computer. State your name, spell your last name, and make your comments. When you are finished speaking, please mute yourself.
6. If a speaker wishes to discuss any subject not otherwise on the agenda, time is allowed under "public comments," after all other agenda items have been heard.
7. Applicants for a Certificate of Appropriateness and historic designations will be allowed to speak first and are allowed **three minutes** for an opening presentation. The applicant is also permitted a two-minute rebuttal after all speakers have been heard. If there are no speakers other than the applicant, there is no rebuttal period.
8. All other speakers will be permitted **two minutes** to address the Commission.
9. No speaker is permitted to accumulate speaking time from another person.
10. Time devoted to answering any questions from the Commission is not charged against allotted speaking time. The Commission may extend any speaker's speaking time if it is the Commission's judgment that additional time is needed to sufficiently discuss an item.
11. The Commission reserves the right to limit speakers if it is the Commission's judgment that an issue has been sufficiently discussed and additional speakers are repetitive.
12. The Commission reserves the right to stop speakers who do not follow this established decorum.

Houston Archaeological and Historical Commission

AGENDA

Thursday, March 14, 2024, 2:30 p.m.

To join this Houston Archaeological and Historical Commission (HAHC) meeting:

- Attend in-person at: 900 Bagby Street, City Council Chamber, Public Level, Houston, Texas
- Or by web: <https://bit.ly/3uVoLG3> or
- Or by phone: 936-755-1521, ID: 861 790 5 #
- Watch on HTV Houston municipal channel and see streaming on the City's HTV website

[Download staff reports here](#). The agenda packet may be updated prior to the meeting.

Call to Order

Chair's Report

Director's Report

Mayor Liaison's Report

Consideration of HAHC February 15, 2024 meeting minutes

- A. Public Hearing and Consideration of and Possible Action on a **Landmark Designation** Application for **Menil House** at 3363 San Felipe St, Houston, TX 77019
- B. Public Hearing and Consideration of and Possible Action on a **Protected Landmark Designation** Application for **Concord Missionary Baptist Church** at 7506 North Main St, Houston, TX 77022
- C. Consideration of and Possible Action on Certificate of Appropriateness Applications for Consent Agenda:

#	Address	Application Type	Historic District
1	1319 Rutland St	Alteration – Addition	Houston Heights West
2	1110 W Gray St	Alteration – Sign	LM: The Quality Laundry Bldg
3	212 Bayland Ave	Alteration – Windows, Doors	Woodland Heights
4	1031 E 14 th St	Alteration – Addition	Norhill
5	7715 Wilmerdean St	Alteration – Windows	Glenbrook Valley
6	8530 Glen Valley Dr	Alteration – Windows	Glenbrook Valley
7	1628 Harvard St	Alteration – Addition	Houston Heights East
8	1628 Harvard St	New Construction – Garage	Houston Heights East
9	1115 Le Green St	Alteration – Addition	Norhill
10	443 Columbia St	Alteration – Addition	Houston Heights South

D. Comments from the Public

E. Comments from the HAHC

F. Historic Preservation Officer's Report

G. Adjournment

The Commission reserves the right to convene an Executive Session on any item listed on this agenda as authorized by the Texas Open Meetings Act, Texas Gov't Code Chapter 551, under any applicable exception, including but not limited to Sec. 551.071, Consultation with Attorney.

HOUSTON ARCHAEOLOGICAL AND HISTORICAL COMMISSION
THURSDAY, 15 FEBRUARY 2024
CITY HALL ANNEX, CITY COUNCIL CHAMBER, PUBLIC LEVEL
MICROSOFT TEAMS: [HTTPS://BIT.LY/3OvW49I](https://bit.ly/3OvW49I)
PHONE: 936-755-1521 • MEETING ID: 232 843 309#

Call to Order at **2:34 PM** by David Bucek, Chair

Commissioners	Quorum – Present / Absent / Remote
David Bucek, Chair	Present
Beth Wiedower Jackson, Vice Chair	Present
Shantel Blakely	Present
Ann Collum	Absent
John Cosgrove	Present
Steven Curry	Present
Tanya Debose	Absent
Ashley Elizabeth Jones	Present Remotely
Ben Koush	Present
Stephen McNiel	Present
Rhonda Sepulveda	Present
Charles Stava	Present Remotely
Dominic Yap	Present
Jennifer Ostlind, Secretary	Present

Legal Department – Kim Mickelson

Chair’s Report – None

Director’s Report – Jennifer Ostlind, Secretary – Well wishes to Margaret Wallace Brown on her retirement, 37 years with the Planning Department. The Planning Department turned 84 years this month on 14 February. Save the Date Saturday, 23 March, Historic Commission Camp Training.

Mayor Liaison’s Report – None

CONSIDERATION OF HAHC JANUARY 18, 2024 MEETING MINUTES

Commission action: Minutes presented were approved.

Motion: Cosgrove

Vote: Unanimous

Second: Wiedower Jackson

Abstaining: None

**A. CONSIDERATION OF AND POSSIBLE ACTION ON CERTIFICATE OF APPROPRIATENESS
APPLICATIONS FOR CONSENT AGENDA:**

#	Address	Application Type	Historic District	Staff Recommendation
1	1040 Cortlandt St	Alteration – Addition	Houston Heights South	Approval with Condition
2	1412 South Blvd	Alteration - Addition	Broadacres	Partial Approval/Denial
3	3516 Garrott St	Alteration – Addition	Westmoreland	Approval
4	524 Euclid	Alteration – Addition	Woodland Heights	Approval
5	815 W Cottage St	Alteration – Addition	Norhill	Approval
6	3613 Audubon Pl	Alteration – Windows, Siding	Audubon Place	Denial of COR with Conditions
7	449 W 19 th St	Alteration – Sign	PLM: Houston Heights Water Works	Approval
8	1819 Oxford St	Alteration – Front Door, Awning	Houston Heights East	Approval
9	429 Oxford St	New Construction – Garage/ GarApt	Houston Heights South	Approval
10	1222 Harvard St	Alteration – Addition	Houston Heights East	Approval
11	3204 Ennis St	Alteration – Ramp, Stairs	LM: Houston Negro Hospital School of Nursing	Approval
12	3204 Ennis St	Alteration – Windows and Elevator	LM: Riverside Hospital	Approval
13	513 Branard St	Alteration – Addition	First Montrose Commons	Approval with Conditions
14	513 Branard St	Alteration – Garage (NC)	First Montrose Commons	Approval
15	418 Omar St	Alteration – Addition	Woodland Heights	Approval

Commission action: Accepted recommendations for **Items A. 1, 3, 4, 6, 7, 8, 9, 10, 11, 12, 13, 14, and 15** Certificates of Appropriateness (COA) and Certificates of Remediation (COR).

Motion: Cosgrove Vote: Unanimous
Second: Wiedower Jackson Abstaining: None

A.2. 1412 SOUTH BLVD. – PARTIAL APPROVAL/DENIAL

Staff recommendation: Partial Approval; removal of non-original wraparound porch, the 1-story addition, the replacement of the front door, and replacement of windows with staff approval.

Denial; for the library addition and the decorative shutters.

Commission action: Accepts staff’s recommendations.

Speaker(s): Greg Roffino, George Bickford – signed up/did not speak.

Motion: Weidower Jackson Vote: Unanimous

Second: McNiel Abstaining: None

A.5. 815 W COTTAGE ST. – APPROVAL

Staff recommendation: Approval.

Commission action: Approved.

Speaker(s): Rod Frego, Amanda Renolds

Motion: Koush Vote: Carried

Second: McNiel Abstaining: Blakely

B. COMMENTS FROM THE PUBLIC

Amanda Renolds with Neighborhood Norhill Associations mentioned gathering guidelines from the neighborhood and shared statistics of what their neighborhood looks like in square footage. Working on design guidelines, etc.

C. COMMENTS FROM THE HAHC

Roman McAllen, Historic Preservation Tracker is underway and will help the office become more efficient with tasks.

D. HISTORIC PRESERVATION OFFICER’S REPORT

Roman McAllen, read an email from Peter Stockten on windows. Hand a conversation on windows that is an item of great interest that will become an agenda item.

Working on Design Guidelines for the procedural guidelines for neighborhood meetings.

E. ADJOURNMENT

There being no further business brought before the Commission, Chair David Bucek adjourned the meeting at **4:07 PM**.

David Bucek, Chair

Jennifer Ostlind, Secretary