



**HOUSTON CIVIC EVENTS, INC.**  
**A LOCAL GOVERNMENT CORPORATION**  
**NOTICE OF QUARTERLY MEETING**  
HYBRID (Virtual and In-Person)

Notice is hereby given that **Houston Civic Events, Inc.** will hold a quarterly meeting on **Tuesday, February 10, 2026, at 11:30 a.m.** The meeting will take place in the **Mayor's Office of Special Events Conference Room**, First Floor, City Hall, **901 Bagby Street, Houston, Texas 77002**. During the meeting, the following items may be discussed and/or acted upon:

1. Call to order and determination of quorum
2. Public comment
3. Review and approval of minutes from the September 30, 2025, HCE, Inc. quarterly meeting
4. Discussion and possible action regarding approval of an increase in the management fee.
5. Treasurer's report
6. Discussion regarding the need to explore and consider other audit firms for cost-saving purposes
7. QuickBooks status update
8. MOSE Function Overview and Event Briefing
9. Adjournment

Signed by:

*Diana Untermeyer*

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Diana Untermeyer, Chair

The public meeting location will be City Hall, Mayor's Office of Special Events, 901 Bagby, 1st Floor Mezzanine, Houston, Texas 77002. . The designated presiding officer of the Board will be physically present at the aforementioned location, and some other Board directors may be physically present. – In accordance with the provisions of section 551.127 of the Texas Government Code applicable to a governmental body that extends into three or more counties, other Board directors may participate by videoconference.

Members of the public may also provide public comment during the public session portion of the meeting at Join the meeting via Teams using Meeting ID: 293 909 824 537 4 Passcode: BD7zX3x6 or Dial in by phone 1 936-755-1521 United States, Huntsville Phone conference ID: 942 400 788#