

# LEGAL NOTICE TEMPLATE

FOR

## PUBLIC HEARING WITH SPECIAL REQUEST

(RECONSIDERATION REQUEST, VARIANCE OR SPECIAL EXCEPTION)

The Houston Planning Commission has received an application to allow the replatting (or partial replatting) of \_\_\_\_\_ being all or part of lot\_\_block\_\_as recorded in Volume\_\_Page\_\_of the Harris County Map/Deed Records for the purpose of\_\_\_\_\_.

The new subdivision name is\_\_\_\_\_.

Reconsideration of requirement, variance(s), and/or special exception(s) is/are being requested with this application.

This is the written notice of a public hearing the City sends to all owners of property within 300' of the boundary of the plat.

State law allows for protest when the proposed replat requires a variance or special exception. The protest must be filed in writing prior to the close of the public hearing. If owners of 20% of the land area within the original plat boundary that is within 200 feet of the replat protest the replat, approval of the replat must receive an affirmative vote of at least three-fourth (3/4) of the Houston Planning Commission Members present. In computing the percentage of land area for the purpose of protest, streets and alleys are included.

The Houston Planning Commission will hold a public meeting and public hearing on this replat. The Commission is the non-legislative body authorized to review and render decisions on subdivision applications and requests. The meeting at which this item will first be considered is listed below. A sign with this information has also been posted on the project site.

### **PLANNING COMMISSION MEETING INFORMATION:**

Thursday, (Month, day, year), beginning at 2:30 p.m.

City Hall Annex Building, 900 Bagby Street  
City Council Chamber, Public Level, Houston, Texas

Members of the public may make comments or express concerns about the proposed project by attending the meeting at City Council Chamber listed above or send email to: [speakercomments.pc@houstontx.gov](mailto:speakercomments.pc@houstontx.gov) or call the Planning Department at: 832-393-6624 at least 24 hours in advance of the meeting.

Contact the applicant at \_\_\_or the City of Houston Planning Department at (832)393-6600 for any additional information.