



# HPD CRASH REPORT REQUEST FORM



Texas Transportation Code §550.065 (c) (4) allows for the release of a crash report on written request and upon payment of required fee to any person directly concerned in the crash or having a proper interest therein, including:

<b>Select the qualification below which entitles you to the requested crash report (multiple selections are allowed)</b>
<input type="checkbox"/> (1) Any person involved in the crash
<input type="checkbox"/> (2) The authorized representative of any person involved in the crash (documentation required)
<input type="checkbox"/> (3) An employer, parent, or legal guardian of a driver involved in the crash
<input type="checkbox"/> (4) The owner of a vehicle or property damaged in the crash
<input type="checkbox"/> (5) A person who has established financial responsibility for a vehicle involved in the crash in a manner described by TTC Section 601.501, including a policyholder of a motor vehicle liability insurance policy covering the vehicle
<input type="checkbox"/> (6) An insurance company that issued an insurance policy covering a person or vehicle involved in the crash
<input type="checkbox"/> (7) A person under contract to provide claims or underwriting information to a person described by Paragraph (5) or (6)
<input type="checkbox"/> (8) A radio or television station that holds a license issued by the Federal Communications Commission
<input type="checkbox"/> (9) A newspaper that is: <ul style="list-style-type: none"> <li>I. A free newspaper of general circulation or qualified under Section 2051.044, Government Code, to publish legal notices;</li> <li>II. Published at least once a week; and</li> <li>III. Available and of interest to the general public in connection with the dissemination of news</li> </ul>
<input type="checkbox"/> (10) Any person who may sue because of death resulting from the crash
<input type="checkbox"/> (11) An employee or authorized representative of a vehicle storage facility, as defined by Section 2303.002, Occupations Code, that stored a vehicle involved in the crash.
<input type="checkbox"/> (12) I do not meet any of the qualifications listed above, however, I certify that I am a person directly concerned in the crash or have a proper interest therein. I am requesting a redacted crash report in accordance with Transportation Code, Sec. 550.065 (c-1).

Incident #: \_\_\_\_\_ Address of Accident: \_\_\_\_\_

Date of Accident: \_\_\_\_\_ Person(s) Involved: \_\_\_\_\_

I, \_\_\_\_\_, certify that I meet the requirements of Texas Transportation Code §550.065(c)(4) to obtain a copy of the requested crash report based on the above selected qualification(s).

**Perjury is classified as a Class A Misdemeanor in Texas, carrying a maximum penalty of up to one year in county jail and a fine of up to \$4,000 under Texas Penal Code §37.02. By signing below, you declare under penalty that all responses are true and correct.**

Name of Requestor: \_\_\_\_\_ Signature of Requestor: \_\_\_\_\_

Organization Name (6, 7, 8, or 9 above): \_\_\_\_\_

Date of Request: \_\_\_\_\_ Identification Type & Number: \_\_\_\_\_ (ex. DL, State ID, Passport)

- Texas Statute allows the investigating officer 10 days in which to submit his/her report.
- Requests should not be submitted until at least 10 days after the crash date to allow time for receipt of the report.

**Mail:** Mail request and payment of **(\$6.00 for Non-Certified Crash Report)** or **(\$8.00 for Certified Crash Report)** to: Houston Police Department Records Division, Public Counter Unit, 1200 Travis Street, Houston, Texas 77002  
Make check or money order payable to: City of Houston

**Online:** <https://policereports.lexisnexis.com> State: Texas Jurisdiction: Houston PD