

CLINTON PARK/TRI-COMMUNITY
SUPER NEIGHBORHOOD
COUNCIL BYLAWS

Article I – Name

The name of the Council shall be the **Clinton Park / Tri-Community Super Neighborhood Council**.

Article II – Boundaries

The Clinton Park / Tri-Community Super Neighborhood is generally bounded by Denver Harbor/Port Houston to Pleasantville Area to Galena Park to Jacinto City to Fidelity St. as eastern boundary; Clinton Dr as southern boundary; west of 610 North as western boundary; and IH-10 above Market St as northern boundary.

Article III – Definitions

The following definitions pertain to terms contained within the Clinton Park / Tri-Community Super Neighborhood By-Laws:

Super Neighborhood – shall refer to the conglomeration of smaller, contiguous communities grouped together that fall within the boundaries set forth in **Article II** above.

Super Neighborhood Council (also referred to as Council) – shall refer to the group of Delegates appointed in the manner stated in these By-Laws to represent the Stakeholders existing within the Super Neighborhood boundaries cited in Article II above. The make-up and voting authority of the Council is set forth in subsequent provisions herein.

Stakeholders – shall refer to resident and/or organizations residing in, operating in or owning property within the Super Neighborhood boundaries cited in **Article II** above.

Active and Participating Stakeholders – shall refer to those Stakeholders who have attended a minimum of three (3) meeting a year. Sequential Stakeholders that do not meet the required three (3) Council meetings will result in their ineligibility of voting privilege during the Council elections.

Delegate – shall refer to the individual elected by Active and Participating Stakeholder’s to represent the resident on the Council, in the manner set forth in these By-Laws.

Quorum – a Quorum of the Council shall consist of four (4) of the duly elected Council Delegates.

Article IV – Purpose

Section 4.1 – The general purposes for which the Clinton Park / Tri-Community Super Neighborhood Council is organized shall be to promote the civic betterment and social welfare and well-being of those residents, business and property owners, and other Stakeholder groups within the boundaries of the Super Neighborhood, and to promote and engage in activities for the use and benefit of all Stakeholders within the Super Neighborhood, including but not limited to, (i) to seek a consensus and provide citizens with

opportunities to advise the Houston City Council, Mayor's Office and other entities on issues important to the Super Neighborhood; (ii) undertake a wide range of neighborhood improvement projects determined by members; and (iii) with cooperation from the City of Houston, identify and develop solutions to mutual problems, and develop Super Neighborhood Action Plans (SNAP) to address them.

Section 4.2 – The Clinton Park / Tri-Community Super Neighborhood Council is organized for charitable, civic, educational, cultural, and general community improvement purposes (as more fully stated in Section 4.2), including one or more of the purposes specified in Section 501(c)(4) of the Internal Revenue Code, or corresponding section of any future federal tax code. An application may be filed with the Internal Revenue Service for the 501(c)(3) or 501(c)(4) non-profit status, if and when so determined by the Council. The general purpose and power of the non-profit corporation, once established, is to have and exercise all rights and powers conferred on non-profit corporations under the Texas Non-Profit Corporation Act and other laws of Texas, of those powers which may hereinafter be conferred.

Article V – Membership

Section 5.1 – The Clinton Park / Tri-Community Super Neighborhood Council shall be comprised of the duly designated Delegates of Active and Participating Stakeholders in the Clinton Park / Tri-Community Super Neighborhood area.

Section 5.2 – Participation in the Clinton Park / Tri-Community Super Neighborhood Council shall not be limited by the imposition of membership requirements or fees either by the Super Neighborhood Council or participating organizations.

Section 5.3 – The Clinton Park / Tri-Community Super Neighborhood Council prohibits the exclusion of any individual or organization based on race, age, creed, color, religion, gender, sexual orientation or national origin from participating in Super Neighborhood Council activities or serving as a Council member.

Section 5.4 – It shall be the right of any Stakeholder within the Super Neighborhood boundaries to be represented on the Council, either by a new or an existing Delegate.

Article VI – Council Delegates

Section 6.1 – A Delegate to the Council must be at least 18 years of age and shall residing in, operating in or owning property within the boundaries of the Clinton Park Super Neighborhood as described by Article II. The Council shall consist of seven (7) members.

Section 6.2 – Delegates to the Clinton Park / Tri-Community Super Neighborhood Council shall be elected to the Council by the Active and Participating Stakeholders.

Section 6.3 – Each Delegate on the Clinton Park / Tri-Community Super Neighborhood Council shall be allowed **one vote** which shall be cast by the Delegate, or in his/her absence, by the designated alternate.

Section 6.4 – All delegates are elected to two (2) year terms at the regular Annual Meeting in January by simple majority vote of the Active and Participating Stakeholders. The elected delegate shall assume Council seat in the first general meeting following the elections.

Section 6.5 – Delegates shall not be limited to terms limits.

Section 6.6 – Notification of the election will be given at the regular meeting prior to the election held in January. Nominations from the floor will be accepted at the election, if the nominee has met the Active and Participating Stakeholders requirements. An vacancy of delegates will follow the Special Election process in **Section 7.5**.

Section 6.7– The number of delegates and the manner in which they are elected may be amended at any time in the same manner as the by-laws may be amended.

Article VII – Officers

Section 7.1 – The elected officers of the Clinton Park / Tri-Community Super Neighborhood Council shall be the President, Vice President, Secretary and Treasurer. The officers of the Council shall comprise the Executive Committee.

Section 7.1.1 – The President shall preside over all general meetings and any Executive Committee meetings. The President shall have the authority to conduct meetings and to maintain order. The President shall appoint all Committee chairpersons.

Section 7.1.2 – The Vice President shall preside at meetings in the absence of the President. The Vice President shall assist the President and shall perform various duties.

Section 7.1.3 – The Secretary shall keep accurate records of all meetings, act as custodian of records, maintain up-to-date membership lists and attendance records and attend to all in-coming and out-going correspondences of the Council.

Section 7.1.4 – The Treasurer shall keep an up-to-date record of all financial transactions, receive all money, deposit funds in the bank, and disburse money as authorized by the Council. The Treasurer shall present a report of finances at each general meeting of the Council.

Section 7.1.5 – The Executive Committee may schedule and convene executive meetings between general meetings of the Council and shall act on the Council’s behalf to approve and set policies, evaluate projects, communicate with City government and City Council members, communicate with the Super Neighborhood Alliance, promote participation in City governance, and establish committees to carry out these and other functions as needed.

Section 7.2 – Officer shall be elected to two (2) year terms at the regular Annual Meeting in January meeting, by a simple majority vote of the Active and Participating Stakeholders at which quorum is present. The elected officer shall assume office in the first general meeting following the elections.

Section 7.3 – Officers shall be limited to serve two (2) successive terms in the same officer position.

Section 7.4 – Notification of the election will be given at the regular meeting prior to the election held in January. Nominations from the floor will be accepted at the election, nominee must be an elected delegate of the Clinton Park / Tri-Community Super Neighborhood Council.

Section 7.5 – A vacancy in an office shall be filled by a simple majority vote of the Active and Participating Stakeholders in a special election. Notification of the election will be given in the following meeting, once the vacancy is known. Nominations will be accepted from the floor at the election. The election will be held during a regular meeting where quorum is present, following the election notice meeting. Officers elected to fill vacancies shall assume office at the first general meeting following the special election and shall hold office until the next regular election of officers.

Section 7.6– Any officer who fails to meet the obligations and responsibilities of their office may be removed from office by a two-thirds (2/3) majority vote of the Council at which a Quorum is present.

Article VIII – Committees

Section 8.1 – Committees shall be established or abolished by the Executive Committee as the need arises. The Executive Committee shall clearly establish the purpose, objective(s), authority and responsibilities of all committees.

Section 8.2 – As cited in **Section 7.1.1**, the Council President shall appoint all committee chairpersons. Committee members shall be selected by the committee chairperson in consultation with the Executive Committee.

Section 8.3 – Committee chairpersons and committee members need not be Council Delegates; however, they must be an Active and Participating Stakeholders. Committee members may be removed for or without cause by unanimous vote of the Executive Committee.

Article IX Meetings

Section 9.1 – General meetings of the Clinton Park / Tri-Community Super Neighborhood Council shall be held on odd-numbered months at a time and place to be designated by the Council President. Quorum is required for the transaction of business at a meeting.

Section 9.2 – All Council activity will be conducted in open meetings where community Stakeholders may observe discussions and participate under defined circumstances.

Section 9.3 – The time and date of the next general meeting shall be set by the President with the consent of the Council at the end of the preceding meeting.

Section 9.4 – All notifications are given at the regular meeting and/or via electronic means.

Article X – Procedures

Section 10.1 – The most current edition of “Robert’s Rules of Order” shall be the guide for procedure in all points of order not covered by the By-laws. The Secretary will have a copy at each meeting for reference.

Article XI – Amendment of By-Laws

Section 11.1 – These By-Laws may be amended by written resolution at a regular or special meeting of the Clinton Park / Tri-Community Super Neighborhood Council by a two-thirds (2/3) majority vote at which a Quorum is present. Proposed amendments must be provided in writing to all Council members no less than two weeks prior to the Council meeting at which the amendment is to be considered for approval.