

## **Minutes of the Houston Archaeological and Historical Commission**

**December 15, 2021**

Meeting held in Council Chambers, Public Level, City Hall Annex,  
with telephonic/video conference via Microsoft Teams <https://bit.ly/3GqsA6l>  
2:00 p.m.

### **CALL TO ORDER**

Chair Minnette Boesel called the meeting to order at 2:01 p.m. with a roll call vote and a quorum present.

Minnette Bickel Boesel, Chair	Present
David Bucek, Vice Chair	Present
Steven Curry	Present
Ann Collum	Present virtually and arrived at 2:09 p.m. during item A
John Cosgrove	Present
Ashley Elizabeth Jones	Present
Ben Koush	Present
Stephen McNeil	Present
Rhonda Sepulveda	Absent
Urmila Srinivasan	Present virtually
Charles Stava	Present virtually
Beth Wiedower Jackson	Present virtually
Dominic Yap	Present

### **Exofficio Members**

Samantha Bruer, Architectural Archivist, Houston Metropolitan Research Center  
Marta Crinejo, Mayor's Liaison

### **Executive Secretary**

Margaret Wallace Brown, Director, Planning and Development

### **CHAIR'S REPORT**

**NONE**

### **DIRECTOR'S REPORT**

Nicole Smothers, Deputy Assistant Director for the Planning and Development Department, reported for Margaret Wallace Brown that a total of 156 COA's have been approved to date for 2021; by comparison, there were 130 COA's at end of 2020. There were also 3 administrative approvals of Certificates of Appropriateness (COA's), bringing the year's total to 118. There were 2 new pre-application design review requests to staff, for a total of 74 this year.

### **MAYOR'S LIAISON REPORT**

Marta Crinejo commented and wished everyone Happy Holidays.

### **APPROVAL OF THE NOVEMBER 17, 2021 HOUSTON ARCHAEOLOGICAL AND HISTORICAL COMMISSION (HAHC) MEETING MINUTES**

Commission Action: Approved the November 17, 2021 Houston Archeological and Historical Commission meeting minutes.

Motion: **Yap**      Second: **Jones**      Vote: **Unanimous**      Abstaining: **McNeil**

**A. PUBLIC HEARING AND CONSIDERATION OF AND POSSIBLE ACTION ON A PROTECTED LANDMARK DESIGNATION APPLICATION FOR THE BOYNTON CHAPEL UNITED METHODIST CHURCH AT 2812 MILBY ST, HOUSTON, TX, 77004**

The Chair opened and closed the public hearing.

The presentation was made by Walker Shores, Historic Preservation Intern.

Motion was made by Commissioner Bucek, seconded by Commissioner Cosgrove, to approve the protected landmark designation for the Boynton Chapel United Methodist Church at 2812 Milby St, Houston, Tx, 77004, and forward it to City Council. Motion carried unanimously. Speaker: Rev. Linda Davis, applicant – supportive.

**B. CONSIDERATION OF AND POSSIBLE ACTION ON CERTIFICATE OF APPROPRIATENESS APPLICATIONS FOR CONSENT AGENDA**

Motion was made by Commissioner Wiedower-Jackson, seconded by Commissioner Curry, to consider items **B-2, B-4, B-5, B-6, B-7, B-8, B-10, B-12, B-13, and B-14** together. Motion carried unanimously.

- B-2. 1001 W Cottage St - New Construction – Garage or Carport - Norhill - Approval**
- B-4. 2019 Decatur St - Alteration – Addition, Foundation, Siding or Trim, Doors, Windows, Roof - Old Sixth Ward - Approval**
- B-5. 705 White St - Relocation – Single Family Residential - Old Sixth Ward - Approval**
- B-6. 1040 Heights Blvd - Alteration – Porch or Balcony - Houston Heights South - Approval**
- B-7. 1016 Fugate St - Demolition – Garage or Carport - Norhill - Approval**
- B-8. 3013 Beauchamp St - Alteration – Addition, Foundation, Siding or Trim, Doors, Windows, Porch or Balcony, Roof - Woodland Heights - Approval**
- B-10. 210 Marshall St - Alteration – Roof – Westmoreland - Approval**
- B-12. 8111 De Leon St- Alteration – Siding or Trim, Doors, Windows, Roof - Glenbrook Valley - Deferral**
- B-13. 1659 North Blvd - New Construction – Other - Boulevard Oaks - Approval**
- B-14. 3522 White Oak Dr - Alteration – Doors, Window - Houston Heights South - Approval**

Motion was made by Commissioner Wiedower-Jackson, seconded by Commissioner Yap, to accept staff recommendations for items **B-2, B-4, B-5, B-6, B-7, B-8, B-10, B-12, B-13, and B-14**. Motion carried unanimously.

**B-1. 1001 W Cottage St - Alteration – Addition, Foundation, Siding or Trim, Doors, Windows, Roof, Balcony- Norhill**

Motion by Commissioner Cosgrove, seconded by Commissioner Wiedower-Jackson, to approve the Certificate of Appropriateness for item B-1. Motion carried unanimously.

Speaker: Rob Robinowitz, applicant – supportive.

**B-3. 608 Woodland St - Alteration – Addition, Foundation, Siding or Trim, Doors, Windows, Roof, Balcony - Woodland Heights**

Motion by Commissioner Cosgrove, seconded by Commissioner Wiedower-Jackson, to defer the Certificate of Appropriateness for item B-3. Motion carried with Commissioner McNiel opposing.

Speaker: Nick Eronko, applicant – supportive.

**B-9. 2113 Union St - Alteration – Roof - Old Sixth Ward**

Motion by Commissioner Cosgrove, seconded by Commissioner Srinivasan, to deny the Certificate of Appropriateness for item B-9 and issue a Certificate of Remediation for completed work, with the condition of additional fees. Motion carried unanimously.

Speaker: Thomas Craig Sheffield, applicant/owner – supportive.

**B-11. 209 Parkview St - Alteration – Doors, Awning or Canopy - Germantown**

Motion by Commissioner Cosgrove, seconded by Commissioner Srinivasan, to approve the Certificate of Appropriateness for item B-11. Motion carried unanimously with Commissioner McNiel recusing himself.

**C. COMMENTS FROM THE PUBLIC  
NONE**

**D. COMMENTS FROM THE HAHC**

Chair Boesel wished everyone Happy Holidays, thanked staff, and asked that members be notified when public meetings or workshops are held. Commissioner Yap asked that Pete Stockton, Inspector from Houston Public Works be encouraged to attend Historic meetings.

**G. HISTORIC PRESERVATION OFFICER’S REPORT**

Roman McAllen reported on Design Guidelines, Freedman’s Town incentive plans, upcoming windows workshop in Glenbrook Valley; recognized intern Walker Shores, thanked the Commission and wished everyone a Merry Christmas and Happy Holidays.

**ADJOURNMENT**

There being no further business brought before the Commission, Chair Minnette Boesel adjourned the meeting at 3:09 p.m.

DocuSigned by:

*Minnette B Boesel*

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**Minnette Boesel**  
**Chair**

DocuSigned by:

*Nicole Smothers*

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**Nicole Smothers**  
**Acting Executive Secretary**